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SECRETARY OF EDUCATION

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GOVERNOR

May 13, 2022

MEMORANDUM

TO: Superintendents, District and Charter Leaders, Literacy Contacts

FROM: Deputy Secretary, Dr. Gwendolyn Perea Warniment, PhD

RE: Literacy Plan Submissions for 2022-2023 School Year

As outlined in §22-13-32 NMSA 1978, LEAs are required to submit a Literacy Plan. The Literacy and Humanities Bureau has condensed the Literacy Plan for the 2022-2023 school year to align with NM Dash and MLSS requirements. We are requiring that all LEAs use the template provided below.

For the 2022-2023 school year, a Literacy Plan is required for LEAs who serve students K-5. This includes LEAs who serve only a portion of K-5 (i.e., a school that serves students only in 5th grade is still required to submit a Literacy Plan). Your LEAs estimated SEG structured literacy allocation amount can be found linked [here](#). LEAs who are subgrantees of the CLSD Federal Literacy Grant will be required to submit a K-12 plan in alignment with the grant requirements.

The Literacy and Humanities Bureau will hold Open Office Hours related to the Literacy Plan beginning in August. The submission window for the 2022-2023 Literacy Plan will be from August 1st through October 15th. The submission link and rubric will be provided August 1st to all LEAs.

LEAs are welcome to continue to submit K-12 plans if they wish, and a template is provided below. We have also provided an optional secondary (6-12) plan for any LEAs that serve those grades that would like to submit a 2022-2023 Literacy Plan as well. Along with the templates you will find links to the Structured Literacy Professional Learning Canvas courses

Moving forward, Literacy Plans will be required to be submitted every other year.

Required Template

[K-5 Literacy Plan Template](#)

Optional Templates

[K-12 Literacy Plan Template](#)

[6-12 Literacy Plan Template](#)

Secondary Structured Literacy Canvas Courses

[Effective Structured Literacy Instruction for Adolescent Students](#)

[Disciplinary Literacy](#)

cc: Division Director, Curriculum and Instruction, Jacqueline Costales
Director, Literacy and Humanities Bureau, Severo Martinez
Structured Literacy Program Manager, Sarah Martin