

**Public Education Commission Governing Body Member Change Amendment Form**

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [ALBUQUERQUE BILINGUAL ACADEMY ], hereafter "The School", effective [1<sup>ST</sup>] of [JULY ], [2020]. The School was approved for a [5 ] Charter Contract.

**NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS:** 5-11

**NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS:** 4

**RESIGNATION**

**EFFECTIVE DATE OF RESIGNATION, AS PROVIDED ON THE WRITTEN NOTICE FROM THE RESIGNING BOARD MEMBER:**

**NAME OF INDIVIDUAL RESIGNING:** Melissa Trujeque

**REMOVAL**

**DATE OF REMOVAL:**

**NAME OF INDIVIDUAL BEING REMOVED:**

**REASON FOR REMOVAL:**

**DESIGNATION OF NEW BOARD MEMBER TO**  **AN EXISTING POSITION** OR  **A NEW POSITION**

**EFFECTIVE DATE OF APPOINTMENT, AS PROVIDED IN WRITTEN NOTICE FROM THE BOARD:** August 29, 2022

**NAME OF INDIVIDUAL BEING DESIGNATED:** Tiffany Bazan

**HOME ADDRESS:** 417 Odelia Rd. NE, Albuquerque, NM 87108

**PHONE NUMBER:** 505-362-0946

**EMAIL ADDRESS:** tiffany\_bazan@yahoo.com

**NAME OF BOARD MEMBER BEING REPLACED:** Melissa Trujeque

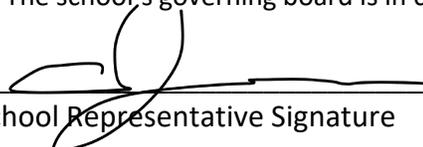
**REQUEST FOR EXTENSION:**

**VOTE NOT TO REPLACE MEMBER:**

**Submit this form and all supporting documents to charter.schools@state.nm.us**

The School's Governing Body Member Change Amendment is hereby submitted by [Chris Jones ] on [9/6/22 ], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted to the PEC within 30 days of change in membership; and
- The school's governing board is in compliance with all reporting requirements.


9/6/2022

\_\_\_\_\_  
 Charter School Representative Signature Date

The School's Governing Body Member, or Charter Representative Change Amendment was:

Approved  Denied

\_\_\_\_\_  
 Chair, Public Education Commission Date



Chris Jones <cjones@lpehc.com>

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## Resignation

1 message

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**Melissa Trujeque** <mtrujeque@lpehc.com>

Mon, Aug 29, 2022 at 4:08 PM

To: Chris Jones <CJONES@lpehc.com>, munoz\_julian@hotmail.com

Dear Mr. Munoz and Mr. Jones:

Please accept this email as my resignation from the Albuquerque Bilingual Academy Governing Council. I am resigning due to my decision to return to school. Unfortunately, I will not be able to dedicate the amount of time that is required of board members.

Thank you,

Melissa

CERTIFICATE OF GOVERNING BODY VOTE

This document certifies that on August 29, 2022 at 5:30 p.m., a meeting of the Governing Body of Albuquerque Bilingual Academy, a New Mexico public charter school, was held at <https://us02web.zoom.us/j/87593191055?pwd=URRvMoYr45N1udY9qXgTDhNjtZryZ6.1> (virtually via Zoom). The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members being present and voting, it was voted 3 in favor and 0 opposed to accepting the resignation of member, Melissa Trujeque.

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The members voting in favor were: Julian Munoz, Brenda Baca, Doris Cole

The members voting in opposition were: NA

I, the undersigned, certify that this is a true copy.

  
Brenda Baca (Sep 6, 2022 15:28 MDT)

Secretary

**Albuquerque Bilingual Academy**  
**ABA GC Regular Meeting Minutes for Virtual Meeting**  
**Date: Monday, August 29, 2022**

<b>Board Members Present</b>	Julian Munoz, Doris Cole, Brenda Baca, Jose Garcia	
<b>Absent</b>	Melissa Trujeque	
<b>Others in Attendance</b>	Chris Jones, Kyle Hunt, Danielle Miranda, Monica Chavez, Priyam Banerjee, Tiffany Bazan, Dante Garcia, Desiree Flanagan, Geno Acosta	
<b>QUORUM</b>	<u> X </u> YES <u> </u> NO	
<b>Meeting called to order</b>	Julian Munoz called the meeting to order at 5:34pm & Roll Call by Julian Munoz	
<b>Item</b>	<b>Discussion</b>	<b>Action/Recommendation</b>
<b>Approval of Minutes</b>	08/01/2022	Julian Munoz called for a motion to approve the minutes Jose Garcia motioned Julian Munoz seconded -Julian Munoz called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
<b>Approval of the Agenda</b>	08/29/2022	Julian Munoz called for a motion to approve the agenda. Brenda Baca motioned Julian Munoz seconded -Julian Munoz called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
<b>Special Issues</b>	<b>Discussion</b>	<b>Action/Recommendation</b>
<b>Budget Report Updates</b>	<p><u>Hunt:</u> We only had the month of July; so we haven't had any teacher contracts or anything like that entered into the budget. So, we're really just going to be going over the Bank Reconciliation today because that's really the only pertinent information we have for you this month. Starting with the Bank Reconciliation Report, this is anything that entered or left our bank account over the course of July. You can see we had a few teacher fingerprint reimbursements for \$44, some of the Title I, CARES Act, other RFR's are starting to come in, and our beginning SEG for \$352,293.70. Overall, we did have a negative cash flow month again just because we did have our NMPsia payment which is \$126,000 and that's our higher liability insurance for the year; we always have to pay it in July and it is a big expenditure that we have to pay. That and we also had a large ERB retirement because even though we have payrolls in July, we have to pay the ERB upfront for the prior year. However, it didn't affect our bank too much; we did get a large RFR's in like August 1<sup>st</sup> or 2<sup>nd</sup>. Going to the actual Bank Reconciliation, we did end the month with \$2.4 million, much lower than the \$3.3 we were operating at, but we got \$700,000+ from some of our major construction RFR's and K-5 Plus. I think last time I checked our bank, we were still at \$3.1 or \$3.2. So, we're back to our normal balance. As we have been utilizing all of our federal funds appropriately.</p>	
<b>Approval of BARs</b>	<p><u>Hunt:</u> BARs for consideration:</p> <ol style="list-style-type: none"> <li>1. #0001-I 11000</li> <li>2. #0002-IB 27407</li> </ol> <ol style="list-style-type: none"> <li>1. Justification: \$0- To increase budget to match memo and schedule provided by PED.</li> <li>2. Justification: \$199,229- To create budget based on FY22-23 Award and memo provided by NMPED.</li> </ol>	Julian Munoz called for a motion to approve BARs #0001-I and #0002-IB. Brenda Baca motioned Julian Munoz seconded -Julian Munoz called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
<b>FY22 Audit Update</b>	<p><u>Hunt:</u> We have begun our FY22 audit as I discussed recently. It's going well so far. I have been providing all of the documents and answering questions as they go along. We are still looking for Audit committee members and they're going to be asking to meet with our audit committee soon. Currently, we only have pretty much what's our finance committee. Typically, audit committees need a volunteer from the community with finance experience and they also want a parent serving on the audit committee as well. They also prefer finance experience but they will also take any parent. So if you guys know of anyone that would like to volunteer for our audit committee. We'll probably only meet 3 or 4 times this year; once or twice during the audit, once after the release, and once before the next audit and talk about corrective action plans and etc. So, pretty easy gig but it is volunteer position and it does require them to give a little bit of their time to a zoom meeting.</p> <p><u>Munoz:</u> Ok, I'll ask around again and see if we can get somebody new. Chris, can you reach out to Oliva Thompson?</p> <p><u>Jones:</u> Yeah, sure I can do that and I'll also look for additional members as well.</p> <p><u>Munoz:</u> I'll ask her too. I'll talk to her tomorrow at work. Anything else, Kyle?</p> <p><u>Hunt:</u> No, I just wanted to bring that up because the CSD did comment that we needed to try and fill that committee as soon as possible for this audit.</p>	

<p><b>Facilities Update</b></p>	<p><u>Hunt:</u> Facilities are coming along great. We met with Hellis and Penny today to talk about the field project which you guys approved the last or the meeting before. We still have to go back and forth with consensus of the city to talk about Penny’s final plans. Then we’re hoping that Hellis is gonna start mobilizing in the next few months after we get the final permits and comments from those two groups. As for Building C, we did unfortunately hit a snag with HVAC’s. They were supposed to ship in August and they were supposed to be here a week and a half ago. The date where they told us they shipped, the day after told me and Chris that was a miscommunication with the manufacture and they’re not going to be ready to ship until the beginning of September and then it’s a two-week ship date from there. So, we’re hoping to get them in mid-September. Then unfortunately because of the metal flooring, they can’t install that without the HVAC’s because it has to be conditioned to the actual HVAC’s running in the building. So, humidity and temperature and everything, they don’t want to install that without having the HVAC. So that’s another week after that. We’re hoping to have Building C completed by end of September. It was supposed to be originally end of August and that didn’t happen so we’re hoping that Brycon is not going to give us anymore interruptions for that finishing project. The last one is we did finally get our sunshades that we purchased in the middle of last year. We’ve been waiting on those for eight months but they finally got those installed last week. It’s great; we have two new sunshades in our quad with some picnic benches and stuff like that. It’s a great new spot for our staff and students to hang out.</p> <p><u>Baca:</u> Today, I went walking around you guys, to go see the things with Mr. Jones and I have a concern. Do you remember how we talked about the fencing, to secure the new turf we’re going to be doing and stuff like that? I think we need to address that as soon as possible because we’re paying all of this money for all of this dirt work. I’m kind of concerned that these people start bringing their ATV’s through the backend. If they can steal our picnic tables, how much stuff are they going to damage to our dirt work and then we’re going to have to redo it and that’s a lot of money. That’s a big concern for us right now, I think.</p> <p><u>Munoz:</u> Ok, let’s set it up for next agenda’s meeting then. Chris, can you give us an ETA for next agenda also about when we’re going to be able to get that fence put up? Or Kyle I should say?</p> <p><u>Jones:</u> Yeah, the two of us can begin attaining some prices. So we did have a meeting this afternoon with Hellis and I think Kyle already brought this up but we were addressing some of the concerns with the dirt work and the final grading. With that we were also discussing some of the required fencing has to be decorative at the street level and beyond that we could go ahead with chain-link. So Kyle and I will do some work on our end.</p> <p><u>Baca:</u> I was just making sure that if we had to do anything on our part of the board to give Mr. Jones something to try and clear up that area. Especially because people have stolen our picnic tables and everything already.</p> <p><u>Munoz:</u> We’ll set it up on the agenda and if we need to we can have a work session.</p> <p><u>Garcia:</u> I got a question: The people that are coming in to do the field, how long is it until they start construction do you think? Two months?</p> <p><u>Hunt:</u> Yeah, two or three months.</p> <p><u>Garcia:</u> Two or three months? And is it somebody separate that did the grating in the back or is it the same company?</p> <p><u>Hunt:</u> No, it’s a separate company.</p> <p><u>Garcia:</u> Oh, it’s a separate company ok. I was thinking that maybe they could protect their own if they did it themselves but if it’s another company. Then yeah, we’re probably going to have to protect it back there until they get started.</p> <p><u>Hunt:</u> Yeah, Mr. Jones and I did talk about asking some of the more local small contractors that we know to help us put up a small temporary gate to block off the construction entrance to make sure that vehicles don’t access it and tear up the dirt like Ms. Baca was talking about. So we do have these concerns on our minds as well and we have been looking at solutions.</p> <p><u>Jones:</u> Yeah, I do agree with Brenda’s statement as well. It’s important that we secure that area especially on the backside. I would hate for that grate to fall at a waste side. We’ll start looking into that. With the board, we can plan a work session to go over some of the pricing that we’ve received. If we get to the point where we’re really in an urgent situation where we need to secure that space, I will ask for some sort of contingent approval or a had administrator approval for me to go ahead and obtain that security fencing. I think the other half of that is in the addition to the investment in terms of the field, we still have the security matter to address. We’ll try to get things going and we’ll try to get that work session planned sooner than the next meeting.</p> <p><u>Munoz:</u> Ok, thank you guys. If we need to, we can do a work session too.</p>	
<p><b>Classroom Audio System Work Session (Discussion)</b></p>	<p>a. Rising Sun Proposal-Dante Garcia b. Bluum/Audio Enhancement Proposal-Chris Kolar/Desiree Flanagan</p> <p><u>Hunt:</u> As we talked about in the last meeting, we have two very different proposals, two completely different systems, and two different price points. We’re going to give both vendors 10-15 minutes to talk, you guys have 5 minutes to ask questions for each vendor, and then we’ll probably hold the vote until next meeting once you guys have been able to sit on it and discuss amongst yourselves outside of an open meeting that would probably be best.</p> <p><u>Munoz:</u> Yeah, not that works. As long as they can get emails of the proposals that they do today also.</p>	

Hunt: Definitely, I do have the main proposals in finance section as well. I will go ahead and this is the Rising Sun proposal, they are doing Valcom IP Clocks and Valcom is the existing intercom system that we have; so it's switching out some items. I will go ahead and make Geno Acosta Co-Host so that he can present any materials that he may have for us.

a. Rising Sun Proposal-Dante Garcia

Acosta: Thank you Mr. Hunt, I appreciate that. I'd like to start off by thanking you for giving us this time for the esteemed board members. You do have a current Valcom products that are in there and I guess I want to start off by saying that there are also products that you already have embedded that can also be repurposed; so that's important for you to know as well. What I wanted to make sure that we devoted a little bit of time to is what would this new system look like. Just a little bit of background of Valcom: We were founded in 1977 and we were recently acquired by another US manufacturer called Potter. Potter you may be familiar with them for fire alarms; so we're really strong in the life-safety world. We are based in the US and based out of Virginia. Here we show on the slide that we got about 400 employees. All technical support is done in the US based out of Virginia. We do everything from software, firmware, and hardware is all done in the US. So, all of these supply chain issues that you guys have run across at any given time on any of your other projects that you're on board, we seem to mitigate those issues being in our area. The proposal that Dante and Rising Sun had proposed is our IP6000 product and the reason why I wanted to shed light to that is that it really truly is a mass notification system with a bell schedule. So, it really does play in that space of being able to do lockdowns, walk-outs, evacuations, take shelters, as well as you know day-to-day communications. The fact that you're a bilingual school, we can also do pre-recorded messages and we also partner with a third-party vendor where we can actually have whatever message we have become translated. So I wanted to just take a little bit of a quick dive with regard to the product that we're referring to. So in Rising Sun's proposal you'll notice at 4 clock, that is a text-reader board and in its normal state, in its relaxed state it is just a clock. However, based on the priority of the message that comes in, we can set up for text-to-speech; so we can have scrolling messages there. What these text boards also possess are integrated speakers as well. So you'll notice that there are flashers that are on the side, we synchronize these units using an IP protocol, that way we don't introduce any type of seizures of such. So, everything that you see on here, you had talked about earlier about your fencing and security, we also in that unit, including into the unit, is what we call IO gateways meaning that we can open and close doors. What we do in some of the other school districts and I would be remiss if I didn't bring this up, within the state of NM per capita we probably have more installed-bases of school districts predominately in any other state; Colorado and NM are typically 1 and 2. Most recently, we've done Grants, Cibola, T or C, Espanola, Rio Rancho, those are just some off the top of my head that we've done in this calendar year. So what you'll notice at 12:00 is this IP6000 software; this is where we hold our bells, our tones, our schedules, and emergency notifications; these messages can be done in English and in Spanish. We can put them in what's called a Chain of Event and play them where we need to and we can also be very granular. If we want to ring up Ms. Jones 3<sup>rd</sup> grade class and we want to have Johnny come into the office, we can call directly into that room, go in and make that announcement, and have him sent in. So, those are some of the strengths of what it is. The fact that we are a US manufacturer, you brought up the fact that you use CARES Act funds, we are available as a preferred vendor in CARES Act because we are a US as we also have the buy American initiative. So, going down stream if you look at something you want to do something more scalable for example when you have that security area, we would put in common ground locations or external forms to either be able to shepherd students back in or roll them out. So, it's actually school-wide notification. We can work with your current phone system. And I had a question there and I don't know, Kyle if that was brought to your attention before, what type of phone system do you currently have?

Hunt: So, we have Yealink Phones that are serviced by Star2Star.

Acosta: Oh, ok so you're hosted in the cloud?

Hunt: Correct.

Acosta: So, yes support that. We can use what's called a sift connection that's in there that's also embedded into the headend. So we also have what's called FXS station that are on there and that essentially means we can have regular-single line telephones as backup so there is a redundancy built into this with regard to emergency and mass notification. The way that we're setup it's essentially a district-wide IP solution. I understand that you have separate buildings that are there and we can make an announcement to all of the buildings, we may want to bring only the 8<sup>th</sup> grade because they have orientation or parent-teacher night, so we can be very granular as well as get messages out. What we have done most recently in Espanola, they have a some-what similar footprint, a campus environment, and we actually had one building being evacuated and the other two were told to lockdown and take shelter because of a chemical spill that was there. So again, it gives us a whole lot of granularity and support. We talked about the telephone system integration, so right now you're in the cloud and that's fine, we live in that, we are an open-source protocol. So we use multicast to send out messages with regard to bandwidth utilization or networking use, it's phenomenal with multicast enabled we're running about 144K of bandwidth is used to send out these messages; that's the equivalent of having like 3 faxes that we're coming in at one time. So again very minimal in regards to the network bandwidth. Everything from audio broadcast, we

can probably prioritize messages. You can set them up to have volume adjustments; you may have areas like the cafeteria, the gym, that are going to be inherently louder and we can make those volume adjustments. We can set this up so that we can do reverse 911 in the area; there could be a bank robbery in the same vicinity and we can have the system automated to go hey we have a message from APD. We receive what's called a CAP Message, for those of you not familiar with that acronym it stands for Common Alert Protocol and it essentially is the governments twitter. So we're able to go ahead and send messages that would come from the emergency operation center at APD and we're able to go ahead act upon it. About speakers, we talked about being able to support them, they are all multicast enabled. They are visual and this meets ADA requirements. In the state of NM, there's an OSHA ADA requirement and it's OSHA1910.165; it's a living-breathing document that essentially said any emergency messages sent out needs to be 30 words or less and repeated/duplicated, and we can automate that. All of that can be done instead of somebody going off hook, making a page, and duplicated that message; we can get them out of possible areas of danger as well. Our interior and exterior IP scrobes, again they are standard power over Ethernet; so if you have that switch port capability it's a simple RJ45 connection. We even support what's called threat level indicators; if you notice here on the top of this unit that says 'tornado and take cover', we even use what we call threat level indicators and these are typically put into special needs classes, hard of hearing, some areas where there may be some special need where we want to be able to show a color or an all clear for students as well. A lot of times obviously, English and Spanish may not be their first or secondary language; mine is Hawaiian. We also support retrofit; there is a way where some areas that you may have right now that have common areas, we can repurpose those that are there, it's not a total rip and replace. That's a very strong point for us being able to do that and repurpose what you may have in some of those areas. We discussed building system control, if you have access or maybe building lights that are on there, we essentially become the timer; we can turn on and off the lights. If you got remote trailers or portables, while you're going through this construction. These are also areas that we can support and give coverage to. And we also have a fire alarm; if you have an auxiliary line output, we can send out that temporal message. Oftentimes, this came as a result of San Bernardino 2 years ago, there was a gunman who actually pulled the fire pole and as people came out, and he shot at them that way. So we're able to go ahead and send out temporal message; we can lift it from a contact closure and say this is an evacuation or we can say this is a take shelter, do not go outside, we need you to stay locked in into your protocols. So all of the above, it's all scalable into there. We are the incumbent within the business; we hold the largest amount of installed bases both within school district as well as in volume. Again, the biggest thing is that we're scalable. In next year's budget, if you go calendar or fiscal year, and you go now we'd like to have maybe some signage. We could be able to show students areas of where you're going to evacuate. Very briefly, I just wanted to give you that as an overview; that right there is pretty much it. We help people stay safe, informed, and of course on schedule. Any questions by chance?

Munoz: Thank you. Just as far as how long does it take to install one of these systems?

Acosta: I'll let Dante address that on a more granule level but one of the questions that always comes up is how long of a lead time because a lot of the time these products are actually built. But we typically run about a four week lead time. Dante and Rising Sun have done a few of our applications so he could speak to the installation time line you know based on if it's after-hours work. So, Dante I'll let you address that.

Garcia: Ok, the time that it might take is going to be where a lot of the analog clocks are in all of the classrooms. Getting cable from the classroom into the existing equipment room; that can happen quickly we just need to be able to have access either during the day or mid-day when classe is out. Typically, we get 100% cabled and get ready for everything it may take 2-3 weeks to get everything done. The concern that I, and I also put in here, because some of the locations don't have PoE switches right, Kyle?

Hunt: I believe so.

Garcia: Yes, so in the quote that we provided we also have some PoE switches because that's what the clocks are going to be running on. So basically to do infrastructure here and get everything cabled, I know there's a new building when I walked with Kyle, I don't know? We talked about getting over there but I don't know if that's been finished or the existing vendor has pulled across fiber because I remember talking about that new building was going to get fiber. We talked about putting a IP Clock in there once that is completed and cabled. So there's a few things that are still I don't know because it's been a while since I don't the walk-through. Has that building been completed Kyle? That one building?

Hunt: No, we're actually we're still working. They're supposed to be getting us fiber within the next few weeks.

Garcia: Alright, so it's all based on working together and getting things in time.

Jones: So then I guess my next question from Kyle I suppose or this could be for Dante, the proposal itself only includes the four buildings, is this correct?

Hunt: It's the four buildings plus the gym. So, the building Dante was mentioning that is for the training facility that would be two large speakers and a clock in that building I believe.

Garcia: Right.

Jones: Ok, so then we're missing a music building as well as the expansion, right?

Hunt: Correct, right. So we need to redo those.

Jones: Ok, so we would have to revise the proposal. We have a music program; so we have an elective class that takes place in the music building. Therefore, they would need to have access the same system of course. So, we'll work with you guys on that.

Garcia: Ok, just let me know what we need to do. We can upgrade the proposal however you want to do it, we can do that. What's nice about this is that everything that we're proposing is going to integrate with your existing speakers and call buttons that you have in your classrooms now; so all of that can stay.

Jones: Yeah, that's great. That would be very helpful and cost effective. Unfortunately, the three new buildings that we're referring to of course need to be outfitted with everything; but we'll work with you on revising the proposal.

Munoz: Yeah, if the board could just get a revised proposal with those additional buildings that way we have the most up-to-date proposal that would be awesome.

Garcia: Ok, I'll just need to set a time with Kyle and then I can go down there walk the buildings to see where we want to put things and then I can revise the proposal.

Hunt: Yeah, we'll find a time to do a walk-through visit early next week and we'll make sure because audio enhancements will have to do the same. So I'll make sure that we both those updated proposals for next month.

Jones: It would be great to be honest with you, of course, if we can somehow include this in another work session or again to get contingent approval or you allow me to have that.

Munoz: Let's just do a work session and then we can have a special session.

Jones: Yeah because waiting until next month for everything, I think this has been pushed back three months already so I would prefer not to. It's a school security issue that I want to avoid and we're right in the thick of it. You know, especially with the bell sounding at random times. There are a lot of different issues that we're facing. So I would prefer not to wait until next month.

Munoz: Kyle, just once you get the updated proposals, just schedule them for just a special work session.

Hunt: Sounds good.

Munoz: Alright, so who's next?

Hunt: Perfect. So, thank you Dante, Mr. Acosta. The next vendor we have is Desiree Flanagan from Audio Enhancements.

b. Bluum/Audio Enhancement Proposal-Chris Kolar/Desiree Flanagan

Flanagan: I'm sorry that Chris isn't here with Bluum; he's actually our reseller and we're the manufacturer. So I have a couple of different screens, I didn't know what you had Kyle, if you were going to present what I send to Chris or not. But I'll go ahead and present what I have to just give you a little bit of background about us and some testimonials, and then we can go into the details.

Hunt: Yes, that sounds great Desiree. I went ahead and made you co-host, so feel free to share your screen.

Flanagan: So a little bit of background about us is Audio Enhancements was founded in 1978 and was actually started by Claudia Anderson. It was started on the fact that she had two sons that were born hearing impaired. She was told that these children would be in special ed classes and would never speak. She decided that wasn't good enough for her kids; so she started doing a lot of research and found out if you enhance sound around her children, they were becoming audible. So, she started out with teachers and microphones and putting speakers by her kids. In doing that, they found that other kids were staying more focused, the ones that were sitting by her sons. Other parents were asking her if they could get them in their classrooms. So that's how it kind of all started. It really was based on a true story situation for her and for that family. So I'm going to play just a quick video and then I'll tell you more about it.

Munoz: Are we supposed to have sound?

Flanagan: Yes, do you not have sound?

Munoz: No, we do not.

Flanagan: Oh, geez. Well I don't know what to do about that. I got sound on mine. I don't know why it's not. I'll turn it up a bit and see if it works now. No?

Munoz: No.

Flanagan: Ok, I can send you those videos, that's not a problem. That's just her story and how it came about. She has since sold it to her four children and they run it as of right now. It is located in Utah; it's called West Jordan Utah. Right now, this is the districts, the number of schools and classrooms that currently have Audio Enhancement systems. This is just a little bit of a timeline, showing the main headquarters is in Utah and we also have a Georgia location and a Florida district office. Our main focus is audio based on her beginning the company. It consists of four speakers in the classroom and a microphone on the teacher. So, a child sitting in the front of the classroom will not hear the same as a child sitting in the back of the classroom. The microphone is not about being loud, it is about being consistent, equity, equity of sound for all students to hear the same. The audio system comes with a receiver enhancer that sits on the wall and that pairs with the microphone on the teacher. After we started doing audio installations, we were asked by the schools and districts all that we have done has been based on educators asking us if we could

and so we did. The system that we have quoted to you is based on, we were asked if we could include intercom systems into our classroom speakers. So we devised an epic system which is intercoms, paging, and cells, completely customizable. You can put bells, you can put songs into your bell station, and it is all sonible so you can have one page for the hallways vs a different classroom. You can page each classroom separate and you can set bell systems with music; you can create your own music or standard bell systems. It is all customizable and it goes through the speakers in the classrooms as well as the speakers that we'll put in the hallways. That leaves into the safe system which we were asked if the teacher already has a microphone on how can we make it safer for them in the classrooms since they're already wearing a microphone and not having to look for a phone or to have to tap something on the wall. Our system has a button on each side of the teacher microphone that's around their neck which you can see here, they can push that for not even three seconds and it's a silent alarm in the classroom. If the teacher sees it by the lights on the receiver on the wall and that notifies the office over here that they have a kiosk and it lets them know which room has got the alert. They have to acknowledge the alert which changes the lights again for the classroom teacher to know that somebody has seen it and help is on the way. We'll go into view path which is cameras which is not something that we quoted here. This is just about recording classroom instruction for distance learning; it's completely scalable. So you can add this at a later time if you wanted to. We too have clocks that are customizable with messages and the teacher can customize the clocks too. So that's the basis of what we are. What we have quoted you is the audio, the epic, and the safe. So this just goes into that. I had another video I wanted to show you but you won't be able to hear the sound. I'm just going to click through these because I want to show you something else. I wasn't prepared to present this whole thing, I just want to show you a little bit more of the epic systems. So, this is the kiosk that is in the office; we take the maps of your building and we program them to the teachers name and room number or just the room number. We can tie it into here, into the programming, and you can click the touchscreen and touch one classroom and be able to page into that one classroom and they can talk back. You can also do it from a recording on your cellphone. This is our bell system, it is as easy as touching it; it is all touchscreen. You can just touch it and change it; you can change it on the fly. Let's say you have a snow day that wasn't programmed, you can do it very quickly to change your bells. The bells that you have and the times that they ring are all customizable. We work with you on customizing that. This is if the teacher hits the two buttons on the microphone, you can tell us what you want it to do. Lock it down, like the whole school down, what notifications you want sent. This was the clock system that is not included in the quote and something that you can do; the whole district is something that you don't need with your schools. We integrate with all of your systems. We aren't the fire people; we're not the police obviously but we can integrate with all of those. It just takes a little bit of some product on our side to communicate with those. This is just another video, so we'll skip that. This is safe alert. Here is what the microphone looks like and pushing both buttons on both side. You can determine what that emergency is whether it's all emergencies, medical, discipline, parental, intruder or you can make it one. That is up to you; customizable for you. So they hit the button and it changes the lights, when they acknowledge it in the office, it changes them again so that the teacher knows that somebody has seen it. And it is all quiet in the classroom. Anybody that is on campus like let's say Kyle for instance that isn't in a classroom, can also wear one of these so that if they see a distress signal, it's not a microphone but they can push both sides and it finds the closest receivers to him to acknowledge where the problem may be and it notifies the front office. This is just about the alarm and it won't play it for you I don't think because the sound is not working. You can get alerts by texting in an app and this is the cameras. So, this is what we proposed with bluum, this was the classroom setup with the student speakers and the microphone amp and receiver, and we did it for 22 classrooms and that's based on some drawings that Kyle should have or has access to. This was done in, I think February we started it. So Kyle there would definitely have to be a re-visit to address some things. Common area equipment that was included with bluum with eight zones; those eight zones are building d, g, e, f exterior, f- gym and cafeteria, d exterior, e exterior, and g exterior. Those are all the zones that are customizable; you can change those. It is just something that we came up based on outdoor and inside different hallways. So we did 21 external, 20 ceiling speakers those are for hallways and various open spaces, wall mounts are things like a gym or otherwise. Let's get to school equipment, this is the head in and that was all included in the quote with the server, the console, the phone, all of our engineering and design to help get it all setup, the map development. Epic experience is training you on how to do all of these features of epic and then on-site training and phone integration. Something else we include is commissioning PD and that's all a part of it which was coming on-site and commissioning is just we send somebody out to make sure that everything is working together and that you are capable of working it. Optional contingency, we include in our quotes with bluum which is just a percentage of the quote and what this does is protect you if a ceiling changes or a wall speaker vs a ceiling speaker, and if we need to access those funds we only do it upon written approval and if we don't use anything then it is not billed at all; it is just to keep the project moving. So, I hope that made sense. I think I might be able to share the drawing on this screen as well. Those are the zones and the colors of

	<p>the zones. This kind of shows the buildings and I'll come back to building d, this just shows the hall speakers, the classroom system which just means the four speakers.</p> <p><u>Hunt:</u> I hate to interrupt you, but I'm still only seeing that PowerPoint on my screen. I apologize.</p> <p><u>Flanagan:</u> It's ok, I can share those with you. I can get them sent to you. I can't get them to for some reason function on this. I thought bluum would have them so I apologize that bluum isn't here but I did want to make sure that you guys did see the stuff that was included in your quote and answer any questions for you. Did it make sense?</p> <p><u>Munoz:</u> No, so question on this, same thing as far as timeline, how quick would this you know be able to be installed?</p> <p><u>Flanagan:</u> Well again, we build them as well. We build them ourselves; they are USA made; they are made in Utah. It takes, it can be anywhere from short of 30 -45 days probably and by the time it ships maybe 60. We can rush it if we need to; we can work with our team. Installation, we do after-hours; we prefer to do it after-hours so we're not in the middle of classrooms and causing any disruption in classrooms. That is how we install them and install can probably take two weeks. Probably after installation, we bring in our commissioning team and then of course on-site training for you. We would definitely need to re-visit because it has been awhile since we were there with Kyle.</p> <p><u>Munoz:</u> Yeah, there is going to have to be an updated proposal I think. And if so you can get with Kyle, if you could just get all of those, and the sooner you get those updated proposals, we'll have the work session, and that way we can just vote on that item. Ok?</p> <p><u>Hunt:</u> Yeah definitely, I will schedule meetings with both vendors this week.</p> <p><u>Flanagan:</u> And Kyle, I sent you a couple of videos you can share with your board members.</p> <p><u>Hunt:</u> Perfect thank you Desiree.</p> <p><u>Flanagan:</u> I'm sorry they couldn't play.</p> <p><u>Munoz:</u> Alright, thank you very much.</p> <p><u>Flanagan:</u> Thank you. Sorry about that guys; I'm sorry that you guys couldn't hear.</p> <p><u>Munoz:</u> No, no problem. No problem.</p> <p><u>Hunt:</u> Thank you Desiree. Thank you Geno. Thank you Dante. Are there any other questions before we move onto the next item?</p>	
<p><b>School Security Update</b></p>	<p><u>Jones:</u> I wanted to give you guys a quick update on school security because of course that has been a pressing item for us since last spring. I'm going to give you an update on five different areas of school security enhancements. So, first being the panic button application. The state of NM has contracted with this organization that is providing schools with a free panic button application. What that does is it links the school to emergency services. So what it provides in its functionality in terms of drills, internal communication, there is all kinds of different functionality that allows you to alert you school community that certain things are happening in the general area or on campus directly and that is everything from active shooter to fire drills. So, there is a lot of different communication factors that are associated with this application. We went through an initial training on it already and it was kind of a presentation and somehow it's a full implementation that we'll be working toward. But again, it's called panic button and it's an internal and external application that does link us to emergency services. It also allows for our crisis team to work together and coordinate various activities if we do have any sort of crisis on campus. Next would be the intercom system, for us the intercom system is pretty important. We do need an intercom system to be functional on campus so we can communicate with all of our stakeholders. We need to be able to callout to various classrooms. We need to make sure that we can broadcast urgent announcements. Not only the bell system but that functionality with respect to a wide-spread communication across campus. That whole alert system would be really beneficial to us so I am hopeful that we can get something going as soon as we possibly can. Next is active shooter training. We did reach out to Global One Security and these are retired law enforcement officers, a lot of state police officers, and other individuals that have worked together to provide schools and other organizations with active shooter training. For us, we were most interested in active shooter training. What we want to do is make sure that our staff and students are prepared to respond in the event that someone is on campus with a firearm and is threatening or simply on campus carrying a firearm. This active shooter training would need to take place on a Saturday. There are real weapons brought on to campus and they fire off of course blank rounds but it is an 8-hour training; it is very comprehensive. They allow us to find any vulnerabilities in our current systems and of course recommend different improvements and then again link us with those emergency services that are available in our community. So they would bring out members of law enforcement to come out, work with them, work with us to really help us coordinate a plan. Total price is \$6500 and that is a full 8-hour training for 60 staff members; we could invite students as well. That one is pretty exciting and we're coordinating on our end because on a Saturday we would have to pay each of our staff members their daily rate; so they would get a stipend for participation. But the way they phrased it in the presentation was \$6500 and a daily stipend worth more to the school than the lives of your staff and students. So, something to keep in perspective for us and we're very interested in moving forward with the training. Next thing is security fencing and that is another urgent need of ours. The entire backside of our school leaves us open and we really are vulnerable to anyone coming onto campus; anyone could walk onto campus because we do have so many openings. What we want to do is secure that backend. We</p>	

	<p>know that we have the field project that is currently underway with the dirt work and grating but we do want to secure the entire perimeter of campus. That is another priority of ours; we do need to get together with you guys and get that approval. I really do want to make that our priority not necessarily just to secure our investment when it comes to dirt work but that entire backend, the eastside of our campus is really a place where we see people walking during the day. We have neighbors; we're in a neighborhood environment and we have a subdivision right by us and apartments. We need to secure that entire back area. Most of our break-ins come from that back area. We did have someone break into one of our buildings at one point, the storage building. Whatever that cost is when it comes to securing that backend, it will definitely be worth the investment. Finally, last but not least, we have a school resource officer position that we created. What we're looking to do is get a former law enforcement officer to come out and serve as our school resource officer. This person is similar to the APS police; it has to be a retired peace officer or an active peace officer. There are a lot of different requirements by law and what we're doing now is we're trying to identify what the appropriate training are for this individual. We've identified a lot of the requirements; however, we're trying to identify through the NM public schools insurance authority that we are in fact coordinating with them and that we are identifying the appropriate trainings. In addition, I do have some policies and procedures that are in the packet this evening. I'm not going to ask for your approval of the policies and procedures; these have to do with basic procedural directives that we would follow in terms of at the local level, at the school. It has some pre-employment information as well with respect to job description. We also have some information about salary. These pieces of information were borrowed from APS, so we would need to sit down with the administrative team, so over the policies and procedures, pre-employment information, and then re-present it to you guys for your approval. Last Thursday we had an interview scheduled with a retired police officer but unfortunately, he ended up accepting a different position. So, it make take us some time to find a certified school resource officer. However, we are hoping to move forward with hiring someone in the interim and getting them the training beyond that; even if it is a campus security aid who just supports without being armed on campus. We can move towards getting them the appropriate training so forth with your help. We also have some new duty stations. We have our safety committee that is meeting more often this year. So we're looking to see what those vulnerabilities are and we're looking to work with you guys to try to secure our campus and come up with new systems that really do promote that sense of safety across our campus.</p>	
<p><b>Member Resignation – M. Trujeque</b></p>	<p><u>Munoz:</u> As everyone knows, Ms. Trujeque has resigned. She is going to be going to school full-time and thus won't be able to commit herself to the board. So we wish her well on her endeavors. Anything else, Mr. Jones about that?</p> <p><u>Jones:</u> No, I think at this point you have summarized her circumstance. She has gone through some changes and she is doing very very well; so we're happy for her. We appreciate her honesty and at this point what we need to do is accept her resignation to a formal vote and then we do have a prospective member which is the next agenda item.</p>	<p>Julian Munoz asked for a motion to accept the resignation of Ms. Trujeque. Brenda Baca motioned Julian Munoz seconded Julian Munoz called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained</p>
<p><b>Prospective Member Presentation – T. Bazan</b></p>	<p><u>Jones:</u> On the zoom meeting with us right now, we have Tiffany Bazan. Tiffany is a family member of our health assistant. Tiffany is a nurse who works for the VA hospital and she is interested in joining the board. Of course we have the prospective members present to the board and then at that point we can review her resume during this meeting and you guys can choose to accept her membership or choose to table the item for further consideration.</p> <p><u>Bazan:</u> Hi, I am Tiffany. I am of one of the student's that go there, for Tyana Bazan. I think I will be a good asset because I am a parent and I want to know what is going on in the school and to be able to help around. I am health technician at the VA hospital. I am going to school now for nursing. I am very excited to be on the board.</p> <p><u>Jones:</u> Thank you. So at this time of course the board has the ability to ask any questions, anything you want to ask about her experience and how it ties into the functions of the board. Obviously we have different areas of expertise that are encouraged when it comes to recruitment of members. And then figure out committee-wise where she may fit, if you do in fact choose to accept her application for membership.</p> <p><u>Munoz:</u> Hi Tiffany, this is Julian. I have a question: have you ever had to look at financials or any type of financial statements in any of your kind of experience at all?</p> <p><u>Bazan:</u> Not financially, no.</p> <p><u>Munoz:</u> Ok, anything with like process orientated flowcharts like that? Like writing out instructions?</p> <p><u>Bazan:</u> No.</p> <p><u>Munoz:</u> Thank you. So you said you had a daughter though or you had a child that goes to Albuquerque Bilingual.</p> <p><u>Bazan:</u> I do, yes. She is in 5<sup>th</sup> grade.</p> <p><u>Munoz:</u> That's great, ok.</p> <p><u>Jones:</u> Any other board members have any other questions for Tiffany or any comments or maybe any references if you do know Tiffany.</p> <p><u>Baca:</u> I do, this is Brenda. Tiffany, I've worked with her numerous times. She is one of our parents that volunteers for everything at our school. Also she volunteers a lot out in the community also; she does a lot of stuff at the Moose Lodge for kids and stuff like that. It is kind</p>	<p>Julian Munoz asked for a motion to accept the prospective member's request and invite Tiffany to be a part of our board. Brenda Baca motioned Jose Garcia seconded Julian Munoz called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained</p>

	<p>of interesting to have her on our board because she does coordinate a lot of different outside activities for children.</p> <p><u>Jones:</u> Thank you, Brenda. And of course guys, there is always the opportunity for you guys to address any of her experience or the resume, her application for membership in subsequent meetings and so forth. You don't necessarily have to make a decision this evening; it's only if you're comfortable and if you feel that it meets the requirements of our board based on not only our bylaws but of course the recruitment and mentorship plan that we have in place as well. But I did want to thank Ms. Bazan for her interest in joining the board which is something in of itself because it is a voluntary activity. And if you have any additional information that you'd like to share feel free to email to me and I can pass it along.</p> <p><u>Munoz:</u> Tiffany, I don't know if Chris or anybody has gone over kind of some of the requirements here. It is not too time extensive except some of the trainings that were required to take by PED; we have to take a certain number of hours. In addition, we have to have a certain number of hours doing committees and also coming to these meetings which are very important. I think having you as a parent, I think you'll be better engaged. I think parents make good board members. You know we have Brenda, we have Jose and they bring that granular detail to the meeting. Just if you're willing to take those on those extra hours of training which Chris and Kyle can get you setup with, and you're willing to come to these meetings, I think you could learn a lot and provide a lot of good service to the school.</p> <p><u>Jones:</u> Yeah, I would like to reinforce that too. Tiffany, there is a lot of responsibility. There is a huge expectation and that contribution during meetings is critical. There is the board packet which alone requires some studying; it is a bug ask, you know it really is. In addition to all of the board members daily lives and their responsibilities as professionals. There is that element which is preparation for meetings that requires a good deal of time. Then there is the training requirement and that is something that you have to stick to on an annual basis. There are a lot of opportunities to get your training but again it becomes super difficult when you have a family of your own, when you're in school, when you have a career. Finally, last but not least, there is always that element of innovation that we're looking for. We're looking for people that have fresh ideas that are needed when helping to run a large scale organization which is what we are. It helps that you're a student and I think you have a lot of good experience and I think Brenda mentioned that. But there is a healthy amount of time that goes into it and a lot of dedication not only to participate but to come to the meeting with fresh and new ideas that help us to innovate and create systems that are more refined. There is that responsibility for you to consider and there's a lot more to it. You've been around long enough to know what it entails. I know that Toni has been our health assistant for some time so you may want to continue to ask questions. It is entirely up to the board what they do tonight but I just wanted to give you that piece of information as well.</p> <p><u>Bazan:</u> Thank you, yes.</p> <p><u>Munoz:</u> So Tiffany, after all that, if you're still interested I mean if the board wants to bring a motion to accept or deny Tiffany's request to be on the board. What do you guys think here?</p>	
<p><b>FY22 Board Training – PCSNM</b></p>	<p><u>Jones:</u> This is just a quick reminder and it is in the packet. We do have an opportunity for you guys to attend the PCSNM conference which is to be held in December. It will be held at the Tamaya Hotel and there they will be offering board training. Those board trainings that are offered will count towards your annual training requirements. It's a great thing and I think very important to mention also is there is the opportunity for you guys to stay at the Tamaya if you wanted to get rooms for the two nights in order to attend. I know that's convenient in the sense that you can wake up and go but it's also convenient and helpful in the sense that you guys can do some debriefing and have some further discussion as a board. Some teambuilding and strategizing can take place. But I wanted to present this to you because you guys are volunteers and we appreciate all that you do but it's a great chance to get the board to come together as well as get the training done in advance so that we're not waiting until the end of the calendar year. The information is there and if you are interested which I really hope you are, please just let me know. We already have a PO that's been issued, Kyle has helped me with that, and we can get you guys registered and we can work with you on your lodging accommodations as well.</p> <p><u>Munoz:</u> Alright Mr. Jones, thank you very much. Is there a deadline for registration so we can get the best deal?</p> <p><u>Jones:</u> I don't know? Kyle, you may have seen something. I did receive another reminder email I think yesterday. I want to say the sooner the better but Kyle if you have a deadline that you're aware of.</p> <p><u>Hunt:</u> I'm not aware of. I know the registration will be open until November of so but I'm not sure if there is any early incentives. I will double-check and send an update tomorrow.</p> <p><u>Jones:</u> Thank you, Kyle.</p>	
<p><b>Approval of School Resource Officer Policies and Procedures</b></p>	<p><u>Jones:</u> I did give you guys a bit of information about the resource office and where we're going with that. Obviously, a resource office would help us in many ways. A resource office would help if there is a crime committed on campus, they would be that number one primary contact. Not only that but assisting with special events, assisting with staff and student relations, badging and identifying individuals on campus, responding to those crisis situations that arise in all schools. You guys have a set of policies and procedures but again there is some pre-employment information in there as well, and salary taken from APS. What I would like to do for tonight is I</p>	<p>Julian Munoz asked for a motion to table the approval of the school resource officer. Brenda Baca motioned Jose Garcia seconded Julian Munoz called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained</p>

	<p>would like for you guys to review it. I would like for you guys to have more time to review the policies and procedures. I would like to stay away from having you guys approve it immediately because this is a new thing for us. So, if you're ok with it I would like to table it so that when we come back together you guys have had some time to review and can ask some good questions.</p> <p><u>Munoz:</u> Ok, no that's fine; that's good.</p>	
<p><b>Approval of Uniform Policy Revisions</b></p>	<p><u>Jones:</u> I have a couple of minor revisions to share with you guys on uniform policies. A couple of concerns were brought to my attention right at the beginning of the school year and so we wanted to be very clear when it comes to the policy and the language. You're look at our uniform policy with revisions. The only revisions I want to bring to your attention has to do with pants. When is started as executive director I didn't want to make the uniform policy so lenient that the students could wear whatever they wanted, we still wanted to make sure that we had some control over the environment, distractions, and so forth. I wanted us to focus on academics as opposed to being as what I kind of saw as a prison uniform. We allowed them to wear pants, they can wear jeans and with that comes a couple of concerns. First and foremost being holes, many of the jeans for male and female students comes with holes in the jeans itself. So I've added language that states "Holes in jean legs must be no higher than the knee level; holes above the knee are not acceptable at any time." I have two daughters and I take them shopping and ultimately there aren't too many pairs of jeans that exist without holes yes, you can find them but again the objective for us is to 1) create an environment where learning is at the forefront, so teachers and students can focus on teaching and learning as opposed to dress code violations and 2) for students to come and feel comfortable yet still look appropriate so that they aren't causing distractions. I would ask that you review that portion first and foremost that has to do with pants and holes in the jeans and consider that for approval. The next piece here has to do with hoodies. A lot of students will wear hooded sweatshirts and we don't have an issue with hooded sweatshirts but a lot of the confusion has come when students come with a hooded sweatshirt without a collared shirt underneath. They will wear a hooded sweatshirt that really isn't related to the school and instead of wearing a collared shirt, they will in a sense be violating dress code and that has caused some concern for teachers and a lot of confusing. So what we're saying here is "Hoods may not be worn indoors and students may not use hooded sweatshirts in the absence of a school approved uniform top." There is a new generation of students that wear hooded sweatshirts in 100 degree weather and they actually wear the hoods on their heads at all times. So we're saying that they cannot wear their hoods inside any of our buildings because it is a dress code violation and we want to see your faces. They also need to have their collared shirts on underneath. Last but not lest is headwear, what we are doing is banning hats altogether. We used to allow hats for a period of time but they weren't allowed to be worn in the buildings and it got to the point where students continually forgot to take them off in the buildings. So I had a collection of hats in my office and teachers also had collections of hats in their classrooms. Really, they are just a distraction. It isn't the most dangerous thing to have happen but there is a lot of inappropriate things that you see when it comes to hats and we just want to get rid of that altogether. The three changes would be holes in jeans, hooded sweatshirts, and not hats, beanies, or other headwear. So I would ask for your consideration and approval of the revisions to the uniform policy.</p>	<p>Julian Munoz asked for a motion to approve the uniform policy revisions.</p> <p>Brenda Baca motioned Julian Munoz seconded Julian Munoz called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained</p>
<p><b>Head Administrator Travel Request – ASCD Conference</b></p>	<p><u>Jones:</u> I wanted to request permission and I think this will be another one to be tabled. I was unable to get all of the information on flights and so forth. But I'd like to attend for my own PD the ASCD conference and that is for administrators. It's a conference and it's located in Maryland. There are a couple of different strands that interest me: district leadership and school leadership. For me, I would be really interested in doing something that kind of revitalize, for me to gain additional knowledge that is really to help me with my position. It's been awhile since I really engaged in that level of PD. I'm looking at that one as the primary and before I get your approval I need to provide you with all of the necessary information. So, I will request that this is tabled to the next meeting as well.</p>	<p>Julian Munoz asked for a motion to table the head administrator travel request until next meeting.</p> <p>Brenda Baca motioned Julian Munoz seconded Julian Munoz called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained</p>
<p><b>Head Administrator Report- enrollment, staffing, upcoming events</b></p>	<p><u>Jones:</u></p> <p>a. <u>Enrollment:</u> Has held somewhat steady. We have lost students and our enrollment is down a bit. But we are working through the waiting list and contacting families to fill the available spots. Kyle would be able to give you a specific number because I didn't check it today. But I believe, personally, that without Pre-K we're close to about 370-375 students. Kyle?</p> <p><u>Hunt:</u> Yeah we were at 370 or 375 the last time that we discussed this and what we projected coming into this year was 365, so we're still ahead of that number.</p> <p><u>Jones:</u> So, that help us with budget of course because we do have a unit value in SEG that comes in a monthly basis. So, enrollment for us is important that we sustain over time. We want to make sure that our classrooms are equitable in size and that we have all of our seats filled. We don't want to be overcapacity but we do want to meet our enrollment cap. Again, we have our front office staff working toward meeting our enrollment projections and that is going ok for so far. You know it isn't the best, but it isn't the worst and we're still in pretty good shape as Kyle just mentioned.</p> <p>b. <u>Staffing:</u> We are missing a 3<sup>rd</sup> grade Spanish teacher. We did a great applicant yesterday that we interviewed and we did offer to work with PED on some licensure issues that we were facing. She was a really enthusiastic applicant who is willing to come in and work</p>	

	<p>immediately. So we're hoping to have the 3<sup>rd</sup> grade Spanish position filled but we do have a kinder position that we still need to fill. If you have any family members that are teachers, looking to teach kinder, please send them our way.</p> <p>c. <u>Upcoming Events</u>: We have a school lunch program that is underway. We contracted with Genuine Foods and they are a brand-new food service provider. We got away from Canteen of Central NM; we thought they were heavy in carbs and we weren't very happy or satisfied with the lunches as we had a lot of complaints. Genuine Foods is a new and fresh foods vendor; we contracted with them for the school year. We got off to a really poor start with them; we had some equipment issues that we unfortunately faced because we switched providers. So now we've remedied those issues and we have Genuine Foods that's providing good meals. Tomorrow is the first consistent day of hot meal service and we're excited about that. They have a lot of foods that students have never really been exposed to in previous years. We're hopeful that they'll like the food and we will keep you updated on that.</p> <p><u>21-22 Assessment Results</u> just came out. Obviously as a board, part of your responsibility is to assist with overseeing many things and making big decisions around academics. I'll share with you that last year during a pretty rough COVID year, we ended up at 30% proficient in reading and that is a good thing. I would say the highest we've ever been is 40% a few years back. Last year, we were also 20% proficient when it comes to math. We're not content with either of those numbers but we do have some sense of pride because it was a hard year. When students learn online for any percentage of time, there is always going to be that learning loss. But we're proud of our staff and our students. We are working actively on figuring out what types of systems to employ. Evaluating our curriculum and instruction and assessment and working with our teachers to figure out how we can bridge the gaps that still exist and hopefully increase those scores through merit pay, through initiatives that we have through the adoption of curriculum and resources. We have teacher evaluations that is active and we're working with our staff on a school-wide PDP goal and PDP plan. We're trying to address again some of those gaps of instruction and hopefully through our efforts to provide PD and growth opportunities for staff. We're hopeful that we can continue to increase those scores.</p>	
<b>Public Comment</b>	N/A	
<b>Announcement of Next GC Meeting</b>	Next GC meeting: <u><b>Monday, September 26, 2022; 5:30 pm</b></u>	Julian Munoz asked for a motion to adjourn. Brenda Baca motioned Julian Munoz seconded Julian Munoz called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained
<b>Adjourn</b>	Meeting was adjourned at <u>7:03 pm</u>	

**AFFIDAVIT OF GOVERNING BODY MEMBER**

STATE OF NEW  
MEXICO )  
COUNTY OF Bernalillo )

I, Tiffany Bazan, after being duly sworn, state:

1 My name is Tiffany Bazan and I reside in Albuquerque, New Mexico.

2 I am a member of the governing body of the Albuquerque Bilingual Academy (ABA) in Albuquerque, New Mexico.

3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.

4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.

5. I understand that as a member of the ABA's governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement

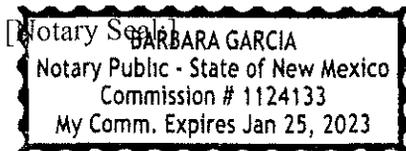
Tiffany Bazan  
[Signature]

09/08/2022  
Date

Tiffany Bazan  
[Print]

**VERIFICATION**

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 9 day of September 2022.



Barbara Garcia  
NOTARY PUBLIC

My commission expires. January 25, 2023.

## ASSURANCES

My name is Tiffany Bazan and I reside in Albuquerque, NM. I am a member of the governing body for Albuquerque Bilingual Academy a charter school which is located at 7500 La Morada Pl NW. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4 2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq , NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

- 14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
- 15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission
- 16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
- 17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
- 18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended

Tiffany Bazan

Printed Name



Signature

09/08/2022

Date

**STATEMENT OF GOVERNING BODY TO CONSULT WITH PED**

We, the undersigned, make up the governing body of the Albuquerque Bilingual Academy (ABA), located in Albuquerque Bilingual Academy, New Mexico.

In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of Albuquerque Bilingual Academy’s application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed “Affidavit of Financial Custodian” must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE ALBUQUERQUE BILINGUAL ACADEMY GIVE THE FOREGOING STATEMENT THIS 6th DAY OF September, 2022.

1.   
JULIAN MUNOZ (Sep 6, 2022 15:35 MDT)  
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[signature]  
Julian Munoz  
\_\_\_\_\_  
[print]
2.   
JOSE A. GARCIA (Sep 6, 2022 19:28 MDT)  
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[signature]  
Jose A. Garcia  
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3.   
Brenda Baca (Sep 6, 2022 20:16 MDT)  
\_\_\_\_\_  
[signature]  
Brenda Baca  
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4. Doris Cole  
Doris Cole (Sep 7, 2022 08:18 MDT)  
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[signature]  
Doris Cole  
\_\_\_\_\_  
[print]
5. \_\_\_\_\_  
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Attach additional pages if membership exceeds five.