

## **Business Manager or Procurement Officer Amendment Form**

The Charter Contract was entered into by and between the New Mexico Public Education Commission [ ], hereafter "the School", effective [ ][ ], [ ]  
The School was approved for a [ ] Charter Contract.

The School requests consideration from the Public Education Commission (PEC) to change the terms of its Contract as follows:

<b>CHANGE OF:</b>	<b>BUSINESS MANAGER</b>	<b>CPO</b>	<b>BOTH</b>
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Charter Contract currently states:

<b>CURRENT BUSINESS MANAGER OR PROCUREMENT OFFICER:</b>
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Requests the Public Education Commission approve Section \_\_\_\_\_ of the School's contract to read

<b>EFFECTIVE DATE OF CHANGE:</b>
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<b>REQUESTED CHANGE TO BUSINESS MANAGER OR PROCUREMENT OFFICER AND CONTACT INFORMATION :</b>
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**Submit this form and all supporting documents to [charter.schools@state.nm.us](mailto:charter.schools@state.nm.us)**

The School's Business Manager or Procurement Officer Amendment is hereby submitted by [ ] on [ ], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted to the PEC within 30 days of the change being communicated or implemented; and
- The school's governing board is in compliance with all reporting requirements.



\_\_\_\_\_  
Charter School Representative Signature

\_\_\_\_\_  
Date

The School's Business Manager or Procurement Officer Amendment was:

- Approved       Denied

\_\_\_\_\_  
Chair, Public Education Commission

\_\_\_\_\_  
Date



**NEW MEXICO**  
GENERAL SERVICES DEPARTMENT

*Amanda Catanzaro*

*Who has satisfactorily pursued the certification training program and  
passed the required examination*

*in accordance with the requirements established pursuant to*

**NMSA 13-1-95.2**

*is hereby awarded on this 29th day of July 2022*

**Chief Procurement Officer Certification**

Certificate No. **CPO-2022-00000-03968**



*[Signature]*  
State Purchasing Agent