

**Public
Education
Commission**

School Relocation or Additional Square Footage Amendment Form

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [SAMS Academy], hereafter "the School" effective [1st] of [July], [2019]. The school was approved for a [5 year] Charter Contract.

The school requests consideration from the Public Education Commission (PEC) to change the terms of its Contract as follows:

Charter Contract currently states:

SCHOOL NAME: Southwest Aeronautics, Mathematics and Science (SAMS) Academy

ORIGINAL ADDRESS: 4100 Aerospace Pkwy NW, Albuquerque NM 87120 505-338-8601 fax 505-212-6180

AUTHORIZED GRADE LEVELS: 6-12

The School requests the Public Education Commission approve Section 4 of the School's contract to read:

EFFECTIVE DATE OF CHANGE: 12/15/2022

SCHOOL NAME: Southwest Aeronautics, Mathematics and Science (SAMS) Academy

NEW PHYSICAL ADDRESS: 6441 Ventana Rd NW, Albuquerque NM 87114 phone & fax TBD

AUTHORIZED GRADE LEVELS: 6-12

ADDITIONAL SQUARE FOOT AMENDMENT: N/A

Submit this form and all supporting documents to charter.schools@state.nm.us

The School's School Relocation or Additional Square Footage Amendment is hereby submitted by [Amanda Catanzaro] on [9/16/2022], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted and approved by the PEC prior to the physical move; and
- The School's governing board is in compliance with all reporting requirements.



9-16-22

Charter School Representative Signature

Date

The School's School Relocation or Additional Square Footage Amendment was:

- Approved Denied

Chair, Public Education Commission

Date



GOVERNING COUNCIL

Special Meeting of the SAMS Academy Governing Council on Friday, September 16, 2022

In Person and via Zoom.us

BOARD MEMBERS PRESENT

Larry Kennedy, Farrah Nickerson, Brandy Bond, Alex Carothers (late), Roland Dewing, Laura Kohr,
Mike Deveraux

BOARD MEMBERS ABSENT

Mike Romo

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Sean Fry and Lauren Chavez

PUBLIC

Kelly Callahan, Steve Nakamura via phone

These minutes were approved on _____

By a vote of ___ yes ___no ___ absent ___abstained

_____ President

_____ Secretary

I. Call to Order

Larry Kennedy called to order the Special Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy on September 16, 2022 at 2:04 p.m. on Zoom.us and in person at SAMS Academy.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Farrah Nickerson, Brandy Bond, Roland Dewing, Laura Kohr, Mike Deveraux, and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Amanda Catanzaro called Farrah Nickerson, Brandy Bond, Roland Dewing, Laura Kohr, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from August 19, 2022 Special Meeting*

Larry Kennedy asked for a motion to approve the minutes from the August 19, 2022 Special Meeting. Farrah Nickerson made a motion to approve the minutes from the August 19, 2022 Special Meeting. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Amanda Catanzaro called Farrah Nickerson, Brandy Bond, Roland Dewing, Laura Kohr, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented. 13 hours of flight time since last meeting. 2 additional students have passed knowledge exam. At the Young Eagles event the previous weekend, Doc was able to fly 12 SAMS students to get experience in the plane. When there are extra seats, staff members have been invited to fly with students. This has been very successful and gets staff excited about our mission around aviation.

There are currently no maintenance needs on the plane!

A few hours in the SIM this month. A family is donating a virtual reality simulator package to the school for students to use.

6 additional students have received the ground school scholarship for drones.

CAP update. Roland Dewing says we should wait until we get in the new building to get it going.

Air Traffic Control internship program will be starting soon. One student at a time, a week long program of 40 hours with ATC. The first student will begin on October 3, 2022 and will have a chance to work with the Balloon Fiesta as well to see how ATC works with that type of events.

Doc is still in discussion with Luna College regarding dual credit program they are trying to create.

Doc reviewed the expenses of the flight program over the last month.

B. Facility Update

Alex Carothers enters the meeting via Zoom.

Steve Nakamura spoke to the governing council via phone. Shared that the new building site has all the sheetrock hung and they are starting to tape and texture. The grid ceiling has started to be hung and painting will be starting soon. Tile will begin to be laid in the wet areas such as bathrooms soon. The building has been wrapped in the chicken wire and first layer of stucco will start on 9/26/2022. EB builders did give us some bad news regarding the hanging of the plane in the lobby. Too much of a liability, not because of the structure but the stability of the plane itself. There is a site lunch happening next Thursday that Governing Council members are invited to attend. Larry Kennedy reminded the board that if there is a large group that would like to attend and potential quorum could take place, we must post notice. Governing Council members need to let Amanda know if they are attending to coordinate.

C. SAMS Wellness Committee Update

Brandy Bond presented that the committee has met and we will be voting on new name of school later in the agenda. Discussion regarding exit survey for families if they are leaving SAMS Academy. A family check in survey, similar to the survey sent to families last Spring is being worked on and will be sent out October 14, 2022. Shared the idea of the new URL because Albuquerque is misspelled so often. Current idea is yourkidcanfly.com. Wellness Committee has also started working on the vision and mission statements. So far, vision statement of Above and Beyond is liked. Wellness Committee will be meeting on the Tuesday prior to the Governing Council meetings each month.

IV. Administrative Update

Bridget Barrett presented her Administrative Report which included an academic update on student progress in Edgenuity. Shared what has been happening including short cycle assessments were started this week, discussion on lifting restrictions on the Chromebooks, and sponsor communications. Ms. Barrett gave an update on

current enrollment numbers. Jolene Herring, the social worker, will be attending training on Equity Council in the next few weeks. Update on COVID policy information and shared a quote from a teacher who went up in the plane for mission minute.

Roland Dewing asked about the results of the short cycle assessments. Those will be shared at the next Governing Council meeting.

V. New Business Matters

A. 2022 Open Meetings Resolution Revisions*

Larry Kennedy presented the 2022 Open Meetings Resolution Revisions moving monthly regular meetings to 3rd Friday at 2:00 PM and asked for a motion to approve the 2022 Open Meetings Resolution Revisions. Farrah Nickerson made a motion to approve the 2022 Open Meetings Resolution Revisions. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Amanda Catanzaro called Farrah Nickerson, Brandy Bond, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

B. Workers Compensation Policy*

Bridget Barrett presented the Worker Compensation Policy with POMS as the choice of coverage. Worker's would get to decide which doctor to see initially in the event of a workplace injury. After 30 days, the school could request a change of doctors per the new policy. Staff is able to use their leave to cover absences while on workers compensation. Farrah Nickerson made the motion to approve the Workers Compensation Policy. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Amanda Catanzaro called Farrah Nickerson, Brandy Bond, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

C. School Relocation or Additional Square Footage Amendment Form*

Amanda Catanzaro shared the form and supporting documentation that will be submitted to PEC so that SAMS Academy can be put on the October PEC meeting agenda for approval to move into the new building. Alex Carothers made the motion to approve the School Relocation or Additional Square Footage Amendment Form and supporting documentation. Farrah Nickerson seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Farrah Nickerson, Brandy Bond, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

D. School Name Change*

Brandy Bond shared that the Wellness Committee has decided on Albuquerque Aviation Academy as the new name for the school. The new name change can take effect in July 2023 after PEC and PED approval. Farrah Nickerson motioned to approve the name change to Albuquerque Aviation Academy. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Farrah Nickerson, Brandy Bond, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

E. School Name Change Amendment Form*

Amanda Catanzaro shared that since the Governing Council has now approved the changing of the school name to Albuquerque Aviation Academy, the school must submit the School Name Change Amendment Form to the PEC to add to the February PEC meeting. Roland Dewing made a motion to approve the School Name Change Amendment Form. Brandy Bond seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Farrah Nickerson, Brandy Bond, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

F. Business Manager or Procurement Officer Amendment Form*

Amanda Catanzaro shared that the Chief Procurement Officer has changed for the school and this form must be submitted to the PEC. Amanda Catanzaro is the new CPO for SAMS Academy. Brandy Bond made a motion to approve the Business Manager or Procurement Officer Amendment Form. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Farrah Nickerson, Brandy Bond, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux, and Larry Kennedy; all voted yes. The motion carried unanimously.

Larry Kennedy leaves the meeting. Farrah Nickerson takes over leading the Governing Council meeting.

G. Updated COVID Policy*

Bridget Barrett presents the new COVID policy that has been submitted to the attorney but final version has not yet been sent back. This is due to the PED by 9/30/2022 and must be on our website. Alex Carothers made a motion to approve the Updated COVID Policy pending any non-substantive revisions or edits by the attorney. Roland Dewing seconded the motion. Farrah Nickerson called for a roll call vote. Amanda Catanzaro called Brandy Bond, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux, and Farrah Nickerson; all voted yes. The motion carried unanimously.

VI. Governing Council Development

A. Discussion with Kelly Callahan

Kelly Callahan discussed with the board about this year's training hour requirements. Mike Deveraux and Laura Kohr completed the new board training last year so they have the same training hour requirements as the other members of the board.

B. Strategic Planning Discussion

Kelly Callahan shared that the Governing Council is doing a fabulous job, especially with Wellness Committee taking the lead on the goals set during the Strategic Planning. Kelly Callahan stated that "our school is best practice for other schools," praising that the Governing Council is incorporating the Strategic Planning into the monthly meeting agendas. Kelly Callahan asked if there was anything specifically the Governing Council would like training to focus on this year? Kelly Callahan shared that she will be providing technical support as well.

1. New Facility Construction

Discussed previously in meeting

2. Mission Statement Revision

Discussion previously in meeting

3. Aerospace Curriculum Implementation to Align with New Mission Statement

No specific discussion

VII. Finance Report

A. Business Office Operations Update

Sean Fry presented that the Finance Committee met prior to this meeting.

B. Voucher Approvals*

After reviewing the vouchers and finance packet, Sean Fry asked for consideration for approval of the voucher report for the month of August. Farrah Nickerson called for a motion to approve the vouchers. Brandy Bond made a motion to approve the August vouchers. Mike Deveraux seconded the motion. Farrah Nickerson called for a roll call vote. Amanda Catanzaro called Brandy Bond, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux, and Farrah Nickerson; all voted yes. The motion carried unanimously.

Sean Fry said that the Governing Council should add action item of Bank Reconciliations Approval each month.

C. Budget Adjustment Requests*

Sean Fry presented BAR 22232-001-IB which is an Initial Budget for COVID testing in the amount of \$77,830.00. SAMS Academy is using the funds to help cover a part-time (less than 12 hours a week) Health Assistant for COVID testing, and

medical waste disposal by Stericycle. SAMS Academy only has this year to spend these funds. Farrah Nickerson called for a motion to approve BAR 22232-001-IB. Roland Dewing made a motion to approve BAR 22232-001-IB. Mike Deveraux seconded the motion. Farrah Nickerson called for a roll call vote. Amanda Catanzaro called Brandy Bond, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux, and Farrah Nickerson; all voted yes. The motion carried unanimously.

VIII. Announcements

The next meeting of the governing council is scheduled for October 21, 2022 at 2:00 p.m.

IX. Adjournment

Farrah Nickerson called for a motion to adjourn. Mike Deveraux made a motion to adjourn. Brandy Bond seconded the motion. Farrah Nickerson called for a roll call vote to approve the agenda. Amanda Catanzaro called Brandy Bond, Alex Carothers, Roland Dewing, Laura Kohr, Mike Deveraux, and Farrah Nickerson; all voted yes. The motion carried unanimously.

The regular meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on September 16, 2022 on zoom.us at 3:27 p.m.



4100 Aerospace Pkwy. NW
Albuquerque, NM 87120-8792
MAIN (505) 338-8601
FAX (505) 923-3091

September 16, 2022

New Mexico Public Education Commission and Charter School Division;

Southwest Aeronautics, Mathematics and Science (SAMS) Academy is in the process of building and completing a new building facility that will be located at 6441 Ventana Road NW, Albuquerque, NM 87114. This facility is being built and purchased through a Lease Purchase Agreement with Rachel Matthew Development.

As the building is still currently under construction, a Certificate of Occupancy has not yet been issued. SAMS Academy will not occupy any space of the facility until a Certificate of Occupancy is in possession and we will provide proof of said Certificate of Occupancy to the PEC and CSD prior to occupancy.

The capacity load of the facility is 1099. The builder will provide documentation of this capacity load. SAMS Academy will not occupy any space that does not have a sufficient capacity load to sustain the enrollment requested and has provided documentation of the capacity load to the PEC.

SAMS Academy has included a copy of the Lease Purchase Agreement with Rachel Matthew Development with the submission of this School Relocation or Additional Square Footage Amendment and SAMS Academy is in compliance with legal requirements of Section 22-8B-4.2 NMSA 1978.

Bridget Barrett, Head Administrator


Amanda Catanzaro, Director of Operations



Larry Kennedy, Governing Council President

September 16, 2022

Re: Narrative Rationale for Moving the School to a New Location

Southwest Aeronautics, Mathematics and Science (SAMS) Academy is currently located at 4100 Aerospace Pkwy, Albuquerque, NM 87120. A facility that is owned by the City of Albuquerque in which the school pays monthly rent for its use. The City of Albuquerque cannot sell SAMS Academy the current facility. To be in compliance with 2016 New Mexico Statute 22-8B-4.2 – Charter, SAMS Academy will be entering into a PSFA approved Lease Purchase Agreement with Rachel Matthew Development. The facility is currently under construction at 6441 Ventana Road NW, Albuquerque, NM 87114. Its anticipated completion is December 15, 2022.

This new facility allows SAMS Academy to own a facility rather than renting a facility. It is approximately 39,000 square foot building that will adequately support students in their learning. It was designed with aviation and STEM in mind. It houses a large classroom for aviation that includes flight simulator training and aircraft (drone) training as well as a large SMART Lab where students perform collaborative, hands-on group work in science, math, art, engineering and technology.

Students will not be displaced by this move, and in fact, we have already seen an increased enrollment from students who live in close proximity to the new location. The school offers and will continue to offer multiple bus pickups throughout the city of Albuquerque. Moving closer into the city will allow for easier transportation of students by either bus or private transportation.

Bridget Barrett, Head Administrator


Amanda Catanzaro, Director of Operations



Larry Kennedy, Governing Council President



Martica Casias | Executive Director
Ryan Parks | Deputy Director

(505) 843-6272
<https://www.nmpsfa.org/>

September 12, 2022
Amanda Catanzaro, Director of Operations
Southwest Aeronautics, Mathematics, and Science Academy
4100 Aerospace Parkway NW
Albuquerque, NM 87120

RE: Proposed New Facility for the Southwest Aeronautics, Mathematics, and Science Academy

VIA E-MAIL

Ms. Catanzaro,

The Public School Facilities Authority (PSFA) has reviewed the submitted construction drawings for the proposed new school facility for the Southwest Aeronautics, Mathematics, and Science Academy. The proposed new facility will be located at 6441 Ventana Ranch Road NW. PSFA understands that the charter school plans to obtain a lease purchase agreement for the land and proposed building to be constructed, and relocate to this facility.

The purpose of this plan review was to determine if the proposed facility is in concurrence with the requirements for a Lease Purchase Agreement, pursuant to 22-8B-4.2 NMSA 1978 and 22-20-1 NMSA 1978. The proposed building must have a weighted New Mexico Condition Index (wNMCI) score equal to or better than the current statewide average, meet the statewide adequacy standards, and meet Educational Occupancy standards.

The PSFA is pleased to advise you that the assumed wNMCI score for this new facility will be 0.0%. This score is better (lower is better) than the current wNMCI statewide average of 23.4%, as required by statute.

Analysis of the planned classroom space, for an assumed enrollment cap of 400, indicates the facility will meet the Statewide Adequacy Standards requirements issued by the PSCOC and set forth within 6.27.30 NMAC.

The construction drawings reflect an Educational Occupancy.

This letter confirms that the proposed facility for the Southwest Aeronautics, Mathematics, and Science Academy fulfills the required criteria for a charter school entering a Lease Purchase Agreement.

Please keep the PSFA apprised of the construction and relocation progress. The PSFA will conduct an assessment of the facility once construction is complete.

Please feel free to contact me if you have any questions or concerns regarding this correspondence.

Respectfully,

Alyce Ramos, Programs Manager
Public School Facilities Authority



SCHOOL
SOUTHWEST AERONAUTICS, MATHEMATICS & SCIENCE ACADEMY
 A New Mexico Public School,

By: _____
 Printed Name: _____
 Title: _____

ACKNOWLEDGEMENTS

STATE OF NEW MEXICO)
) ss
 COUNTY OF BERNALILLO)

The foregoing SECOND AMENDMENT TO LEASE PURCHASE ARRANGEMENT was acknowledged before me this _____ day of _____, 2022, by _____, as _____ of Southwest Aeronautics, Mathematics & Science Academy a New Mexico public school, on behalf of the school.

(Seal)

 Notary Public

My Commission Expires:
