

# IDEA B Panel Committee Notes

## Meeting #1: Identify Potential Problems & Ask Clarifying Questions

Friday, December 10, 2021

<p><b>Committee Focus:</b> IEP Development</p>	<p><b>Committee Norms:</b></p> <ul style="list-style-type: none"> <li>• We speak to and respect each other as professionals</li> <li>• We value each other's contributions and roles</li> <li>• We acknowledge and embrace the strengths of team members</li> <li>• We commit to intentional collaboration during the exploration of any new initiative</li> <li>• We commit to problem solving by asking clarifying questions, being patient, confirming understanding and communicating to appropriate others</li> </ul>
<p><b>Members Present:</b>Jenn Donelli, Lisa Blue, Catherine Quick, Vonnie Sachse, Kaity Ellis</p>	
<p><b>Roles and Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Facilitator: Catherine</li> <li>• Note taker: Lisa and Catherine</li> <li>• Time keeper: Vonnie</li> <li>• Speaker: Lisa Blue</li> </ul>	

## Agenda

	Agenda Items	Summary of "next right steps"	Communication to Stakeholders (if needed)
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<b>Guiding Question(s)</b>	<p>What are the problems that could be creating barriers for our students?</p> <p>What information do we need to understand the problem?</p>		
<b>Build Background Knowledge</b>	<p>The language is too complicated for all participants.          Understand the need for legalese but still need to be understood.          Flow of the IEP does not help decision making. A need to understand the roles of each member and how decisions are made. Parents do not always understand their importance.</p>	<p>Is the survey statewide and on a website to provide continuous feedback? Closes the 17th.          Have a visual representation/organizational chart within the IEP to clarify all roles and what each person does. Utilize a feedback protocol. Take into account that disability is a human condition within all parts of life.</p>	<p>Already a survey which closes on the 17th.</p>
<b>Identify Potential Problems</b>	<p>Approach as child deficits and parents/child feel defeated.</p> <p>Child and parent might not be empowered to give input.</p> <p>Flow</p> <p>Understanding</p> <p>Visual clarity</p>	<p>Approach child strengths and use strengths to move skill attainment forward.</p> <p>Allow more student-led IEPs.</p> <p>Be sure the child is in the meeting to help direct the conversation toward more positive conversations.</p>	
<b>Generate Clarifying Questions</b>		<p>Share questions with SED so they can research answers to questions.</p>	

<b>Presentation</b>		Committee proposed a meeting outside the IDEA Panel to continue the work and invite PRO, EPICS, and Disability Rights NM.	
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## Meeting #2: Identify a Core Problem

Friday, February 25, 2022

<b>Committee Name:</b> IEP Development	<b>Committee Norms:</b> <ul style="list-style-type: none"> <li>● We speak to and respect each other as professionals</li> <li>● We value each other's contributions and roles</li> <li>● We acknowledge and embrace the strengths of team members</li> <li>● We commit to intentional collaboration during the exploration of any new initiative</li> <li>● We commit to problem solving by asking clarifying questions, being patient, confirming understanding and communicating to appropriate others</li> </ul>
<b>Members Present:</b>	
<b>Roles and Responsibilities:</b> <ul style="list-style-type: none"> <li>● <b>Facilitator:</b> Kaity</li> <li>● <b>Note taker:</b> Catherine</li> <li>● <b>Time keeper:</b> Mary</li> <li>● <b>Speaker:</b> Kaity</li> </ul>	

## Agenda

	Agenda Items	Summary of "next right steps"	Communication to Stakeholders (if needed)
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<b>Guiding Question</b>	What is one issue we can focus on that seems to be at the core of the problem?		
<b>Review Notes from Prior Meetings</b>	We did not meet in the interim of the IDEA Panel meeting today.	Strongly encouraged to meet before the next IDEA Panel.	
<b>Build Background Knowledge</b>	<p>Parent difficulty obtaining an evaluation for their child. Parent needs support. What are ways a parent obtains support? Parent struggles finding resources and feels it is worse since the pandemic.</p> <p>Student developed IEPs</p> <p>When adding resources for the IEP, technical manuals, education to empower parent participation then PED website is hard to navigate for persons with disabilities that use assistive technologies/devices. Accessibility for parents and students</p>	<p>Do we have parent contact resources: PRO, SED, EPICS, etc</p> <p>Creation of video explaining procedural safeguards Create flyer of resources</p> <p>This committee meets again in March/April. Lisa is taking that on. Thank you.</p>	<p>How well are all our agencies aligned? How well can we get resources to tribal communities? AS community committee members: there is a need to communicate to SED the needs. Who is on an IEP team, who to contact, where is the procedural safeguards, maybe create a video of procedural safeguards that are close captioned and audio descriptions of photos and in languages.</p>
<b>Identify a core problem</b>	Accessibility Resources		
<b>Presentation</b>			

## Meeting #3: Propose Action Steps

Friday, April 29, 2022

<b>Committee Name:</b>	<b>Committee Norms:</b> <ul style="list-style-type: none"> <li>• We speak to and respect each other as professionals</li> <li>• We value each other's contributions and roles</li> <li>• We acknowledge and embrace the strengths of team members</li> <li>• We commit to intentional collaboration during the exploration of any new initiative</li> <li>• We commit to problem solving by asking clarifying questions, being patient, confirming understanding and communicating to appropriate others</li> </ul>
<b>Members Present:</b>	
<b>Roles and Responsibilities:</b> <ul style="list-style-type: none"> <li>• <b>Facilitator:</b></li> <li>• <b>Note taker:</b></li> <li>• <b>Time keeper:</b></li> <li>• <b>Speaker:</b></li> </ul>	

## Agenda

	Agenda Items	Summary of "next right steps"	Communication to Stakeholders (if needed)

<b>Guiding Question</b>	What steps does NMPED SED need to take to address the core problem?		
<b>Review Notes from Prior Meetings</b>			
<b>Build Background Knowledge</b>			
<b>Generate Actionable Steps to Address the Core Problem</b>			
<b>Finalize Proposal</b>			
<b>Presentation</b>			