

Public Education Commission

Pre-Kindergarten Early Childhood Program Notification

Instructions

Purpose:

To notify the Public Education Commission (PEC) if a charter school has received approval to operate an approved early childhood education program allowing the addition of, and funding for, a pre-kindergarten (Pre-K) or an early childhood educational program.

(If the addition of an approved childhood educational program causes facility to exceed the maximum building capacity for the facility set forth in the School's charter contract with the PEC, the School must also submit the appropriate building amendment form.)

Submission Deadline:

Notification of an approved childhood educational program (along with an amendment regarding the building capacity, if needed) does not require prior approval of the PEC; however, notice must be received within 30 calendar days of the change.

Notifications completed 14 days prior to the next PEC meeting will be placed on the next agenda. Notifications of this type are typically placed on the consent agenda; however, any notification may be removed from the consent agenda and moved to the regular agenda for full discussion and possible action by the PEC.

Meeting minutes of the governing board of the school and the PEC will serve as an amendment to, or compliance with, the charter contract regarding this change.

Information provided by the School:

- Fully completed form
- Proof of an approved early childhood education program.
- Assurance that the approved early childhood education program is adequate to support the costs of the early childhood educational program and does not impact funding for school-age children supported by the SEG funding at the School.
- Assurance that the School is complying with NMSA 22-8B-4.1 enrollment procedures and is not providing an enrollment preference to children enrolled in the early childhood educational program.

Contact charter.schools@ped.nm.gov if you have questions about completing or submitting documents.

Pre-Kindergarten Early Childhood Program Notification Request FORM

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and Click or tap here to enter text. **(name of charter school)**, hereafter "the School," effective on Click or tap to enter a date.

Current grade levels served and enrollment cap for school-age students:
Click or tap here to enter text.

Current maximum building capacity:
Click or tap here to enter text.

The school is submitting an amendment for the building capacity:

- Yes
- Not needed

The School's Pre-K or Early Childhood notification is hereby submitted by:

Click or tap here to enter text.
Charter School Representative

Click or tap to enter a date.
Date

_____ **For PEC/CSD use only** _____

School Notification number (School name, number, date): _____.

- Consent Agenda (Typical)*
- Regular Agenda (Unusual circumstance)*

This notification was:

- Accepted
- Rejected. If rejected, provide reason for rejection.

Click or tap here to enter text.
Public Education Commission

Click or tap to enter a date.
Date