

Public Education Commission Governing Body Member Change Amendment Form

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [MAS Charter School], hereafter "The School", effective [1st] of [July], [2022]. The School was approved for a [Five Year Term] Charter Contract.

NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS: 5

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 5

RESIGNATION

EFFECTIVE DATE OF RESIGNATION, AS PROVIDED ON THE WRITTEN NOTICE FROM THE RESIGNING BOARD MEMBER:

NAME OF INDIVIDUAL RESIGNING:

REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO AN EXISTING POSITION OR A NEW POSITION

EFFECTIVE DATE OF APPOINTMENT, AS PROVIDED IN WRITTEN NOTICE FROM THE BOARD: 01/19/2023

NAME OF INDIVIDUAL BEING DESIGNATED: Jennifer Gabaldon

HOME ADDRESS: 112 Velarde Road NW, Albuquerque, NM 87107

PHONE NUMBER: 505-480-6820

EMAIL ADDRESS: jgabaldon_22@yahoo.com

NAME OF BOARD MEMBER BEING REPLACED: N/A

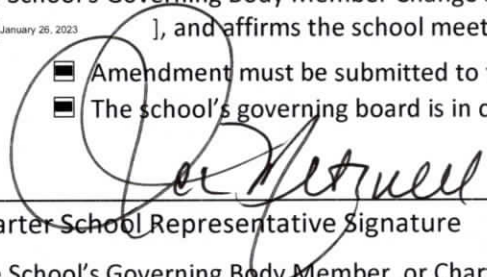
REQUEST FOR EXTENSION:

VOTE NOT TO REPLACE MEMBER:

Submit this form and all supporting documents to charter.schools@state.nm.us

The School's Governing Body Member Change Amendment is hereby submitted by [JoAnn Mitchell] on [January 26, 2023], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted to the PEC within 30 days of change in membership; and
- The school's governing board is in compliance with all reporting requirements.


Charter School Representative Signature

01/26/2023
Date

The School's Governing Body Member, or Charter Representative Change Amendment was:

Approved

Denied

Chair, Public Education Commission

Date

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF)

I, Jennifer, after being duly sworn, state:

1. My name is Jennifer Gabaldon and I reside in Albuquerque, New Mexico.

2. I am a member of the governing body of the [insert name of school] in Mission Achievement and Success Charter School, New Mexico.

3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.

4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.

5. I understand that as a member of the [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

Jennifer Gabaldon
[Signature]

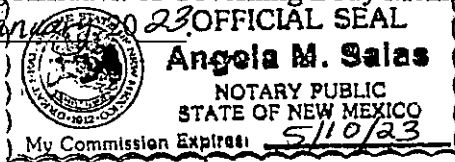
1/31/2023
Date

Jennifer Gabaldon
[Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 31 day of January, 2023.

[Notary Seal:]



Angela M. Salas
NOTARY PUBLIC

My commission expires: May 10, 2023.

ASSURANCES

My name is Jennifer Gabaldon and I reside in Albuquerque, NM. I am a member of the governing body for Mission Achievement + Success charter school which is located at 1719 Yale Blvd SE. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Jennifer Gabaldon
Printed Name

Jenny Gabaldon
Signature

1/25/2023
Date

Public Education Commission Governing Body Member Change Amendment Form

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [MAS Charter School], hereafter "The School", effective [1st] of [July], [2022]. The School was approved for a [Five Year Team] Charter Contract.

NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS: 5

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 5

RESIGNATION

EFFECTIVE DATE OF RESIGNATION, AS PROVIDED ON THE WRITTEN NOTICE FROM THE RESIGNING BOARD MEMBER:

NAME OF INDIVIDUAL RESIGNING:

REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO AN EXISTING POSITION OR A NEW POSITION

EFFECTIVE DATE OF APPOINTMENT, AS PROVIDED IN WRITTEN NOTICE FROM THE BOARD: 01/19/2023

NAME OF INDIVIDUAL BEING DESIGNATED: Jeanette Contreras

HOME ADDRESS: 352 Enchanted Valley Road NW, Los Ranchos de Albuquerque, 87107

PHONE NUMBER: 505-550-7110

EMAIL ADDRESS: jnetc4414@gmail.com

NAME OF BOARD MEMBER BEING REPLACED: N/A

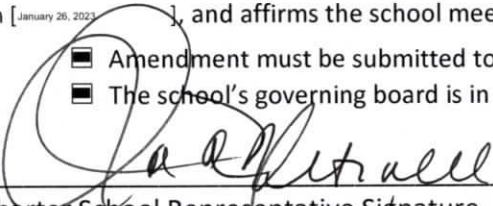
REQUEST FOR EXTENSION:

VOTE NOT TO REPLACE MEMBER:

Submit this form and all supporting documents to charter.schools@state.nm.us

The School's Governing Body Member Change Amendment is hereby submitted by [JoAnn Mitchell] on [January 26, 2023], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted to the PEC within 30 days of change in membership; and
- The school's governing board is in compliance with all reporting requirements.


Charter School Representative Signature

01/26/2023
Date

The School's Governing Body Member, or Charter Representative Change Amendment was:

Approved

Denied

Chair, Public Education Commission

Date

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
 COUNTY OF)

I, Jeanette Contreras, after being duly sworn, state:

1. My name is Jeanette Contreras and I reside in Albuquerque, New Mexico.
2. I am a member of the governing body of the [insert name of school] in Mission Achievement Charter School, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the [insert name of school]’s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

Jeanette Contreras
 [Signature]

2/1/23
 Date

Jeanette Contreras
 [Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 1 day of Feb, 2023

[Notary Seal:]



Angela M. Salas
 NOTARY PUBLIC

My commission expires: May 10, 2023

ASSURANCES

My name is Jeanette Contreras and I reside in Albuquerque, NM. I am a member of the governing body for Mission Achievement & Success a charter school which is located at 1718 Yale Blvd SW. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Jeanette Contreras
Printed Name

Jeanette Contreras
Signature

1/27/23
Date

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of MAS Charter School located in Albuquerque, New Mexico.

In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of [insert name of school]'s application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF MAS CHARTER SCHOOL GIVE THE FOREGOING STATEMENT THIS 25th DAY OF JANUARY 2023.

1. DocuSigned by:
Liza Knight
373EAE39B7814EB

[signature]
Liza Knight

[print]
2. DocuSigned by:
Bill O'Neill
08SC53BE13E4EB

[signature]
Bill O'Neill

[print]
3. DocuSigned by:
Bruce Langston
E364D0ED11B2426

[signature]
Bruce Langston

[print]
4. DocuSigned by:
Andee Hendee
4E195A038F34CD

[signature]
Andee Hendee

[print]
5. DocuSigned by:
Pam Kissoondyal
7C708D21C24436

[signature]
Pam Kissoondyal

[print]

Attach additional pages if membership exceeds five.

Jeanette Contreras

DocuSigned by:

Jeanette Contreras

6.

3563DA368FD247E...

[signature]

Jenny Babalador

[print]

DocuSigned by:

Jenny Gcha

7.

8CE95B8A96064EA...

[signature]

[print]

CERTIFICATE OF GOVERNING BODY VOTE

This document certifies that on January 19, 2023 at 4pm, a meeting of the Governing Body of MAS Charter School, a New Mexico public charter school, was held at 1718 Yale Boulevard SE, Albuquerque, NM 87106. The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members being present and voting, it was voted 4 in favor and 0 opposed to adding two new members to our governing board, Jeanette Contreras and Jennifer Gabaldon.

The members voting in favor were: Bruce Langston, Liza Knight, Pam Kissoondyal, and Andee Hendee.

The members voting in opposition were: N/A.

I, the undersigned, certify that this is a true copy.



Secretary MAS Charter School Governing Board

Regular Meeting Minutes

Date: January 19, 2023
Time: 4:00pm
Location: 1718 Yale Blvd. NE
Albuquerque, New Mexico 87106

Regular Meeting	X	Special Meeting	
-----------------	---	-----------------	--

I. Call to Order

The meeting was called to order at 4:00 PM MST

II. Roll Call

Board Member in Attendance

BOARD MEMBERS	Present	Absent
Bruce Langston, President	X	
Andee Hendee, Vice President	X	
Liza Knight, Treasurer	X	
Bill O'Neill, Member		X
Pam Kissoondyal, Secretary	X	

Others in Attendance

JoAnn Mitchell, CEO/Founder	X	
-----------------------------	---	--

III. APPROVAL OF AGENDA

Member Hendee motioned for approval of the agenda as presented. Member Knight seconded.

The agenda for the meeting was read and approved as presented.			
YEA	4	NAY	0
		ABSTAIN	0

IV. PREVIOUS MINUTES – December 15, 2022

Minutes for the regular meeting on the 15th of December were presented. Member Hendee motioned for approval of the December 15, 2022 meeting minutes as presented. Member Knight seconded.

The minutes for the December 15, 2022 meeting were accepted and approved as presented.			
YEA	4	NAY	0
		ABSTAIN	0

V. PREVIOUS PENDING MATTERS

None reported.

VI. PRESIDENT’S COMMENTS AND CALL FOR REPORTS

Langston: Called for Committee Reports:

CEO’s Report: The CEO’s report was shared to include updates on the charter amendment for the cap increase, updates on the project at Old Coors, updates on national recruitment efforts for leaders, and updates on summer projects at Yale.

Finance Committee: Budgetary Reports were received by all the members. No comments or actions were required.

Audit Committee: No updates.

Buildings and Structures: Provided by Ms. Mitchell above.

Equity Council – No updates at this time.

VII. ACTION ITEMS

a. Presentation of BARS: The following BARS was reviewed.

- BAR #1: 542-000-2023-00022-I
- BAR #2: 542-000-2023-00023-I
- BAR #1: 542-000-2023-00024-I
- BAR #2: 542-000-2023-00025-I
- BAR #1: 542-000-2023-00026-I
- BAR #2: 542-000-2023-00027-I
- BAR #1: 542-000-2023-00028-I
- BAR #2: 542-000-2023-00029-IB
- BAR #1: 542-000-2023-00030-I
- BAR #2: 542-000-2023-00031-I
- BAR #1: 542-000-2023-00032-I
- BAR #2: 542-000-2023-00033-I
- BAR #1: 542-000-2023-00034-I

BAR #2: 542-000-2023-00035-IB

Member Hendee motioned for approval of the BARS as presented. Member Knight seconded.

Approval of the BARS as presented.					
YEA	4	NAY	0	ABSTAIN	0

- b. Presentation of new board members: Member Hendee presented two prospective new board members to the board, Jennifer Gabaldon and Jeanette Contreras. Ms. Hendee provided background information on both new board members.

Member Knight motioned for approval of the two new board members as presented. Member Kissoondyal seconded.

Approval of the new board members as presented.				
4	NAY	0	ABSTAIN	0

VIII. REQUEST FOR NEW AGENDA ITEMS OR NEW BUSINESS

- a. The next meeting is scheduled for Thursday, February 16, 2023 at 4:00 PM.

ADJOURNMENT

- a. Member Knight called for adjournment of the meeting at 4:30 PM and it was seconded by Member Kissoondyal.

Approval for the adjournment of the meeting.					
YEA	4	NAY	0	ABSTAIN	0