

La Tierra Montessori School of Arts and Sciences Corrective Action Plan 2.14.23

Action and Process	Evidence	Responsible Party/ Parties	Completion Date/ Deadline to Report to CSD	PEC Reporting Date
Propose Amendment to Mission Statement	Complete and accurate amendment form submitted to CSD.	Governing Board and Head Administrator	February 2023 PEC Meeting (/23)	February 2023
Propose Amendment to Mission Specific Goal	Complete and accurate amendment form submitted to CSD.	Governing Board and Head Administrator	February 2023 PEC Meeting (/23)	February 2023
Begin Offering Montessori Training to Teachers with 3+ years of Service	1) Contract between school and Montessori training provider. 2) Evidence of teacher enrollment.	Governing Board and Head Administrator	April 2023	May 2023 PEC Meeting
Complete Governing Board Training	CSD Governing Board Training Records	Governing Board	February 2023	May 2023 PEC Meeting
Full compliance with the Special Education Bureau's Corrective Action Plan (of 2.9.23) requirements and deadlines.	Complete action and documentation to Special Education Bureau and CSD in accordance with the SPED Corrective Action Plan	Special Education Coordinator	Updates to CSD and PEC beginning March 2023	March 2023 PEC Meeting and June 2023 PEC Meeting
Modify "200" / Employee Specific Policy	Submission of updated policies to CSD.	Governing Board	April 2023	April 2023 PEC Meeting
Administer Mid-Year and EOY NWEA MAPS	Report from school to CSD	Head Administrator	February 2023 and May 2023	March 2023 and June 2023 PEC Meetings
Administer ACCESS during March 2023	Report from school to CSD	Head Administrator	April 2023	May 2023 PEC Meeting
As a "Historically defined Indian impacted school", conduct tribal consultation in accordance with NMAC 6.35.2.11-12	1) a Student Needs Assessment, 2) Systemic Framework, 3) Accountability Tool and 4) Written Statement provided the the Indian Education Division at PED.	Governing Board and Head Administrator	Needs Assessment by March, 2023; Systemic Framework by April 2023; Accountability Tool by April, 2023 and Written Statement by June 2023.	March, April and June 2023 PEC Meetings
Establish clear policies and procedure detailing the management and administrative oversight of the school and school building in the absence of head learner, including identifying a designee.	Written policy and procedures provided to staff and CSD.	Governing Board and Head Administrator	February 2023	March 2023 PEC Meeting
Address hazards and concerns, as identified in the New Mexico Public Schools Authority / POMS Risk Control "Certified Playground Safety Audit" Report (1/25/23)	1) Evidence of restricted access to impacted playground areas until audit findings are resolved. 2) Written report address audit findings detailed in the "Certified Playground Safety Audit", including detailed plans to repair, remove, and replace play areas, as recommended in the report.	Head Administrator	February 2023 and April 2023	March 2023 and May 2023 PEC Meetings
Address hazards and concerns, as identified in the New Mexico Public Schools Authority / POMS Risk Control "Loss Control and Safety Audit" Report (1/25/23)	Written report detailing plans to address audit findings detailed in the "Loss Control and Safety Audit" Report.	Head Administrator	February 2023 and April 2023	March 2023 and May 2023 PEC Meetings