

Public Education Commission Governing Body Member Change Amendment Form

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [ALBUQUERQUE BILINGUAL ACADEMY], hereafter "The School", effective [1ST] of [JULY], [2020]. The School was approved for a [5] Charter Contract.

NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS: 5-11

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS: 5

RESIGNATION

EFFECTIVE DATE OF RESIGNATION, AS PROVIDED ON THE WRITTEN NOTICE FROM THE RESIGNING BOARD MEMBER:

NAME OF INDIVIDUAL RESIGNING:

REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO **AN EXISTING POSITION** OR **A NEW POSITION**

EFFECTIVE DATE OF APPOINTMENT, AS PROVIDED IN WRITTEN NOTICE FROM THE BOARD: 9/26/22

NAME OF INDIVIDUAL BEING DESIGNATED: Eric Saavedra

HOME ADDRESS: 3305 Calle Cuervo NW, Apt 433, Albuquerque NM 87114

PHONE NUMBER: 505-780-9839

EMAIL ADDRESS: esaavedra94@gmail.com

NAME OF BOARD MEMBER BEING REPLACED: NA

REQUEST FOR EXTENSION:

VOTE NOT TO REPLACE MEMBER:

Submit this form and all supporting documents to charter.schools@state.nm.us

The School's Governing Body Member Change Amendment is hereby submitted by [CHRIS JONES] on [9/26/2022], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted to the PEC within 30 days of change in membership; and
- The school's governing board is in compliance with all reporting requirements.



Charter School Representative Signature

9/30/22

Date

The School's Governing Body Member, or Charter Representative Change Amendment was:

Approved

Denied

Chair, Public Education Commission

Date

Albuquerque Bilingual Academy
ABA GC Regular Meeting Minutes for Virtual Meeting
Date: Monday, September 26, 2022

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| Board Members Present | Julian Munoz, Brenda Baca, Doris Cole, Jose Garcia | |
| Absent | Tiffany Bazan | |
| Others in Attendance | Chris Jones, Danielle Miranda, Monica Chavez, Eric Saavedra | |
| QUORUM | <u>X</u> YES <u> </u> NO | |
| Meeting called to order | Julian Munoz called the meeting to order at 5:33pm & Roll Call by Julian Munoz | |
| Item | Discussion | Action/Recommendation |
| Approval of Minutes | 08/29/2022 | Julian Munoz called for a motion to approve the minutes Brenda Baca motioned Julian Munoz seconded -Julian Munoz called for a vote. GC approved unanimously by a vote of 3-0; 0 opposed; 0 abstained |
| Approval of the Agenda | 09/26/2022 | Julian Munoz called for a motion to approve the agenda. Brenda Baca motioned Julian Munoz seconded -Julian Munoz called for a vote. GC approved unanimously by a vote of 3-0; 0 opposed; 0 abstained |
| Special Issues | Discussion | Action/Recommendation |
| Budget Report Updates | <u>Jones:</u> Let me speak on Kyle's behalf: Kyle is out of town; he took his vacation and he's in Hawaii and he'll be unable to attend this evening's meeting. | |
| Approval of BARs | BARs for consideration: 1. #0000-NA | |
| FY22 Audit Update | <u>Jones:</u> We had a call with our auditor and it was an update to let us know the status of the audit, what items were still outstanding, and requesting some basic information from Kyle. It was a brief overview of the audit. We are still looking for a couple of audit committee members. But so far so good; it looks like we're going to wrap up everything pretty quickly, before the end of September. We won't know the results of the audit until it is released by the state auditor. | |
| Facilities Update | <u>Jones:</u> The \$1.2 million project that we've been working on is nearing its completion. Right now, we're only missing a couple of molding pieces and electrical face plates; so, we're awaiting the shipment. All of these things are required for us to be certified when it comes to E occupancy. We're also missing the work that needs to be done when it comes to cabling and ensuring the fire alarm system is fully installed and in working order. We also need a rack to be installed in our server room inside of the buildout in Building C; our IT guy has been helping us with some numbers and we'll be bringing you a proposal soon. This will allow us to get the cabling in place so that the classrooms have Wi-Fi and so that all of the buildings are speaking to one another. We also have the multipurpose field project and it is going along very well too; as you know we approved that contract. We received today a proposal from our architect who combined with the company with contracted with to create a proposal to let us know how much it would be to create construction drawings. I know we already paid a fee to our architect to provide us with drawings but that was only the design process. Now the construction drawings which have come in at about \$21,000 which will take us through the end of the multipurpose field project. With that comes approvals when it comes to permits, it comes with final inspections from her engineering team, and so they would be working in tandem with Hellis. I will bring back any proposals that require board approval. We're hoping to move forward and get this all wrapped up and really start focusing on the important business of running a school. But we're very happy about all of the improvements and I thank the board for being champions in all of these improvements because I do believe in my heart that we will see some gains when it comes to enrollment and growth which is what we're looking for. | |
| Approval of Classroom Audio System Proposal | <p style="text-align: center;">a. Rising Sun Proposal-Dante Garcia b. Bluum/Audio Enhancement Proposal-Chris Kolar/Desiree Flanagan</p> <u>Jones:</u> We ended up getting an update on one of the proposals; the second vendor didn't bother to send the updated proposal. I will share with you very quickly the proposal that was submitted and give you a very brief overview. We had a couple of board members in attendance at the work session and they agreed with recommendation to move forward with the proposal. The original proposal was dated months earlier in the presentation which was in a previous GC meeting. Right now, we have somewhat of an antiquated system running throughout our campus. The problem for us is that we don't really have a solid intercom system; the clocks are no longer able to maintain the time which creates problems for teachers and students. We also have a bell system that is no longer in sync and we have to disregard these chimes throughout the day. This proposal will work with our current system and equipment and what we have in place; so, we don't have to purchase new equipment. But we will have a couple of items that we will have to purchase in addition to what we had. This proposal was increased by \$40,000 when compared to the previous | Julian Munoz called for a motion to approve the Rising Sun Contract. Brenda Baca motioned Doris Cole seconded -Julian Munoz called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained |

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| | <p>proposal. The reason is we actually have a couple of new buildings that weren't accounted for and it's a total of three buildings. They came in with a total cost is \$106,000 and that is what's in front of you. Again, we did have a work session that was requested by the board and this was on September 12th; I know it's difficult to make these work sessions during the day because everyone has to maintain jobs but it was a good presentation. At this time, I'd like to go ahead and get the final approval for us to move forward with the intercom system proposal as presented.</p> | |
| <p>Approval of TIG order (Promethean Boards, Chromebooks, Carts, Chargers)</p> | <p><u>Jones:</u> We obtained a proposal from TIG and it's what we need for the additional spaces that we're creating. A total of five Promethean Boards that we need to purchase and have installed in the three additional classroom spaces, the computer lab, and in the art room in the new buildout. We have five of the extensions, we have wall mounting for installation, and shipping and handling. Below that we have a Chromebook Refresh; we're still utilizing Chromebooks although we're doing our very best to transition away from full-time digital learning and we're doing a balance. We have 50 included in this proposal to refresh some of the broken Chromebooks; there are a lot of things that happen. They are very inexpensive so it's a better investment to purchase new Chromebooks than it is to repair old Chromebooks. We also have 12 Chromebook Carts; we've been trying to organize our Chromebooks and protect our investment. These carts help us charge the devices and keep them in better working order for a longer period of time. Total price for this proposal is \$70,000 and we have different funding sources that we plan to use including ESSER.</p> | <p>Julian Munoz called for a motion to approve the TIG Order as presented by Mr. Jones. Brenda Baca motioned Doris Cole seconded -Julian Munoz called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained</p> |
| <p>Prospective Member Presentation – E. Saavedra</p> | <p><u>Jones:</u> Mr. Saavedra is here with us tonight and he has expressed some interest in joining you all on the governance council. So, Mr. Munoz and myself reached out to him and had a very brief meeting with him quite a while ago now and we invited him to come out and to present to you guys via zoom this evening. He brings a lot of good qualities and good experience with him. He has a great background and would complement our group.</p> <p><u>Saavedra:</u> My name is Eric Saavedra. I graduated from Valley High School, class of 2013; I was in the top 10% of my class and graduated with a 4.01 GPA. I did attend UNM where I received my bachelor's in business administration with a concentration in accounting. Right now, I am working on my master's in accounting and half way finished; the projected graduation date of May 2023. At UNM, I graduated with 3.88 GPA and was part of a fraternity. I started working at a gym as a janitor; my dad and sister also worked there. I moved my way up to a business manager. The business wasn't doing very well and was going out and had over \$8,000 outstanding accounts receivable and I was able to recover 75% of that money which kept us rolling for a long time. Then worked at First Choice Community Health Care, a local non-profit. At first, I was in charge of procurements and eventually moved into cash and my duties were to perform a monthly reconciliation, handled the insurance journal entries, and then moved into accounts payable before I left. I left that position for my current role right now of as an audit associate. My job is mostly handling government and tribal clients. I audit and do consultations for an accounting system. I want to give back and be a part of the community. Growing up, I grew up dirt poor; my family struggled everyday just to get food on the table. I needed a lot of assistance through different programs to get me into the situation that I am in life. Now, that I got myself to this point where I am fairly comfortable financially, I want to give it back. I want to help people who need my assistance in any way. I also support the schools mission; I love that the school understands that kids learn differently and they want to make learning part of a family thing. Your school is promoting you and I think that is the number one thing to help students succeed. I want to help the school succeed; if the school succeeds, then the kids will succeed too. I am aware of the fraud in the past and because of my role being an auditor and working with internal controls, I would love, if I could get the chance, help with internal controls to make sure whatever the issue was with the fraud does not happen again and that way this school can continue to function and help kids for years to come. The final reason I want to become a member is to challenge myself; I always like to try and do new things. I'm the type pf person that if I do something, I give it my whole effort and nothing less than that.</p> <p><u>Munoz:</u> Thank you very much; that was really good. You have a great resume and I think you're more than fairly successful, so congratulations on that. As for me, I don't have any questions. I thought you were a strong member when we first talked. Brenda, Mrs. Cole, Jose if you have any questions for Mr. Saavedra I think now is the time to ask them.</p> <p><u>Cole:</u> No questions for me. I think it's very good.</p> <p><u>Baca:</u> You're very good, Eric and it'd be an honor to work with you. I think you're very intelligent.</p> | <p>Julian Munoz called for a motion to approve Eric Saavedra's membership status to the GC. Brenda Baca motioned Julian Munoz seconded -Julian Munoz called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained</p> |
| <p>FY 22 Board Training</p> | <p><u>Jones:</u> We have some training opportunities and I have also obtained a record of board training completion. I think it would be good to let you guys know where you stand currently; this is something that CSD maintains for all of our members and Mr. Saavedra you would need to be added to this spreadsheet as soon as we submit all of the forms to certify you. You have July 1 all the way through July 30th to complete all of the board training; we know there is a lot of training to do. I will share with you free training opportunities and they have several dates and they are all through zoom. My advice for you Eric and for the board is to please try and get this done as quickly as you can. The other opportunity that is coming up very quickly and I've only had two board members who have reached out to me to ask for help with registration is the Public Charter</p> | |

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| | Schools of Nm Conference that is coming up in December; you guys have the ability to complete all of your training during that conference. It's a great opportunity to attend in-person. We have the ability to pay for this by the school and a PO has already been issued and if you choose to stay, we can reimburse you for your hotel room. If you're interested, let me know and we'll get you registered. Take a look at the training opportunities and the spreadsheet and let me know if you need any help interpreting it. | |
| Head Administrator Travel Request – Leaving the Village Restorative Justice Training | <u>Jones:</u> Last meeting, I asked to attend something that was a great leadership opportunity but since then I have gone back and considered what my current needs are and what they school needs. In working with my counselor, social worker, and dean of students we have identified a really good opportunity for us. This is a Restorative Practice training; it's a two-day training in Phoenix, AZ. It's more affordable and more practical for right now. This school we've probably suspended more kids than we did three years ago in the entire school year. Reason being, you have to understand post-pandemic/current pandemic era, remote learning, and re-learning socialization has taken a toll on teachers and most importantly students. What this does is it sets us up to have more of a tool-kit to deal with student behavior in terms of avoid expulsions completely and also lessing the number of suspensions. We know there are better solutions and we're looking forward to learning about them. Let me share with you my travel request and this needs to be approved per our policy for the head administer. This includes my flights, meals, lodging at the conference hotel, registration fee, and transportation could be included at a later date. The total cost is \$1,400 and it would require a signature by Mr. Munoz and a formal board approval. | Julian Munoz called for a motion to approve the head administrator travel request. Brenda Baca motioned Julian Munoz seconded -Julian Munoz called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained |
| Head Administrator Report- enrollment, staffing, upcoming events | <u>Jones:</u> a. <u>Enrollment:</u> Currently, we're at 365 students plus 20 for Pre-K. We're doing what we can to try and increase that enrollment. Recently, we met about some marketing efforts and by that I mean bumper stickers, t-shirts, stuff like that. This is a concerning area, as always. b. <u>Staffing:</u> I lost my Spanish kinder teacher very early in the year and she actually let us know she wouldn't be fulfilling the position about a week before school; that put us in a bind immediately. I moved my 3 rd grade Spanish teacher down to kinder because that was her area of expertise; that's worked out ok. I have a gentleman from TX who is coming in for his final interview for the kinder position and we're hopeful that he'll be a good fit. c. <u>Upcoming Events:</u> We have cross country that happens currently. We also have boys' basketball that is coming up soon. We have progress reports that have gone out today; our students seem to be on track and we continue to be hopeful that we can fill those teams throughout the school year. We have all the on-going projects we have on campus and we've been really pleased with the progress thus far. I'm really attempting to dive into procedural directives and I'll be bringing those to your attention through different work sessions. It's going to be a pretty long on-going process. Those procedural directives will really spell out our policies to make sure that everyone understands the actual process and we'll avoid some of those errors and misunderstandings that we make every year. That is an on-going project for me. BMEP annual report is due on Friday. I just did submit our plan for safe return instruction which is an ESSER requirement due to COVID; that was submitted and approved. We're waiting for our community schools award itself. Other than that, I think we're good in terms throughout the school. Leading an organization that is comprised of 65 staff members, there is always going to be those issues that arise but we still have a good group of people. Our data came out from last year, we did increase our math and our reading proficiency. It showed a lot of promise especially coming out of the pandemic but we're hopeful to close those gaps and continue with our trajectory. | |
| Public Comment | N/A | |
| Announcement of Next GC Meeting | Next GC meeting: <u>Monday, October 24, 2022 (due to Halloween); 5:30 pm</u> | Julian Munoz asked for a motion to adjourn. Brenda Baca motioned Julian Munoz seconded Julian Munoz called for a vote. GC approved unanimously by a vote of 4-0; 0 opposed; 0 abstained |
| Adjourn | Meeting was adjourned at <u>6:25 pm</u> | |

ASSURANCES

My name is Eric Saavedra and I reside in Albuquerque, NM. I am a member of the governing body for Albuquerque Bilingual Academy, a charter school which is located at Albuquerque, NM. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Eric Saavedra
Printed Name


Signature

10/05/22
Date

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW
MEXICO)
COUNTY OF Bernalillo)

I, Eric Saavedra, after being duly sworn, state:

1. My name is Eric Saavedra and I reside in Albuquerque, New Mexico.
2. I am a member of the governing body of the Albuquerque Bilingual Academy (ABA) in Albuquerque, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the ABA's governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

[Signature]
[Signature]

10/05/22
Date

Eric Saavedra
[Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 5 day of October, 2022.

[Notary Seal:]

[Signature]
NOTARY PUBLIC

My commission expires: May 26, 2024.

STATE OF NEW MEXICO
NOTARY PUBLIC
Michelle Cagle
Commission No. 1128750
May 26, 2024

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the Albuquerque Bilingual Academy (ABA), located in Albuquerque Bilingual Academy, New Mexico.


In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of Albuquerque Bilingual Academy's application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.


We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.


THE FOLLOWING MEMBERS OF THE ALBUQUERQUE BILINGUAL ACADEMY GIVE THE FOREGOING STATEMENT THIS 26th DAY OF September, 2022.

1. 
JULIAN MUNOZ (Sep 29, 2022 18:27 MDT)

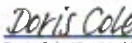
[signature]
Julian Munoz

[print]
2. 
Jose Garcia (Oct 11, 2022 08:22 MDT)


[signature]
Jose Garcia

[print]
3. 
Brenda Baca (Oct 11, 2022 08:26 MDT)

[signature]
Brenda Baca

[print]
4. 
Doris Cole (Oct 11, 2022 09:44 MDT)

[signature]
Doris Cole

[print]
5. 
Tiffany Bazan (Oct 11, 2022 11:07 MDT)

[signature]
Tiffany Bazan

[print]

Attach additional pages if membership exceeds five.

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

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In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of Albuquerque Bilingual Academy’s application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed “Affidavit of Financial Custodian” must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE ALBUQUERQUE BILINGUAL ACADEMY GIVE THE FOREGOING STATEMENT THIS 6th DAY OF September, 2022.

1. 
Eric Saavedra (N 11.12.2022 LS 29 MDT)

[signature]
Eric Saavedra

[print]
2. _____
[signature]

[print]
3. _____
[signature]

[print]
4. _____
[signature]

[print]
5. _____
[signature]

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Attach additional pages if membership exceeds five.





Statement-of-Governing-Body-to-Consult-with-PED (1)

Final Audit Report

2022-10-12

| | |
|-----------------|---------------------------------------------|
| Created: | 2022-10-12 |
| By: | CHRIS JONES (CJONES@LPELC.COM) |
| Status: | Signed |
| Transaction ID: | CBJCHBCAABApteDXRit1ciTIK5bNxnwwBHBMid-_JcB |

"Statement-of-Governing-Body-to-Consult-with-PED (1)" History

-  Document created by CHRIS JONES (CJONES@LPELC.COM)
2022-10-12 - 3:28:22 PM GMT - IP address: 140.82.176.98
-  Document emailed to esaavedra@unm.edu for signature
2022-10-12 - 3:28:37 PM GMT
-  Email viewed by esaavedra@unm.edu
2022-10-12 - 3:28:55 PM GMT - IP address: 174.62.30.176
-  Signer esaavedra@unm.edu entered name at signing as Eric Saavedra
2022-10-12 - 9:29:40 PM GMT - IP address: 174.240.176.98
-  Document e-signed by Eric Saavedra (esaavedra@unm.edu)
Signature Date: 2022-10-12 - 9:29:41 PM GMT - Time Source: server- IP address: 174.240.176.98
-  Agreement completed.
2022-10-12 - 9:29:41 PM GMT

CERTIFICATE OF GOVERNING BODY VOTE

This document certifies that on September 26, 2022 at 5:30 p.m., a meeting of the Governing Body of Albuquerque Bilingual Academy, a New Mexico public charter school, was held at (virtually via Zoom). The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members being present and voting, it was voted 3 in favor and 0 opposed to accepting the membership application of Eric Saavedra.

The members voting in favor were: Julian Munoz, Brenda Baca, Doris Cole

The members voting in opposition were: NA

I, the undersigned, certify that this is a true copy.

Brenda Baca 
Brenda Baca (Sep 29, 2022 15:04 MDT)

Secretary