

Title II, Part A – Application Training Q&A

PURPOSE:

Title II, Part A funds may be used to provide supplemental activities that strengthen the quality and effectiveness of teachers, principals, and other school leaders. The purpose of TIIA is to:

1. Increase student achievement consistent with state standards,
2. Improve the quality and effectiveness of teachers, principals, and other school leaders,
3. Increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools, and
4. Provide low-income and minority students greater access to effective teachers, principals, and other school leaders.

Supplement, Not Supplant - [ESEA § 2301]

Please keep in mind, Title II, and Part A funds must be used to *supplement*, not supplant, non-Federal funds that would otherwise be used for activities authorized under TIIA. This means that TIIA funds cannot be used to meet requirements outlined in state board rule or policy, state mandate, or local rule or policy. In addition, funds may not be used to provide services that were provided in the prior year(s) with non-supplemental state or local funds or that were provided to some individuals with non-supplemental state and local funds while being provided to others with TIIA funds.

When do you anticipate having true planning allocations populated in the application?

We are currently calculating the Title II-A Planning Allocations for the 2023-24 school year. We are hoping to have the preliminary budgets ready in the next ten days. For now, please complete the application by filling in each area. Our TIIA team will notify all LEAs and charters once TIIA calculations are complete and uploaded to the application. Please contact your [TIIA Liaison](#) if you have questions or need assistance with the TIIA application and TII budget for FY 23-24.

Our award included carryover funds. Do we include that in our 90% or just the current year?

Currently, carryover funds are not available, please budget only the planning allocations for FY23-24.

Is this application open now for us to complete? When is the application due?

The application opens in SharePoint beginning April 7-May 12. LEAs and Charters begin entering information local charters and private schools should complete their [23/24 District Charter Application Worksheet](#), [23/24 District Private Application Worksheet](#). LEAs and state charters must complete [23/24 Required Title-II-Assurances-Page](#). New Users: [Request for Access to Title II-A Application](#)

The application should be completed for Liaison review by May 12, 2023. (Please contact your TIIA Liaison if additional days are needed to complete the application.) Applications that include mentorship information will be substantially approved. Full approval will be made once the mentorship information is uploaded to Associated Documents Section after the 80th day.

Our Head Administrator will change on July 1, 2023. Should we enter the current Coordinator or the new one?

Enter the current coordinator information into Section 1 of the application. Once a new coordinator onboards, please complete [Request for Access to Title IIA Application](#) form and contact your [TIIA liaison](#) to open the application for revisions.

Is there a standard protocol/tool for a needs assessment? Is the needs assessment mandatory? Our district has recently adopted 4 Goals, so we plan to make sure all resources/funds align with those goals.

A Needs Assessment is essential to determine the needs of the LEA's continuous improvement plan to support better outcomes for all students, see [Needs Assessment](#) for more information. Title II-A funding should align with the LEAs adopted goals and TIIA objectives. While this has not been "a formal requirement" in the last few years, we ask LEAs to utilize their current strategic plan to pinpoint how the goals will be accomplished for FY23-24

Can you please clarify- we are uploading the 22-23 80D STARS Mentorship report for the application for 23-24?

For FY23-24 LEAs and charters will upload their completed 80th-day STARS Mentorship report to the 2023-24 TIIA application in the section, [TIIA_Associated Documents](#). Please contact your TIIA Liaison to return the application for this upload.

There is no button to upload the Mentorship Report. Will that be added?

Yes, the FY23-24 80th day STARS Mentorship report to the 2023-24 TIIA application in the section, [TIIA_Associated Documents](#).

Where is our carry-over listed in the application, so we know how much we have?

Currently, carryover funds are not available, please budget only the planning allocations for FY23-24.

Is private school enrollment based on a certain day (40D,80D)?

Enrollment numbers for the purpose of the TIIA application is based on 40-day enrollment from the previous year (2022-23).

If you are a State/Standalone charter, do we complete that section?

Yes, state charters receiving federal funding must complete the TIIA application.

Who is eligible to receive Title II-A funding? Is an Associate Superintendent of Curriculum eligible?

Title II, Part A funds may be used to provide supplemental activities that strengthen the quality and effectiveness of teachers, principals, and other school leaders. Other school leaders are described as Paraprofessionals (contact your [TIIA Liaison](#) for more details).*

Can EAs receive course reimbursement funds from Title II for education courses?

Educational Assistants or Instructional Assistants (EAs/IAs) may be classified as paraprofessionals as they assist a teacher in the classroom and are effective in increasing student academic achievement in schools. EAs are only eligible to receive course reimbursement from TIIA if it is directly tied to their role. EAs may participate in LEA or charter professional development that is carried out as in-service training for school personnel in addressing issues related to school conditions for student learning, such as safety, peer interaction, drug and alcohol abuse, and chronic absenteeism. [ESEA section 2103(b)(3)(I)(iv)].

If EAs request to take a course that aligns to one of the allowable uses of program funds and meets the definition of professional development, then Title II, A could be used to pay for the coursework. General education coursework required for degree programs is not allowable. Utilizing TIIA funds for a teacher, principal, or other school leaders advanced degree or a paraprofessional bachelor's degree is not an allowable use of TIIA. If EAs are part of the [PED Educator Fellows Program](#) or other previously funded program, TIIA may be used to supplement, not supplant those local, state, or federal funds. (Contact your [TIIA Liaison](#) for more information.)

CTE instructor who takes on our Internship Program, could I give that teacher a stipend?

Educators who provide training of other educators and school leaders are allowable for stipends using Title II-A funds. Oversight of students in an internship program is NOT an allowable expense under TIIA.

If a position has been funded for multiple years out of Title IIA can it still be funded? I am speaking about the person that runs the program for teachers to become administrators.

If a program has always been funded out of Title II-A, the program is still fundable. If the same staff person remains in the position or is new to the role, they are eligible to be paid out of TIIA funds.

Can we pay T2 for teachers pursuing National Board Certified Teacher certification?

Since NBCT components or renewal fees are currently appropriated annually by the NM Legislature, Title II, Part A may not be utilized to reimburse for component or renewal fees since this would be supplanting. Please consult with your TII Liaison.

Applications will be accepted from April 10, 2023 – June 27, 2023. Award notifications will be sent no later than July 31, 2023.

Questions? Email: Educator.Pathways@ped.nm.gov

NOTE: Due to some district security measures, applicants may need to access this form with their personal email (there is a space to enter work email).

Prior to completing the form, please review the [NMPED FAQs](#)

[LINK TO NBCT PED SCHOLARSHIP APPLICATION](#)

(See [NM National Board Scholarship Website](#))

Payment for professional development for staff not directly related to classroom instruction should not be paid with Title IIA funds?

Programs/professional learning or development dedicated to the training and recruitment of teachers and principals and in meeting Title II-A objectives may be funded by TIIA. This includes instructional coaching staff to teachers and principals, mentors to new teachers, and programs directed at the district level to support educators.

Do new state charters get funds? If a charter is opening in August 2023, will it receive TIIA funds in the first operational year?

New state charters receive a TIIA planning allocation the year following their opening. Title II-A funding is based on 40-day count enrollment starting the first year the charter opens (numbers are then calculated from the population and poverty report generated by Title I). Therefore, state charters opening in 2023-24 begin receiving TIIA funds in 2024-25.

As a reminder, all LEAs and State charters must complete the Assurances Page and upload to the TII application in Associated Documents. Local (district) Charters and Private Schools must also complete their own application which includes an Assurances Page, and return it to their LEA for approval and uploading to the TII application.

- [23/24 District Charter Application Worksheet](#)
- [23/24 District Private Application Worksheet](#)
- [23/24 Required Title-II-Assurances-Page \(LEA/State Charters\)](#)