

Public Education Commission Governing Body Member Change Amendment Form

The Charter Contract was entered into by and between the New Mexico Public Education Commission and [], hereafter "The School", effective [] of [], [].
The School was approved for a [] Charter Contract.

NUMBER OF MEMBERS REQUIRED UNDER YOUR SCHOOL'S BYLAWS:

NUMBER OF CURRENTLY SEATED GOVERNING BOARD MEMBERS:

RESIGNATION

EFFECTIVE DATE OF RESIGNATION, AS PROVIDED ON THE WRITTEN NOTICE FROM THE RESIGNING BOARD MEMBER:

NAME OF INDIVIDUAL RESIGNING:

REMOVAL

DATE OF REMOVAL:

NAME OF INDIVIDUAL BEING REMOVED:

REASON FOR REMOVAL:

DESIGNATION OF NEW BOARD MEMBER TO AN EXISTING POSITION OR A NEW POSITION

EFFECTIVE DATE OF APPOINTMENT, AS PROVIDED IN WRITTEN NOTICE FROM THE BOARD:

NAME OF INDIVIDUAL BEING DESIGNATED:

HOME ADDRESS:

PHONE NUMBER:

EMAIL ADDRESS:

NAME OF BOARD MEMBER BEING REPLACED:

REQUEST FOR EXTENSION:

VOTE NOT TO REPLACE MEMBER:

Submit this form and all supporting documents to charter.schools@state.nm.us

The School's Governing Body Member Change Amendment is hereby submitted by []
on [], and affirms the school meets the following eligibility criteria:

- Amendment must be submitted to the PEC within 30 days of change in membership; and
- The school's governing board is in compliance with all reporting requirements.

Elaine Palma

Charter School Representative Signature

Date

The School's Governing Body Member, or Charter Representative Change Amendment was:

Approved

Denied

Chair, Public Education Commission

Date

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Date

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Denied

Chair, Public Education Commission

Date

Principal's Report

March 9, 2023

FY22-23 Registrations:

Grade	Enrolled
6 th	22
7 th	27
8 th	23
Total	72

**Incoming Preregistrations to date (approx. 13)*

LADH News:

- Spring Break begins on Monday, March 13, 2023 thru Friday, March 24, 2023.
- Finance Committee met on Thursday, March 9, 2023 @5pm (See Finance Report)

Student Achievement/ Student News:

- Ballet Folklorico represented LADH incredibly well at the EPISD Border Dance Festival and brought home 1st Place & 2nd Place trophy as well as Overall OUTSTANDING SMALL GROUP.

Professional Learning Community (PLC):

- Current PLC's have been focusing on Dual Language Instruction, Test Prep and Protocols as well as SPED & proper IEP Implementation & accommodation.

Teacher/Staff News:

- Ms. Michelle Paz, Science teacher, has resigned and will be taking a position as the new AP at Las Cruces High School.
- Currently have a vacancy for a SPED Inclusion teacher & a Science teacher.

Upcoming Events:

- SPRING BREAK (end of Q3)
- NMASBO Spring Budget workshops, April 11-13, 2023

Fundraisers:

- None at this time

Community Collaboration:

- Resiliency Leaders of Las Cruces
- Zia Martial Arts providing a PE Alternative once a week for all LADH PE students.
- LADH has begun a partnership with La Semilla and upgrades to our horticulture area and green house will begin taking place in the next few weeks and months.
- Partnering with the LAB, Learning Action Buffet on a creative media project with our media class.
- NMSU Music Dept., Youth Orchestras @ NMSU, and Camerata del Sol After School Community Program
- Frank J. Papen Ctr (After School Program), CYFD
- A New Hope Therapy Ctr partnership to provide mental health services to students.
- Partnerships with La Casa Inc and La Pinon have also been established.

CERTIFICATE OF GOVERNING BODY VOTE

This document certifies that on March 9, 2023 at 5:30 p.m., a meeting of the Governing Body of La Academia Dolores Huerta (LADH), a New Mexico public charter school, was held at LADH. The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members being present and voting, it was voted 5 in favor and 0 opposed to:

- 1.) removal of Milagros Guillen off the GC due to excessive absenteeism;
- 2.) approval of Hilda Paz' appointment to the GC; and
- 3.) approval of Nelly Garcia's appointment to the GC

The members voting in favor were:

Adrian Gaytan
Robert Palacios
Elaine Palma
Dalina Matsumoto

The members voting in opposition were: None

I, the undersigned, certify that this is a true copy.

Elaine Palma

Elaine Palma
Secretary



La Academia Dolores Huerta Charter Middle School

“A Dual Language Charter Middle School”

400 W. Bell St.

Las Cruces, NM 88005

Phone: 575-526-2984

Fax: 575-523-5407

The mission of La Academia Dolores Huerta is to provide a diverse bilingual educational program in the arts that fosters the development of a strong socio-cultural identity while achieving academic success.

La misión de La Academia Dolores Huerta es proporcionar un programa educativo bilingüe diverso de las artes que fomenta el desarrollo de una fuerte identidad sociocultural mientras se logra el éxito académico.

Regular Governing Council Meeting Minutes DRAFT

Thursday March 9, 2023 at 5:30 PM, LADH Conference Room

Also accessible via Zoom:

<https://us06web.zoom.us/j/86552741395?pwd=NWs4MnJ3YUFPRtIGZTUwdHVjbWJodz09>

Meeting ID: 865 5274 1395 Passcode: XY7Bgx

-
- 1) Adrian Gaytan called the meeting to order at 5:35 PM at Robert Palacio’s request secondary to being ill.
 - 2) Roll call and establish quorum
GC Members Present:
Robert Palacios, President (via Zoom)
Adrian Gaytan, VP
Elaine Palma, Secretary (via Zoom)
Dalina Matsumoto, Treasurer

GC Members Absent:

Milagros Guillen, General member

Quorum established.

Guests: Sylvy Galvan de Lucero, Head Administrator; Sylvia Chávez, LADH Family Outreach and Recruitment Coordinator; Mirna Rodriguez, LADH Business Specialist; Justine Vigil, Business Manager with The Vigil Group; Nelly Garcia, GC prospect; Hilda Paz; GC prospect; Beatrice Quintana-Heiserman, LADH parent interested in joining GC

- 3) Approval of agenda
Adrian Gaytan moved to approved the 3.9.23 regular GC meeting agenda; Dalina Matsumoto seconded
Roll Call Vote:
Elaine Palma: yes
Robert Palacios: yes

Adrian Gaytan: yes
Dalina Matsumoto: yes

None opposed; motion passed

4) Open forum-public input*

Public comments and observations regarding education policy and governance issues, as well as the strategic planning are heard at this time. Time limit per presenter may be imposed by Chair.

No public input was provided by guests present at meeting in person or via Zoom.

5) Review, discussion, and possible approval of February 6, 2023, Regular GC Meeting Minutes.

Adrian Gaytan moved to approve the February 6, 2023, regular GC meeting minutes; Dalina Matsumoto seconded

Roll Call Vote:

Elaine Palma: yes
Robert Palacios: yes
Adrian Gaytan: yes
Dalina Matsumoto: yes

None opposed; motion passed

ACTION ITEMS

6) Review, discussion, and possible approval of BARs: presented by Dalina Matsumoto

Mrs. Matsumoto reported that the Finance Committee met and reviewed presented BARs. Three of the BARs are increase BARs stemming from awards received by LADH. The one decrease BAR is a result of decreased student enrollment.

(a.) 560-000-2223-0009-I

(b.) 560-000-2223-0032-D: operational decrease due to not meeting projected student enrollment.

(c.) 560-000-2223-0033-I

(d.) 560-000-2223-0034-I

Adrian Gaytan moved to approve all presented BARs; Elaine Palma seconded

Roll Call Vote:

Elaine Palma: yes
Robert Palacios: yes
Adrian Gaytan: yes
Dalina Matsumoto: yes

None opposed; motion passed

- 7) Review, discussion, and possible approval of new GC member, Natalia Dallman. Adrian Gaytan noted that Ms. Dallman was not present and as a courtesy to her, no vote would be taken until she is able to be present. All members of the GC agreed. Vote tabled.
- 8) Review, discussion, and possible approval of new GC member, Hilda Paz. Elaine Palma presented with Hilda Paz to the GC and noted her many accomplishments. Mrs. Paz' letter of interest was distributed to the GC prior to the meeting. Time was allotted for questions from Mrs. Paz for GC members and from GC members for Mrs. Paz.

Adrian Gaytan moved to approve Hilda Paz' appointment to the GC; Elaine Palma seconded

Roll Call Vote:

Elaine Palma: yes
Robert Palacios: yes
Adrian Gaytan: yes
Dalina Matsumoto: yes

None opposed; motion passed

- 9) Review, discussion, and possible approval of new GC member, Nelly Garcia. Ms. Garcia introduced herself noted that both her daughter and sister had attended LADH. She expressed her interest in helping LADH grow. Time was allotted for questions from Ms. Garcia for GC members and from GC members for Ms. Garcia.

Adrian Gaytan moved to approved Nelly Garcia's appointment to the GC; Dalina Matsumoto seconded

Roll Call Vote:

Elaine Palma: yes
Robert Palacios: yes
Adrian Gaytan: yes
Dalina Matsumoto: yes

None opposed; motion passed

- 10) Review, discussion, and possible approval of removal of Milagros Guillen off the GC.

Elaine Palma explained that Mrs. Guillen had not responded to numerous emails, had not attended any GC meetings (except for the one during which she was voted on as a GC member), and noted that LADH Bylaws allow for the removal of a GC member due to absenteeism.

Adrian Gaytan moved to approve the removal of Milagros Guillen off the GC due to absenteeism; Dalina Matsumoto seconded

Roll Call Vote:

Elaine Palma: yes
Robert Palacios: yes
Adrian Gaytan: yes
Dalina Matsumoto: yes

None opposed; motion passed

- 11) Review, discussion, and possible approval of Adrian Gaytan as GC President, due to Robert Palacios resignation from the GC

Robert Palacios announced his resignation. Adrian Gaytan thanked Mr. Palacios for his dedication and commitment to LADH. As VP, Mr. Gaytan expressed interest in moving into the President position.

Elaine Palma moved to approve Adrian Gaytan as GC president; Dalina Matsumoto seconded

Roll Call Vote:

Elaine Palma: yes
Robert Palacios: yes
Adrian Gaytan: yes
Dalina Matsumoto: yes

None opposed; motion passed

- 12) Review, discussion, and possible approval of Employee Professional Development Lodging Cost. Presented by Mirna Rodriguez.

Spring financial workshop is scheduled for April. Both she and Mrs. Galvan de Lucero struggled for three hours to get their registration confirmation number, which would allow them to reserve their Sandia Casino hotel rooms, conference site. Hotel rooms at the discounted rate were limited and all gone by the time, they attempted to reserve their rooms. Typically, 300-500 people attend the conference. Therefore, lodging expenses will exceed \$250 per night and they are scheduled to stay three nights. Following statute, GC must approve the lodging cost due to the amount.

Adrian Gaytan moved to approve Employee Professional Development Lodging Cost; Dalina Matsumoto seconded

Roll Call Vote:

Elaine Palma: yes
Robert Palacios: yes
Adrian Gaytan: yes
Dalina Matsumoto: yes

None opposed; motion passed

NEW BUSINESS: DISCUSSION ITEMS ONLY – NO ACTION WILL BE TAKEN

13) Finance Committee Report: Presented by Dalina Matsumoto

Mrs. Matsumoto explained that the Finance Committee meets before the monthly GC meeting to review the school finance reported (e.g., revenue, balance sheet, expenditure reports). Everything looks relatively normal. A couple of expenditure funds that had been classified as negative but that should even out next month with the adjustment of some BARs. Any capital improvement funds noted on the expenditure report get moved to next month. Main bank accounts sits at \$553,000.00, which is consistent with past months.

Audit findings were reviewed. Although there was only one finding, it was a material weakness. The finding was due to the lack of appropriate [procedures to allow for the implementation of a new accounting standard for leases set by the Governmental Accounting Board. Mrs. Rodriguez noted that 95% of the schools did not know about the new standard and none received training. She noted that The Vigil Group was also unaware of the implementation of the new standard. If the State does not provide trainings, schools can obtain trainings from outside accounting firms; however, it would be an expenditure. We are hoping once LADH receives the training this will never again be a finding. Mrs. Matsumoto noted that she finds it strange that although this standard had already been implemented in the private sector for some time, it had not been implemented in the education sector.

14) Update on contract employees for SPED services: Presented by Elaine Palma

Mrs. Palma noted that she followed-up with LCPS and was informed that private schools are not required to accept Federal/State funding and if they do, they can then spend the monies as they see fit. Many private schools use the funding to pay for SPED services (e.g., therapies, diagnosticians, etc.). However, charter schools are required to use the funding they receive for contracting professionals to provide SPED services.

15) Spring 2023 School Visit Site Preliminary Report: Mrs. Galvan de Lucero noted that LADH has not received the preliminary report, which should have been to the school 10-days after the site visit.

Mrs. Galvan de Lucero noted that the CSD (Charter Schools Division) and the PEC have been holding meetings create new contract and performance framework standards. Therefore, she contacted LADH attorney, Natasha Cuylear, and asked her to sit in at the meetings and keep LADH updated on the changes and whether these will be beneficial. Overall, she has reported the discussions have been positive. Additionally, she asked Ms. Cuylear to bring up the issue of LADH not receiving reports. Adrian Gaytan noted that he will also bring up the issue at this next training.

16) LCPS lease update: Presented by Mirna Rodriguez

Received email from LCPS explaining that the lease renewal request is scheduled to be discussed in committee, which is the process before presenting to the school board. Adrian Gaytan feels that this issue might slip through the cracks due to the chaos

currently at LCPS due to the resignation of the superintendent and board president. Mr. Gaytan recommended continued emails with LCPS and that the issue be placed on next month's GC meeting agenda.

- 17) Annual calendar review: tabled as Elaine Palma and Robert Palacios had left the meeting. Mr. Gaytan explained the purpose of this item.
- 18) 2022-2023 and 2023-2024 student recruitment/enrollment update: Presented by Sylvy Galvan de Lucero

2022-2023

Currently: 72-students enrolled due to influx of transfer students and from families who attended Open House and decided not to wait until next school year to move their students.

2023-2024

13-incoming 6th graders

After spring break, weekly recruiting events are scheduled. Increased presence on social media.

- 19) State Testing: Presented by Mrs. Galvan de Lucero
Mrs. Galvan de Lucero noted that LADH is meeting all deadlines. ACCESS and the AVANT Spanish language testing has been completed. After Spring Break the ASR Science and MSSA English language and math will be administered.

Adrian Gaytan asked whether LADH has ever been invited to participate in the Spelling Bee. Mrs. Galvan de Lucero noted that they have not been invited. Discussion ensued as to how to get LADH to participate.

- 20) Equity Council: Presented by Sylvia Chávez
Mrs. Chávez and Mrs. Galvan de Lucero explained what the Equity Council is for new GC members.

Last meeting was held February 28th. Good attendance by LADH parents and teachers. Elaine Palma translated the Master Plan presentation. She also talked about the GC board with parents. Noted that the Readiness Assessment is now available in Spanish.

- 21) Head Administrators Report: Presented by Mrs. Galvan de Lucero
Report was emailed to GC members prior to the meeting. Adrian Gaytan explained that he requested Mrs. Galvan de Lucero email report a day before the meeting to allow members to review and generate questions.

Highlights:

- Ballet Folklórico competed in El Paso competition and won 1st and 2nd place trophies.

- Ms. Paz resigned to take the position as VP for Las Cruces High School.
- Discussed open teacher positions and hiring fairs. April 29th there is an Expo, Mira Las Cruces, scheduled at downtown Las Cruces.
- Discussed the Zia Martial Arts program. Students really enjoy the program.

22) GC Needs Assessment: Presented by Adrian Gaytan

Adrian Gaytan noted that there are officer positions vacant that need to be filled as well as a position on the Finance Committee. Dalina Matsumoto explained the role and duties of the Finance Committee.

23) Secretary Report: Reported by Elaine Palma

- GC Training Log: Reminder to complete all required trainings
- Paperwork update: Mrs. Palma explained that paperwork deadlines had been missed for both Milagros Guillen and Jovanna Payan. In reference to Milagros, the deadline was missed secondary to Mrs. Guillen not turning in the requested paperwork. In reference to Jovanna, I forgot to send the completed change form. My apologies for my oversight.
- New GC members paperwork and training requirements
 - Please check emails as I will send you two forms you need to complete and return to me. Please note that one of them requires notary.
 - All training must be completed by June 30th.
- Next GC Meeting: April 6th; agenda items due to Elaine Palma by March 31st

24) Adrian Gaytan adjourned GC general meeting at 6:49PM.

*Any individual attending a board meeting may sign in to participate in the Public Input section of the Agenda, if any. Such persons may speak on any item after the individual is recognized by the President of the Board and introduces himself/herself at the podium. The Governing Council of La Academia Dolores Huerta will not take action on any item presented under Public Input, until an opportunity to do so is afforded. La Academia Dolores Huerta will provide an interpreter for the Hearing Impaired and simultaneous Spanish translation upon request. Requests should be submitted to the chancellor's office three days prior to the meeting.

Must submit backup for all BARS,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2223-0009-1
Fund Type: Direct Grant

Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707

Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2022-07-01	To: 2023-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 26204.0000.41921 \$5,457

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
26204 Spaceport GRT Grant - Dona Ana County	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class	\$25,773	\$5,457	\$31,230	
Sub Total							\$5,457		
Indirect Cost									
DOC. TOTAL							\$5,457		

Justification:

To budget Spaceport Revenue received

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT**

300 Don Gaspar Santa Fe, NM 87501-2786

Budget Adjustment Request

Doc. ID: 560-000-2223-0032-D

Fund Type: General Fund / Capital Outlay / Debt Service

Adjustment Type: Decrease

Fiscal Year: 2022-2023

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Gustavo Munoz, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: gustavo@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2022-07-01	To: 2023-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 11000.0000.43101 (\$135,921)

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	51100 Salaries Expense	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	1411 Teachers-Grades 1-12	\$468,869	(\$70,986)	\$397,883	
11000 Operational	1000 Instruction	56119 Supply Assets (\$5,000 or less).	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$64,935	(\$64,935)		
Sub Total								(\$135,921)	
Indirect Cost									
DOC. TOTAL								(\$135,921)	

Justification:

Per SEG budget adjustment memo

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

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Must submit backup for all BARs, except transfers of funds for SEG or direct grants

**STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request**

Doc. ID: 560-000-2223-0033-1
Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2022-2023

Entity Name: La Academia Dolores Huerta

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Gustavo Munoz, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7709

Email: gustavo@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2022	To: 06/30/2023
A. Approved Carryover: \$279,129.34	
B. Total Current Year Allocation:	
D. Total Funding Available: 279,129	

Revenue 24330.0000.44500 \$14,125

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24330 - ARP ESSER III	1000 Instruction	55915 Other Contract Services	1010 Regular Education (PreK-12) Programs	560001 La Academia Dolores Huerta-Admin Office	0000 No Job Class	\$5,000	\$13,758	\$18,758	
24330 - ARP ESSER III	2400 Support Services-School Administration	52315 Disability	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	1217 Secretarial/Clerical/Technical Assistants	\$111	\$71	\$182	
24330 - ARP ESSER III	2400 Support Services-School Administration	52500 Unemployment Compensation	0000 No Program	560001 La Academia Dolores Huerta-Admin Office	1217 Secretarial/Clerical/Technical Assistants	\$514	\$296	\$810	
Sub Total								\$14,125	
Indirect Cost									
DOC. TOTAL								\$14,125	

Justification:

Per PED Award

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

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Must submit backup for all BARS, except transfers of funds for SEG or direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
 300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 560-000-2223-0034-1
 Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2022-2023
 Adjustment Changes Intent/Scope of Program Yes or No?: No
 Total Approved Budget (Flowthrough):

Entity Name: La Academia Dolores Huerta
 Contact: Gustavo Munoz, Business Manager
 Phone: 505-938-7709
 Email: gustavo@vigilgroup.net

FLOWTHROUGH ONLY		
Budget Period: 07/01/2022	To: 06/30/2023	
A. Approved Carryover: \$5,000.00		
B. Total Current Year Allocation:		
D. Total Funding Available: 5,000		

Revenue 24308.0000.44500 \$2,760

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
24308 CRRSA, ESSER II	2600 Operation & Maintenance of Plant	56118 General Supplies and Materials	0000 No Program	560001 La Academia Dolores Huerta- Admin Office	0000 No Job Class	\$1,138	\$2,760	\$3,898	
						Sub Total	\$2,760		
						Indirect Cost			
						DOC. TOTAL	\$2,760		

Justification:

Per PED Carryover letter

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

La Academia Dolores Huerta

Account Summary Report- Revenue Report

February 28, 2023

Account Code	Budget (YTD)	Actual (YTD)	Available (YTD)
Refund of Prior Year's Expenditures	\$0.00	\$362.80	\$0.00
State Equalization Guarantee	\$917,278.00	\$584,371.21	\$332,906.79
Fund 11000 - Operational	\$917,278.00	\$584,734.01	\$332,906.79
Fund 21000 - Food Services	\$54,120.00	\$36,745.37	\$17,374.63
Fund 23000 - Non-Instructional Support	\$2,063.00	\$1,931.70	\$131.30
Fund 24101 - Title I - IASA	\$37,452.00	\$4,511.81	\$32,940.19
Fund 24106 - Entitlement IDEA-B	\$40,578.00	\$0.00	\$40,578.00
Fund 24154 - Teacher/Principal Training & Recruiting	\$10,988.00	\$0.00	\$10,988.00
Fund 24189 - Student Supp Academic Achievement Title IV	\$10,000.00	\$0.00	\$10,000.00
Fund 24308 - CRRSA/ESSER II	\$5,000.00	\$2,138.27	\$2,861.73
Fund 24330 - ARP ESSER III	\$265,004.00	\$85,737.89	\$179,266.11
Fund 24346 - Individuals with Disabilities Education Act (IDEA)/American Rescue Plan Act of 2021(APR)	\$4,444.00	\$0.00	\$4,444.00
Fund 24349 - IDEA/ARP Preschool	\$362.00	\$0.00	\$362.00
Fund 25153 - Title XIX MEDICAID 3/21 Years	\$6,217.00	\$6,216.64	\$0.36
Fund 26204 - Spaceport	\$0.00	\$5,457.34	(\$5,457.34)
Fund 27407 - Family Income Index	\$42,891.00	\$1,835.62	\$41,055.38
Fund 27414 - Pediatric Autism/Special Needs Classroom Equipment	\$1,612.00	\$0.00	\$1,612.00
Fund 28211 - COVID testing grant	\$65,632.00	\$367.83	\$65,264.17
Fund 31200 - Public School Capital Outlay	\$55,461.00	\$27,730.50	\$27,730.50
Fund 31600 - Capital Improvements HB-33	\$0.00	\$304.22	(\$304.22)
Fund 31700 - Capital Improvements SB-9	\$11,843.00	\$0.00	\$11,843.00
Fund 31701 - Capital Improvements SB-9 Local	\$0.00	\$700.40	(\$700.40)
Grand Total	\$1,530,945.00	\$758,411.60	\$772,896.20

La Academia Dolores Huerta

Account Summary Report- Expenditure Report

February 28, 2023

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense- Subs	\$42,975.00	\$5,002.16	\$18,710.60	\$19,262.24
Salaries Expense- Teacher's 1-12	\$468,869.00	\$302,089.65	\$212,745.57	(\$45,966.22)
Salaries Expense- After School	\$3,237.00	\$0.00	\$0.00	\$3,237.00
Salaries Expense- Teacher's Special Ed	\$56,084.00	\$18,612.37	\$0.00	\$37,471.63
Salaries Expense- Teacher's At Risk	\$60,600.00	\$0.00	\$0.00	\$60,600.00
Additional Compensation- Teacher's 1-12	\$0.00	\$1,174.15	\$1,250.00	(\$2,424.15)
Additional Compensation- Teacher's Bilingual	\$2,000.00	\$394.33	\$2,250.00	(\$644.33)
Additional Compensation- Other Instruction Bilingual	\$2,000.00	\$2,290.45	\$1,767.00	(\$2,057.45)
Additional Compensation- Teacher's ELTP	\$16,739.00	\$20,151.80	\$15,128.30	(\$18,541.10)
Employee Benefits	\$201,609.00	\$113,042.70	\$86,926.81	\$1,639.49
Professional Development	\$0.00	\$48.54	\$0.00	(\$48.54)
Other Charges	\$371.00	\$376.00	\$0.00	(\$5.00)
Other Contract Services	\$7,000.00	\$3,831.78	\$2,568.22	\$600.00
Software	\$17,310.00	\$17,327.98	\$0.00	(\$17.98)
General Supplies and Materials	\$3,133.00	\$3,637.71	\$519.12	(\$1,023.83)
Function 1000 - Instruction	\$881,927.00	\$487,979.62	\$341,865.62	\$52,081.76
Additional Compensation- Counselor	\$0.00	\$2,333.38	\$1,666.62	(\$4,000.00)
Employee Benefits	\$0.00	\$1,078.86	\$755.55	(\$1,834.41)
Diagnosticians-Contracted	\$9,600.00	\$1,081.88	\$2,618.12	\$5,900.00
Speech Therapist- Contracted	\$7,000.00	\$1,555.20	\$6,744.80	(\$1,300.00)
Specialists - Contracted	\$14,916.00	\$7,880.00	\$19,020.00	(\$11,984.00)
Other Contracted Services	\$728.00	\$0.00	\$0.00	\$728.00
Function 2100 - Support Services-Students	\$32,244.00	\$13,929.32	\$30,805.09	(\$12,490.41)
Salaries Expense- Head Administrator	\$98,000.00	\$65,333.28	\$32,666.72	\$0.00
Employee Benefits	\$38,879.00	\$25,813.18	\$14,101.83	(\$1,036.01)
Professional Development	\$1,000.00	\$576.62	\$391.73	\$31.65
Auditing	\$16,000.00	\$16,378.00	\$22.82	(\$400.82)
Legal	\$9,000.00	\$509.12	\$8,490.88	\$0.00
Other Charges	\$64.00	\$92.07	\$0.00	(\$28.07)
Function 2300 - Support Services-General Administration	\$162,943.00	\$108,702.27	\$55,673.98	(\$1,433.25)
Salaries Expense- Secretary	\$25,520.00	\$17,013.28	\$8,506.72	\$0.00
Employee Benefits	\$7,527.00	\$5,161.97	\$2,658.96	(\$293.93)
Other Charges	\$150.00	\$154.17	\$0.00	(\$4.17)
General Supplies and Materials	\$509.00	\$0.00	\$0.00	\$509.00
Function 2400 - Support Services-School Administration	\$33,706.00	\$22,329.42	\$11,165.68	\$210.90
Salaries Expense- Business Support	\$55,330.00	\$36,886.72	\$18,443.28	\$0.00
Employee Benefits	\$16,351.00	\$10,760.71	\$5,817.68	(\$227.39)
Professional Development	\$2,000.00	\$1,315.69	\$150.00	\$534.31
Other Professional/Technical Services	\$96,700.00	\$53,113.79	\$45,148.71	(\$1,562.50)
Software	\$13,685.00	\$13,817.07	\$0.00	(\$132.07)
General Supplies & Materials	\$1,788.00	\$917.55	\$941.53	(\$71.08)
Function 2500 - Central Services	\$185,854.00	\$116,811.53	\$70,501.20	(\$1,458.73)

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
Salaries Expense- Custodial	\$500.00	\$0.00	\$0.00	\$500.00
Employee Benefits	\$17.00	\$0.00	\$0.00	\$147.00
M & R - Vehicles	\$2,000.00	\$3,012.94	\$0.00	(\$1,012.94)
Electricity	\$15,600.00	\$6,738.93	\$7,261.07	\$1,600.00
Bldg. Heat-Natural Gas	\$3,500.00	\$5,501.40	\$0.00	(\$2,001.40)
Water/Sewer/Trash	\$6,000.00	\$3,777.94	\$2,722.06	(\$500.00)
Communications	\$0.00	\$1,695.75	\$1,358.32	(\$3,054.07)
Property/Liability Insurance	\$23,469.00	\$21,329.00	\$0.00	\$2,140.00
General Supplies and Materials	\$326.00	\$0.00	\$0.00	\$326.00
Supply Assets (Under \$5,000)	\$3,624.00	\$0.00	\$0.00	\$3,624.00
Gasoline	\$1,037.00	\$312.27	\$787.73	(\$63.00)
Tires/Tubes	\$1,080.00	\$0.00	\$0.00	\$1,080.00
Supply Assets (\$1000 Or Less)	\$0.00	\$245.93	\$0.00	(\$245.93)
Function 2600 - Operation & Maintenance of Plant	\$57,283.00	\$42,614.16	\$12,129.18	\$2,539.66
Fund 11000 - Operational	\$1,353,957.00	\$792,366.32	\$522,140.75	\$39,449.93
 <u>Total Instructional Materials Sub-Fund</u>				
Instructional Materials 30%	\$28.00	\$0.00	\$0.00	\$28.00
Function 1000 - Instruction	\$28.00	\$0.00	\$0.00	\$28.00
Fund 14000 - Total Instructional Materials Sub-Fund	\$28.00	\$0.00	\$0.00	\$28.00
 <u>Food Services</u>				
Food Services-Food	\$74,785.00	\$20,441.70	\$38,788.30	\$15,555.00
General Supplies & Materials	\$0.00	\$0.00	\$400.00	(\$400.00)
Function 3100 - Food Services Operations	\$74,785.00	\$20,441.70	\$39,188.30	\$15,155.00
Fund 21000 - Food Services	\$74,785.00	\$20,441.70	\$39,188.30	\$15,155.00
 <u>Non-Instructional Support</u>				
Other Charges	\$400.00	\$417.00	\$0.00	(\$17.00)
Student travel	\$410.00	\$426.61	\$0.00	(\$16.61)
General Supplies and Materials	\$3,811.00	\$3,463.70	\$115.00	\$232.30
Function 1000 - Instruction	\$4,621.00	\$4,307.31	\$115.00	\$198.69
Fund 23000 - Non-Instructional Support	\$4,621.00	\$4,307.31	\$115.00	\$198.69
 <u>Title I - IASA</u>				
Salaries Expense- Educational Asst	\$27,393.00	\$3,487.50	\$0.00	\$23,905.50
Employee Benefits	\$10,059.00	\$1,024.31	\$0.00	\$9,034.69
Function 1000 - Instruction	\$37,452.00	\$4,511.81	\$0.00	\$32,940.19
Fund 24101 - Title I - IASA	\$37,452.00	\$4,511.81	\$0.00	\$32,940.19
 <u>Entitlement IDEA-B</u>				
Salaries Expense- Counselor	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Employee Benefits	\$7,028.00	\$0.00	\$0.00	\$7,028.00
Diagnosticians - Contracted	\$3,950.00	\$0.00	\$0.00	\$3,950.00
Speech Therapists contracted	\$5,950.00	\$0.00	\$0.00	\$5,950.00
Specialists - Contracted	\$7,950.00	\$0.00	\$0.00	\$7,950.00
Professional Development	\$0.00	\$325.00	\$0.00	(\$325.00)
Other Contract Services	\$700.00	\$0.00	\$0.00	\$700.00
Function 2100 - Support Services-Students	\$40,578.00	\$325.00	\$0.00	\$40,253.00
Fund 24106 - Entitlement IDEA-B	\$40,578.00	\$325.00	\$0.00	\$40,253.00

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>Teacher/Principal Training & Recruiting</u>				
Professional Development	\$10,988.00	\$789.87	\$1,894.91	\$8,303.22
Function 1000 - Instruction	\$10,988.00	\$789.87	\$1,894.91	\$8,303.22
Fund 24154 - Teacher/Principal Training & Recruiting	\$10,988.00	\$789.87	\$1,894.91	\$8,303.22
<u>Student Supp Academic Achievement Title IV</u>				
Salaries Expense- Teacher SPED	\$8,031.00	\$0.00	\$0.00	\$8,031.00
Employee Benefits	\$1,969.00	\$0.00	\$0.00	\$1,969.00
Function 1000 - Instruction	\$10,000.00	\$0.00	\$0.00	\$10,000.00
Fund 24189 - Student Supp Academic Achievement Title IV	\$10,000.00	\$0.00	\$0.00	\$10,000.00
<u>CRRSA/ESSER II</u>				
Software	\$1,380.00	\$1,380.00	\$0.00	\$0.00
General Supplies and Materials	\$0.00	\$206.46	\$80.00	(\$286.46)
Function 1000 - Instruction	\$1,380.00	\$1,586.46	\$80.00	(\$286.46)
General Supplies and Materials	\$2,482.00	\$0.00	\$0.00	\$2,482.00
Function 2300 - Support Services-General Administration	\$2,482.00	\$0.00	\$0.00	\$2,482.00
General Supplies and Materials	\$1,138.00	\$1,154.90	\$0.00	(\$16.90)
Function 2600 - Operation & Maintenance of Plant	\$1,138.00	\$1,154.90	\$0.00	(\$16.90)
Fund 24308 - CRRSA/ESSER II	\$5,000.00	\$2,741.36	\$80.00	\$2,178.64
<u>ARP ESSER III</u>				
Other Contract Services	\$5,000.00	\$11,842.16	\$7,838.14	(\$14,680.30)
General Supplies and Materials	\$15,000.00	\$0.00	\$0.00	\$15,000.00
Function 1000 - Instruction	\$20,000.00	\$11,842.16	\$7,838.14	\$319.70
Salaries Expense	\$70,000.00	\$42,758.38	\$30,541.62	(\$3,300.00)
Additional Compensation	\$7,000.00	\$0.00	\$0.00	\$7,000.00
Employee Benefits	\$700.00	\$19,616.45	\$13,847.43	(\$32,763.88)
Other Professional/Technical Services	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Function 2100 - Support Services-Students	\$107,700.00	\$62,374.83	\$44,389.05	\$936.12
Salaries Expense- Clerical	\$72,600.00	\$48,400.00	\$24,200.00	\$0.00
Employee Benefits	\$20,162.00	\$13,440.68	\$7,084.95	(\$363.63)
Function 2400 - Support Services-School Administration	\$92,762.00	\$61,840.68	\$31,284.95	(\$363.63)
Salaries Expense- Custodial	\$0.00	\$13,612.50	\$7,897.50	(\$21,510.00)
Additional Compensation- Custodial	\$0.00	\$1,000.00	\$1,000.00	(\$2,000.00)
Employee Benefits	\$0.00	\$4,196.63	\$2,580.27	(\$6,776.90)
General Supplies and Materials	\$3,308.00	\$0.00	\$150.00	\$3,158.00
Supply Assets (Under \$5,000)	\$30,000.00	\$0.00	\$0.00	\$30,000.00
Function 2600 - Operation & Maintenance of Plant	\$33,308.00	\$18,809.13	\$11,627.77	\$2,871.10
Salaries Expense- Food Services	\$8,730.00	\$5,092.50	\$3,637.50	\$0.00
Employee Benefits	\$2,504.00	\$1,471.06	\$1,074.70	(\$41.76)
Function 3100 - Food Services Operations	\$11,234.00	\$6,563.56	\$4,712.20	(\$41.76)
Fund 24330 - ARP ESSER III	\$265,004.00	\$161,430.36	\$99,852.11	\$3,721.53
<u>ARP IDEA-B</u>				
Specialists - Contracted	\$4,444.00	\$0.00	\$0.00	\$4,444.00
Function 2100 - Support Services-Students	\$4,444.00	\$0.00	\$0.00	\$4,444.00
Fund 24346 - ARP IDEA-B	\$4,444.00	\$0.00	\$0.00	\$4,444.00

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>IDEA/ARP Preschool</u>				
General Supplies and Materials	\$362.00	\$0.00	\$0.00	\$362.00
Function 1000 - Instruction	\$362.00	\$0.00	\$0.00	\$362.00
Fund 24349 - IDEA/ARP Preschool	\$362.00	\$0.00	\$0.00	\$362.00
<u>Title XIX MEDICAID 3/21 Years</u>				
Salaries Expense- Subs	\$6,217.00	\$0.00	\$0.00	\$6,217.00
Instruction-Other Charges	\$27,491.00	\$0.00	\$0.00	\$27,491.00
Function 1000 - Instruction	\$33,708.00	\$0.00	\$0.00	\$33,708.00
Other charges	\$4,708.00	\$0.00	\$0.00	\$4,708.00
Function 2200 - Support Services-Instruction	\$4,708.00	\$0.00	\$0.00	\$4,708.00
Fund 25153 - Title XIX MEDICAID 3/21 Years	\$38,416.00	\$0.00	\$0.00	\$38,416.00
<u>Spaceport</u>				
Other charges	\$0.00	\$230.00	\$0.00	(\$230.00)
Student travel	\$976.00	\$0.00	\$433.09	\$542.91
Other Contracted services	\$0.00	\$1,012.69	\$0.00	(\$1,012.69)
General Supplies & Materials	\$2,000.00	\$702.86	\$849.62	\$447.52
Supply Assets (Under \$5,000)	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Function 1000 - Instruction	\$5,976.00	\$1,945.55	\$1,282.71	\$2,747.74
Fund 26204 - Spaceport	\$5,976.00	\$1,945.55	\$1,282.71	\$2,747.74
<u>PED Safety in Schools</u>				
Instructional Materials Cash - 50% Textbooks	\$1,849.00	\$627.16	\$0.00	\$1,221.84
Function 1000 - Instruction	\$1,849.00	\$627.16	\$0.00	\$1,221.84
Fund 27109 - PED Safety in Schools	\$1,849.00	\$627.16	\$0.00	\$1,221.84
<u>Family Income Index</u>				
Salaries Expense- AfterSchool	\$0.00	\$862.50	\$4,582.35	(\$5,444.85)
Additional Compensation- Teacher 1-12	\$41,291.00	\$2,250.00	\$2,250.00	\$36,791.00
Employee Benefits	\$0.00	\$877.39	\$2,225.92	(\$3,103.31)
Other Textbooks	\$0.00	\$199.80	\$271.20	(\$471.00)
Software	\$1,600.00	\$880.00	\$0.00	\$720.00
Function 1000 - Instruction	\$42,891.00	\$5,069.69	\$9,329.47	\$28,491.84
Fund 27407 - Family Income Index	\$42,891.00	\$5,069.69	\$9,329.47	\$28,491.84
<u>Pediatric Autism</u>				
Supply Assets (\$5,000 or Less)	\$1,612.00	\$0.00	\$0.00	\$1,612.00
Function 4000 - Capital Outlay	\$1,612.00	\$0.00	\$0.00	\$1,612.00
Fund 27414 - HB285 Autism	\$1,612.00	\$0.00	\$0.00	\$1,612.00
<u>Medicaid HSD</u>				
Library And Audio-Visual	\$6,804.00	\$0.00	\$0.00	\$6,804.00
Function 2200 - Support Services-Instruction	\$6,804.00	\$0.00	\$0.00	\$6,804.00
Fund 28144 - Medicaid HSD	\$6,804.00	\$0.00	\$0.00	\$6,804.00

Description	Budget (YTD)	Actual (YTD)	Encumbrance (YTD)	Available (YTD)
<u>COVID testing grant</u>				
General Supplies and Materials	\$60,832.00	\$665.42	\$334.58	\$59,832.00
Function 1000 - Instruction	\$60,832.00	\$665.42	\$334.58	\$59,832.00
Additional Compensation- Clerical	\$4,800.00	\$0.00	\$0.00	\$4,800.00
Function 2400 - Support Services-School Administration	\$4,800.00	\$0.00	\$0.00	\$4,800.00
Fund 28211 - COVID testing grant	\$65,632.00	\$665.42	\$334.58	\$64,632.00
<u>Public School Capital Outlay</u>				
Renting Land and Buildings	\$55,461.00	\$32,352.25	\$23,108.75	\$0.00
Function 4000 - Capital Outlay	\$55,461.00	\$32,352.25	\$23,108.75	\$0.00
Fund 31200 - Public School Capital Outlay	\$55,461.00	\$32,352.25	\$23,108.75	\$0.00
<u>Capital Improvements HB-33</u>				
County Tax Collection Costs	\$500.00	\$3.01	\$0.00	\$496.99
Function 2300 - Support Services-General Administration	\$500.00	\$3.01	\$0.00	\$496.99
Supply Assets (Under \$5,000)	\$37,332.00	\$0.00	\$0.00	\$37,332.00
Function 4000 - Capital Outlay	\$37,332.00	\$0.00	\$0.00	\$37,332.00
Fund 31600 - Capital Improvements HB-33	\$37,832.00	\$3.01	\$0.00	\$37,828.99
<u>Capital Improvements SB-9</u>				
Maintenance & Repair - Bldgs/Gmnds/Equipment (SB-9)	\$2,000.00	\$0.00	\$0.00	\$2,000.00
General Supplies and Materials	\$100.00	\$958.55	\$0.00	(\$858.55)
Supply Assets (Under \$5,000)	\$9,743.00	\$2,112.66	\$0.00	\$7,630.34
Function 4000 - Capital Outlay	\$11,843.00	\$3,071.21	\$0.00	\$8,771.79
Fund 31700 - Capital Improvements SB-9	\$11,843.00	\$3,071.21	\$0.00	\$8,771.79
<u>Capital Improvements SB-9 Local</u>				
County Tax Collection Costs	\$221.00	\$6.99	\$0.00	\$214.01
Function 2300 - Support Services-General Administration	\$221.00	\$6.99	\$0.00	\$214.01
Maintenance & Repair - Bldgs/Gmnds/Equipment (SB-9)	\$4,804.00	\$6,900.00	\$0.00	(\$2,096.00)
Construction Services	\$13,000.00	\$0.00	\$13,148.89	(\$148.89)
Software	\$1,500.00	\$5,515.20	\$0.00	(\$4,015.20)
Supply Assets (Under \$5,000)	\$94,524.00	\$0.00	\$0.00	\$94,524.00
Function 4000 - Capital Outlay	\$113,828.00	\$12,415.20	\$13,148.89	\$88,263.91
Fund 31701 - Capital Improvements SB-9 Local	\$114,049.00	\$12,422.19	\$13,148.89	\$88,477.92
Grand Total	\$2,189,584.00	\$1,043,070.21	\$710,475.47	\$436,038.32

La Academia Dolores Huerta

Bank Account Register Activity Report

Bank: [All]; Bank Account: [All]; Begin Date: 02/01/2023; End Date: 02/28/2023; Status: Non-Void; Created On: 3/2/2023 10:58:16 PM

Bank					
US Bank-Activity					
Date	Number	Type	Payee/From	Deposit	Withdrawal
2/3/2023	02-003	Cash Receipt	Student council Valentines sales	\$79.00	
2/9/2023	1903	AP Warrant	Amazon Capital Services		\$26.98
2/10/2023	02-004	Cash Receipt	Student Council Valentines sale	\$122.50	
2/13/2023	02-002	Cash Receipt	Student Council Valentines Dance	\$46.00	
2/28/2023		AP Warrant	Visa		\$226.64
2/28/2023	00035472	Journal Entry	CASC Feb 2023		\$55.27
Sub Total				\$247.50	\$308.89

Bank					
US Bank-Main					
Date	Number	Type	Payee/From	Deposit	Withdrawal
2/1/2023	02-006	Cash Receipt	USDA December FY23	\$4,259.28	
2/1/2023	135901	AP Warrant	Accountability and Compliance Resources LLC		\$638.63
2/1/2023	135902	AP Warrant	ACES		\$799.25
2/1/2023	135903	AP Warrant	Amazon Capital Services		\$2,112.66
2/1/2023	135904	AP Warrant	Lucci, Michele		\$2,500.00
2/1/2023	135905	AP Warrant	Stooney, LLC		\$825.00
2/1/2023	135906	AP Warrant	T Mobile		\$267.75
2/1/2023	135907	AP Warrant	The Vigil Group LLC		\$5,345.75
2/3/2023		Payroll Liability Check	IRS		\$7,776.81
2/7/2023		Payroll Liability Check	NMPSIA		\$7,931.22
2/9/2023		Payroll Liability Check	NM Retiree Health Care Authority		\$2,322.94
2/9/2023	135908	AP Warrant	Adelante Educational Services, LLC		\$1,081.88
2/9/2023	135909	AP Warrant	Amazon Capital Services		\$386.90
2/9/2023	135910	AP Warrant	Galvan de Lucero, Sylvy		\$473.27
2/9/2023	135911	AP Warrant	PTS Office Systems		\$141.78
2/10/2023	02-001	Cash Receipt	SEG February 2023	\$49,246.41	
2/10/2023	02-005	Cash Receipt	Title I rfr	\$3,007.47	
2/14/2023	135912	AP Warrant	ACES		\$719.32
2/14/2023	135913	AP Warrant	El Paso Electric		\$1,104.09
2/14/2023	135914	AP Warrant	Garcia, Rita		\$960.00
2/14/2023	135915	AP Warrant	Stooney, LLC		\$950.00
2/15/2023		Payroll Liability Check	New Mexic State Treasurer		\$21,461.25
2/15/2023		Payroll Liability Check	US Bank- Payroll		\$25,883.46
2/22/2023		Payroll Liability Check	IRS		\$7,792.11
2/22/2023	02-007	Cash Receipt	Family Income Index RFR	\$1,835.62	
2/22/2023	02-008	Cash Receipt	CRRSA, ESSER II RFR	\$2,138.27	
2/23/2023	135916	AP Warrant	Brady		\$317.45
2/23/2023	135917	AP Warrant	City of Las Cruces		\$1,490.56
2/23/2023	135918	AP Warrant	Infante Rubio, Maria		\$721.61
2/23/2023	135919	AP Warrant	Liminex, Inc		\$5,515.20
2/23/2023	135920	AP Warrant	NMASBO		\$395.00
2/23/2023	135921	AP Warrant	Rodriguez, Mirna		\$920.69
2/23/2023	135922	AP Warrant	Wells Fargo Vendor Financial Services LLC		\$333.90

Bank					
US Bank-Main					
Date	Number	Type	Payee/From	Deposit	Withdrawal
2/27/2023		Payroll Liability Check	Taxation & Revenue		\$1,964.76
2/27/2023	02-009	Cash Receipt	HB33 and SB9 Dona Ana County	\$47.44	
2/27/2023	02-010	Cash Receipt	ARP III RFR	\$85,737.89	
2/28/2023		Payroll Liability Check	US Bank- Payroll		\$25,850.50
2/28/2023		AP Warrant	Visa		\$92.00
2/28/2023	02-011	Cash Receipt	Title I RFR	\$1,504.34	
Sub Total				\$147,776.72	\$129,075.74
Grand Total				\$148,024.22	\$129,384.63

BANK RECONCILIATION

School: **La Academia Dolores Huerta**
Bank: **US Bank**
Account Description: **Main - 2144**
Statement Date: **February 28, 2023**

Beginning balance per bank	\$	538,566.61
Cleared transactions:		
Checks and withdrawals	\$	(122,056.24)
Deposits and credits	\$	147,776.72
Ending balance per bank	\$	<u>564,287.09</u>
Plus: Outstanding Deposits		
Plus: Cleared items prior to entry		
Less: Outstanding checks	\$	(11,249.60)
Balance per GL	\$	<u>553,037.49</u>

BANK RECONCILIATION

School: **La Academia Dolores Huerta**
 Bank: **US Bank**
 Account Description: **Activity - 5089**
 Statement Date: **February 28, 2023**

Beginning balance per bank	\$	5,218.45
Cleared transactions:		
Checks and withdrawals	\$	(82.25)
Deposits and credits	\$	247.50
Other bank adjustments	\$	-
Ending balance per bank	\$	5,383.70
Plus: Outstanding Deposits	\$	-
Plus: Cleared items prior to entry	\$	-
Less: Outstanding checks	\$	(226.64)
Balance per GL	\$	5,157.06

La Academia Dolores Huerta

Balance Sheet Report February 28, 2023

Description	11000	14000	21000	23000	24101	24106	24146	24154	24189	24301	24305	24306
11011 - Bank Accounts	(\$80,891.35)	\$608.34	\$8,892.14	\$8,897.38	(\$31,482.86)	\$136.63	(\$32,385.61)	\$0.00	(\$10,000.00)	(\$31,546.28)	(\$327.25)	(\$1,574.95)
11311 - Main Bank Acct - Cash (new)	\$396,828.19	(\$563.03)	\$44,673.55	(\$3,740.32)	\$31,516.00	(\$451.12)	\$32,370.49	(\$4,524.73)	\$13,734.88	\$31,548.89	\$327.25	\$1,574.95
32300 - Unreserved Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Asset	\$335,936.84	\$45.31	\$53,565.69	\$5,157.06	\$33.14	(\$314.49)	\$4.88	(\$4,524.73)	\$3,734.86	\$2.63	\$0.00	\$0.00
Subtotal of Account Group: Assets	\$335,936.84	\$45.31	\$53,565.69	\$5,157.06	\$33.14	(\$314.49)	\$4.88	(\$4,524.73)	\$3,734.86	\$2.63	\$0.00	\$0.00
23011 - Accrued Salaries and Benefits	\$657.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23100 - Payroll Deductions and Withholdings	\$663.30	\$0.00	\$0.00	\$0.00	\$2.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23126 - Unemployment Insurance	\$3,651.46	\$0.00	\$0.00	\$0.00	\$20.69	\$10.51	\$4.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23141 - Federal Income Tax	\$1,857.41	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23142 - State Income Tax	\$1,818.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23143 - Fica	\$1,862.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23144 - Medicare	\$435.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23145 - ERB	\$7,022.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23222 - Fica	\$1,862.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23223 - Medicare	\$435.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23224 - ERB	\$11,980.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
23225 - Employee Ins.	\$6,381.67	\$0.00	\$0.00	\$0.00	\$8.50	\$0.00	\$0.00	\$0.00	\$0.00	\$2.63	\$0.00	\$0.00
23227 - Workers Compensation	\$2.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
28247 - Voluntary Deductions	\$3,524.08	\$0.00	\$0.00	\$0.00	\$1.93	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal of Account Type: Liability	\$41,954.65	\$0.00	\$0.00	\$0.00	\$33.14	\$10.51	\$4.88	\$0.00	\$0.00	\$2.63	\$0.00	\$0.00
32300 - Unreserved Fund Balance	\$501,614.50	\$45.31	\$37,262.02	\$7,532.67	(\$5,289.69)	\$0.00	\$0.00	(\$5,984.86)	(\$10,000.00)	(\$10,425.98)	\$0.00	\$0.00
Net Increase/Decrease	(\$207,832.31)	\$0.00	\$16,303.67	(\$2,375.61)	\$5,289.69	(\$325.00)	\$0.00	\$1,460.13	\$13,734.88	\$10,425.96	\$0.00	\$0.00
Subtotal of Account Type: Fund Balance/Retained Earnings	\$293,982.19	\$45.31	\$53,565.69	\$5,157.06	\$0.00	(\$325.00)	\$0.00	(\$4,524.73)	\$3,734.86	\$0.00	\$0.00	\$0.00
Subtotal of Account Group: Liabilities/Fund Balance	\$335,936.84	\$45.31	\$53,565.69	\$5,157.06	\$33.14	(\$314.49)	\$4.88	(\$4,524.73)	\$3,734.86	\$2.63	\$0.00	\$0.00

La Academia Dolores Huerta

Balance Sheet Report

February 28, 2023

24308	24330	25153	26204	27109	27407	28144	28211	31200	31600	31700	31701	31703	Total
\$0.00	\$0.00	\$27,490.84	\$8,455.13	\$2,680.46	\$0.00	\$6,803.72	\$0.00	(\$31,722.19)	\$37,521.81	\$0.00	\$103,111.40	\$4,210.00	\$8,897.38
(\$398.37)	(\$66,406.91)	\$14,391.08	\$28,048.84	(\$1,304.05)	(\$3,232.72)	\$0.00	(\$6,757.32)	\$27,100.44	\$1,443.02	(\$6,371.18)	\$13,279.85	\$8,209.51	\$549,297.17
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$12,419.51)	(\$12,419.51)
(\$398.37)	(\$66,406.91)	\$41,881.92	\$34,503.97	\$1,376.41	(\$3,232.72)	\$6,803.72	(\$6,757.32)	(\$4,621.75)	\$38,964.83	(\$6,371.18)	\$116,391.25	\$0.00	\$545,775.04
(\$398.37)	(\$66,406.91)	\$41,881.92	\$34,503.97	\$1,376.41	(\$3,232.72)	\$6,803.72	(\$6,757.32)	(\$4,621.75)	\$38,964.83	(\$6,371.18)	\$116,391.25	\$0.00	\$545,775.04
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$657.98
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$865.32
\$0.00	\$749.96	\$0.00	\$0.00	\$0.00	\$1.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,438.85
\$0.00	\$267.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,124.43
\$0.00	\$341.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,959.61
\$0.00	\$432.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,294.23
\$0.00	\$101.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$536.55
\$199.46	\$1,717.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,939.10
\$0.00	\$432.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,294.23
\$0.00	\$101.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$536.55
\$0.00	\$2,810.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,791.88
\$5.26	\$1,248.96	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,647.02
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2.30
\$0.00	\$1,083.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,609.39
\$204.72	\$9,285.56	\$0.00	\$0.00	\$0.00	\$1.35	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51,497.44
(\$27,510.45)	(\$15,141.43)	\$35,865.28	\$30,992.18	\$2,003.57	(\$1,393.04)	\$6,803.72	(\$12,927.25)	\$0.00	\$38,863.62	(\$3,299.97)	\$128,113.04	\$0.00	\$696,723.26
\$26,907.36	(\$60,551.04)	\$6,216.64	\$3,511.79	(\$627.16)	(\$1,841.03)	\$0.00	\$6,169.93	(\$4,621.75)	\$301.21	(\$3,071.21)	(\$11,721.79)	\$0.00	(\$202,446.66)
(\$603.09)	(\$75,692.47)	\$41,881.92	\$34,503.97	\$1,376.41	(\$3,234.07)	\$6,803.72	(\$6,757.32)	(\$4,621.75)	\$38,964.83	(\$6,371.18)	\$116,391.25	\$0.00	\$494,277.60
(\$398.37)	(\$66,406.91)	\$41,881.92	\$34,503.97	\$1,376.41	(\$3,232.72)	\$6,803.72	(\$6,757.32)	(\$4,621.75)	\$38,964.83	(\$6,371.18)	\$116,391.25	\$0.00	\$545,775.04

2022-001 GASB-87 Implementation (Material Weakness)

Condition/Context: During of our review of the implementation of GASB-87, we noted the following issues.

- The school improperly indicated that a copier was not applicable to GASB-87, when we inquired for the reasons for exclusion, the school indicated it was an oversight and resubmitted their implementation with the copier included and calculated the initial lease liability and right to use asset of \$14,167.
- The school improperly identified the building lease as applicable to GASB-87 and calculated the initial lease liability and right to use asset of \$109,192. The school's documentation as to why they determined the lease was applicable to GASB-87 was incomplete and did not consider relevant considerations of GASB-87

Cause: Lack of effective internal controls and review procedures related to GASB-87.

Effect: Possible material misstatements and improper implementation of GASB-87

Auditor's Recommendation: We recommend management establish sufficient and effective internal control procedures over GASB-87.

Management's Response: *The contracted business manager will gain a full understanding on assets that require treatment and presentation on the financial statements per GASB 87*

Implementation: 1/01/2023

Person Responsible: Contracted Business Manager

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF DONA ANA)

I, Hilda Saenz Paz, after being duly sworn, state:

1. My name is Hilda Saenz Paz and I reside in 781 San Felipe Ave, Las Cruces, New Mexico.
2. I am a member of the governing body of the La Academia Dolores Huerta in Las Cruces, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the La Academia Dolores Huerta's governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

Hilda Saenz Paz
[Signature]

03/14/23
Date

Hilda Saenz Paz
[Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 14 day of March, 2023

[Notary Seal:]

State of New Mexico
Notary Public
Magaly Rosario Mendicoa
Commission # 1137526
Expiration February 28, 2026

Magaly Rosario Mendicoa
NOTARY PUBLIC

My commission expires: Feb 28, 2026


ASSURANCES

My name is Nelly Maria Garcia and I reside in Las Cruces NM. I am a member of the governing body for La Academia Dolores Huerta a charter school which is located at 400 Bell ave., I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Nelly Maria Garcia
Printed Name


Signature

3-14-23
Date