



**Request for Application (RFA)**  
**Improving Educational & Cultural Outcomes**  
**for Native American Students**  
**RFA # 23-92400-00007**

RFA Issue Date: *May 8, 2023*  
Final Date to Submit RFA: **June 5, 2023, by 4:00 p.m.**  
*RFAs received after 4pm on June 5, 2023, will not be considered for funding.*

**Contact Information:**  
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## **PURPOSE OF THIS REQUEST FOR APPLICATION**

This Request for Applications (RFA) is issued for the purpose of improving academic and cultural achievement opportunities in alignment with the requirements of the Indian Education Act, Sections 22-23A-1- through 22-23A-11 NMSA 1978.

Grants will be made available to those public entities listed in the Appendix of this RFA, including tribal departments of education and local education agencies (LEAs), including state-chartered charter schools and locally chartered charter schools, that serve a significant number of Native American students in New Mexico.

## **OBJECTIVES FOR THIS RFA**

- Increase positive student academic achievement, attendance, and graduation.
- Increase readiness for post-secondary education, career pathways, and civic life/community leadership
- Increase Native American Classroom Educators, and decrease School District Administrator Vacancies

## **FUNDING**

For Fiscal Year 2024, grants will be made available to those public entities listed in **Appendix A and B** of this RFA.

An applicant may choose to not apply or to apply for a lesser amount, both options are available.

Applicants may propose a timeline for up three years (FY24-FY25, FY25-FY26, and FY26-FY27) to include budget expenditures in fiscal year 2024 and fiscal year 2025:

Current and continued funding is dependent upon annual legislative appropriations and program performance.

Funds may be utilized for costs related to personnel, professional development, student support services, curriculum and resource materials and development, Native American language support, community and parent engagement, transportation, lodging, stipends, and other program-related costs. All equipment requests over \$500 must receive prior approval from PED staff and be included in the proposed budget.

Funds made available under this grant shall be used to supplement, and not supplant, any other federal, state, or local education funds.

Funds are held to the administrative requirements, cost principles, and audit requirements for federal and state awards.

## **LENGTH OF FUNDING**

The funding shall begin upon the execution (receivership) of an award between PED and successful applicants and is intended to continue through the proposed project period, but not longer than through June 30, 2024.

PED reserves the right to terminate any award that does not meet the requirements as defined by the guidelines governing the program or otherwise provided in an executed award.

The payment structure is through a reimbursable grant. As funding is expended on the

program, the entity may draw down that amount.

## **FUNDED PROGRAMS, OUTCOMES AND MEASUREMENT PLAN**

It is important to demonstrate alignment to at least one element of the **IEA Systemic Framework** and at least **two focused outcomes**, and **one self-determined outcome**:

### **Indian Education Act (IEA) Systemic Framework Elements**

☐ ***Programs for Native American Students***

- ☐ Academic Programs
- ☐ Innovative Programs – (Please describe)
- ☐ Educational Programs- (Remediation)
- ☐ Bilingual and bicultural programs and projects
  - ☐ Enrichment Programs (Problem solving, cognitive skill development, and direct support)
  - ☐ Programs to encourage, assist and gain entrance to Institutions of Higher Education (IHEs)
  - ☐ Early Intervention Programs (after-school, tutoring and mentoring, and school and community interventions to prevent truancy and reduce dropout rates)

☐ ***Activities, Projects, or Services***

Career-preparation activities supported by Carl. D Perkins, mentoring or apprenticeships

- ☐ Partnership projects between grantee and local businesses for career preparation programs
- ☐ Comprehensive guidance and counseling services;
- ☐ Special health- and nutrition-related services
- ☐ Family literacy services can include even start, and adult basic education programs.
- ☐ Integrated educational services in combination with other programs that meet the needs of American Indian and Alaska Native students and their families, including programs that:
  - ☐ Promote parental involvement in school activities; and
  - ☐ Increase student achievement;

☐ ***Culturally related Activities***

- ☐ Native language restoration or maintenance programs
- ☐ Development of high-quality, rigorous, and meaningful curriculum
- ☐ Culturally related activities, (Please describe)
- ☐ Incorporating culturally responsive teaching and learning strategies into the public school's educational program;
- ☐ Education presentations about the prevention of violence, suicide, and substance abuse
- ☐ Land-based learning, student identity development, and holistic wellness

☐ ***High-quality, culturally relevant professional development for teaching professionals and paraprofessionals***

## **PROJECT OUTCOMES**

**Outcomes:** *are the measurement and evaluation of actual student performance compared to the intended expectations.*

*Outcomes should be the things (specific items) that the applicant wants to either maximize or minimize. The outcomes are the desired changes or results that the grantee expects to be achieved after the successful completion of the award. The outcomes could be qualitative, quantitative or both.*

**EXAMPLES:** “Increase Native American student achievement in math by 3% percent over last school year,” or “decrease the number of student infractions by 5%.”

Outcomes should be attainable WHILE challenging the applicant to improve the quality of education and increase educational success for Native American students. Outcomes MUST align to the narrative and activities of the program.

### Focused Outcomes

- ☐ Increase student achievement in English Language Arts by \_\_\_\_ % points
- ☐ Increase student achievement in Math by \_\_\_\_ % points
- ☐ Increase student achievement in Science by \_\_\_\_ % points
- ☐ Increase attendance by \_\_\_\_ % points
- ☐ Increase the graduation rate by \_\_\_\_ % points
- ☐ Increase in the Native Language strand of the bilingual seal (culture) by \_\_\_\_ % points
- ☐ Increase the number of students learning a native language by \_\_\_\_ % points
- ☐ Increase Culturally related activities by \_\_\_\_ % points
- ☐ Increase a student sense of belonging & inclusion in school by participating in programs by \_\_\_\_ % points
- ☐ Increase parent and community involvement by \_\_\_\_ % points
- ☐ Increase the number of students enrolled in the program by \_\_\_\_ % points
- ☐ Increase dual enrollment by \_\_\_\_ % points
- ☐ Increase family literacy by \_\_\_\_ % points
- ☐ Increase Professional Development of Staff by \_\_\_\_ % points
- ☐ Increase the numbers of students attending institutions of higher education by \_\_\_\_ % points
- ☐ Increase student knowledge and skills needed to make an effective transition from high school to a high-skill career by \_\_\_\_ % points
- ☐ Increase number of Native American Language and Culture Certified Staff by \_\_\_\_ % points
- ☐ Decrease Chronic Absenteeism by \_\_\_\_ % points
- ☐ Decrease the dropout rate by \_\_\_\_ % points
- ☐ Decrease the number of student infractions by \_\_\_\_ % points

### Grantees Self-Determined Outcomes (at least one)

- ☐
- ☐

## OUTCOME MEASUREMENT PLAN

Outcome Measurement is the process for assessing on a regular basis the results of a grantee’s program for its participants. In terms of the performance measurements, the measurements chosen must determine the overall program or project management and effectiveness. Grantees should define what successful performance is, and they should more easily measure and demonstrate results.

## REPORTING

Grantees shall submit reimbursement requests monthly, including appropriate expenditure documentation. Grantees shall provide monthly or quarterly budget amount total, budget amount spent, budget amount remaining, and budget amount allocated for upcoming expenditure(s).

The end of year report shall describe, in detail, activities supported and outcome of efforts (success in

meeting/achieving desired outcomes).

Applicants may be asked to present their project at the semi-annual Government-to-Government meeting, or during scheduled quarterly meetings, to share their learning and outcomes from their project/program.

*A historically defined Indian-impacted school district or Indian nation, tribe, or pueblo may request amendments to the systemic framework (Section 22-23A-10 NMSA 1978) or accountability tool (Section 22-23A-9 NMSA 1978) as the result of the annual review on the evaluation of progress.*

## EVALUATION COMMITTEE COMPOSITION

The committee tasked with the evaluation of applications will have a broad level of experience with Native American education, charter schools, school leadership, teaching experience representing a variety of perspectives and seniority in the field. Members will be familiar with New Mexico’s educational system, tribal landscape, and cultural and linguistic relevance within education.

## TIMELINE

PED-IED will make every effort to adhere to the following schedule:

ACTION	RESPONSIBLE PARTY	DUE DATE
Issue RFA	PED	May 8, 2023
Deadline to submit written questions	Potential applicants	May 22, 2023
Response to questions	PED	May 30, 2023
Submission of applications	Potential applicants	June 5, 2023
Evaluation of applications	Review panel	June 6, 2023-June 9, 2023
Selection of grantees	Review panel	June 12, 2023
Finalize contractual arrangements	PED and grantees	June 13, 2023-June 30, 2023
Contract awards	PED and grantees	July 3, 2023

## REVIEW GUIDELINES

Each application will be reviewed across five (5) application sections with scores ranging from “Meets or Does not Meet” to “Section not included in application or is incomplete.”

- I. Program Narrative:** The narrative is developed by the applicant. The narrative should include the goals of the proposed program; an outline and description of activities required to reach the goals; and a schedule of the activities. The applicant should describe how the proposed program meets the required elements of the *IEA systemic framework for improving educational outcomes for Indian Students*. **Program Narrative Components include:**
- Scope of work.
  - Community needs for the program.
  - The program’s alignment with the district’s or charter school’s IEA systemic framework.
  - Collaborative elements and partners.
    - Description of the needs of the Native American students to be served.
    - LEA/Charter-description of how data, and program information will be shared with Tribal Partners
  - How the students will benefit from this program.
  - Description of the implementation plan, including the actions to be taken to reach the program goals and the expected student outcomes, and a timeline of activities.
  - Description of how and what implementation data will be collected and analyzed to determine both

whether the program goals are met, and the students are successful in the program.

- Description of how the program will be evaluated regularly to ensure implementation in classrooms, student progress toward program goals, and academic achievement outcomes.
  - How will you measure the outcomes of this project related to student learning? Please be specific in your measurement tools, which should include more than one.

**Program Narrative Components to add for Tribal Education Departments:**

- How will the Pueblos, Tribes or Nations Students benefit from this program, for those that live on and off the reservation?
- How will all NM students be reached, and/or tracked, if they are in different School Districts, or State or Local Charter Schools?
  - What type of documentation will you be able to provide NMPED quarterly, and how will this assist with your performance plan?

II. **Program Measurement Plan:** Performance measurement improves the overall program management and effectiveness. By focusing on project outcomes, it can define success, and easily measure and demonstrate results. Grantees should focus on using qualitative and/or quantitative data to measure the success of your proposed program. *Provide a plan to measure the success of the program.*

III. **Program Outcomes:** The outcomes are the ultimate changes or results to be achieved after the successful completion of the program. Outcomes are specific, measurable, and meaningful.

Outcomes are **not** activity-based, such as “conduct five training workshops” or “develop a new testing protocol”, these are outputs and do not reflect results achieved. Outcomes may be short, long-term, or both. Grantees should have at least two outcomes, and one self-determined outcome.

Provide intended short-term and long-term outcomes of the program, measurable objectives, and the number of students that will be served under the proposed program.

IV. **Program Budget:** The program budget that is aligned with the narrative, outcomes, and measurements of the program. Applicants need to include the following:

- **Narrative Description of Program Budget for FY24-** Proposed Budgets for Quarter 1, 2, 3, 4-final
- **Final Narrative Description of Program Budget for FY24 due no later than:**
  - Quarter 1- October 31
  - Quarter 2-January 31
  - Quarter 3- April 31
  - Final Report- July 15
- **Narrative Description of Program Budget for FY25**
  - By July 15- if there are expenditures left for FY24, Grantees will need to provide how the remaining funding will be spent by Quarter 1 (October 31) to spend down those remaining funds.

V. **Assurance Document:** Provide signed assurance(s).

The funding under this award must be used as specified by legislation; and the Indian Education Act activities must be implemented, as described, within the Request for Application (RFA). Please refer to the following link [Grant](#)

Management System to submit your application to include the following items:

- Program Narrative
- Program Measurement Plan
- Program Outcomes
- Program Budget
- Signed Assurance Document(s)

**APPENDIX A:**  
**Improving Educational & Cultural Outcomes for Native American**  
**Students – Eligible Districts and Charters Schools (Historically**  
**defined Indian impacted school districts)**  
**(Fund code was 27150 will now be 27901)**

*Funding is determined based on operational need and student enrollment.*

<b>Districts</b>	<b>Award Amount</b>
ALBUQUERQUE	\$534,473
AZTEC	\$100,577
BERNALILLO	\$159,306
BLOOMFIELD	\$136,888
CENTRAL CONSOLIDATED	\$362,834
CHAMA	\$55,410
CUBA	\$104,050
DULCE	\$100,072
ESPANOLA	\$84,474
FARMINGTON	\$393,651
GALLUP	\$648,772
GRANTS	\$164,863
JEMEZ MOUNTAIN	\$57,368
JEMEZ VALLEY	\$85,927
LOS LUNAS	\$121,101
MAGDALENA	\$58,568
PENASCO	\$54,337
POJOAQUE	\$88,453
QUEMADO	\$53,705
RIO RANCHO	\$191,385
RUIDOSO	\$88,516
SANTA FE	\$90,094
TAOS	\$80,685
TULAROSA	\$85,106
ZUNI	\$136,130

<b>State Charter Schools</b>	<b>Award Amount</b>
ABQ SIGN LANGUAGE ACADEMY	\$53,705
ACES TECHNICAL CHARTER SCHOOL	\$54,779
CESAR CHAVEZ COMMUNITY SCHOOL	\$54,526
DEAP	\$55,663
HOZHO ACADEMY	\$88,200
MIDDLE COLLEGE HIGH SCHOOL CHARTER	\$59,073
NEW MEXICO CONNECTIONS ACADEMY	\$62,104
NM SCHOOL FOR ARTS	\$55,158
RIO GRANDE ACADEMY OF FINE ARTS	\$53,263
SIX DIRECTIONS INDIGENOUS SCHOOL	\$57,052
TAOS INTEGRATED SCHOOL OF THE ARTS	\$54,021
VISTA GRANDE HIGH SCHOOL	\$53,958
WALATOWA CHARTER HIGH	\$55,094
<b>Local Charter Schools</b>	<b>Award Amount</b>
APS- Native American Community Academy (NACA)	\$95,083
CCSD-Dream Dine Charter School	\$55,221
Jemez Valley-San Diego Riverside	\$56,357



**APPENDIX B:**  
**Improving Educational & Cultural Outcomes for Native American**  
**Students – Eligible Tribes, Pueblos, and Nations**  
**(Fund code was 27150 will now be 27901)**

*Funding is determined based on operational need and student enrollment.*

<b>Pueblo/Tribe/Nation</b>	<b>Award Amount</b>
Pueblo of Acoma	\$150,293
Pueblo of Cochiti	\$133,576
Pueblo of Isleta	\$147,698
Pueblo of Jemez	\$142,946
Jicarilla Apache	\$147,866
Pueblo of Laguna	\$159,057
Mescalero Apache	\$148,743
Pueblo of Nambe	\$133,003
Navajo Nation	\$1,023,523
Ohkay Owingeh	\$136,171
Pueblo of Picuris	\$128,452
Pueblo of Pojoaque	\$129,396
Pueblo of Sandia	\$129,127
Pueblo of San Ildefonso	\$130,610
Pueblo of San Felipe	\$147,125
Pueblo of Santa Ana	\$132,935
Pueblo of Santa Clara	\$131,520
Pueblo of Santo Domingo	\$156,225
Pueblo of Taos	\$136,508
Pueblo of Tesuque	\$129,059
Pueblo of Zia	\$132,733
Pueblo of Zuni	\$193,436

## APPENDIX C: Allowable Expenses

Indian Education Act funds **may be** used for the following:

*Costs must be necessary, reasonable, and allocable. The costs must directly benefit the program.*

- **Personnel**
  - General Ledger
  - Timesheets
- **Professional Development**, must provide the following documentation: (falls under Travel and Training)
  - Agenda
  - Itemized Travel Expenditure summary **per traveler**
  - Receipts, if traveling based on actuals
  - Attendance sign-In Roster, certificate of completion, etc.
- **Contractual Services**
  - Copy of Contract
  - Invoice for services
- **Supplies (Materials/Supplies)**
  - Invoices
  - Proof of Delivery (if applicable)
- **Equipment (\$500 or more)**
  - Must have PED Pre-Approval, Equipment Form needs to be completed and signed off on
  - Invoice
- **Mileage** (falls under Travel and Training)
  - Mileage log reporting odometer readings, date of travel, purpose
  - Signed by employee and supervisor
- **Other purchased services**
  - Dues and Memberships related to activities/program
  - Books and other reference materials

## **APPENDIX D: Non-Allowable Expenses**

Indian Education Act funds **may not** be used for the following:

- Administrative costs
- Capital expenditures
- Furniture
- Food
- Vehicles
- Livestock
- Indirect costs (Districts/Charters only)

## Improving Educational & Cultural Outcomes for Native American Students- ASSURANCE FORM

*The Governor/President, an Appointed Authorized Representative must sign below to indicate their approval of the contents of the application, and the receipt of program funds.*

On \_\_\_\_\_, 2023, \_\_\_\_\_ hereby applies for and, if awarded, accepts the state funds requested in this application. In consideration of the receipt of these grant funds, the entity agrees that the General Assurances form for all state funds and the terms therein are specifically incorporated by reference in this application. The entity also certifies that all program and pertinent administrative requirements will be met. In addition, grantees agree to the following assurances:

1. We, the undersigned, assure that the information included in the enclosed application is true and accurate.
2. Funding received as a result of this application will be utilized for implementation of the activities of this application.
3. 75% of funding will be expended by end of grant.
4. We will provide the New Mexico Public Education Department (PED) quarterly reports no later than October 31, January 31, April 31, and a final report no later than July 15 of each year which describes, in detail, progress on activities funded through the Indian Education Act focused on progress towards outcomes and project budget aligned to milestones.
5. Reimbursement requests will be submitted monthly, including appropriate expenditure documentation.
6. We will ensure compliance with the Indian Education Act, Sections 22-23A-1 through 22-23A-11 NMSA 1978 for all staff working with Native American Students.
7. The grantee will work with and provide requested data to the PED for the activities within the timeframes specified.
8. Funded projects will maintain appropriate fiscal and program records and fiscal audits of this program will be conducted by the grantees as a part of their regular audits.
9. All records of the activities will be retained for five years and access to those records will be available for the purposes of review and audit.
10. If any findings of misuse of these funds are discovered, project funds shall be returned to the PED.
11. Period of agreement shall begin July 1, 2023, and shall terminate on June 30, 2024.

**Note:** If the grant is approved, funding will not be awarded until all signatures are in place. Please attempt to obtain all signatures before submitting the application.

\_\_\_\_\_  
Name of President/Governor

\_\_\_\_\_  
Signature of President/Governor

Date

\_\_\_\_\_  
Name of Tribal Education Director

\_\_\_\_\_  
Signature of Tribal Education Director

Date

# Improving Educational & Cultural Outcomes for Native American Students- ASSURANCE FORM

*The Superintendent/Charter Leader must sign below to indicate their approval of the contents of the application, and the receipt of program funds.*

On \_\_\_\_\_, 2023, \_\_\_\_\_ hereby applies for and, if awarded, accepts the state funds requested in this application. In consideration of the receipt of these grant funds, the entity agrees that the General Assurances form for all state funds and the terms therein are specifically incorporated by reference in this application. The entity also certifies that all program and pertinent administrative requirements will be met. In addition, grantees agree to the following assurances:

1. We, the undersigned, assure that the information included in the enclosed application is true and accurate.
2. Funding received as a result of this application will be utilized for implementation of the activities of this application.
3. 75% of funding will be expended by end of grant.
4. Will provide quarterly reports no later than October 31, January 31, April 31, and a final report no later than July 15 which describes, in detail, progress on activities funded through the Indian Education Act focused on progress towards outcomes and project budget aligned to milestones.
5. Reimbursement requests will be submitted monthly, including appropriate expenditure documentation.
6. All staff working with Native American students will understand and comply with the Indian Education Act, Sections 22-23A-1 through 22-23A-11 NMSA 1978.
7. By October 15, 2023, conduct an American Indian/Alaska Native (AI/AN) student needs assessment to determine what supports are needed in school, at home, and in the community to help AI/AN students succeed in school, graduate with a diploma of excellence, and be prepared to enter post-secondary education or the workplace. This will also be provided to the PED-IED.
8. Conduct tribal consultation with local Indian nations, tribes, and pueblos to prioritize and address the needs identified in the AI/AN student needs assessment;
9. Hold a public meeting with members of the district's American Indian and Alaska Native students' tribal leadership, parents, and the Indian Education Division at least twice during each school year, once by November 30 and once by April 30, to report on the AI/AN student needs assessment and the historically defined Indian impacted school district's evaluation of progress;
10. Conduct, submit to the department, and publish on the grantee's website an annual review on the evaluation of progress to determine if amendments are needed to the systemic framework or accountability tool.
11. Provide a Written Statement detailing the ways your district budget successfully met or failed to meet the prioritized needs from the most recent Student Needs Assessment. This is due with your operating budget.
12. A school district with tribal lands located within its boundaries shall provide a district-wide tribal education status report (TESR) to the IED and to all New Mexico tribes represented within the school district boundaries, by September 15 annually.
13. Grantee will work with and provide requested data to PED for the activities within the timeframes specified.
14. Funded projects will maintain appropriate fiscal and program records, and fiscal audits of this program will be conducted by the grantees as a part of their regular audits.
15. All records of the activities will be retained for five years. and access to those records will be available for the purposes of review and audit.
16. If any findings of misuse of these funds are discovered, project funds will be returned to the PED.
17. Period of agreement shall begin July 1, 2023, and shall terminate on June 30, 2024.

**Note:** If grant is approved, funding will not be awarded until all signatures are in place. Please attempt to obtain all signatures before submitting the application.

\_\_\_\_\_  
Name of Superintendent

\_\_\_\_\_  
Signature of Superintendent

(date)

\_\_\_\_\_  
Name of Indian Education Director

\_\_\_\_\_  
Signature of Indian Education Director

(date)