



NEW MEXICO

Public Education Department

Rebecca Reyes, Deputy Director Indian Education Division
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New Mexico Public Education Department-Indian Education Division



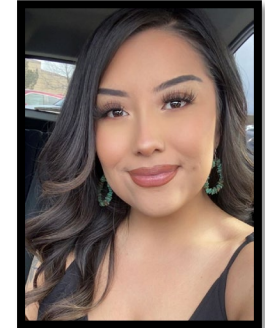
Dr. Arsenio Romero
Secretary of Education



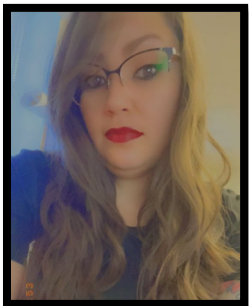
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Indian Education Program
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Business Operations Specialist



Elena Aguilar
Tribal Consultation Specialist



Elizabeth Bahe
Native Language Specialist



Derek Begay
Navajo Nation Specialist



Gloria Hale
School Design Specialist

Overview

- 2023 Legislative Outcomes
- New Fund codes
- Indian Education Program Grants
- Allowable use of funding
- Getting Organized
- Grant Management System
- Q&A



2023 Legislative Session Outcomes



Investing for tomorrow, delivering today.

HB2

Indian Education Fund

The Secretary of public education, in collaboration with the assistant secretary for Indian Education, shall develop a methodology to allocate the twenty-million-dollar general fund appropriation based on operational needs and student enrollment for expenditure in fiscal year 2024 and fiscal year 2025. Any unexpended balances remaining at the end of fiscal year 2025 shall revert to the Indian Education fund. The public education department shall begin distribution of awards from this appropriation no later than September 1, 2023.

Fund Codes for Indian Education Act Fund



Fund Code	Fund Name	Grant Amount
27900	Global Parent Group for Indian Education Act Fund	
27901	Improving educational and cultural outcomes for Native American students Grant (RFA will be in Grants Management System by COB 5/8/23)	Tribes/Nations/Pueblos- \$4,000,000 Districts/State & Local Charters- \$5,000,000
27902	Indigenous Language Fellow Grant (RFA will be in Grants Management System by COB 5/12/23)	\$2,871,522
27903	Native American Community Based Immersion Schools Prek-12 Grant (RFA will be in Grants Management System by COB 5/12/23)	\$954,754
27904	Increased access to High Quality Curriculum, Instruction and Assessment Grant (RFA will be in Grants Management System by COB 5/12/23)	\$200,000
27905	Native American Language Immersion Program Grant (RFA will be in Grants Management System by COB 5/12/23)	\$250,000
27906	Indigenous Education Initiative (IEI)	\$1,200,000
27907	Native Language Teacher Pipeline Grant	\$692,961
27908	Recruit & Retain High-Quality Indigenous Personnel Grant (RFA will be in Grants Management System by COB 5/12/23)	\$750,000 (current grantees) \$2,500,000 added for FY24
27909	Native American Language and Culture Support Grant	\$3,250,000

RFA- Recruit and Retain Native American Teachers, Administrators, Social Workers & School Counselors

PURPOSE OF THIS REQUEST FOR APPLICATION

This is a Request for Applications (RFA) does not constitute an award. This RFA is issued for the purpose of increasing the number of Native American teachers, administrators, social workers, and school counselors as per the Indian Education Act, Section 22-23A-5 NMSA 1978.

Competitive grants will be made available to New Mexico-approved alternative, or traditional programs (not private) administered by public entities to facilitate, develop, or expand teacher/administrative preparation programs across the state of New Mexico to recruit and retain Native American teachers and or administrators, Native American social workers or school counselors.

This \$2,500,000 initiative aims to increase access to the profession by providing a variety of incentives to encourage prospective teachers, administrators, social workers, and school counselors to work in a Native American-serving school district or charter school whose enrollment of Native American students is 50% or more. This RFA promotes partnerships between public educator preparation programs (EPPs) and local educational agencies (LEAs).

PED's GOALS FOR THIS RFA

- Provide tutoring/academic counseling for candidates.
- Help candidates pass state assessments for licensure.
- Tuition and book reimbursement for students.
- Pay the cost of licensure fees.
- Professional development seminars.
- Pay the cost for the National Board for Professional Teaching Standards Certificate.
- Mentorship or coaching for administrative internships.
- Recruitment and Retention stipends, etc.
- Cost of tuition.

RFA- Recruit and Retain Native American Teachers, Administrators, Social Workers & School Counselors

FUNDING

For Fiscal Year 2024, the PED intends to award four to eight competitive grants ranging from \$250,000 - \$500,000 to recruit, retain, and provide professional development for Native American professionals.

Applicants may propose a timeline for up to three years to include budget expenditures in fiscal year 2024 and fiscal year 2025.

Current and continued funding is dependent upon annual legislative appropriations and program performance.

ELIGIBLE ENTITIES

Applicants shall be a New Mexico-approved Educator Preparation Program with experience working with Native American communities in New Mexico (Please see, [NM Approved Educator Preparation Programs](#)) along with Appendix A.

Recruit and Retain Native American Professionals (Fund Code 27908)

Entity Name	Grant Allocation
UNM/IAIE	\$250,000-\$500,000
CES/LEAP	\$250,000-\$500,000
UNM/LEAP	\$250,000-\$500,000
New Grantees (1-2)	\$250,000-\$500,000

Recruit and Retain Native American Teachers, Administrators, Social Workers and School (Due June 5, 2023) [Recruit-and-Retain-Native-American-School-Professions-FY24_IED.pdf \(state.nm.us\)](#)

Allowable Expenses

Costs must be necessary, reasonable, and allocable. The costs must directly benefit the program.

- **Personnel**
 - General Ledger
 - Timesheets
- **Professional Development**, must provide the following documentation: (falls under Travel and Training)
 - Agenda
 - Itemized Travel Expenditure summary per traveler
 - Receipts, if traveling based on actuals
 - Attendance sign-In Roster, certificate of completion, etc.
- **Contractual Services**
 - Copy of Contract
 - Invoice for services
- **Supplies (Materials/Supplies)**
 - Invoices
 - Proof of Delivery (if applicable)
- **Equipment (\$500 or more)**
 - Must have PED Pre-Approval, Equipment Form needs to be completed and signed off on
 - Invoice
- **Mileage (falls under Travel and Training)**
 - Mileage log reporting odometer readings, date of travel, purpose
 - Signed by employee & supervisor
- **Other/purchased services**
 - Dues and Memberships related to activities/program
 - Books and other reference materials
 - Stipends (non-teachers)
 - Program activities

Example of Request for Reimbursement Documentation

ITEM	EXAMPLE OF DOCUMENTATION
Personnel Services	Contract Time & Effort (IEA funds)
Professional Development	Agenda Itemized Travel Expenditure Summary Receipts if traveling based on Actuals Attendance sign-in sheet (if applicable) **Insufficient or Missing Documentation may cause disapproval of travel**
Contractual Services	Copy of contract Invoice for services
Supplies	Invoice Equipment > \$5K Signed PED Pre-Approval equipment form
Mileage	Mileage log reporting odometer readings, date of travel, purpose Signed by employee and supervisor

Non-Allowable Expenses

- Administrative costs
- Capital expenditures
- Furniture
- Food
- Vehicles
- Livestock
- Indirect costs (Districts/Charters only)

Changes to Applications:

- **Narratives** have additional questions
- **Program Budget**: The program budget must be aligned with the narrative, outcomes, and measurements of the program. Applicants need to include the following:
 - ✓ **Narrative Description of Program Budget for FY24**- Proposed Budgets for Quarter 1, 2, 3, 4-final
 - ✓ **Final Narrative Description of Program Budget for FY24 due no later than:**
 - Quarter 1- October 31
 - Quarter 2-January 31
 - Quarter 3- April 31
 - Final Report- July 15
 - ✓ **Narrative Description of Program Budget for FY25**
 - By July 15- if there are expenditures left for FY24, Grantees will need to provide how the remaining funding will be spent by Quarter 1 (October 31) to spend down those remaining funds.
- **Assurance Document**- Additional items added
- All RFA's will now be completed in the Grant Management System

IED is currently working on the following:

- Grantees that received funding under the Indian Education Act for FY23 will receive there carry over through an award letter after August 1, 2023.
 - Funding for carry-over will go into fund code- (Indian Education Act Fund Code Prior 27150)
 - Grantees will need to provide a budget as to how funding will be spent down by Quarter 2, latest Quarter 3
 - ✓ Quarter 2- January 31
 - ✓ Quarter 3- April 31
- IED will be putting out an RFA to assist with a % of a district or charter schools Native American Language and Culture Staff for Level I Salary (\$50,000).
 - Fund Code- 27909
 - Flow through will be received after September 1, 2023
- Will be working with Tribal Leaders on IGA for award of - *Improving educational and cultural outcomes for Native American students* Grant to provide up to 10% of funding upfront in order to build capacity.

Important Dates to Remember

ACTION	RESPONSIBLE PARTY	DUE DATE
Issue RFA	PED	May 8, 2023
Deadline to submit written questions	Potential applicants	May 22, 2023
Response to questions	PED	May 30, 2023
Submission of applications	Potential applicants	June 5, 2023
Evaluation of applications	Review panel	June 6, 2023-June 9, 2023
Selection of grantees	Review panel	June 12, 2023
Finalize contractual arrangements	PED and grantees	June 13, 2023-June 30, 2023
Contract awards	PED and grantees	July 3, 2023



Getting Organized for RfA Submission

Read the Request for Applications (RFA) thoroughly. Pay close attention to the eligibility requirements. Think critically about whether you are eligible and how these align to IEA.

1. Does this grant fit with the mission and goals of your district, charter school, or Tribal Education Department?
2. Does it fit with the strategic direction of your program?
3. Does my district, charter school, or Tribal Education Department have the staff to support the implementation of this grant?
 - a. Consider how many staff are dedicated to this grant, and that the grant touches all lines of an organization. For example, HR, Financial/Grant Accountant, Program Coordinator, Governance etc.
4. Does my district, charter school, or Tribal Education Department have a strategic and operational plan in place? (does it addresses where we are now, where we want to be, how we plan to get there, and how we plan to measure that progress)
5. Does your program have meaningful data (i.e. qualitative and quantitative) to answer the above questions?

Getting Organized for RfA Submission

6. Does your program have the capacity to carry out the work required?
7. Is your program able to keep track of the funded project expenses and monthly expense reports for this grant?
8. Is your program able to prepare timely invoices for funded projects?
9. Is the amount of money reasonable to cover the true costs of implementing the work required under the grant?
10. Do you and your team have the time to write a grant and schedule regular time to review your progress?
11. Are you likely to expend and meet the requirements of the RFA(s)?

IED Grants Management System

Click on the link provided below

[IED Grants Management System](#)

Please save the URL to your favorites

[Password Retrieval Link](#)

If you do not remember your password

SharePoint Login Page

Step 1: Click on drop down arrow

Step 2: Select Windows Authentication

Step 3: Enter STARS Username & Password

Sign In

Select the credentials you want to use to logon to this SharePoint site:


Sign In

Select the credentials you want to use to logon to this SharePoint site:

Windows Authentication
Forms Authentication




Authentication Required ✕

 http://webed.ped.state.nm.us is requesting your username and password.

User Name:

Password:



NOTE: SharePoint login may look different depending on browser

Website: Step 1

Step 1: Click on District/ Charter or Tribal Partners



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THE INDIAN EDUCATION DIVISION

GRANTS MANAGEMENT



[DISTRICTS/CHARTERS](#)

[TRIBAL PARTNERS](#)

PROGRAM OVERSIGHT AND MANAGEMENT

NMPED will manage the progress of the projects/programs, the program contact is listed below:

Rebecca Reyes, Deputy Director for Indian Education Division Indian.Education@state.nm.us

For questions related to this RFP, contact Rebecca Reyes, Indian.Education@state.nm.us prior to the deadline to submit questions .

Website: Step 1 con't

Either page will redirect to this page.
Step 1: Click on Complete Grant Application



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THE INDIAN EDUCATION DIVISION

GRANTS MANAGEMENT

[Complete Grant Application](#)

[Indigenous Education Initiative - RFA](#)

[Mid-Year, End-Of-Year Updates](#)

Website: Step 1 con't

You will only have access to your district/charter.

- Purpose of RFA
- Level of Funding
- Timeline
- Scoring guidelines

Step 1: Click edit button to enter application



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THE INDIAN EDUCATION DIVISION

Edit	School Name	District/Charter ID	School Year	IED Contact
	ALBUQUERQUE PUBLIC SCHOOLS	001	2020-2021	

Website: Application

SharePoint

BROWSE EDIT

Home

Districts/Charters

Tribal Partner

EDIT LINKS

DISTRICTS/CHARTERS REQUEST FOR APPLICATION

School Name:

District/Charter ID:

School Year:

Primary User:

Status:

SED Contact:

Superintendent Name:

Superintendent Email:

Phone Number:

Address:

SED Coordinator Name:

SED Coordinator Email:

Comments:

Created at 6/5/2019 10:09 AM by [User] Srisam Varnasi
Last modified at 6/25/2019 4:26 PM by [User] Srisam Varnasi

Resources - Application Files

Districts/Charters Program Assurances - (5 points)

Request for Application Overview

Program Demographics

There are no items to show in this view of the "District Program Demographics" list.

Add District Program Demographics

Project Narrative - (40 points)


There are no items to show in this view of the "District Program Narrative" list.

Add Program Project Narrative

Project Outcomes and Measurement Plan (30 points)

There are no items to show in this view of the "Project Outcomes and Measurement Plan" list.

Will have a drop down to select from, or you can add your own



Contact Us:

KatieAnn Juanico, Assistant Secretary of Indian Education
(please check website on May 15, 2023 [Indian Education Staff – New Mexico Public Education Department \(state.nm.us\)](#))

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Gloria Hale, School Design Specialist
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Questions & Answers

