

**Pecos Cyber Academy School –**  
**Charter Renewal Documentation showing compliance with school condition**  
**(to be completed and submitted to CSD annually)**

Condition: The school must provide a plan outlining how the school will incorporate a culturally and linguistically responsive curriculum during the charter term. The plan must include action steps, training, a timeline and persons responsible.

I certify that the following information is true and correct and am submitting this on or before June 15, 2023 for the school year 2022 - 2023.

I affirm that the Information has been collected and is provided in information below, is further detailed in a google document [HERE](#) or is explained further in the comment section below.

Dr. Kim Hite-Pope

\_\_\_\_\_  
Charter School Executive Director or designee

5/2/2023

\_\_\_\_\_  
Date of submittal

**1. Culturally and Linguistically Responsive Curriculum plan for school year 2022-2023.**

Improvement Actions	Date Completed	Notes on Progress (with date)	Status
<p>Early fall meeting with the equity team to create a Culturally and Linguistically Responsive Curriculum plan for the year. Establish goals with timelines and persons responsible for each goal.</p> <p>PERSONS RESPONSIBLE/ TEAM MEMBERS:            Dr. Kim Hite-Pope            Lorraine Nobes            Gregory Aguilar            Kelley Fontanilla            Angela Cano            Christopher Adams            Virginia Romero</p>	<p>1/5/22            1/18/22            2/25/22            4/13/22            4/27/22            4/29/22            5/6/22            5/17/22            6/19/22            7/25/22            8/16/22            9/20/22            7/2023*</p>	<p>Semester meeting with academic/administrative team.            Semester meeting with CLR and Equity Council to discuss actionable data and next steps. Annual meeting with equity council to review readiness assessment to begin 5/26/2022 and continue for the term of the charter, meetings will continue on a semesterly basis after 9/22 for EC. Annual meeting with the academic planning team. Update will be provided to those not in attendance.</p> <p>The detail of the actions to be taken by the school each year will be incorporated into working documents found here: <a href="#">PCA CLR Implementation Document</a></p> <p>Goals and action steps for each goal listed below will be identified after the fall meeting of the CLR team annually.</p> <p>*To be determined</p>	<p>completed and ongoing</p>
<p><b>Goal 1: Creating a Culturally and Linguistically Responsive Culture in the School</b>            PERSONS RESPONSIBLE:            Dr. Kim Hite-Pope            Lorraine Nobes            Gregory Aguilar</p>	<p>*There is no projected complete date as this work is ongoing</p>	<p>CLR School Commitment and PCA Diversity Statement            Add additional goals and action steps as determined by the CLR team annually.</p> <p>Annual Equity Survey sent out to all stakeholders regarding equity at PCA reviewed and considered annually: <a href="#">PCA Equity Survey October 2022</a></p>	<p>completed and ongoing</p>

	<p>Kelley Fontanilla  Angela Cano  Christopher Adams  Virginia Romero</p>		<p>Equity Council Agenda: <a href="#">Equity Council Agenda</a></p> <p>PCA Diversity Statement Included in student handbook: <a href="#">PCA Diversity Statement May 2022</a></p> <p>PCA Equity Council Mission Statement included in student handbook: <a href="#">PCA Equity Council Mission Statement</a></p> <p>Vector training provided to whole staff: <a href="#">Vector Trainings</a></p> <p>Monthly SEL Lessons K-12: <a href="#">SEL Lessons</a></p> <p>CLR implementation reviewed by GC annually.</p>	
	<p><b>Goal 2: Infusing Culturally Responsive Resources and Lessons into Curriculum.</b>  PERSONS RESPONSIBLE:  Dr. Kim Hite-Pope  Lorraine Nobes  Gregory Aguilar  Kelley Fontanilla  Angela Cano  Christopher Adams  Virginia Romero</p>	<p>*There is no projected complete date as this work is ongoing</p>	<p>Monthly SEL Lessons K-12: <a href="#">SEL Lessons</a></p> <p>Dr. Hollie Sharoky Supplemental CLR Curriculum for classroom use: <a href="#">Dr. Hollie supplemental texts</a></p> <p>Dr. Hollie Sharoky Summer Institute: <a href="#">Summer Institute Items</a></p> <p>Dr. Hollie Sharoky Whole Staff Book Study: <a href="#">Dr. Hollie Book Study</a></p> <p>PCA Focus On Culture: <a href="#">Focus On Culture</a></p> <p>CLR Teacher Resources: <a href="#">Remote Resources</a></p> <p>CLR Curriculum Implementation: <a href="#">How is CLR Embedded</a></p>	<p>completed and ongoing</p>

			*Scope of classroom implementation discussed in weekly staff meetings at all levels. Information is taken to weekly admin meetings to discuss gaps and potential improvement areas.	
	<p><b>Goal 3: Engaging Students, Parents, and Communities</b>  PERSONS RESPONSIBLE:  Dr. Kim Hite-Pope  Lorraine Nobes  Gregory Aguilar  Kelley Fontanilla  Angela Cano  Christopher Adams  Virginia Romero</p>	*There is no projected complete date as this work is ongoing	<p>Annual Equity Survey sent out to all stakeholders regarding equity at PCA reviewed and considered annually: <a href="#">PCA Equity Survey October 2022</a></p> <p>Equity Council Agenda: <a href="#">Equity Council Agenda</a></p> <p>“WE are PCA” Campaign: <a href="#">"WE Are PCA"</a></p> <p>PCA Diversity Statement Included in student handbook: <a href="#">PCA Diversity Statement May 2022</a></p> <p>PCA Equity Council Mission Statement included in student handbook: <a href="#">PCA Equity Council Mission Statement</a></p>	completed and ongoing
	<p><b>Goal 4: Ongoing Professional Learning</b>  PERSONS RESPONSIBLE:  Dr. Kim Hite-Pope  Lorraine Nobes  Gregory Aguilar  Kelley Fontanilla  Angela Cano  Christopher Adams  Virginia Romero</p>	*There is no projected complete date as this work is ongoing	<p>Dr. Hollie Sharoky Supplemental CLR Curriculum for classroom use: <a href="#">Dr. Hollie supplemental texts</a></p> <p>Dr. Hollie Sharoky Summer Institute: <a href="#">Summer Institute Items</a></p> <p>Dr. Hollie Sharoky Whole Staff Book Study: <a href="#">Dr. Hollie Book Study</a></p> <p>PCA Focus On Culture: <a href="#">Focus On Culture</a></p>	completed and ongoing

		<p>CLR Teacher Resources: <a href="#">Remote Resources</a></p> <p>Vector training provided to whole staff: <a href="#">Vector Trainings</a></p> <p>McKinney Vento Whole Staff PD: 2/24/2023</p> <p>Special Education Overview Whole Staff PD: 2/24/2023</p>	
<p>Quarter 2 meeting with the team. PERSONS RESPONSIBLE: Dr. Kim Hite-Pope Lorraine Nobes Gregory Aguilar Kelley Fontanilla Angela Cano Christopher Adams Virginia Romero</p>	8/16/22	<p>Annual meeting with the equity council to review the plan, confirm progress and make any adjustments. Update will be provided to those not in attendance.</p>	completed and ongoing
<p>Quarter 3 meeting with the team. PERSONS RESPONSIBLE: Dr. Kim Hite-Pope Lorraine Nobes Gregory Aguilar Kelley Fontanilla Angela Cano Christopher Adams Virginia Romero</p>	10/20/23	<p>Annual meeting with the equity council to review the plan, confirm progress and make any adjustments. Update will be provided to those not in attendance.</p>	completed and ongoing

Quarter 4 meeting with the team. <b>PERSONS RESPONSIBLE:</b> Dr. Kim Hite-Pope Lorraine Nobes Gregory Aguilar Kelley Fontanilla Angela Cano Christopher Adams Virginia Romero	5/25/23	Annual meeting with the equity council to review the plan, confirm progress and make any adjustments. Update will be provided to those not in attendance.	completed and ongoing

**2. Staff training schedule on Culturally and Linguistically Responsive Curriculum**

<b>Training Identified</b>	<b>Dates provided</b>	<b>Percentage of staff attendance at trainings</b>	<b>Action required to ensure staff will take training</b>
Dr. Sharoky Hollie- Whole Staff	4/29/22 and 5/6/22	100	Completed
Vector- On Going	ongoing (see link for those completed: <a href="#">Vector Trainings SY22-23</a> )	100	Completed and ongoing
EI with the EITC <a href="#">EITC</a>	June and July 2023		Provide PD upon return for SY23-24

### 3. PCA Readiness Assessment Tool

Improvement Actions	Date Completed	Notes on Progress (with date)	Status
<p>Fall meeting with the equity council to review Readiness Assessment Tool and to create a plan to better incorporate the items on the tool into the school and mission. Establish steps with timelines and persons responsible to make the improvements.</p> <p>PERSONS RESPONSIBLE/ TEAM MEMBERS:            Dr. Kim Hite-Pope            Lorraine Nobes            Gregory Aguilar            Kelley Fontanilla            Angela Cano            Christopher Adams            Virginia Romero</p>	<p>9/30/22</p>	<p>The Equity Council completed the readiness assessment in July of 2022. Advisements were drafted based on results of readiness assessment in September of 2022. Equity Council Advisements were provided to Administration in November of 2022. Administration discussed and scheduled PD for the following Semester 2023. Administration also addressed other advisements as they pertain to the mentioned sub-groups in the Yazzie MARTinez Consolidated Lawsuit and addressed these accordingly. Annual meeting with the academic planning team. Update will be provided to those not in attendance.</p> <p>Readiness Assessment SY22-23: <a href="#">Readiness Assessment Report</a></p> <p>CLR Inventory SY22-23: <a href="#">CLR Inventory Report</a></p>	<p>Completed</p>
<p>Steps identified with responsible parties listed</p>			

<p>Step 1: <b>Equity Council complete readiness assessment.</b>  PERSONS RESPONSIBLE:  Dr. Kim Hite-Pope  Lorraine Nobes  Gregory Aguilar  Kelley Fontanilla  Angela Cano  Christopher Adams  Virginia Romero</p>	<p>07/2022  and  9/2022</p>	<p>*Readiness assessment has been uploaded to Sharepoint and is not downloadable at this time. I have reached out to tech support to possibly include this document in the future. Readiness assessment was completed in July of 22.</p>	<p>Completed</p>
<p>Step 2: <b>Equity Council will draft advisements and present to administration.</b>  PERSONS RESPONSIBLE:  Dr. Kim Hite-Pope  Lorraine Nobes  Gregory Aguilar  Kelley Fontanilla  Angela Cano  Christopher Adams  Virginia Romero</p>	<p>11/2022</p>		<p>Completed</p>
<p>Step 3: <b>CLR team will discuss relevant PD with administration.</b>  PERSONS RESPONSIBLE:  Dr. Kim Hite-Pope  Lorraine Nobes  Gregory Aguilar  Kelley Fontanilla  Angela Cano</p>	<p>11/2022  and  1/2023</p>	<p>PD as a result of readiness assessment:    Vector training provided to whole staff: <a href="#">Vector Trainings</a>    McKinney Vento Whole Staff PD: 2/24/2023    Special Education Overview Whole Staff PD: 2/24/2023</p>	<p>Completed and ongoing</p>



	Christopher Adams Virginia Romero			
	<b>Step 4: Equity council and CLR team will review progress and plan for the next SY.</b> PERSONS RESPONSIBLE: Dr. Kim Hite-Pope Lorraine Nobes Gregory Aguilar Kelley Fontanilla Angela Cano Christopher Adams Virginia Romero	7/2023		Future dated
	Quarter 2 meeting with the team. PERSONS RESPONSIBLE: Dr. Kim Hite-Pope Lorraine Nobes Gregory Aguilar Kelley Fontanilla Angela Cano Christopher Adams Virginia Romero	8/16/22	Annual meeting with the equity team to review progress, action items and make any adjustments. Update will be provided to those not in attendance.	Completed
	Quarter 3 meeting with the team. PERSONS RESPONSIBLE: Dr. Kim Hite-Pope Lorraine Nobes Gregory Aguilar Kelley Fontanilla	10/20/23	Annual meeting with the equity team to review progress, action items and make any adjustments. Update will be provided to those not in attendance.	Completed

<p>Angela Cano  Christopher Adams  Virginia Romero</p>			
<p>Quarter 4 meeting with the team.  PERSONS RESPONSIBLE:  Dr. Kim Hite-Pope  Lorraine Nobes  Gregory Aguilar  Kelley Fontanilla  Angela Cano  Christopher Adams  Virginia Romero</p>	<p>5/25/23</p>	<p>Annual meeting with the equity team to review progress, action items and make any adjustments. Update will be provided to those not in attendance.</p>	<p>Completed</p>