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2019 - 2020 Annual Performance Report: Southwest Secondary Learning Center

School Name: Southwest Secondary Learning Center

School Address: 10301 Candelaria Rd., NE, Albuquerque, NM 87112

Head Administrator: Christine Lutz

Business Manager: Zach Kirchgessner

Authorized Grade Levels: 9-12

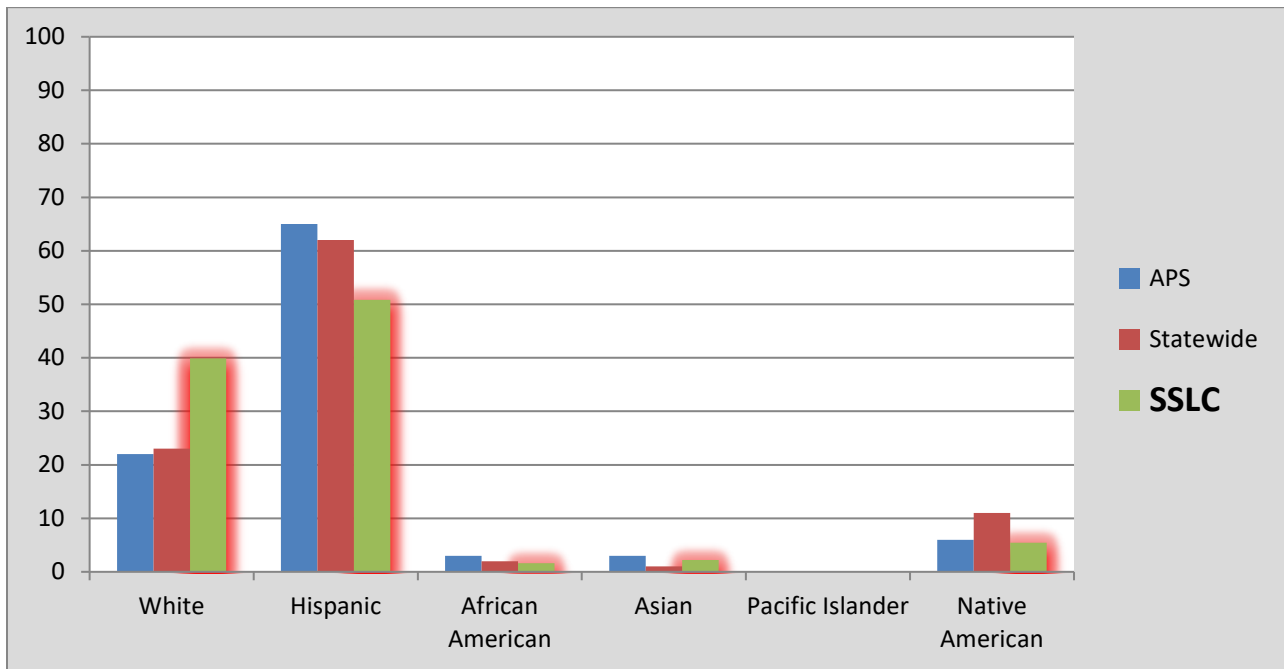
Authorized Enrollment Cap: 500

Current Enrollment: 183

Contract Term: July 1, 2019 – June 30, 2024

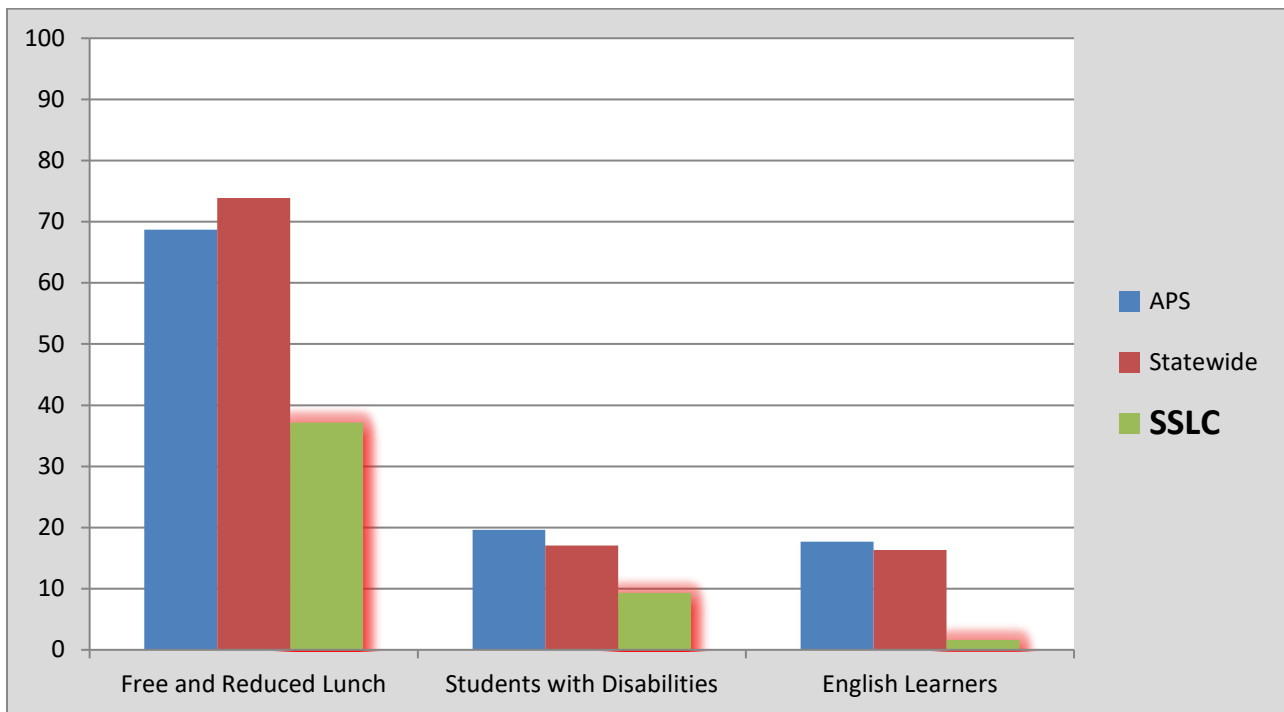
Mission: *The mission of the Southwest Secondary Learning Center is to sustain a high-performing learning community by preparing computer-literate students for college or a career through a blended learning model that is individualized, self-directed and flexible.*

Enrollment by Race/Ethnicity



Source: STARS → District and Location Reports → General Reports → Enrollment Subgroup Percentages with Averages 120-Day Reporting

Enrollment by Other Subgroups



Source: STARS → District and Location Reports → General Reports → Enrollment Subgroup Percentages with Averages 120-Day Reporting

PUBLIC EDUCATION COMMISSION (PEC) TIER LEVEL

The PEC Tier Levels are based on three indicators: (1) NM School System of Support and Accountability, (2) Student Subgroup Performance, and (3) Mission Specific Goals.

Due to the state-wide school closures in response to the COVID-19 health emergency in Spring 2020, public schools were waived from administration of state assessments and were unable to complete other assessments and projects required to demonstrate progress toward meeting mission specific goals. **Therefore, Tier Levels cannot be assigned for the 2019-2020 academic year.**

Academic Framework Indicators:

1. NM System of School Support & Accountability Report: no data for 2019-2020
2. Subgroup Performance and Growth Points: no data for 2019-2020
3. Optional Mission Specific Goal(s): None

Overall Financial/Organizational Framework Rating: Meets Standard

If a school receives a “Does Not Meet Standard” rating for three or more indicators, the school will receive an overall organizational framework rating of “Does Not Meet Standard”. In addition, if a school receives a “Does Not Meet Standard” rating, on any indicator, the CSD and PEC may conduct a closer review the following year on that indicator, and/or the PEC may require the school to submit a corrective action plan in order to specify actions and a timeline to correct the performance deficiency.

See ratings for individual indicators below and on the next page.

Financial Framework Indicators:

The current financial framework requires schools to submit, annually in August, a self-reported questionnaire. This self-assessment completed, signed and submitted by the Head Administrator, School Business Official and Governing Board Finance Chair.

- | | |
|-------------------------------------------------------------------------------------|--------------------------|
| 2.a. Meeting financial reporting and compliance requirements | Meets Standard |
| 2.b. Following Generally Accepted Accounting Principles | Working to Meet Standard |
| 2.c. Responsive to audit findings | Does Not Meet Standard |
| 2.d. Managing grant funds responsibly | Working to Meet Standard |
| 2.e. Adequately staffed to ensure proper fiscal management | Meets Standard |
| 2.f. Meeting their obligations timely and with appropriate internal controls (2019) | Working to Meet Standard |
| | Meets Standard |

Organizational Framework Indicators:

| | |
|---------------------------------------------------------------------------------|--------------------------|
| 1.a. Implementing the material terms of the approved charter contract | Meets Standard |
| 1.b. Complying with state and contractual assessment requirements | Meets Standard |
| 1.c. Protecting the rights of students with special needs | Working to Meet Standard |
| 1.d. Protecting the rights of English Learner students | Working to Meet Standard |
| 1.e. Complying with federal and state grant program requirements | Meets Standard |
| 1.f. Implementing an Educational Plan for Student Success (NM DASH) | Not Applicable |
| 3.a. Complying with governance requirements | Meets Standard |
| 3.b. Complying with nepotism and conflict of interest requirements | Meets Standard |
| 3.c. Meeting reporting requirements | Meets Standard |
| 4.a. Protecting the rights of all students | Working to Meet Standard |
| 4.b. Meeting attendance, retention, and recurrent enrollment goals for students | Working to Meet Standard |
| 4.c. Meeting teacher and other staff credentialing requirement | Meets Standard |
| 4.d. Respecting employee rights | Meets Standard |
| 4.e. Completing required background checks and reporting ethical violations | Meets Standard |
| 5.a. Complying with facilities requirements | Meets Standard |
| 5.b. Complying with transportation requirements | Not Applicable |
| 5.c. Complying with health and safety requirements | Working to Meet Standard |
| 5.d. Handling information appropriately | Meets Standard |

Projected Renewal Recommendation:

Per the PEC Performance Review and Accountability System, the annual report shall include notice of whether the school is on track for a renewal recommendation for 1) expedited renewal, 2) full renewal, 3) renewal with conditions, or 4) non-renewal.

Due to the COVID-19 health emergency school closures in Spring 2020, schools were waived from state assessments and were unable to complete other assessments and projects required to meet mission goals. **Therefore, Tier Levels are not assigned for 2019-2020 and renewal projections cannot be determined.**

Please note that Renewal Profiles will be provided to the school in the late summer of the final year of the school's charter term. The profiles are based on evidence collected over the contract term and publicly available information. Schools eligible for expedited renewal will be identified during this phase and will complete a modified renewal application and have a condensed renewal site visit as appropriate.

Appendix A: Renewal Profiles

The Renewal Profiles are based on the record of the charter school’s academic, financial and organizational performance as reported in their Annual Performance Reports and in alignment with any prior renewal or approval conditions.

After the final performance evaluation is completed for each year of its contract, a school will receive notice of whether it is on track for a renewal recommendation for 1) expedited renewal, 2) full renewal, 3) renewal with conditions, or 4) non-renewal. The PEC expects that schools will use these notices to both take action to respond to the potential renewal action by improving performance, as necessary, and to prepare and submit a response to the potential renewal action.

After final school performance data is released *for the year prior to the school’s renewal year*, the school will receive a final notice of its renewal profile. Schools that have an Expedited Renewal Profile will have limited submission requirements and a limited site visit.

| Renewal Decision | Renewal Performance Profile ³ | Renewal Terms |
|--------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| Expedited Renewal⁴ | <p style="text-align: center;">Academic</p> <ul style="list-style-type: none"> • Maintain Tier 1 or 2 rating for previous four years of the charter contract <p style="text-align: center;">Organizational / Financial</p> <ul style="list-style-type: none"> • Meet Expectations for previous four years of the charter contract | Five-year term with no additional conditions outside normal charter contract; streamlined renewal application and review process |
| Full Renewal⁵ | <p style="text-align: center;">Academic</p> <ul style="list-style-type: none"> • Earn no Tier 4 ratings within the past three years, and • Either: <ul style="list-style-type: none"> ○ Maintain Tier 1 or 2 rating for at least three of past four years, or ○ Demonstrate consistently improving Tier rating over the last 3 years <p style="text-align: center;">Organizational / Financial</p> <ul style="list-style-type: none"> • Meet Expectations for the last two years, or • Meet Expectations for at least three of past four years | Five-year term with no additional conditions outside normal charter contract |
| Renewal with conditions⁶ | <p style="text-align: center;">Academic</p> <ul style="list-style-type: none"> • Earn Tier 4 performance rating for two or more years during the last four years but not in both of the last two years, or • Earn Tier 3 or 4 rating for three of the past four years, or • Earn two or more Tier 3 or 4 ratings and demonstrate declines in Tier rating in any of the last two years <p style="text-align: center;">Organizational / Financial</p> <ul style="list-style-type: none"> • Earn “did not meet” expectations for two or more years including one of the last two years | Three- or five-year renewal term with defined goals for school improvement on academic, organizational, and/or financial frameworks |
| Non-Renewal⁷ | <p style="text-align: center;">Academic</p> <ul style="list-style-type: none"> • Earn Tier 4 performance rating for past two years, or • Earn Tier 4 performance rating for three or more years during the last four years including the most recent <p style="text-align: center;">Organizational / Financial</p> <ul style="list-style-type: none"> • Earn “did not meet” expectations for three or more years during the last four years including the most recent year | Recommendation for non-renewal |

¹ PEC renewal decisions will be guided by performance profiles, but PEC has ultimate authority to make any renewal decision that is consistent with New Mexico charter school law.

¹ When considering schools currently in a contract with a term of less than 5 years, the expedited renewal profile criteria are 1) Maintain Tier 1 academic rating for the contract term, and 2) maintain Meets Expectations for organizational and financial performance for the contract term.

¹ When considering schools currently in a contract with a term of less than 5 years, the full renewal profile criteria are 1) in the academic framework either a) demonstrate a consistently improving Tier rating over the term of the contract or b) maintain at least Tier 2 rating for the contract term, and 2) earn Meets Expectations for organizational and financial performance for the year prior to the renewal year.

¹ When considering schools currently in a contract with a term of less than 5 years, the conditional renewal profile is for schools that do not fall into any other renewal profile.

¹ When considering schools currently in a contract with a term of less than 5 years, the non-renewal profile 1) earned a Tier 4 academic performance rating for the year prior to the renewal year or 2) earn Does Not Meet Expectations for organizational or financial performance for the year prior to the renewal year.

Appendix B: Historical Performance Framework Ratings during the Current Charter Contract Term

| Southwest Secondary Learning Center (SSLC) | 2019-2020 |
|----------------------------------------------------------------------------------------------------------------|-----------------------------|
| Category I. Academic Performance Framework | |
| Indicator 1 Components of School Accountability System | |
| Indicator 2 Subgroup Performance | |
| Indicator 3 Mission Specific Goals | |
| Category II. Organizational Performance Framework | |
| Indicator 1a Educational Program: mission and educational program of approved charter application | Meets (or Exceeds) Standard |
| Indicator 1b Educational Program: state assessment requirements | Meets (or Exceeds) Standard |
| Indicator 1c Educational Program: protecting the rights of students with disabilities | Working to Meet Standard |
| Indicator 1d Educational Program: protecting the rights of English Language Learners | Working to Meet Standard |
| Indicator 1e Educational Program: meeting program requirements for all PED and federal grant programs | Meets (or Exceeds) Standard |
| Indicator 1f Educational Program: NM DASH Plan | Not Applicable |
| Indicator 2a Financial Mgmt & Oversight: meeting financial reporting and compliance requirements | Working to Meet Standard |
| Indicator 2b Financial Mgmt & Oversight: following generally accepted accounting principles | Does Not Meet Standard |
| Indicator 2c Financial Mgmt & Oversight: responsive to audit findings | Working to Meet Standard |
| Indicator 2d Financial Mgmt & Oversight: managing grant funds responsibility | Meets (or Exceeds) Standard |
| Indicator 2e Financial Mgmt & Oversight: staffing to ensure proper fiscal management | Working to Meet Standard |
| Indicator 2f Financial Mgmt & Oversight: meeting obligations timely / appropriate internal controls | Meets (or Exceeds) Standard |
| Indicator 3a Governance & Reporting: complying with governance requirements | Meets (or Exceeds) Standard |
| Indicator 3b Governance & Reporting: complying with nepotism and conflict of interest requirements | Meets (or Exceeds) Standard |
| Indicator 3c Governance & Reporting: meeting obligations timely / appropriate internal controls | Meets (or Exceeds) Standard |
| Indicator 4a Students & Employees: protecting the rights of all students | Working to Meet Standard |
| Indicator 4b Students & Employees: attendance, retention, and recurrent enrollment | Working to Meet Standard |
| Indicator 4c Students & Employees: meeting teacher and other staff credentialing requirements | Meets (or Exceeds) Standard |
| Indicator 4d Students & Employees: respecting employee rights | Meets (or Exceeds) Standard |
| Indicator 4e Students & Employees: completing required background checks / reporting ethical violations | Meets (or Exceeds) Standard |
| Indicator 5a School Environment: complying with facilities requirements | Meets (or Exceeds) Standard |
| Indicator 5b School Environment: complying with transportation requirements | Meets (or Exceeds) Standard |
| Indicator 5c School Environment: complying with health and safety requirements | Working to Meet Standard |
| Indicator 5d School Environment: handling information appropriately | Meets (or Exceeds) Standard |
| Category III. Financial Performance Framework | |
| Self-Assessment Survey completed and signed by Head Admin, SBO, and Finance Chair | Meets (or Exceeds) Standard |