



New Mexico Public Education Commission (PEC)

Charter Name Change or Mission Statement Amendment Instructions

Purpose:

To notify the Public Education Commission (PEC) of a name change, minor grammatical or word choice change in the school's mission statement identified in the charter contract OR

To request significant changes resulting from a name change that implies a change in mission or in the mission statement such as changes or adjustments to the school's educational plan, approaches to learning or assessment systems.

Submission Deadline:

The form must be approved prior to the change being implemented. Amendments completed 28 days prior to the next PEC meeting will be placed on the next agenda.

Minor changes.

- A name change that does not affect the mission or educational plan of the school may be placed on the consent agenda of a regular PEC meeting for possible action by the PEC but may be removed from the consent agenda during the scheduled PEC meeting for full discussion and possible action by the Commission if necessary.
- A mission amendment request with minor changes may be placed on the consent agenda of a regular PEC meeting for possible action by the PEC but may be removed from the consent agenda during the scheduled PEC meeting for full discussion and possible action by the Commission if necessary.

Substantive changes.

- A name change that impacts the mission or educational plan of the school will be placed on the regular agenda of a PEC meeting for full discussion and possible action by the Commission.
- A mission amendment request with major changes will be placed on the regular agenda of a PEC meeting for full discussion and possible action by the Commission.

Data provided by CSD:

CSD will

- provide PEC with performance data (academic, organizational, and financial) for the contract term, including any outstanding compliance or investigations, and
- highlight information relevant to the amendment request.

Data and Information provided by the School:

Fully completed form

- Approved board minutes or certification of the vote taken by the board
- Rationale for the change.

Contact charter.schools@ped.nm.gov if you have questions about completing or submitting documents.



New Mexico Public Education Commission (PEC)

Name Change/Mission Statement Change

Amendment Request FORM

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and Albuquerque Aviation Academy (formerly Southwest Aeronautic, Mathematics & Science Academy), hereafter "the School," effective 2019

The governing board proposes to amend the contract as follows:

Select one:

- Minor mission wording change
- Substantial change in mission or wording
- Name change not affecting mission
- Name change affecting mission

The school requests that the PEC approve an amendment to Section, 4, page 3 of the School's contract so that Name of the School and/or Mission Statement reads:

The school's current name: Albuquerque Aviation Academy

The school's proposed new name: Click or tap here to enter text.

Rationale for the requested change: Click or tap here to enter text.

Effective Date: 7/1/2023

The Mission Statement currently reads: The mission of the Southwest Aeronautics, Mathematics and Science Academy (Albuquerque Aviation Academy) is to prepare students, with attention to high-risk students, in grades 6-12 in an integrative STEM 21st century educational environment which offers a unique option in aeronautics. Students will be competent in the reading, writing, mathematics, science, technology and problem solving skills necessary for success in post-secondary education, high-tech, or aviation related careers.

The proposed Mission Statement reads: Albuquerque Aviation Academy cultivates opportunities for 6th – 12th grade students to excel in fields related to aviation and STEAM. Students will have unique options to explore and excel in multiple career areas of aviation which are woven throughout an innovative hybrid learning experience.

The school's contract amendment is hereby submitted by:

Amanda Catanzaro 5/2/2023

Charter School Representative Date

School Amendment Approval (electronic signature of governing board chair:

Larry Kennedy
Governing Board Chair/President

4/21/2023
Date

School Amendment Approval (electronic signature of School Board Chair):

Larry Kennedy
School Board Chair

4/21/2023
Date

For PEC/CSD use only

PEC Meeting Date: Click or tap to enter a date.

Agenda:

Regular required

The Contract Amendment was:

Approved

Denied (see transcript)

Electronic signature of PEC Chair:

PEC Chair

Click to enter signature

Date

Click or tap to enter a date.



Albuquerque Aviation Academy
6441 Ventana Road Northwest
Albuquerque, New Mexico 87114

Rationale for Mission Statement Update

The Albuquerque Aviation Academy is requesting to update their mission statement to be more focused on our core values around aviation! Our previous mission statement barely mentioned aviation or aviation related careers, but that is what sets the Albuquerque Aviation Academy apart from other schools in our state and really what our charter is all about. Albuquerque Aviation Academy feels like this newly revised mission statement better embodies what the primary goal of the school is; getting students excited and learning about careers in the aviation industry, up to and including becoming a FAA Licensed Private Pilot while not changing what the primary charter contract with the Public Education Commission was focused on.



GOVERNING COUNCIL

Regular Meeting of the SAMS Academy Governing Council on Friday, April 21, 2023

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Larry Kennedy, Laura Kohr, Jody Meyer, Farrah Nickerson, Alex Carothers, and Mike Romo

BOARD MEMBERS ABSENT

Roland Dewing, Brandy Bond, and Mike Deveraux

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Lauren Chavez, and Sean Fry

PUBLIC

These minutes were approved on _____

By a vote of ___ yes ___ no ___ absent ___ abstained

_____ President

_____ Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Southwest Aeronautics, Mathematics, and Science Academy April 21, 2023 at 2:02 p.m. on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Laura Kohr, Jody Meyer, Farrah Nickerson, Alex Carothers, Mike Romo and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Alex Carothers made a motion to approve the agenda. Farrah Nickerson seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Amanda Catanzaro called Laura Kohr, Jody Meyer, Farrah Nickerson, Alex Carothers, Mike Romo and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from March 31, 2023 Special Meeting*

Larry Kennedy asked for a motion to approve the minutes from the March 31, 2023 Special Meeting. Farrah Nickerson made a motion to approve the minutes from the March 31, 2023 Special Meeting. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote to approve the minutes. Amanda Catanzaro called Laura Kohr, Jody Meyer, Farrah Nickerson, Alex Carothers, Mike Romo and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented that students have flown approximately 24 hours since last update. Kierstynn will be the next to solo and then Scarlett.

The aircraft taxi light has to be replaced but it is now working. Sims are up and running fully functional. A few more students are working on getting their drone license before the end of the semester.

The month during the Young Eagle event, the plane was parked for display purposes only and that was really nice. Students and families were able to come check out the plane and ask questions about SAMS Academy.

One of our students will be leading a magnetic compass course at Double Eagle per their request. Great opportunity for our students to share what they are learning.

3rd student is scheduled to complete the Air Traffic Control internship in May. A & P internships are up and running and also working very well.

CAP is coming to SAMS. This will help more middle school students have aviation related opportunities.

Dr. Chavez is planning on a Summer knowledge exam study group to meet to help students pass the exam.

Mike Romo enters the meeting. All board members attending the meeting are present in person at 6441 Ventana Road.

B. Facility Update

Farrah Nickerson and Amanda Catanzaro present an update regarding the facilities. Staff will be moving to the electronic access cards and use of phones to open doors around campus very soon.

Jared from EB has scheduled a bunch of work to take place next Tuesday that includes sealing the door in a middle school classroom, fixing the lights in aviation, replacing lights that are not working outside, taking the front doors off and replacing the handle and then putting them back on and hanging the pads in the gym.

HVAC testing and balancing has begun.

Contractor training with Amanda is set up for Monday to learn how all of the systems work.

C. SAMS Wellness Committee Update

Alex Carothers presented that the committee did not have a meeting this month. Discussion around if we should send out the survey's again before graduation and the end of the year. Wellness team will meet again soon to discuss and make final preparations.

D. Planning and Preparation for Charter Renewal

Bridget Barrett and Amanda Catanzaro shared that the name change is official as of this morning's PEC meeting. The next training is on Monday for the renewal.

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett presented current Edgenuity progress numbers.

The SAT School Day was completed on 4/18 and make-up testing is next Tuesday.

Archery will be attending Nationals in Salt Lake City and there was a mini tournament staff vs middle school students earlier today that was a lot of fun.

Graduation is coming up on May 12, 2023 at 10:30 in the gym. We are working on

plans for Summer School and even the possibility of having an Aviation Camp this summer.

Enrollment for the 2023-2024 school year is now on a waiting list. Currently, we have 380 students (new and returning) signed up to attend next school year.

V. New Business Matters

A. Mission Statement Revision*

Discussion and editing of mission statement. Final mission statement:

Albuquerque Aviation Academy cultivates opportunities for 6th – 12th grade students to excel in fields related to aviation and STEAM. Students will have unique options to explore and excel in multiple career areas of aviation which are woven throughout an innovative hybrid learning experience.

Larry Kennedy asked for a motion to approve the Revised Mission Statement. Farrah Nickerson made a motion. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

B. CSD Revised 2021-2022 Performance Ratings

Bridget Barrett and Amanda Catanzaro presented that CSD has sent notification of updates on the 2021-2022 Performance Ratings. 1f NM Dash Plan has been changed from Working to Meet Standard to Meets Standard and 3a Governance Requirements has been changed from Working to Meet Standard to Meets Standard. We have requested an updated official ratings page but have not yet been provided with one. We will make sure this is corrected and updated for our charter renewal.

C. Governing Council Bylaws Revision*

Discussion regarding the current Governing Council Bylaws. Removal of line regarding communication is Article 2, section 3. Removal of two paragraphs in Article 4 regarding term commitments. Removal of #3 of Vice President duties since it is the duty of every member of the Governing Council. Removal of Treasurer role and responsibilities. Removal of 1b of the Governing Council Member responsibilities.

Larry Kennedy asked for a motion to approve the Revised Governing Council Bylaws. Farrah Nickerson made a motion. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

D. Election of Governing Council Treasurer*

Larry Kennedy asked for a motion to table the Election of Governing Council Treasurer since the position was removed from the Governing Council Bylaws.

Farrah Nickerson made a motion to table the Election of Governing Council Treasurer. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

VI. Governing Council Development

A. No Discussion with Kelly Callahan

Kelly is out of town.

VII. Finance Report

A. Business Office Operations Update

Sean Fry presented BAR's are still pending from PED from February. School is on track to carryover approximately \$300,000. We will need a special meeting to be set up to approve the Lease Assistance which was received after posting of agenda for this meeting.

B. Voucher Approvals*

Sean Fry presented the Voucher Approvals for March 2023. Larry Kennedy asked for a motion to approve the Voucher Approvals. Farrah Nickerson made the motion. Alex Carothers seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

Bank Reconciliation*

Sean Fry presented the Bank Reconciliations for March 2023. He will be voiding a stale dated check to Tree Ring in the amount of \$332.93. Larry Kennedy asked for a motion to approve the Bank Reconciliations. Mike Romo made the motion. Laura Kohr seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

Larry Kennedy asked for a motion to approve the BARs as presented. Roland Dewing made the motion. Mike Romo seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Roland Dewing, Laura Kohr, Alex Carothers, Mike Deveraux, Mike Romo, Jody Meyer and Larry Kennedy; all voted yes. The motion carried unanimously.

VIII. Announcements

A special meeting of the governing council will be April 27, 2023 at 3:00 pm. The next meeting of the governing council will be a regular meeting scheduled for May 19, 2023 at 2:00 p.m. Let Bridget Barrett know if you are unable to attend. Graduation is May 12, 2023 at 10:30 am.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Mike Romo seconded the motion. Larry Kennedy called for a voice vote to approve, all board members present approved. Next, he called for any opposition and upon hearing none, the motion carried unanimously.

The regular meeting of the Governing Council for the Southwest Aeronautics, Mathematics and Science Academy adjourned on April 21, 2023 at 3:32 p.m.