

La Tierra Montessori School of the Arts and Sciences  
July 13, 2023  
CSD NMPED

The document provides an update on La Tierra Montessori School of the Arts and Sciences (LTMAS) and covers several key points:

- Stay Status: An update on the "[stay](#)" was received on 7.12.23, indicating that there is no need to make the decision.
- Appeal Status: The Secretary's designee will make the decision on the appeal on or before August 8, 2023.
- Budget Update: The estimated cash on hand after all bills are paid for FY23 is \$30k (included ESSER reimbursements). Q3 reports were submitted to the Public Education Department (PED) late. Q4 reports are due 7/31, final numbers will not be available until the end of August. Additionally, on July 12, 2023, CSD was informed by SPED Staff at PED, that the Department has attempted to collect an outstanding reimbursement for Fiscal Year 2021 MOE (Maintenance of Effort) from LTMAS. A reimbursement in the amount of \$3,951.31 has been requested numerous times and has remained outstanding. Because the PED has taken over the Board of Finance, the PED will ensure the reimbursement is made.
- Student/Staff Update: The CSD visited the school on the day the school was conducting a lottery, Monday, July 3, 2023. One Kindergarten application had been received via email. The school reports 54 students intend to return to the school for the upcoming academic year, although the number of [fully registered students](#) is 24 as of 7.13.23.
- Inventory of Assets—It is unclear whether the school has created an inventory of assets; to date, the CSD has no evidence that the school has tagged assets. However, the CSD was cc'd in an email to one staff member about the need to return a printer to the school.
- Annual Report and Indicators: The Annual Report for the 2022-2023 academic year is in draft form, with some [indicators](#) suggesting multiple concerns and areas of not meeting expectations. *Final indicators will be ready by the end of September pending final closeout of FY23 by the School Budget Bureau and student assessment information made public.*
- Special Education Corrective Action Plan and Safe Schools Plan: Progress is being made on the development and implementation of both the Special Education Corrective Action Plan and the Safe Schools Plan. An email was sent on July 11, 2023, by CSD Staff Martica Davis to HA at LTMAS regarding the follow-up on the Safe School Plan and Special Education Corrective Action Plan. On 7/13/23 CSD verified the Safe Schools Plan has been due for the past two years; the Head Learner is currently working on an updated plan to submit to the PED. On 7.17.23 MMD confirmed with Sp Ed that the year end report on the CAP is outstanding.

- **GC Training Hours:** The results of 2022-23 Governing Council Training [hours](#) suggest all board members obtained all training hours except one member is missing one hour.

La Tierra Montessori School of the Arts and Sciences										
Board Member Name	Position	Term Start	Department Assigned Course Code	Fiscal Requirements 3 Hours Required	Academic Data 2 Hour Required	Open Government/ Org. Performance 1 Hour Required	Ethics/ Responsibilities 1 Hour Required	Equity/Culturally & Linguistically Responsive Practices 1 Hour Required	New Member Training 7 Hours	TOTAL HOURS
Brenda Atencio	Vice President	9/14/20	FFY23 1; AUFY2	3	2	2	1	1		9
Isaac Casados	President	12/14/21	ECLRFY23; FFY23	3	2	2		1		8
Delisha Gordon-Brown	Secretary		ECLRFY23; REFY23	3	2	1	1	1		8
Charlie Riddick			OGLOPFY23; AU	4	2	2	1	1		10
Jacqueline Martinez-V			OGLOPFY23; GB	2		2				4
										0
										0
										0
Lynette McLean	Resigned 6/30/2021									
Tara Voit	Resigned 6/30/2021									
P. Reed Larsen, Jr.	Resigned 4/21/2021									
Leland Chapin	Removed 8/24/2020									
Amy Larsen	Resigned									
Alberto Mares	Resigned									
Chris Baca	Resigned									
Willie Williams	Resigned									

- **Mail:** CSD received a call from an occupational therapist who works with LTMAS and has two outstanding invoices from FY23. Also, SBB sent the school (via certified mail) some correspondence (notice of suspension of their board of finance) which has been returned to sender. It is not clear how many other pieces of correspondence have been returned or if there are more prior year expenditures outstanding.