

State of New Mexico

Public Education Department

**REVISED: 06.26.2023**

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| **GRADUATION REQUIREMENTS** |

**Waiver rEQUEST**

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| Use this waiver to enable students to meet graduation requirements  through nontraditional means (for example, using passing scores from other states’ graduation tests). |

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| Please complete this form electronically from the superintendent, charter school administrator, or designee. Email to: [Waivers.PED@state.nm.us](mailto:Waivers.PED@state.nm.us) in Word document format.  **DO NOT USE THIS FORM TO REQUEST PERMISSION TO WAIVE END-OF-COURSE EXAMS.**  **Note**: The response boxes expand automatically as you add text. |

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| District/Charter School: | | | | |
| Superintendent or Charter School Administrator: | | | | |
| Mailing Address: | | | State: NM | Zip Code: |
| Phone: | Fax: | Email: | | |

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| Secondary Contact: | | |
| Phone: | Fax: | Email: |
| Date Submitted: | |  |

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| Does local school board policy require board approval prior to this request? | Yes | No |
| If yes, has board approval been obtained? | Yes | No |
| Date of board approval: |  | |

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| **Applicable Statute/Rule/Policy** |
| **Graduation Assessment Requirements**  <http://www.ped.state.nm.us/ped/GradDocs/requirement/2017/2017%20Graduation%20Assessment%20Reqs.pdf>  **Graduation Course Requirements**  [http://www.ped.state.nm.us/ped/GradDocs/requirement/2017/Graduation%20Course%20Requirements%202012-2017.pdf](http://www.ped.state.nm.us/ped/GradDocs/requirement/2017/Graduation%20Course%20Requirements%202012-2017.pdf%20)  **Waiver Procedures**  <http://164.64.110.239/nmac/parts/title06/06.029.0001.htm> (see NMAC 6.29.1.10) |

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| **Applicable District or Charter School Policy** |
| Insert specific local policy here: |
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| **Graduation Waiver Request** |

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| **SSID** | **School Name** | **Principal Name** | **Course or assessment(s) requirement(s)\*** | **Rationale for Request** | **State graduation exam student passed \*\*** |
| **Example 1:**  123456789 | X High School | Luis Torres | New Mexico History | Travis transferred from California and passed California State History for .5 credits. |  |
| **Example 2:** 987654321 | Y High School | Anne Williams | PARCC ELA and Math | Juanita Lopez transferred in to the district this spring as a senior and has already passed graduation assessments in Texas | Texas TAKS- Met all Standards  ELA 2273  Math 2104 |
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\* **you are requesting be waived**

**\*\* specify the content area and scores**

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| **For PED Internal Use Only** | |
| Reviewed by: | Date: |
| **Rationale for Approval:** | |
| Concur with staff recommendations for approval.  Arsenio Romero, Ph.D.  Secretary of Education | Date |
| **Rationale for Non-Approval:** | |
| Concur with staff recommendations for non-approval.  Arsenio Romero, Ph.D.  Secretary of Education | Date |

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