

Month:	TimeLine:	Notes:
August	<ul style="list-style-type: none"> <li>• Language Usage Survey (LUS) to parents of students new to public education</li> <li>• EL Program Placement Initial &amp; Annual Parent Notification</li> <li>• TBD: Federal Programs Directors' Regional Meetings</li> <li>• <b>BMEP Endorsement Waiver Submissions Window is open.</b></li> <li>• <b>BMEP Annual Progress Reporting is open in SharePoint.</b></li> <li>• <b>August 7-8: WIDA Secondary Grades and Writing with Multilingual Learners, Aztec, NM</b></li> <li>• <b>August 31: MIS2000 enrollments, withdrawals, and assessment information needs to be completed and closed for the SY 22/23.</b></li> </ul>	<ul style="list-style-type: none"> <li>• WIDA Screener for Kindergarten/ WIDA Screener Online for grades 1-12 must be administered and parents notified within 30 calendar days of beginning school. <i>Please keep a copy of parent notification letter in the student's cumulative file.</i></li> <li>• Test Administrators (TAs) must complete and (re)certify for applicable trainings for the WIDA Screeners.</li> </ul>
September	<ul style="list-style-type: none"> <li>• TBD: BME/State Programs Directors' Regional Meetings</li> <li>• <b>September 1: WIDA Self-Paced eLearning Workshops** Available w/ New Modules Included</b></li> <li>• <b>September 1:</b> Residency verification of MEP students and new enrollments can be entered into MIS2000 for those that have been verified.</li> <li>• <b>September 30: BMEP Annual Progress Reporting</b></li> </ul>	
October	<ul style="list-style-type: none"> <li>• <b>Title III Intent to Apply for SY24-25 is Available</b></li> <li>• <b>October 11: 40<sup>th</sup> Day Data Reporting for SY23-24</b></li> <li>• <b>October 15: School Budget Bureau New Program Membership Forms (NEW MEM Projection***)</b></li> </ul>	<ul style="list-style-type: none"> <li>• Title III Intent to Apply is for districts and state charter schools who did not apply for a subgrant in SY23-24 and who wish to for SY24-25.</li> </ul>
November	<ul style="list-style-type: none"> <li>• <b>BMEP Recognition Award Applications Released</b></li> <li>• <b>November 13-14: Scaffolding Learning through Language, Ruidoso, NM</b></li> <li>• <b>November 16-17: Scaffolding Learning through Language, ABQ, NM</b></li> <li>• <b>BMEP Endorsement Waiver Submission Window Closes</b></li> <li>• <b>All enrollments updated for MSIX MEP student count for MSIX data-pull</b></li> </ul>	
December	<ul style="list-style-type: none"> <li>• <b>December 1: 80<sup>th</sup> Day Data Reporting for SY23-24</b></li> <li>• <b>December 5-6: Writing with Multilingual Learners in the Elementary Grades, Farmington, NM</b></li> </ul>	
January	<ul style="list-style-type: none"> <li>• <b>January 8: ACCESS for ELLs/Alternate ACCESS Assessment Window Opens</b></li> <li>• <b>January 11: BMEP Recognition Award Applications</b></li> <li>• <b>January 15: End of semester course history for ALL MEP HS students entered MIS2000.</b></li> </ul>	<ul style="list-style-type: none"> <li>• TAs must complete and (re)certify for the <i>Online ACCESS for ELLs: Administration Training Course</i> and/or the <i>Alternate ACCESS for ELLs: Administration and Scoring Training Course</i></li> </ul>

Month:	TimeLine:	Notes:
	<ul style="list-style-type: none"> <li>• <b>January 26:</b> Comprehensive Needs Assessment (CNA) and Service Delivery Plan (SDP) Meeting, Las Cruces NM</li> </ul>	
February	<ul style="list-style-type: none"> <li>• <b>BMEP Application Released</b></li> <li>• <b>February 9:</b> Bilingual Day at the State Capitol</li> <li>• <b>February 12:</b> MEP Parent and District Resource Event, Las Cruces, NM</li> <li>• <b>February 13-14:</b> Scaffolding Learning through Language, Silver City, NM</li> <li>• <b>February 14:</b> 120<sup>th</sup> Day Data Reporting for SY23-24</li> <li>• <b>February 28:</b> Title III Intent to Apply for SY24-25</li> </ul>	
March	<ul style="list-style-type: none"> <li>• Title III (ELA) Local Plan, and Title III (Immigrant) Subgrant Application Released</li> <li>• Title I Part C (MEP) Application Released</li> <li>• <b>March 1:</b> ACCESS for ELLs/Alternate ACCESS Window Closes</li> </ul>	<ul style="list-style-type: none"> <li>• Eligible Districts for Title III Immigrant Funding are notified and invited to apply.</li> </ul>
April	<ul style="list-style-type: none"> <li>• TBD: Title III/BME Directors' Spring Virtual Meeting</li> <li>• <b>BMEP Applications Due in SharePoint</b></li> </ul>	
May	<ul style="list-style-type: none"> <li>• Title III Local Plans in SharePoint</li> <li>• Title III Immigrant Subgrant Applications in SharePoint</li> <li>• Title I Part C Applications in SharePoint</li> <li>• <b>May 30:</b> MIS2000 Update Senior information and add Graduation dates.</li> <li>• <b>Last day of school:</b> End of Year Data Reporting for SY23-24</li> </ul>	
June	<ul style="list-style-type: none"> <li>• <b>June 11:</b> Interpreting ACCESS for ELLs Score Reports for Instruction, Albuquerque, NM</li> <li>• <b>June 15:</b> End of semester course history for ALL MEP HS students entered in MIS2000.</li> <li>• <b>Withdraw MEP students in MIS2000 from regular term &amp; add summer funded program/term MEP students, if applicable</b></li> </ul>	<ul style="list-style-type: none"> <li>• Please Submit RfRs monthly. They are reviewed regularly. If you are in doubt as to whether an expense is allowable, reasonable, and allocable, please inquire BEFORE expenses are made to ensure reimbursements will be possible under the program's requirements.</li> </ul>

\*\*WIDA Self-Paced eLearning workshops are available to New Mexico educators until August 31, 2024

\*\*\* Includes projection for NEW Bilingual MEM for those intending to apply for an initial BMEP in SY24-25

Color Coding:

Green = Training/PD

Blue = Applications are released, Waiver window is open.

Red = Applications submissions or data reporting are due; window is closed.

Black = Important items or events