

2023-24 Annual State Charter School Compliance Requirements

Under the Organizational Performance Framework Indicator 3C, a Charter School must demonstrate, and when requested, provide evidence that "*The school creates a safe environment and is in compliance with the charter contract, federal and state statutes and rules, and PED guidelines unless waivers preserving charter autonomy are in place.*" This Annual Compliance Requirements document represents a list of evidence and data sources the Charter Schools Division (CSD) may monitor, in partnership with other PED Bureaus to assess a school's progress with standards within the Organizational Performance Framework. It is also a tool to support schools with self-monitoring. Evidence of compliance must be demonstrated and made available for inspection by the deadline established by the respective PED bureau or by the CSD annual site visit date, whichever occurs earliest.

Compliance Area		Standard	Resource(s)	Deadline
Contract	Mission Statement	Contractual Mission Statement Promoted and Implemented	Charter Contract	Annual Site Visit Date
	Enrollment and Grade Levels	Enroll and serve students within the enrollment cap and grade-levels authorized	Charter Contract	NOVA (STARS) report dates
	Waivers	Compliance with all requirements unless waiver submitted timely	Nondiscretionary Waivers (CSD) Discretionary Waivers (PED)	Prior to implementation
	Amendments and Notifications	Timely submission of Amendment requests and notifications	Amendments and Notifications Policies	28 or 14 days prior to PEC meeting as listed on form
General and State Statutes, Administrative Code, and PED Guidance	College and Career Readiness	Complete and timely submission of Next Step Plans (NSPs) and Reporting	Next Step Plan Guidance	Grades 8/9 60 days of the preceding school year; Final NSP- during the senior year (grade 12) and prior to graduation.
	Curriculum and Instruction	MLSS Self-Assessment and Implementation	NMSA 22-13-32 NMPED MLSS Guidance Tool	8/25/2023 (Community Schools Grant Participants) or 9/1/2023
		Literacy Plan	§22-13-32 NMSA 1 PED Guidance	
	Data Validation	Validation of 40, 80, 120 day and end of year (EOY) data	STARS/NOVA Manual	Provided annually by IT
	Education Personnel	Valid and appropriate educator licensure and cleared background checks for all employees and volunteers	22-10A-5 NMSA 1978. Licensure Guidance	Annual Site Visit Date
		Signed contracts and Evaluations of all licensed school employees	6.69.8 NMAC	Educator Growth Development Guidance
		Beginning Teacher Mentorship Program	6.60.10 NMAC	Educator Growth Development Guidance
	English Learners	Accurate and timely screening, identification and services provided to English Learners		
	Facilities	E-Occupancy, Conditional index, ADA		
	Grant Programs	All federal and state grant applications, plans, and programs comply with requirements and reports submitted timely	Individual program web pages and guidance documents	
	Identity, Equity and Transformation	Compliance with the Black Education Act, related Reporting Requirements, and no substantiated Anti-Racism, Anti-Oppression Portal or federal level complaints	Section 22-23C-7 NMSA 1978 Black Education Act Bureau Resources	
		Equity Council	PED Guidance	
		Family Income Index Data Report	At-Risk Intervention Response Team	8/1/2023
	Indian Education	Compliance with the Indian Education Act, related reporting requirements, tribal consultation	ARTICLE 23A Indian Education	Ongoing
		Tribal Education Status Report (for applicable Charter Schools)	Guidance for IEA Implementation & Reporting	9/30/2023
Safe and Healthy Schools	Compliance with Attendance for Success Act and Submission of Attendance Improvement Plan	Ch. 22. art. 12A NMSA 1978	Annual Site Visit Date	
	Menstrual Products in School Bathrooms	Section 22-1-15 NMSA 1978.	Annual Site Visit Date	
	Safe Schools Plan	NMAC 6.12.6- School Wellness Policy; Safe and Healthy Schools Bureau Guidance	Safe Schools Plan (Varies by School)- Triennial Due Date 12/31/2023 (Schools with SSPs Due for 23-24)	
	Student Wellbeing and Competency Survey Administration (Grades 3-12)	SY23-24 Student Wellbeing and Competency Survey Guidance	Required Administration Window- 11/15/2023-12/15/2023	
School Improvement	Educational Plan (NM DASH Plan) submissions (schools with designations)	2023-2024 District Educational Plan - NM DASH Resource Library	School specific (Deadlines sent to LEAs)	

Fed	School Policies	Open Meetings Act (OMA) Policy and Annual Statement	NMSA § 10-15-1 to 10-15-4	
		Complaints Policy	6.10.3 NMAC	
		Employee Background Checks Policy and Procedure including Head Administrator's	NMSA § 22-10A-5	
		FERPA and IPRA policies	20 U.S.C. § 1232g; NMSA § 14-2-1, et seq	
		Anti-neoptism Policy	NMSA § 22-8B-10	
		Conflict of Interest Policy	NMSA § 22-8B-5.2	
		Student Discipline Policy	NMSA § 22-5-4.3; 6.11.2.1 NMAC	
		Tobacco, Alcohol, Drug-Free Policy and Medical Cannabis policy	6.12.4 and 6.12.10 NMAC	
		Governance Council Bylaws		
	Special Education	Compliance with all agency, state and federal Special Education laws, rules, guidance, and no substantiated State or Federal Special Education Complaints	Special Education Law, Rule and Guidance Resources	
			6.31.2 NMAC	