



## Safe Schools Plan (SSP) Requirement Rubric 2023-24

<b>School Name and District</b>	<b>NMPED Review Date:</b>			
<b>Superintendent and Principal:</b>	<b>Revisions Due to NMPED:</b>			
<b>Email Addresses:</b>	<b>Approved by NMPED:</b>			
<b>SECTION</b>	<b>APPROVED</b>		<b>NOT APPROVED</b>	
Section I: Introduction				
Section II: Prevention				
Section III: Protection & Mitigation				
Section IV: Response				
Section V: Recovery				
Section VI: Appendices & Assurances				
<b>Page # needs to be input by designated school safety team/member during annual review</b>				
<b>SECTION I: INTRODUCTION</b>	<b>Met</b>	<b>Not Met</b>	<b>Page #</b>	<b>Comments/Recommendations</b>
Overview with brief introduction about school				
Campus map (aerial view) /Floor plan/s w/utility cut-offs				
Emergency Phone List				
Capacity Assessment of Staff Skills				
Annual Plan Revision Page				
<b>SECTION II: PREVENTION</b>	<b>Met</b>	<b>Not Met</b>	<b>Page #</b>	<b>Comments/Recommendations</b>
Health & Behavioral Health Services/Contacts				
Behavioral, Mental Health Programming				
Social Emotional learning/ school climate supports				
Internet Use-Health & Safety Impacts				
<b>SECTION III: PROTECTION &amp; MITIGATION</b>	<b>Met</b>	<b>Not Met</b>	<b>Page #</b>	<b>Comments/Recommendations</b>
Behavioral Threat Assessment Matrix				
Potentially Suicidal Student Procedural Matrix				
Referral Network for Suicide Assessment/Matrix and Intervention Narrative				
<b>SECTION IV: RESPONSE</b>	<b>Met</b>	<b>Not Met</b>	<b>Page #</b>	<b>Comments/Recommendations</b>
Incident Command System				
School Incident Command				
Emergency Operations Desktop Manual				
Evacuation/Relocation Plan				
Shelter in Place Plan				
Lockdown Procedures				
Active Shooter Plan and Procedures				
Medical Emergency				
Fire Special Considerations				
Hazardous Materials Release				
Natural Hazards				
Bomb Threat Special Considerations				
Explosion Special Considerations				
Fallen Aircraft				
Transportation Emergencies Plan				
Loss of Power/Water, Civil Disturbance, Cyber Breach				
Missing Student Amber Alert				
Media Relations				
Special Events				
Parent Guardian Notification of Emergency Protocols				
<b>SECTION V: RECOVERY</b>	<b>Met</b>	<b>Not Met</b>	<b>Page #</b>	<b>Comments/Recommendations</b>
Relocation Plan & Team requirements				
Reunification Plan & Team requirements				
Continuity of Operations Planning (COOP)				
Psychological and Emotional Recovery Procedures				
<b>SECTION VI: APPENDICES</b>	<b>Met</b>	<b>Not Met</b>	<b>Page #</b>	<b>Comments/Recommendations</b>
Appendices A through K Assurance Pages-Signed and Completed (11)				
Appendix A-1-Armed and Unarmed Security				
Appendix B-1-Safe School Plan Teams Development & Training Schedule				
Appendix C-1-Drills reporting schedule				
Appendix D-1-Self Administered Security Assessment				