



New Mexico Public Education Commission (PEC)

Governing Body Member Change Notification Instructions

Purpose: To notify the Public Education Commission (PEC) of a change in a member or members of the school's Governing Body. The school may report multiple member resignations/removals and designations on the same form.

Submission Deadline: Changes to the Governing Body membership do not require prior approval of the PEC; however, notice must be received within 30 calendar days of the change.

Notifications completed 14 days prior to the next PEC meeting will be placed on the next agenda. Notifications of this type are typically placed on the consent agenda; however, any notification may be removed from the consent agenda and moved to the regular agenda for full discussion and possible action by the PEC.

Meeting minutes of the governing board of the school and the PEC will serve as an amendment to, or compliance with, the charter contract regarding this membership change. The documentation will be added to the board of finance documentation on file with CSD.

The school must provide:

- Fully completed form
- Approved board minutes or certification of the board's vote accepting the new member
- Resignation Letter or board meeting minutes removing the previous member
- Statement of Governing Body Member to Consult with PED
- Affidavit of Governing Body Member
- Assurances of Governing Body Member

Contact charter.schools@ped.nm.gov with questions about completing or submitting documents.

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and ACES Tech Charter School, hereafter "the school," effective on 7/1/2020.

Current Governing Body Members and Positions: Vic Berniklau Treasurer, Jeff Blair, Ruth Bouldes Vice Chair & Secretary, Theresa A. Carson, Judy Labovitz, Warren Wilhelm Chair

Governing Body Member(s) Resigning or Removed: Alex Horton

New Governing Body Member(s) and Position(s): Not yet appointed.

Contact information for New Governing Body Member(s) (phone, email): N/A—see above

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: 8

Effective Date: 7/20/2023

The school's notification is hereby submitted by:

Signature of School Representative: *Jeron T. Campbell* **Date:** 9/6/2023

Warren Wilhelm
Signature of Governing Board Chair: _____ **Date:** 7/20/23

For PEC/CSD use only

PEC Meeting Date:

Agenda: Consent (typical) Regular (unusual circumstance)

The school's notification was: Accepted Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____



Governing Board Meeting Minutes
Thursday, July 20, 2023 @ 5:30pm

- I. **Call to Order—Via ZOOM called at 5:31pm by Warren Wilhelm**
 - A. **Roll Call**—Ruth Bouldes, Warren Wilhelm, Vic Berniklau, Jeff Blair, Judy Labovitz, Theresa Carson, absent without notice—Alex Horton. Guests: Dr Jeron Campbell, Ashley Wolfel & Seth Mender, Vigil Group, Atty Dan Hill
 - B. **Adoption of the July 20, 2023 Governing Board Meeting Agenda** —R. Bouldes moved to approve the agenda, it was seconded and unanimously approved.
 - C. **Approval of June 14, 2023 minutes**—J. Labovitz moved to approve, it was seconded and approved by acclamation, R. Bouldes abstained.
- II. **Recognition of Students, Staff, and Community**—N/A
- III. **Public Forum (2 minutes per speaker)**—N/A
- IV. **Action Items**—N/A
- V. **Financials (J. Campbell and A. Wolfel)**
 - A. **Budget Update**--\$89,000 in outstanding invoices from FY 2023 remain to be paid in FY 2024; \$151,000 in outstanding reimbursements yet to be received from PED. A. Wolfel introduced S. Mender who will be the new ACES Vigil contact
 - B. **BARS Approval vote**—V. Berniklau moved to approve the following BARS, it was seconded and unanimously approved.
 - i. 579-000-2223-0025-T
 - ii. 579-000-2223-0026-T
 - iii 579-000-2324-0001-D
- VI. **Principal's Report**
 - A. **School Start Update**—Professional development started for teachers; school starts Aug 1; secretary and science teacher positions open; k-5 fully enrolled; 6-9 openings available; 180 students anticipated vs. 160 last year; 50/60 people attended the open house.
- VII. **Board President Report and Discussion**—The board agreed to move the board meetings to the second Thursday of the month. It was agreed to review the PED conference at the August meeting.



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- VIII. **Consideration for Approval of the ACES Tech Board to Convene in Closed Session Pursuant to the Open Meetings Act NMSA (10-15-1 (H) (2)) to discuss limited personnel matters (Discussion/Action)** –at 6:21pm R. Bouldes motioned to go into closed session to discuss limited personnel matters, it was seconded and passed unanimously.
- IX. **Reconvene in Open Session**—at 6:36pm the Board reconvened in open session, only agenda items were discussed in closed session, no other action was taken. R. Bouldes moved to remove Alex Horton from the Board for non-participation, it was seconded and unanimously approved.
- X. **Announcement of Upcoming Board Meetings**
A. The next meeting will be held on Thursday, August 10, 2023 at 5:30pm
- XI. **Adjournment**