



New Mexico Public Education Commission (PEC)

Governing Body Member Change Notification Instructions

Purpose: To notify the Public Education Commission (PEC) of a change in a member or members of the school's Governing Body. The school may report multiple member resignations/removals and designations on the same form.

Submission Deadline: Changes to the Governing Body membership do not require prior approval of the PEC; however, notice must be received within 30 calendar days of the change.

Notifications completed 14 days prior to the next PEC meeting will be placed on the next agenda. Notifications of this type are typically placed on the consent agenda; however, any notification may be removed from the consent agenda and moved to the regular agenda for full discussion and possible action by the PEC.

Meeting minutes of the governing board of the school and the PEC will serve as an amendment to, or compliance with, the charter contract regarding this membership change. The documentation will be added to the board of finance documentation on file with CSD.

The school must provide:

- Fully completed form
- Approved board minutes or certification of the board's vote accepting the new member
- Resignation Letter or board meeting minutes removing the previous member
- Statement of Governing Body Member to Consult with PED
- Affidavit of Governing Body Member
- Assurances of Governing Body Member

Contact charter.schools@ped.nm.gov with questions about completing or submitting documents.

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and Albuquerque School of Excellence, hereafter "the school," effective on 6/12/2020.

Current Governing Body Members and Positions: Sean Fry- President, Moriah MacCleod- Vice President, Necati Sahin-Treasurer, Yunus Akbas-Member, Osman Anderoglu-Member

Governing Body Member(s) Resigning or Removed: Ayhan Duzgun

New Governing Body Member(s) and Position(s): Baymuhammet Dadebayev

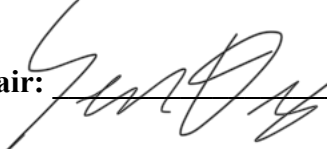
Contact information for New Governing Body Member(s) (phone, email): 505-417-0793, baylishka227@gmail.com

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: 2

Effective Date: 8/21/2023

The school's notification is hereby submitted by:

Signature of School Representative:  _____ **Date:** 9/5/2023

Signature of Governing Board Chair:  _____ **Date:** 9/6/23

For PEC/CSD use only

PEC Meeting Date:

Agenda: Consent (typical) Regular (unusual circumstance)

The school's notification was: Accepted Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____

ASSURANCES

My name is Baymuhammet Dadebayev and I reside in 6 Laurel Way Bear, DE 19701. I am a member of the governing body for Albuquerque School of Excellence a charter school which is located at Albuquerque NM, I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

CERTIFICATE OF GOVERNING BODY VOTE


This document certifies that on Saturday, August 19 at 10a.m, a meeting of the Governing Body of Albuquerque School of Excellence a New Mexico public charter school, was held. The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members being present and voting, it was voted 5 in favor and 0 opposed to make a motion to approve Baymuhammet Dadebayev's Governing Board membership.

The members voting in favor were: **Osman Anderoglu, Yunus Akbas, Sean Fry, Moriah MacCleod, and Necati Sahin.**

The members voting in opposition were: NA

I, the undersigned, certify that this is a true copy.

A handwritten signature in black ink, appearing to read 'Sean Fry', written in a cursive style.

Sean Fry,

Governing Council President

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Baymuhammet Dadebayev
Printed Name



Signature

09/01/2023
Date

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the Albuquerque School of Excellence, located in 13201 Lomas Blvd NE, Albuquerque, NM 87112, New Mexico.

In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of Albuquerque School of Excellence’s application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed “Affidavit of Financial Custodian” must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE ALBUQUERQUE SCHOOL OF EXCELLENCE GIVE THE FOREGOING STATEMENT THIS 28 DAY OF AUGUST, 2023.

1. DocuSigned by:
Baymuhammet Dadebayev
2DF5B67A0B32413...
[signature]
Baymuhammet Dadebayev


2. DocuSigned by:
[print]
Moriah MacCleod
51D7A87FB3F8421...
[signature]
Moriah MacCleod

3. [print]
DocuSigned by:
Necati Sahin
A355E30F732E4FE...
[signature]
Necati Sahin

4. [print]
DocuSigned by:
Osman Anderoglu
998DBE71D6E945F...
[signature]
Osman Anderoglu

5. [print]
DocuSigned by:
Sean Fry
165B73FDF194EF...
[signature]
Sean Fry

[print]

6. 
 F551B6271B66472...

 [signature]
 Yunus Emre Akbas

 [print]

7. _____
 [signature]

 [print]



Mustafa Ayik <mayik@abqse.org>

Fwd: Resignation

1 message

Sean Fry <sfry@abqse.org>
To: Mustafa Ayik <mayik@abqse.org>

Tue, Aug 29, 2023 at 11:17 AM

Please find the formal resignation letter from Dr. Duzgun.

Sent from my iPhone

Begin forwarded message:

From: Ayhan Duzgun <ayhaninbox@gmail.com>
Date: August 23, 2023 at 10:57:17 MDT
To: Sean Fry <sfry@abqse.org>
Subject: Resignation

Hello Mr. Fry,

I have had the great pleasure of serving in the Governing Council over the past few years. Unfortunately my current situation does not seem to be ideal in order for me to serve efficiently in the council. Therefore, I would like to resign from my position.

I thank all of the board members. Please do not hesitate to contact me if there is any way I can be of help in the future.

Best,
Ayhan Duzgun