

New Mexico Public Education Commission



2023 Charter School Renewal Application Part C: Financial Statement

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Instructions

Please read the entire Charter School Renewal Application Kit before preparing documents. In an effort to help applicants understand the requirements of the Renewal Application, the CSD will hold a minimum of two technical assistance workshops. Applicants will be notified of the dates, times, and locations of the workshops.

Enter applicant responses in boxes below. Answer all questions unless the question indicates that applicants should answer only under certain conditions (e.g., rating on a Performance Framework indicator requires explanation, etc.). Narrative responses should be verifiable through documents submitted or observable evidence at the renewal site visit.

School Information

Name of School:	Cesar Chavez Community School
Current Charter Term:	2019-2024

Financial Statement Narrative

The school must provide a financial statement that discloses the costs of administration, instruction, and other spending categories for the charter school. The financial statement must be understandable to the general public and must allow comparison of costs to other schools or comparable organizations. The school must use the templates included within Part C of the renewal kit for the financial report. For schools that were identified in the lowest 25% of all schools in the NM System of Support and Accountability for SY2018-19 or SY2021-22, the report should specifically address how the school has prioritized resources toward proven programs and methods linked to improved student achievement.

Enter applicant response in box below:

School response:

CCCS takes its fiscal responsibility seriously and is committed to safe-guarding the public funds for which the school is responsible. CCCS is committed to maintaining the internal processes that ensure the separation of duties, accounting standards, statutory and fiscal compliance. CCCS has met the fiscal standards set forth in both the PEC Performance Framework and the Generally Accepted Accounting Principles (GAAP).

CCCS demonstrates mastery in this area with clean Audits year after year.

CCCS's intention is to plan financially in order to maintain long-term stability by keeping the healthy cash balance necessary for the inevitable budget fluctuations that impact a small school, **and** maximize the funds going to direct instructional services and student support services.

The school invites and utilizes community input year around and keeps the focus always on the innovations and strategies that will best serve the evolving needs of our students! CCCS receives feedback from parents through small group and one on one meetings, Equity Council, Open House Audit Committee, Governing Council Meetings, Parent Group Meetings, and Surveys.

CCCS analyzes 360 degrees of data each year to best identify need and focus resources toward student re-engagement, academic instruction, career connections, and student outcomes. And CCCS prioritizes budgeting for the highly qualified support staff necessary to meet student needs.

CCCS focuses on equity by committing to analyzing all data, including subgroup data, and committing to meeting the needs of each individual in our school.

CCCS utilizes funds received to **improve student outcomes** through research-based strategies, including: experienced, high-quality teachers, targeted professional development, Social Emotional Learning, online technology tools, Multi-Level Layers of Support (MLSS), Social Workers, Academic Advisor, Attendance Coach, Educational Assistants, flexible systems, student-centered options, personalized supports, curriculum resources such as Read 180, and more!

CCCS's success in meeting its unique school Mission is directly tied to the school's ability to focus expenditures where most needed and where most effective. CCCS financial records show conscious and strategic financial planning to maintain high quality staffing, meet the unique programming needs of CCCS students, maintain stability through times of fluctuation and change (such as the Pandemic) and plan for future innovative educational options.

Operational Expenditures Tables

For each fiscal year of the school’s current charter contract (Year 1 to Year 4 for a 5-year contract), complete the table specific to the school’s operational actual expenses and actual operational funding. Schools with contract terms shorter than five years may delete extra tables.

Year 1: FY20 Operational Funds/General Funds – 11000				
Function	Function Name	Example of Expenditures by Fund	Amount (in whole dollars)	Percentage (%)
1000	Direct Instruction	Teachers, EAs, Instructional Coaches, etc.	974,337.14	42.97%
2100	Student Support	Attendance, Social Workers, Counseling, Ancillary Services, etc.	399,709.26	17.63%
2200	Instructional Support	Library/Media Services, Instructional-Related Technology, Academic Student Assessment, etc.	24,171.96	1.07%
2300	Central Administration	Governance Council, Executive Administration/School Head Administrator, Community Relations, etc.	150,414.73	6.63%
2400	School Administration	Office of the Principal	112,721.60	4.97%
2500	Central Services	Business Manager, Human Resources, Printing, Technology Services, etc.	168,793.29	7.44%
2600	Maintenance and Operations	Maintenance and Operations of Buildings, Upkeep of Grounds and Vehicles, Security, Safety, etc.	436,829.84	19.27%
2700-5999	All Other Function Codes	PED Grant Initiatives, PreK, state grants, Next Gen, CTE, digital technology, extended learning and K5+	298.78	.01%
Grand Total Operational/General Funds 11000			2,267,276.60	100%
Total Operational Funding Revenue 11000			2,300,488.78	N/A

Year 2: FY21 Operational Funds/General Funds – 11000				
Function	Function Name	Example of Expenditures by Fund	Amount (in whole dollars)	Percentage (%)
1000	Direct Instruction	Teachers, EAs, Instructional Coaches, etc.	784,786.40	38.47%
2100	Student Support	Attendance, Social Workers, Counseling, Ancillary Services, etc.	429,258.79	21.04%
2200	Instructional Support	Library/Media Services, Instructional-Related Technology, Academic Student Assessment, etc.	14,037.76	.69%
2300	Central Administration	Governance Council, Executive Administration/School Head Administrator, Community Relations, etc.	139,886.16	6.86%
2400	School Administration	Office of the Principal	82,190.83	4.03%
2500	Central Services	Business Manager, Human Resources, Printing, Technology Services, etc.	185,834.55	9.11%
2600	Maintenance and Operations	Maintenance and Operations of Buildings, Upkeep of Grounds and Vehicles, Security, Safety, etc.	403,828.43	19.8%
2700-5999	All Other Function Codes	PED Grant Initiatives, PreK, state grants, Next Gen, CTE, digital technology, extended learning and K5+	50.16	0%
Grand Total Operational/General Funds 11000			2,039,873.08	100%
Total Operational Funding Revenue 11000			2,230,349.06	N/A

Year 3: FY22 Operational Funds/General Funds – 11000				
Function	Function Name	Example of Expenditures by Fund	Amount (in whole dollars)	Percentage (%)
1000	Direct Instruction	Teachers, EAs, Instructional Coaches, etc.	577,445.81	31.16%
2100	Student Support	Attendance, Social Workers, Counseling, Ancillary Services, etc.	431,338.05	23.28%
2200	Instructional Support	Library/Media Services, Instructional-Related Technology, Academic Student Assessment, etc.	5,129.26	.28%
2300	Central Administration	Governance Council, Executive Administration/School Head Administrator, Community Relations, etc.	161,382.16	8.71%
2400	School Administration	Office of the Principal	60,862.36	3.28%
2500	Central Services	Business Manager, Human Resources, Printing, Technology Services, etc.	176,930.71	9.55%
2600	Maintenance and Operations	Maintenance and Operations of Buildings, Upkeep of Grounds and Vehicles, Security, Safety, etc.	439,563.91	23.72%
2700-5999	All Other Function Codes	PED Grant Initiatives, PreK, state grants, Next Gen, CTE, digital technology, extended learning and K5+	234.14	.01%
Grand Total Operational/General Funds 11000			1,852,886.40	100%
Total Operational Funding Revenue 11000			2,262,535.26	N/A

Year 4A including one time building payment: FY23 Operational Funds/General Funds – 11000				
Function	Function Name	Example of Expenditures by Fund	Amount (in whole dollars)	Percentage (%)
1000	Direct Instruction	Teachers, EAs, Instructional Coaches, etc.	756,562.60	29.14%
2100	Student Support	Attendance, Social Workers, Counseling, Ancillary Services, etc.	521,292.19	20.08%
2200	Instructional Support	Library/Media Services, Instructional-Related Technology, Academic Student Assessment, etc.	16,260.75	.63%
2300	Central Administration	Governance Council, Executive Administration/School Head Administrator, Community Relations, etc.	197,662.30	7.61%
2400	School Administration	Office of the Principal	64,255.42	2.47%
2500	Central Services	Business Manager, Human Resources, Printing, Technology Services, etc.	228,366.18	8.79%
2600	Maintenance and Operations	Maintenance and Operations of Buildings, Upkeep of Grounds and Vehicles, Security, Safety, etc.	219,035.34	8.44%
2700-5999	All Other Function Codes	PED Grant Initiatives, PreK, state grants, Next Gen, CTE, digital technology, extended learning and K5+	593,097.40*	22.84%
Grand Total Operational/General Funds 11000			2,596,562.18	100%
Total Operational Funding Revenue 11000			2,534,350.37	N/A

***School entered into a lease purchase agreement in FY23. Below is their breakout of expenditures with the one-time payment for the lease purchase agreement removed.**

Year 4B NOT including one time building payment: FY23 Operational Funds/General Funds – Lease Purchase Down Payment Removed – 11000				
Function	Function Name	Example of Expenditures by Fund	Amount (in whole dollars)	Percentage (%)
1000	Direct Instruction	Teachers, EAs, Instructional Coaches, etc.	756,562.60	37.76%
2100	Student Support	Attendance, Social Workers, Counseling, Ancillary Services, etc.	521,292.19	26.02%
2200	Instructional Support	Library/Media Services, Instructional-Related Technology, Academic Student Assessment, etc.	16,260.75	.81%
2300	Central Administration	Governance Council, Executive Administration/School Head Administrator, Community Relations, etc.	197,662.30	9.87%
2400	School Administration	Office of the Principal	64,255.42	3.21%
2500	Central Services	Business Manager, Human Resources, Printing, Technology Services, etc.	228,366.18	11.40%
2600	Maintenance and Operations	Maintenance and Operations of Buildings, Upkeep of Grounds and Vehicles, Security, Safety, etc.	219,035.34	10.93%
2700-5999	All Other Function Codes	PED Grant Initiatives, PreK, state grants, Next Gen, CTE, digital technology, extended learning and K5+	97.40*	0%
Grand Total Operational/General Funds 11000			2,596,562.18	100%
Total Operational Funding Revenue 11000			2,534,350.37	N/A

*** Lease Purchase Agreement one-time payment removed. (Therefore a more accurate representation of percentages)**

Operational Expenditures Chart

Complete the Operational Expenses chart below. To edit the data, right click on the chart and an Excel table will appear (see screenshot below). Edit the data in the table, and the data in the chart will update automatically.

