



New Mexico Public Education Commission (PEC)

Governing Body Member Change Notification Instructions

Purpose: To notify the Public Education Commission (PEC) of a change in a member or members of the school's Governing Body. The school may report multiple member resignations/removals and designations on the same form.

Submission Deadline: Changes to the Governing Body membership do not require prior approval of the PEC; however, notice must be received within 30 calendar days of the change. Vacancies must be filled within 45 days; one 30-day extension may be requested.

Notifications completed 14 days prior to the next PEC meeting will be placed on the next agenda. Notifications of this type are typically placed on the consent agenda; however, any notification may be removed from the consent agenda and moved to the regular agenda for full discussion and possible action by the PEC.

Meeting minutes of the governing board of the school and the PEC will serve as an amendment to, or compliance with, the charter contract regarding this membership change. The documentation will be added to the board of finance documentation on file with CSD.

The school must provide:

- Fully completed form
- Approved board minutes or certification of the board's vote accepting the new member
- Resignation Letter or board meeting minutes removing the previous member
- Statement of Governing Body Member to Consult with PED
- Affidavit of Governing Body Member
- Assurances of Governing Body Member

Contact charter.schools@ped.nm.gov with questions about completing or submitting documents.

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and School of Dreams Academy, hereafter "the school," effective on 10/5/2023.

Current Governing Body Members and Positions: David Watling, President – Yolanda McKinley, Vice President – Summer Ludwig, Secretary – Pam Skinner, Member – Catherine Smith, Member

Governing Body Member(s) Resigning or Removed: Catherine Smith

New Governing Body Member(s) and Position(s):Lacey Cheney, Member and Kerra Howe, Member

Contact information for New Governing Body Member(s) (phone, email):
LaceyCheney@sodacharter.com 505-720-6227 KerraHowe@sodacharter.com 505-859-5337

Is the school requesting an extension to fill a vacancy: yes no

If so, provide date of vacancy: Click or tap here to enter text.

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: 3

Effective Date: 9/25/2023

The school's notification is hereby submitted by:

Signature of School Representative: Michael S. Ga... **Date:** 10/5/23

Signature of Governing Board Chair: [Signature] **Date:** 10/5/2023

For PEC/CSD use only

PEC Meeting Date:

Agenda: Consent (typical) Regular (unusual circumstance)

The school's notification was: Accepted Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____

**SCHOOL OF DREAMS ACADEMY
SPECIAL GOVERNING COUNCIL**

September 25, 2023

6:30 PM

Will be held IN PERSON and via Zoom Video Communications

The link to the meeting will be posted on our SODA

Website: www.sodacharter.net and on our

FB page: @schoolofdreamsacademy

Notice: If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service, to attend or participate in the hearing or meeting, please contact the School of Dreams Academy Governing Council Office at (866-7632) at least one week prior to the meeting or as soon as possible. Agendas are available in the aforementioned office (906 Juan Perea Rd., Los Lunas, NM) 72 hours prior to the meeting.

***NOTICE**

The School of Dreams Academy Governing Council will hold a SPECIAL meeting

September 25, 2023. Public is welcome to attend.

AGENDA

- I Call to order**
- II Pledge of Allegiance**
- III Announcement of Meeting**
- IV Approval of the September 25, 2023 Agenda**
- V Action Items**
 - a. Acceptance of Catherine Smith resignation**
 - b. Induction of the new Governing Council member(s)**
 - c. Special Recognition - Catherine Smith**
- VI Announcement of meeting**

The next Governing Council meeting will be held on October 9, 2023, Regular meeting @ 6:00 PM Finance meeting @ 5:00 PM. All future meetings will be held IN PERSON and by Zoom Video Communication until further notice.

VII ADJOURNMENT

SCHOOL OF DREAMS ACADEMY

Special Governing Council Meeting

September 25, 2023

CALL TO ORDER

Mr. David Watling called the meeting to order at _____ 6:03 _____ pm; and welcomed all in attendance.

Council Members in Attendance: Summer Ludwig
 Yolanda McKinney
 Pam Skinner
 Catherine Smith
 David Watling

Members Excused: _____ Summer Ludwig
_____ Yolanda McKinney
_____ Pam Skinner
 Catherine Smith
_____ David Watling

Others Present: Mike Ogas
 Donna Thomas
 Maranda Vigil Group
 Cynthia Swanson
 Paul Howard
_____ Justin Salada
_____ Makayla Grijalva
_____ Adaline Aragon
_____ Cynthia Sandoval
_____ Don Cole
_____ Makala Gutierrez

Total Attendee's _____ 13 _____
 Ashley Wolfel
 Michael Vigil
 PJ
 Jann Smith
 Felina Marinez
 Zoom user
 Deegan Watling
 Shannon Watling
Also attending: Judge Miles

Tafoya, Kerra Howe, Lacey Cheney _____

Mr. David Watling will ask for someone to recite the Pledge of Allegiance

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by _____ Ms. Swanson _____

ANNOUNCEMENT OF MEETING

Mr. Ogas stated the meeting had been announced in accordance with the Open Meetings Act {Pursuant to 10-15-1 H NMSA 1978 Annotated} and was a legally constituted meeting of The School of Dreams Academy Governing Council.

Approval of Agenda –September 25, 2023, Agenda

Discussion Mr. Ogas recommended to amend the Agenda to table Action Item V.c. as Catherine Smith could not be in attendance.

Motion to approve the Feb 9 2023, Agenda as amended to table Action Item V.c.

Pamela Skinner moved to approve the agenda as presented, seconded by
Yolanda McKinney There being no discussion, David Watling called for a vote. Motion
passed unanimously.

A roll call vote was taken:

<input checked="" type="checkbox"/>	Summer Ludwig
<input checked="" type="checkbox"/>	Yolanda McKinney
<input checked="" type="checkbox"/>	Pam Skinner
<input type="checkbox"/>	Catherine Smith
<input checked="" type="checkbox"/>	David Watling

ACTION ITEMS

- a. Acceptance of Catherine Smith resignation
Discussion - Mr. Ogas has the letter that was sent by email (date and time confirmed) from Catherine indicating that she is resigning from the Governing Council.

Motion to approve Action Item (a) Acceptance of Catherine Smith resignation

Pam Skinner moved to approve Action Item (a) and b as presented, seconded by
Yolanda McKinney There being no discussion, President Watling will call for a
vote. Motion passed unanimously.

A roll call vote was taken:

<input checked="" type="checkbox"/>	Summer Ludwig
<input checked="" type="checkbox"/>	Yolanda McKinney
<input checked="" type="checkbox"/>	Pam Skinner
<input type="checkbox"/>	Catherine Smith
<input checked="" type="checkbox"/>	David Watling

b. Induction of the new Governing Council member(s)

Discussion - Mr. Watling apologized for the delay from our previous meeting and welcomed the two new members Kerra Howe and Lacey Cheney.

Pam Skinner moved to approve Action Item (d) as presented, seconded by
Yolanda McKinney President Watling called for a vote. Motion passed unanimously.

A roll call vote was taken: x Summer Ludwig
 x Yolanda McKinney
 x Pam Skinner
 Catherine Smith
 x David Watling

Notes: Judge Miles Tafoya swore in both new Governing Council members, Kerra Howe and Lacey Cheney.

ANNOUNCEMENT OF MEETING

The next regular meeting will be October 9, 2023, at 6:00 pm

School of Dreams finance will meet on October 9, 2023, at 5:00 pm

All future meeting will be held in person and by Zoom Video Communication until further notice

ADJOURNMENT

President Watling requested a motion to adjourn:

Yolanda McKinney moved to adjourn at 6:34pm pm, seconded by Pamela Skinner
There being no discussion, President Watling will call for a vote.
Motion passed unanimously.

A roll call vote was taken: x Summer Ludwig
 x Yolanda McKinney
 x Pam Skinner
 x Kerra Howe
 x Lacey Cheney
 x David Watling

School of Dreams Academy
906 Juan Perea NE
Los Lunas, NM 87031

GOVERNING BOARD

Name	Address	Email	Phone #
David Watling President	1183 John Rd Belen, NM 87002	davidwatling@sodacharter.com	915-373-9358
Yolanda Mckinley Vice-President	404 Colonial Ave. Los Lunas, NM 87031	yolandamckinley@sodacharter.com	505-550-3304
Summer Ludwig Treasurer	1007 Esperanza Dr Belen, NM 87002	summerludwig@sodacharter.com	316-518-0033
Pamela Skinner Member	476 Vista Larga SW Los Lunas, NM 87031	pamelaskinner@sodacharter.com	214-425-0129
Lacey Jay McCheney Member	463 Basham Court Belen, NM 87002	laceycheney@sodacharter.com	505-720-6227
Kerra Howe Member	177 Mallette Drive Belen, NM 87002	kerrahowe@sodacharter.com	505-859-5337

Terms to be determined

CERTIFICATE OF GOVERNING BODY VOTE

This document certifies that on September 25, 2023 at 6:30 pm., a meeting of the Governing Body of the School of Dreams Academy, a New Mexico public charter school, was held at 906 Juan Perea Rd. Los Lunas, NM, 87031, Portable 18.

The meeting and all votes were conducted in compliance with the New Mexico Open Meeting Act.

A quorum of Governing Body members being present and voting, it was voted (3) three in favor and (0) zero opposed to

Accept Kerra Howe as a new member of the School of Dreams Academy.

The members voting in favor were:

Summer Ludwig

Yolanda McKinley

Pamela Skinner

David Watling

The members voting in opposition were:

None

I, the undersigned, certify that this is a true copy,


Secretary – Summer Ludwig

CERTIFICATE OF GOVERNING BODY VOTE

This document certifies that on October 3, 2022 at 7:00 pm., a meeting of the Governing Body of School of Dreams Academy, a New Mexico public charter school, was held at 906 Juan Perea Rd, Portable 18.

The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members being present and voting, it was voted (4) four in favor and (0) zero opposed to

Accepting Yolanda McKinley as a new member of the Governing Council.

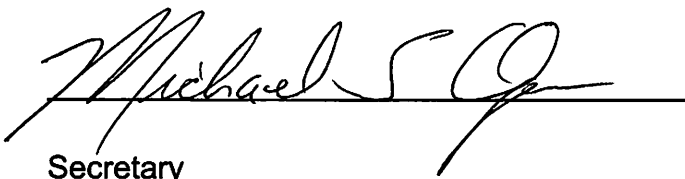
The members voting in favor were:

- David Watling
 - Pam Skinner
 - Summer Ludwig
 - Catherine Smith
-
-

The members voting in opposition were:

None

I, the undersigned, certify that this is a true copy.


Secretary

CERTIFICATE OF GOVERNING BODY VOTE

This document certifies that on September 12, 2022., a meeting of the Governing Body of School of Dreams Academy, a New Mexico public charter school, was held at 906 Juan Perea Rd, Portable 18.

The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members being present and voting, it was voted (3) Three in favor and (0) zero opposed to

Accepting Pam Skinner, Summer Ludwig, David Watling as new members of the School of Dreams Governing Council.


The members voting in favor were:

Ralph Mims
Dr. David Schnieder
Catherine Smith

The members voting in opposition were:

None

I, the undersigned, certify that this is a true copy.


Secretary

September 11, 2023

School of Dreams Academy Governing Board

Mike Ogas

906 Juan Perea Rd

Los Lunas, NM 87031

My Dear Colleagues,

Please accept this letter as my formal resignation from the School of Dreams Governing Board. I want to thank every one of you for giving me the opportunity to serve this fine institution in this capacity.

After nearly 93 years on this planet, with over 75 of them spent working for teachers and students to improve the value of education in New Mexico and throughout the United States, I am proud to say this has been my final destination.

Thank you all for making my time here fulfilling and productive. I sincerely wish each of you the best of luck moving forward with the mission and ideals of this school.

Sincerely,

Catherine M. Smith

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of THE SCHOOL OF DREAMS ACADEMY, located in 906 Juan Perea, Los Lunas, New Mexico, 87031.

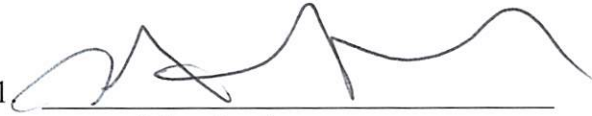
In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of THE SCHOOL OF DREAMS ACADEMY's application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 30 days of a change in membership of our governing body.

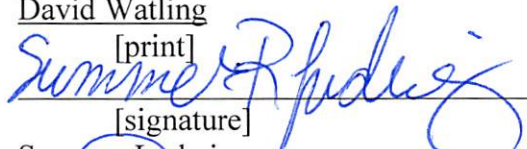
THE FOLLOWING MEMBERS OF THE SCHOOL OF DREAMS ACADEMY GIVE THE FOREGOING STATEMENT THIS 25th DAY OF September, 2023.

1. 

[signature]

David Watling

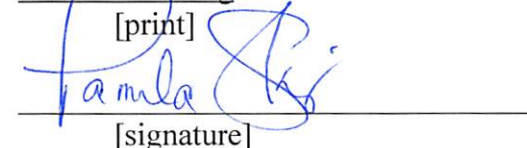
[print]

2. 

[signature]

Summer Ludwig

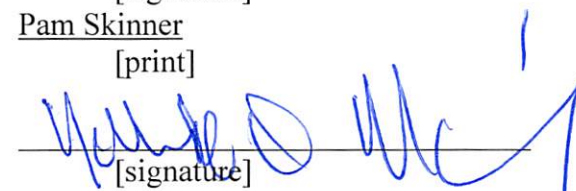
[print]

3. 

[signature]

Pam Skinner

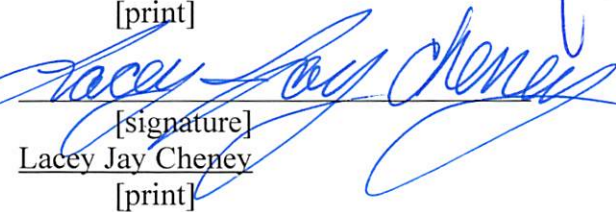
[print]

4. 

[signature]

Yolanda McKinley

[print]

5. 

[signature]

Lacey Jay Cheney

[print]

Attach additional pages if membership exceeds five.

6. Kerra Howe
[signature]
Kerra Howe
[print] *Kerra Howe*

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF VALENCIA)

I, Lacey Jay Cheney, after being duly sworn, state: New Mexico

1. My name is Lacey Jay Cheney and I reside at 463 Basham Court, Belen, New Mexico, 87002. My personal email address is lacemck181@yahoo.com and my personal phone number is 505-720-6227.

2. I am a member of the governing body of the School of Dreams Academy in Los Lunas, New Mexico.

3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.

4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.

5. I understand that as a member of the School of Dream's Academy governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

⁷
Lacey Jay Cheney
[Signature]
Lacey Jay Cheney
[Print]

9.26.23
Date

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 26 day of September, 2023.

[Notary Seal:]

Sarah D. Chavez
NOTARY PUBLIC

My commission expires: Sept. 14, 2025.

STATE OF NEW MEXICO
NOTARY PUBLIC
SARAH D. CHAVEZ
COMMISSION # 1112881
EXPIRES SEPTEMBER 14, 2025

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF VALENCIA)

I, Kerra Howe, after being duly sworn, state: New Mexico

1. My name is Kerra Howe and I reside at 177 Mallette Drive Belen New Mexico, 87002. My personal email address is kerrahowe1@gmail.com and my personal phone number is 505-859-5337.

2. I am a member of the governing body of the School of Dreams Academy in Los Lunas, New Mexico.

3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.

4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.

5. I understand that as a member of the School of Dream's Academy governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

7

Kerra Howe
[Signature]

10/03/2023
Date

Kerra Howe
[Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 3rd day of Oct, 2023.

[Notary Seal:]

Sergio Maldonado Jr
NOTARY PUBLIC

My commission expires: DEC 27TH, 2025.

STATE OF NEW MEXICO
NOTARY PUBLIC
SERGIO MALDONADO JR.
COMMISSION # 1116356
COMMISSION EXPIRES 12/27/2025

ASSURANCES

My name is Lacey Jay Cheney and I reside in Rio Communities. I am a member of the governing body for School of Dreams Academy a charter school which is located at Los Lunas. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Lacey Jay Cheney
Printed Name


Signature

9.25.23
Date

ASSURANCES

My name is Kerra Howe and I reside in Belen, NM. I am a member of the governing body for School of Dreams Academy a charter school which is located at 906 Juan Ponce de Leon Los Lunas. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
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7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
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9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
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18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Kerra Howe
Printed Name

Kerra Howe
Signature

9/25/2023
Date