

## New Mexico Education Department's Home Schooling Web Page

Read basic information and Frequently Asked Questions (FAQs) at

<https://webnew.ped.state.nm.us/bureaus/options-parents-families/home-schools/>

## Create a New Account for Home School Notification

Go to <https://homeschool.ped.state.nm.us/Login.aspx>



[Home](#)

[How to?/FAQs](#)

[Contact Us](#)



### NMPED HOME SCHOOL SYSTEM

Please read  
instructions.

Then click  
“Login”.

Welcome to the Home School Notification Database for the State of NM  
with special thanks to the NMPED IT Department for its creation!

Home school notifications for 2023-2024 will begin on or after June 1, 2023.

Notification for the current academic school year must be completed no later than August 1st. Be sure to login **and enroll** your child(ren). If you enroll your child(ren) in a public or private school during the academic year, you must login and disenroll from home schooling. For students who withdraw from school **during** the academic year, parents must immediately register for home schooling.

**Returning Home Schoolers:** If you notified NMPED regarding home schooling your child(ren) during the previous academic school year, you have already created your user account. Please use the red **LOGIN** button at the top of this page. If you forgot your password, click "[Forgot Password](#)", enter your email address as your User ID, and then click "Get Password" to have a password reset link sent to your email. Detailed [INSTRUCTIONS](#) are available on the NMPED Home School Page. If you are new to home school and/or did not register for home school last year, please see [New to Home Schooling](#) below.

**New to Home Schooling:** Please read the frequently asked questions (FAQs) from the link at the top of the page. If/when you are ready to register your child(ren) for home schooling, please create an account by clicking the red **LOGIN** button at the top of this page and then "Create an Account". Once your parent/guardian account is created, you can add **and enroll** your child(ren). Detailed [INSTRUCTIONS](#) are available on the NMPED Home School Page.

After reviewing the instructions and the FAQs, if you still have questions, please use the CONTACT link above. Someone from the NMPED Options for Parents and Families Division will respond as soon as possible.

**NOTE:** In accordance with the Federal Educational Rights and Privacy Act of 1974 (FERPA), as amended, a student's education records are maintained confidential to the extent permitted by law. Additionally, the Public Education Department has not designated information within the agency as directory information as provided in 34 CFR § 99.37.



## NMPED HOME SCHOOL SYSTEM

please use a laptop or computer for the best account setup/enrollment experience. The home school system is not compatible with mobile devices.

For first-time home school enrollment using the Home School System: Please click “Create an Account”.

### LOGIN

User ID\*  User ID is required

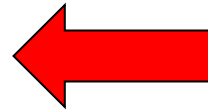
Password\*  Enter Password Password is required

[LOGIN](#)

[Forgot Password?](#)

[Forgot UserID?](#)

[Create an Account](#)





## NMPED HOME SCHOOL SYSTEM

### -Important Notice-

- Create only 1 account per household
- Enroll all home schooled students in household on 1 account
- Use the same account for enrollment each year
- (Previously enrolled students cannot be added to more than one account, they must be enrolled for the current school year in the account to which they were originally added)
- The user id/account name cannot be changed once established
- (Recommendation: Do not use email addresses which may change)
- Remember the user id/account name and password
- Issues creating an account. Contact: [info.homeschool@state.nm.us](mailto:info.homeschool@state.nm.us)

### Create Account

|   |  |  |
|---|--|--|
| School District *                         | --Select--   | NOTE: Choose the school District where you reside. |
| Parent/Guardian First Name *              | <input type="text"/>                                 |  |
| Parent/Guardian Middle Name               | <input type="text"/>                                 |  |
| Parent/Guardian Last Name *               | <input type="text"/>                                 |  |
| Is Parent/Guardian the Instructor?        | <input type="radio"/> YES <input type="radio"/> NO   |  |
| Education Level or Higher                 | --Select--   |  |
| Second Parent/Guardian First Name         | <input type="text"/>                                 |  |
| Second Parent/Guardian Last Name          | <input type="text"/>                                 |  |
| Is Second Parent/Guardian the Instructor? | <input type="radio"/> YES <input type="radio"/> NO   |  |
| Education Level or Higher                 | --Select--   |  |
| Instructor First Name *                   | <input type="text"/>                                 |  |
| Instructor Middle Name                    | <input type="text"/>                                 |  |
| Instructor Last Name *                    | <input type="text"/>                                 |  |
| Instructor Education Level or Higher *    | --Select--   |  |
| Address *                                 | <input type="text"/>                                 |  |
| City *                                    | <input type="text"/>                                 |  |
| State *                                   | <input type="text"/>                                 |  |
| Zip *                                     | <input type="text"/>                                 |  |
| Phone *                                   | <input type="text"/>                                 |  |
| Email *                                   | <input type="text" value="kelli.renken@ped.nm.gov"/> |  |
| User ID *                                 | <input type="text" value="kelli.renken@ped.nm.gov"/> |  |
| Password *                                | <input type="password"/>                             |  |
| Confirm Password *                        | <input type="password" value="Enter New Password"/>  |  |

Submit Cancel

\*If the parent(s) operating the home school is not the person providing the instruction, please add instructor and select the education level.

Fill in all required fields and click "Submit"

**Please note:** the Home School System does not automatically fill in dashes in the "Phone" field. And it will not alert you to the problem.

So, be sure and add the dashes to your phone number.

(Example: 555-555-5555)

**Also note:** the Home School System will automatically assign your email address as your User ID. You will not be able to change your User ID in the future, but you will be able to change your email address if it changes.

homeschool.ped.state.nm.us says

Please check your email for the credentials!!

OK

Success!  
Check your email  
and  
Log in!

**Please Note:**

The Home School System  
may auto-populate your User  
ID with your phone number.  
If this happens, replace the  
number with your User ID.



## NMPED HOME SCHOOL SYSTEM

### -Important Notice-

-Enroll all home schooled students in household on 1 account

-Use the same account for enrollment each year

(Previously enrolled students cannot be added to more than one account;  
they must be enrolled for the current school year in the account to which they were originally added)

-Always use child legal name when adding to account.

-Issues adding a child. Contact: [info.homeschool@state.nm.us](mailto:info.homeschool@state.nm.us)

-Enrollment errors (grade, gender, etc.) Contact: [info.homeschool@state.nm.us](mailto:info.homeschool@state.nm.us)

(Do not disenroll, then re-enroll to correct error)

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### Child Profile

|                     |  |
|---------------------|--|
| School District*    | --Select-- ▾                                   |
| Student First Name* | <input type="text" value="Enter First Name"/>  |
| Student Middle Name | <input type="text" value="Enter Middle Name"/> |
| Student Last Name*  | <input type="text" value="Enter Last Name"/>   |
| Student DOB*        | <input type="text" value="MM/DD/YYYY"/>        |

NOTE: Choose the school District for which you are submitting a notice.

[Add Child](#)  
\*Required

Fill in the required fields and click “Add Child”

To add more children, select “Add Child/Enroll” from the PARENT menu.

For “School District”,  
select the school  
district you live in.



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(Do not disenroll, then re-enroll to correct error)

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### Add/Enroll Child

[Add child](#)

|                        | First Name | Middle Name | Last Name | DOB(mm/dd/yyyy) | Update               |
|------------------------|------------|-------------|-----------|-----------------|----------------------|
| <a href="#">Enroll</a> | Ann        | A           | Student   | 01/01/2001      | <a href="#">Edit</a> |

Don't forget to  
Enroll  
your student!

Edit

Check your student's information. If necessary, edit it by clicking on the blue "Edit" button on the right side.

When you are satisfied that the information is correct, click on the blue "Enroll" button to the left of your student's name.



## NMPED HOME SCHOOL SYSTEM

### Enroll Child

First Name

Middle Name

Last Name

Gender\*

Grade\*

Race/Ethnicity\*

State Student ID

Home School Operator

School District

**NOTE:** Please go to the Parent menu and click Manage Profile to edit residence information (address and school district).

Address

City

State

Zip

School Year

Enroll ☐ YES

**NOTE:** Box must be checked to enroll for current school year.

Enrollment Date

Opt Out ☐

If your home school student has an existing NM State Wide Unique Identifier, it will be added to the student record in the NMPED Home reference (and is required when enrolling in dual credit programs or any public school activities/sports). If your student does not have a Unique Identifier, one will be assigned unless you opt out - by checking the box.

Initials\*

The information given by me in this Notification of Establishment of a Home School Form is true and correct to the best of my knowledge and belief. Please check your address.

If "No Response" is selected for Gender and Race/Ethnicity, a state student ID number cannot be assigned for that student.

\*Required

Fill in the gender, grade, and race/ethnicity fields, click "Yes" to enroll, and place your initials in the last field. Finally, click the blue "Enroll" button at the bottom.

If you do not want a STARS ID (a number assigned to students participating in public school classes or activities) for your student, you may opt out.

If your student has a STARS ID already, it will be automatically added to the student's profile.



## NMPE HOME SCHOOL SYSTEM

- Add Child/Enroll
- Add/Edit Instructor
- View/Print Enrollments
- Disenroll
- Reset Password
- Manage Profile

### Enroll Child

|                      |   |
|----------------------|---|
| Enrollment ID        | 65094                                   |
| First Name           | Ann                                     |
| Middle Name          | A                                       |
| Last Name            | Student                                 |
| Gender*              | Non-Binary                              |
| Grade*               | Twelfth Grade                           |
| Race/Ethnicity*      | No Response Selected                    |
| State Student ID     |   |
| Home School Operator | Kelli Renken                            |
| School District      | Alamogordo Public Schools               |
| Address              | 300 Don Gaspar Avenue                   |
| City                 | Santa Fe                                |
| State                | NM                                      |
| Zip                  | 87501                                   |
| School Year          | 2023-2024                               |
| Enroll               | <input checked="" type="checkbox"/> YES |
| Enrollment Date      | 09/27/2023                              |
| Opt Out              | <input type="checkbox"/>                |
| Initials*            | KR                                      |

The information given by me in this Notification of Establishment of a Home School Form is true and correct to the best of my knowledge and belief.

Please check your address.

If "No Response" is selected for Gender and Race/Ethnicity, a state student ID number cannot be assigned for that student.

After you have clicked "Enroll" at the bottom of the screen, a unique, 5-digit registration number will be added to your student's profile.

Once you have this Enrollment ID highlighted in green, go to the PARENT menu and select "View/Print Enrollments".





## NMPED HOME SCHOOL SYSTEM

### Enrollments

|                            | First Name | Middle Name | Last Name | DOB(mm/dd/yyyy) | School Year | Registration ID | Enrollment Start Date | Enrollment End Date |
|----------------------------|------------|-------------|-----------|-----------------|-------------|-----------------|-----------------------|---------------------|
| <a href="#">View/Print</a> | Ann        | A           | Student   | 01/01/2001      | 2023-2024   | 65094           | 09/27/2023            |                     |



To view or print a copy of the official enrollment document, select the blue “View/Print” button to the left of your student’s name.



State of New Mexico  
Public Education Department

### Home School - Parent Notification Report

Print

|                               |  |
|-------------------------------|--|
| Registration ID/Enrollment ID | 65094                                      |
| First Name                    | Ann  |
| Middle Name                   | A  |
| Last Name                     | Student                                    |
| Student DOB                   | 01/01/2001                                 |
| State Student ID/STARS ID     |  |
| Address                       | 300 Don Gaspar Avenue, Santa Fe, NM, 87501 |
| School Year                   | 2023-2024                                  |
| Enrollment Date               | 09/27/2023                                 |
| Grade                         | Twelfth Grade                              |
| Disenrollment Date            |  |
| Initials                      | KR   |

Please **save or print a copy** of this document for your home school records. This is proof that you notified the state of your intent to homeschool (as required by law). The unique, 5-digit ID is specific to a single school year.



Home School Division  
Options for Parents  
NM Public Education Department 300 Don Gaspar Ave.,  
Room 301-B Santa Fe, New Mexico 87501-2786 Phone# (505) 827-6909