



STATE OF NEW MEXICO  
PUBLIC EDUCATION DEPARTMENT  
300 DON GASPAR  
SANTA FE, NEW MEXICO 87501-2786  
Telephone (505) 827-5800  
[www.ped.state.nm.us](http://www.ped.state.nm.us)

ARSENIO ROMERO, Ph.D.  
SECRETARY OF EDUCATION

MICHELLE LUJAN GRISHAM  
GOVERNOR

**Charter Schools Division  
2023-24 Renewal Application Part A  
Revised November 7, 2023**

**School Name:** Southwest Preparatory Learning Center

**School Address:** 10301 Candelaria Road NE Albuquerque, NM 87112

**Head Administrator:** Jonas Cossey

**Governing Board Chair:** Chris Ortiz

**Business Manager:** Justine Vigil

**Authorized Grade Levels:** 4 – 8

**Authorized Enrollment:** 500

**2022-23 End of Year Enrollment:** 152

**Contract Term:** 2019-2024

**Weighted NMCI:** 16.24

**Mission:** The mission of the Southwest Primary Learning Center is to sustain a high-performing learning community.

**Educational Program of School as written in the contract:**

- i. SPLC offers 6th grade at the elementary level.
- ii. 4th and 5th grade instructors teach both grades, looping with their students in math and language, giving students a unique experience and minimizing transition in the math and language curriculum.
- iii. SPLC provides the Smart Lab technology elective course for all grades 4 -8.
- iv. SPLC offers pre-algebra to all 7th graders and Algebra 1 to all 8th graders for high school credit.
- v. SPLC provides a monthly community-based activity component to the academic curriculum for 7th and 8th grade.
- vi. SPLC provides one online course for 7th grade and two online courses for 8th grade.

vii. SPLC provides Spanish to all students in grades 4-8.

**Amendments approved in last four years:**

PEC Meeting Date	Approved? (Y/N)	Amendment Request
4/21/2023	Y	GB Board Change
4/21/2023	Y	Business Manager Change
3/24/2023	Y	GB Board Change
9/16/2022	Y	Governing Body Bylaws
9/24/2021	Y	Change in Business Manager
7/20/2020	Y	Change in Head Administrator

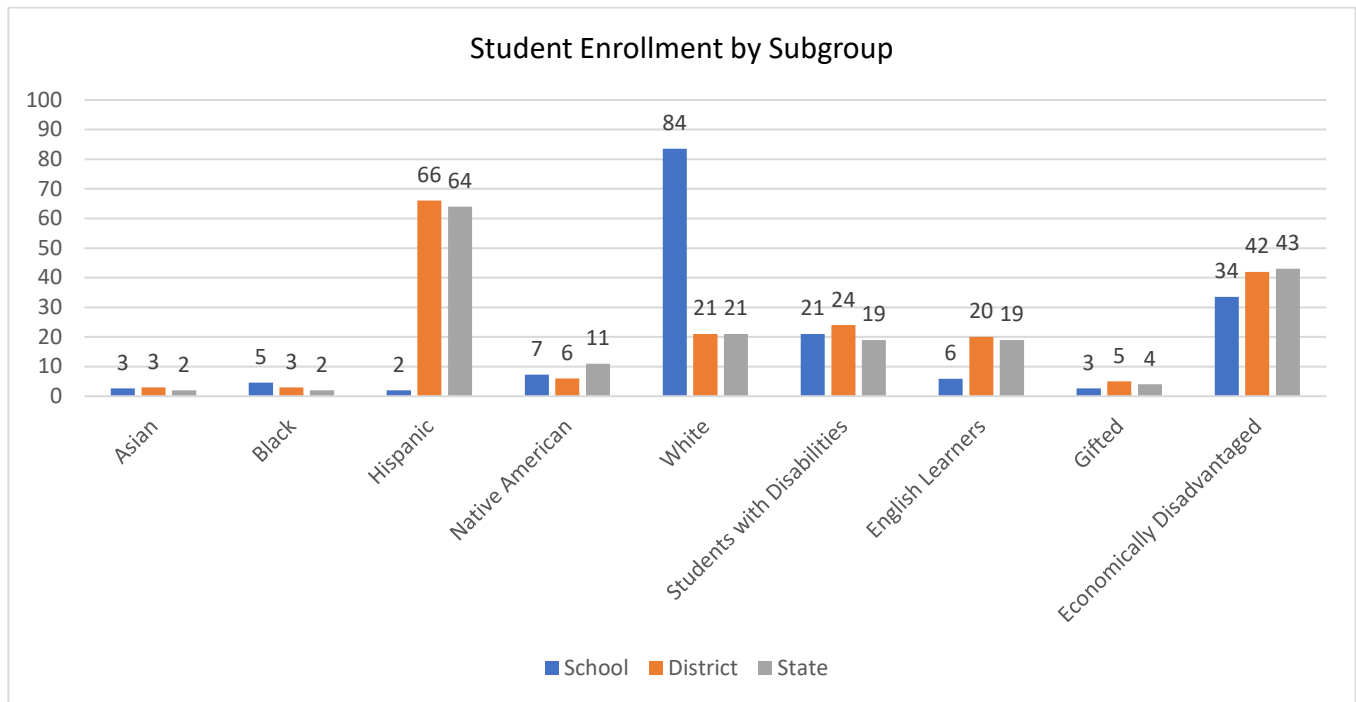
**Source:** Amendments and Notifications

**Waivers:**

Non-Discretionary Waiver	First Year of Waiver Implementation
No Waivers Claimed	

**Source:** CSD Internal Monitoring

## Demographics as reported in STARS 2022-23 EOY:



Source: STARS > District and Location Reports > General Reports > Enrollment Subgroup Percentages with Averages

## Academic Performance

Academic Performance Framework Indicators	2021-22 Score (100 points possible)
1: State Accountability System: NMVISTAS Overall Score	55
2: Subgroup Performance: high, middle, and low-performing quartiles	Not calculated by PED for 2021-22
3: School-specific Goals: if two goals, average of points on each goal	50*
<b>Overall Academic Score: average of Indicators 1 and 3</b>	<b>52.5</b>

\*Note: see pages 6-7 for Mission-Specific Goal point scale.

### State Accountability System:

State and federal statute mandates accountability for all public schools. This section provides a snapshot of the school's academic performance according to data collected by the Public Education Department (PED) for the 2022-23 school year.

The New Mexico State Accountability System ([NMVISTAS](#)) gives every public school in the state an overall score. Schools were ranked by percentile within school type, with high schools being ranked separately from elementary and middle schools because of differences in how points are calculated

(e.g., graduation factoring into high school but not elementary school accountability). Schools with an overall score that places them in the top 25% of schools in the state are awarded the Spotlight designation. Schools may also receive designations of excellence in specific areas. Schools below the 75<sup>th</sup> percentile are designated either a Traditional Support School or are given one of several designations indicating a need for greater support.

Schools were ranked by percentile within school type, with high schools being ranked separately from elementary and middle schools because of differences in how points are calculated (e.g., graduation factoring into high school but not elementary school accountability).

**Southwest Preparatory Learning Center** ranked above **89.3%** of elementary and middle schools statewide. The school received a designation of **Spotlight school**.

**Overall Standing:**

Contract Year	School Year	Vistas Score	Percentile Rank	Designations
Year 1	2019-20	Not available		
Year 2	2020-21			
Year 3	2021-22	55	89.3%	Spotlight School
Year 4	2022-23	Available November 2023		

Source: NMVistas.org

Data are masked as follows in the charts shown below:

Students	Percentages Given	Data Masking
N = 0		<p>Examples:</p> <p>In a group of 17 students, if the proficiency was 3% the chart would show <math>\leq 20\%</math> and if it was 98% it would show <math>\geq 80\%</math>.</p> <p>In a group of 59 students, if the proficiency was 3% the chart would show <math>\leq 5\%</math> and if it was 98% the chart would show <math>\geq 95\%</math>.</p>
N < 10	*****	
N = 10-20	20% to 80%	
N= 21-40	10% to 90%	
N = 41-100	5% to 95%	
N = 101-300	2% to 98%	
N > 300	1% to 100%	

**Proficiency:**

Year 3 (2021-22) Proficiency Percentages			
	Reading	Math	Science
All	46%	34%	49%
Asian	*****	*****	
Black	*****	*****	*****
Hispanic	*****	*****	*****
Native	*****	*****	*****
White	47%	34%	50%
SwD	*****	*****	*****
EL	*****	*****	
FRL	36%	25%	43%

Source: NMVistas.org

**Academic Growth:** Growth rates are not available for Years 1 and 2 (2019-20 to 2020-21) as statewide assessments were not administered to all students in those years. The growth rate for Year 3 (2021-22) was calculated by using an expected growth trendline from 2018-19 to 2021-22. The growth rate for Year 4 (2022-23) will reflect growth from Year 3 to Year 4. Negative growth is shown in red.

2021-22 Growth		
Improvement Percentile		
	Reading	Math
Overall	23%	16%
Asian	57%	-30%
Black	39%	60%
Hispanic	2%	11%
Native	30%	10%
White	25%	17%
SwD	16%	3%
EL	33%	17%
FRL	14%	12%

Source: NMVistas.org

**English Learner Progress toward Proficiency: 33.3%**

Source: NMVistas.org

**School-Specific or Mission-Specific Goals:**

Year	Goal 1	Goal 2	Overall Rating: Academic Indicator 3
Year 1	Unable to Review - COVID		
Year 2	Working to Meet Standard	Working to Meet Standard	Working to Meet Standard
Year 3	Falls Far Below Standard	Exceeds Standard	Does Not Meet Standard
Year 4	Does Not Meet Standard	Exceeds Standard	Does Not Meet Standard

Source: CSD Internal Monitoring

### Mission-Specific Goals

**Goal 1:** 80% of 7th graders, enrolled at 120 day of both the prior and current school year, will complete one online course each semester and 80% of 8th graders, enrolled at 120 day of both the prior and current school year, will complete two online courses each semester, with a B or better.

Performance Level	Target	Points
Exceeds Standard	90% -100% of 7th graders, enrolled at 120 day of both the prior and current school year, completed one online course each semester and 90-100% of 8th graders, enrolled at 120 day of both the prior and current school year, completed two online courses each semester, with a B or better.	100
Meets Standard	80-89% of 7th graders, enrolled at 120 day of both the prior and current school year, completed one online course each semester and 80-89% of 8th graders, enrolled at 120 day of both the prior and current school year, completed two online courses each semester, with a B or better.	75
Does Not Meet Standard	70-79% of 7th graders, enrolled at 120 day of both the prior and current school year, completed one online course each semester and 70-79% of 8th graders, enrolled at 120 day of both the prior and current school year, completed two online courses each semester, with a B or better.	25
Falls Far Below Standard	69% or less of 7th graders, enrolled at 120 day of both the prior and current school year, completed one online course each semester and 69% or less of 8th graders, enrolled at 120 day of both the prior and current school year, completed two online courses each semester, with a B or better.	0

**Goal 2:** 80% of 4th, 5th and 6th graders enrolled on the 40th and 120th days will complete the Smart Lab technology course, each semester, with a B or better.

Performance Level	Target	Points
Exceeds Standard	90% -100% of 4th, 5th and 6th graders enrolled on the 40th and 120th days complete the Smart Lab technology course, each semester, with a B or better.	100
Meets Standard	80% - 89% of 4th, 5th and 6th graders enrolled on the 40th and 120th days complete the Smart Lab technology course, each semester, with a B or better.	75
Does Not Meet Standard	70-79% of 4th, 5th and 6th graders enrolled on the 40th and 120th days complete the Smart Lab technology course, each semester, with a B or better.	25
Falls Far Below Standard	69% or less of 4th, 5th and 6th graders enrolled on the 40th and 120th days complete the Smart Lab technology course, each semester, with a B or better.	0

### Student Attendance/Retention/Recurrent:

Year	Student Attendance Target: 95%	Student Retention Target: 70%	Student Recurrent Enrollment Target: 80%
FY20	95%	92%	77%
FY21	98%	92%	80%
FY22	96%	95%	73%
FY23	95%	90%	78%

**Student Attendance Source:** STARS > District and Location Reports > Template Verification Reports > Student > Student Summary Attendance Summary; **Retention and Recurrent Enrollment Source:** STARS > District and Location Reports > Options for Parents > Charter School Enrollment Report

### Teacher Retention Rate:

Year	Retention Rate
FY20 to FY21	67%
FY21 to FY22	67%
FY22 to FY23	73%

**Source:** STARS > State Reports > Staff Reports > Turnover Rates for Assignment Category (Teachers)

## Financial Compliance

### Enrollment Trends as reported in STARS EOY:

Grades Served	FY20	FY21	FY22	FY23
Grade 4	22	11	12	18
Grade 5	24	23	16	23
Grade 6	47	42	26	31
Grade 7	54	49	44	37
Grade 8	45	51	53	43
<b>Total</b>	<b>192</b>	<b>176</b>	<b>151</b>	<b>152</b>

**Source:** STARS > District and Location Reports > General Reports > Enrollment by District by Location by Grade



**Staffing measured in Full-Time Equivalents (FTE):**

Year	EAs	Non-certified Personnel	Other Personnel	Administrator, Principal	Related Service Personnel, School Counselor	Reg Ed Teacher	SPED Teacher	TOTAL All Funds
<b>FY20</b>	3	2.3	0.4	1	0.82	8.3	2.1	17.92
<b>FY21</b>	3	2.7	0.42	1	0.79	7.31	2	17.22
<b>FY22</b>	3	2.4	0.27	2	0.77	7.22	2	17.66
<b>FY23</b>	2	1.5	0.32	2	0.56	9.03	2	17.41

Source: STARS > State Reports > Staff > Number of Staff with FTE by District, Assignment Category, Assignment

**FTE paid for with operational funds**

Year	Reg Ed Teacher	SPED Teacher	Reg Ed EA	SPED EA	Principal Head Admin	Admin / Support	Support Services	TOTAL Operational
<b>FY20</b>	8.3	2	1.23	0	1	0.4	3.9	15.43
<b>FY21</b>	8.35	1.5	1.17	0	1	0	4.32	15.34
<b>FY22</b>	9.55	2.37	2.7	1	1	0	4.3	19.92
<b>FY23</b>	7.9	1.67	0.6	0	1	1	5.1	15.27

Source: OBMS > Reports > Budget Reports > Budget Job Class Report

**Actual SEG Funding and Operational Expenses, in whole dollars, by Function Code:**

Function	Function Name	FY20	%	FY21	%	FY22	%	FY23	%
1000	Direct Instruction	867,896	53%	836,149	52%	1,015,975	57%		
2100	Student Support	68,368	4%	60,469	4%	62,008	3%		
2200	Instructional Support	193	0%	3,986	0%	387	0%		
2300	Central Administration	193,492	12%	167,601	10%	192,969	11%		
2400	School Administration	62,219	4%	68,865	4%	128,990	7%		
2500	Central Services	249,835	15%	290,652	18%	238,253	13%		
2600	Maintenance and Operations	182,446	11%	184,801	11%	141,130	8%		
2700-5999	All Other Function Codes	0	0%	0	0%	0	0%		
Total Operational Expense Fund 11000		\$1,624,449	100%	\$1,612,523	100%	\$1,779,712	100%		
Total Operational Revenue Fund 11000		\$1,896,081		\$1,494,948		\$1,652,307			

Source: School Budget Bureau

**Operational Cash Balance:**

Year	Cash Amount	% Increase (Decrease)	CB Target	Days Cash on Hand
FY2020	\$151,438.00	-26.83%	7.1%	25.97
FY2021	\$373,776.00	146.82%	18.6%	68.01
FY2022	\$300,000.00	-19.74%	14.6%	53.42
FY2023	\$230,031.00	-23.32%	12.1%	44.25

Source: OBMS > Reports > Budget Reports > Unrestricted Cash Balance Report

**Audit Findings:** Audit reports are not completed until a fiscal year ends, so that schools received the FY2019 audit report during contract Year 1, and the performance ratings for Year 1 (SY 2019-20) are based on the audit report for FY2019 (SY 2018-19).

Fiscal Year	Total Findings	Repeat Findings	Material Weakness	Significant Deficiency	Disclaimed Audit
FY2019	1	0	0	0	No
FY2020	1	0	0	0	No
FY2021	2	0	0	2	No
FY2022	1	0	0	0	No

Source: NMPED Audit Report, Clifton Larson and Associates

### Governing Body Performance

**Board Membership and Officers:** Did the board have all required officers and all required members in place during each fiscal year of the contract term, and were notifications of changes in membership submitted timely? (If there were no board vacancies during a fiscal year, the notification column will indicate N/A.)

Fiscal Year	Chair	Vice-Chair	Secretary	Full Membership	Timely Notification of Vacancies
FY2020	Aaron Redd	Alissa Mavridis	Marvin Larsen	Yes	Yes
FY2021	Aaron Redd	Alissa Mavridis	Marvin Larsen	Yes	
FY2022	Alissa Mavridis	James Burton	Jessica Garcia	Yes	Yes
FY2023	Alissa Mavridis	James Burton	Jessica Garcia	Yes	No

Source: CSD Internal Monitoring

**Governing Board Training:** Did all members of the board complete the required training hours of 8 hours per year for continuing members and 10 hours for new members? **Note:** Red font indicates that the member did not complete all required training hours. An asterisk indicates the school has a 2-hour fiscal exemption.

Board Members	FY20	FY21	FY22	FY23
Alissa Mavridis	Yes	Yes	Yes	Yes
DeEtte Peterson	Yes	Yes	Yes	Yes
Chris Ortiz			Yes	Yes
James Burton	Yes	Yes	Yes	Yes
Jessica Garcia			Yes	Yes
Aaron Redd	Yes	Yes		
Marvin Larsen	Yes	Yes		
Xavier Chavez				Yes

Source: CSD Internal Monitoring

### Performance Framework Ratings

Pursuant to the [PEC Performance Framework and Accountability System \(2019\)](#), schools receive ratings of **Meets Standard**, **Working to Meet Standard**, or **Does Not Meet Standard** for individual indicators in the framework. Explanations for any rating other than Meets Standard are provided below.

The school also receives an overall rating of either **Meets Standard** or **Does Not Meet Standard** for the year. If a school receives a **Does Not Meet Standard** rating for three or more indicators, it will receive an overall rating of **Does Not Meet Standard**.

Contract Year	School Year	Overall Rating: Organization & Financial Framework
Year 1	2019-20	Meets Standard
Year 2	2020-21	Meets Standard
Year 3	2021-22	Meets Standard
Year 4	2022-23	Meets Standard

Source: CSD Internal Monitoring

## Multi-year Performance Framework Ratings

Southwest Preparatory Learning Center	2019-20	2020-21	2021-22	2022-23
<b>Organizational and Financial Performance</b>				
1a Mission and Educational Program	Meets Standard	Meets Standard	Meets Standard	Meets Standard
1b State Assessment Requirements	Meets Standard	Not Reviewed	Meets Standard	Pending
1c Rights of Students with Disabilities	Working to Meet Standard	Working to Meet Standard	Meets Standard	Meets Standard
1d Rights of English Learners	Working to Meet Standard	Meets Standard	Meets Standard	Meets Standard
1e Meeting Program Requirements	Meets Standard	Assurances	Meets Standard	Meets Standard
1f NM DASH Plan	N/A	N/A	N/A	N/A
2a Financial Reporting and Compliance	Working to Meet Standard	Working to Meet Standard	Meets Standard	Meets Standard
2b Accounting Principles	Meets Standard	Meets Standard	Does Not Meet Standard	Meets Standard
2c Responsive to Audit Findings	Working to Meet Standard	Meets Standard	Meets Standard	Meets Standard
2d Managing Grant Funds	Meets Standard	Meets Standard	Meets Standard	Meets Standard
2e Staffing for Fiscal Management	Meets Standard	Meets Standard	Working to Meet Standard	Meets Standard
2f Internal Controls	Meets Standard	Meets Standard	Meets Standard	Meets Standard
3a Governance Requirements	Meets Standard	Meets Standard	Meets Standard	Meets Standard
3b Nepotism, Conflict of Interest	Meets Standard	Assurances	Meets Standard	Meets Standard
3c Reporting Requirements	Meets Standard	Assurances	Meets Standard	Working to Meet Standard
4a Rights of All Students	Working to Meet Standard	Assurances	Meets Standard	Meets Standard
4b Attendance and Retention	Meets Standard	Meets Standard	Meets Standard	Working to Meet Standard
4c Staff Credentialing	Meets Standard	Meets Standard	Meets Standard	Meets Standard
4d Employee Rights	Working to Meet Standard	Assurances	Meets Standard	Meets Standard
4e Background Checks, Ethics	Working to Meet Standard	Assurances	Meets Standard	Meets Standard
5a Facilities	Meets Standard	Assurances	Meets Standard	Working to Meet Standard
5b Transportation	N/A	N/A	N/A	N/A
5c Health and Safety	Meets Standard	Assurances	Meets Standard	Meets Standard
5d Handling Information	Meets Standard	Assurances	Meets Standard	Meets Standard

### Explanation of 2022-23 Indicator Ratings

- 3.c. Late governing board change notification. Amendment for Business Manager required.
- 4.b. Attendance rate is 89%; target is 95%
- 5.a. Expired fire permit (has since been updated).

### Explanation of 2021-22 Indicator Ratings

- 2.b. Findings 2021-001 & 2021-002 Significant Deficiency.
- 2.e. Audit committee incomplete.

Source: CSD Internal Monitoring