



New Mexico Public Education Commission (PEC)

Governing Body Member Change Notification Instructions

Purpose: To notify the Public Education Commission (PEC) of a change in a member of the school's Governing Body.

Submission Deadline: Changes to the Governing Body membership do not require prior approval of the PEC; however, notice must be received within 30 calendar days of the change.

Notifications completed 14 days prior to the next PEC meeting will be placed on the next agenda. Notifications of this type are typically placed on the consent agenda; however, any notification may be removed from the consent agenda and moved to the regular agenda for full discussion and possible action by the PEC.

Meeting minutes of the governing board of the school and the PEC will serve as an amendment to, or compliance with, the charter contract regarding this membership change. The documentation will be added to the board of finance documentation on file with CSD.

The school must provide:

- Fully completed form
- Approved board minutes or certification of the board's vote accepting the new member
- Resignation Letter or board meeting minutes removing the previous member
- Statement of Governing Body Member to Consult with PED
- Affidavit of Governing Body Member
- Assurances of Governing Body Member

Contact charter.schools@state.nm.us with questions about completing or submitting documents.

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and La Academia Dolores Huerta, hereafter "the school," effective on 7/1/2021.

Current Governing Body Members and Positions: Dalina Matsumoto, Treasurer; Elaine Palma, Secretary; Hilda Paz, Vice-President; Beatrice Quintana- Heiserman, Parent Representative; Adrian Gaytan, President

Governing Body Member(s) Resigning or Removed: Nelly Garcia, General Member

New Governing Body Member(s) and Position(s): Click or tap here to enter text.

Contact information for New Governing Body Member(s) (phone, email): Click or tap here to enter text.

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: 7

Effective Date: 11/7/2023

The school's notification is hereby submitted by: Elaine Palma, GC Secretary

Signature of School Representative: Elaine Palma **Date:** 11.07.23

Signature of Governing Board Chair: Adrian R Gaytan **Date:** 11/8/2023

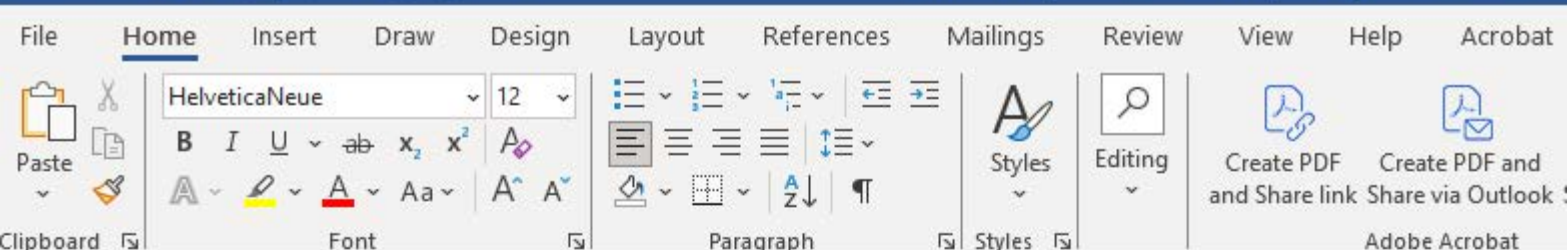
For PEC/CSD use only

PEC Meeting Date:

Agenda: Consent (typical) Regular (unusual circumstance)

The school's notification was: Accepted Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____



From: Elaine Palma <elaine.slp@directtherapyservices.com>
Subject: Fwd: GC General October Meeting
Date: November 8, 2023 at 11:25:05 AM MST
To: Elaine Palma <dtselaine@gmail.com>

Sent from my iPhone

Begin forwarded message:

From: Nelly Garcia <nmariacell@icloud.com>
Date: November 7, 2023 at 1:07:14 AM MST
To: Elaine Palma <elaine.slp@directtherapyservices.com>, Robert Palacios <rob90nm@gmail.com>
Cc: inspectordoce@yahoo.com, dfcamunezl@gmail.com
Subject: Re: GC General October Meeting

Good evening :

Members of the board I withdraw myself from the counsel effective immediately. I thank you for allowing me to be a part of an amazing group helping La Academia Dolores Huerta.

Thank you for you're time
Nelly Garcia

Elaine Palma
Speech-Language Pathologist
phone: (575) 523-7243
email: elaine.slp@directtherapyservices.com
1090 Med Park Dr.
Las Cruces, NM 88005

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have