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December 11, 2023

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San Diego Riverside Charter School  
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[mcreel01@yahoo.com](mailto:mcreel01@yahoo.com)

Dear Mr. Thompson and Ms. Creel:

Congratulations on the renewal of your charter school. This will confirm that the Public Education Commission has voted to renew San Diego Riverside Charter School for a three-year term from July 1, 2024 to June 30, 2027 with the following conditions:

1. that data from the 23/24 school year will be considered as a baseline to show improvement during the 2024-2027 contract term;
2. that by March 1, 2024 the school will complete a Transition Year Checklist that is approved by the PEC and which shall include any unaddressed items identified from the Jemez Valley Public School Corrective Action Plan;
3. that the school will hire mentor(s) for the administration and governing board to assist in the creation of a strategic vision and plan for the school to achieve the growth goals for the students and ensure that the governing board is providing effective, adequate oversight;
4. that the school's record of performance for the charter school term demonstrates
  - a. student academic growth beginning with specific immediate action to correct student academic growth that is presently below state standards including identification of a robust strategic educational plan and a comprehensive teacher

training program;

- b. sufficient tribal consultation to ensure that Jemez Pueblo leadership and Jemez Pueblo Education Department are consulted on key Pueblo issues including consultation on the Towa language curriculum, and the outcomes of tribal consultation reflect that the Jemez Pueblo and Jemez Pueblo Education Department concerns are addressed;
- c. satisfactory oversight is provided by a trained, legally compliant governing board that operates as required by the Open Meetings Act including providing an adequate head administrator evaluation process and evaluation tool that conforms to national best practices; and
- d. conformance with generally accepted standards of fiscal management beginning with specific immediate action to correct the unsatisfactory performance related to fiscal management which must include oversight by a trained legally compliant finance and audit committee, adequate internal control policies and procedures and improved audits.

The specific immediate actions needed on items 4 a- d above will be outlined in the school's negotiated Performance Framework. The first annual report will confirm completion of each item or, if the concern is not corrected, will identify the uncorrected unsatisfactory performance on each item that will be subject to further PEC action. The negotiations for contracting with the PEC are scheduled to take place March 11-13, 2024. Missy Brown at Charter School Division ([Melissa.Brown@ped.nm.gov](mailto:Melissa.Brown@ped.nm.gov), 505 551-2879) will reach out with information on the charter contracting process. She is planning to set up a time in January 2024 to come to your school to discuss the process.

All documents related to the contracting process will be uploaded here <https://drive.google.com/drive/folders/12GgOeUBqmGVYyauIrcCcxj5jW4yal2MC> as you move through the process to prepare for the negotiations with the PEC. The approved contract and performance framework templates are found here: <https://webnew.ped.state.nm.us/bureaus/public-education-commission/policies-and-processes/>

We understand that the requirements of the conditions will require a great deal of work on the part of the school leadership and full staff, and that the deadlines throughout the charter term are short. As discussed in the hearing, there is an urgency to improve student outcomes immediately. We appreciate all of the work at your school, the support you provide to the students at your school and your commitment to education in New Mexico. On behalf of the Commission, I thank you for your efforts and congratulations again.

Sincerely,

*e/Alan Brauer*

Chair, Public Education Commission