

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and Red River Valley Charter School., hereafter "the school," effective on 12/05/2023.

Current Governing Body Members and Positions: President-Courtney Henderson, Vice President-JoeBen Mandonado, Treasurer-Heather Larson, Secretary-Reed Weimer, Member-Nick Church.

Governing Body Member(s) Resigning or Removed: Secretary-Shelby Werley

New Governing Body Member(s) and Position(s): Nick Church-Member

Contact information for New Governing Body Member(s) (phone, email): Nick Church, email nachurch@gmail.com, 575-770-2851

Is the school requesting an extension to fill a vacancy: yes no

If so, provide date of vacancy: Click or tap here to enter text.

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: 0

Effective Date: October 16, 2023

The school's notification is hereby submitted by:

Signature of School Representative: *[Signature]* **Date:** 12/5/23

Signature of Governing Board Chair: *[Signature]* **Date:** 12/5/23

For PEC/CSD use only

PEC Meeting Date:

Agenda: Consent (typical) Regular (unusual circumstance)

The school's notification was: Accepted Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____



Red River Valley Charter School

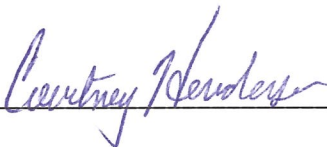


P.O Box 742 - Red River, NM 87558 • 575.754.6117 • administration@redrivervalleycs.com

This document certifies that the week of Sept. 18, 2023, an open election occurred to designate two seats available to the Governance Council of Red River Valley Charter School, a New Mexico public charter school, was held at Red River Valley Charter School at 500 E. High St, Red River NM 87558.

Letters of intent to run for the Governance Council were due the week before, on September 7 and were posted for parent and staff review. There were two letters of intent submitted, Reed Weimer and Shelby Werley, however Shelby Werley pulled her name out of the race on the night of the 7 (after 5:00 p.m.). Reed Weimer was elected to one of the available seats by the parents of enrolled students at Red River Valley Charter School and staff employed by Red River Valley Charter School. Voting ended at 4:00 PM on September 21, and the votes were counted by Mrs. Ritterhouse and witnessed by Tonya Lewis. Heather Larson, treasurer of the Governance Council, verified the votes.

On October 16, Nick Church was appointed to the vacant seat.

Courtney Henderson: 

President

Nick Church: 

Member

Kimberly Ritterhouse: 

School Director

ASSURANCES

My name is Nicholas Church and I reside in Red River, NM. I am a member of the governing body for Red River Valley Charter a charter school which is located at 500 E High St., I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Nicholas A. Church
Printed Name


Signature

11/20/23
Date

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF)

I, Nicholas Church, after being duly sworn, state:

1. My name is Nicholas Church and I reside in Red River, New Mexico.
2. I am a member of the governing body of the [insert name of school] in Red River, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

[Handwritten Signature]
[Signature]

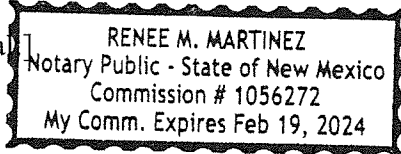
11/20/23
Date

Nicholas A. Church
[Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 20th day of November 2023

[Notary Seal]



[Handwritten Signature]
NOTARY PUBLIC

My commission expires: 2/19/, 2024.

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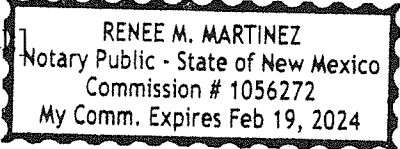
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[Signature]

11/20/23
Date

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[Print]

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