This document aligns with the Performance Framework adopted by the Public Education Commission October 20, 2023

Indicator 3.C. Compliance with Legal Requirements: The school creates a safe environment and is in compliance with the charter contract, federal and state statutes and rules, and PED guidelines unless waivers preserving charter autonomy are in place

Indicator 3.C. Business Rules:

● School complies with all requirements in the CSD's Annual Compliance Checklist for the current fiscal year, published on the PEC and CSD web pages by July 1 annually.

● To confirm compliance with PED requirements and statutes/rules enforced by PED, CSD will request data from other PED bureaus/divisions to verify compliance.

● CSD will verify compliance with the contract during the annual site visit and annual report process.

● To update the compliance requirements each year:

● CSD will only update the list of compliance requirements as required by the PED, PEC or state and federal law.

● PEC adopts the updated list by June 30 of each year.

Indicator 3.C. Rating:

Meets Standard: In compliance with all requirements, is timely with submissions and does not have to resubmit due to errors.

Working to Meet Standard: In compliance with all requirements but may be late with submissions and may have to resubmit due to errors in the inital submission.

Does Not Meet Standard: Out of compliance with one or more requirement or one or more compliance requirement is not submitted.

Process: The CSD will monitor compliance through a) input provided by other bureaus and divisions within PED, b) desktop monitoring, c) on-site review, and d) through other notifications and information recived about the school's non-compliance according to the timeline below:

1. The CSD compiles a list of compliance item and submits the list to PEC the Friday before the May meeting. It will include any new legislative changes, rules and PED requirements made that year.

2. The PEC discusses the list at the May and June work sessions and approves it at the June meeting.

3. The list is published on the PEC web page prior to July 1; CSD will send a reminder to each state charter school.

4. Before September 1, each school shall submit to CSD an assurance letter and governing board minutes showing review and discussion of the Compliance Requirements document.

5. Based on the Ratings Standards, CSD will rate each item, providing an explanation for any ratings of Partially Compliant or Out of Compliance.

6. As part of the annual report process, the CSD will provide an overall rating for 3.C Compliance with Legal Requirements, in accordance with the Performance Framework.

2024-25 Annual State Charter School Compliance Requirements

CSD monitors compliance requirements by a combination of: CSD desktop monitoring, other PED bureaus reporting to CSD, site visit document review and focus groups and rates each requirement **In Compliance**, **Partially**

	Compliance Area	Standard	Resources	Deadline	Primary Monitoring Source (Additional monitoring may be done as needed and CSD may rely on the School Assurance)	CSD Rating	Explanation and monitoring conducted if a school is given a rating of "partially compliant" or "out of compliance"
Contract	**Mission Statement**	Contractual Mission Statement Promoted and Implemented	Charter Contract	Annual Site Visit Date			
	Enrollment and Grade Levels	Enroll and serve students within the enrollment cap and grade-levels authorized	Charter Contract	Annual Site Visit Date	Nova data reports		
	Amendments and Notifications	Timely submission of Amendment requests and notifications	Amendments and Notifications Policies	28 or 14 days prior to PEC meeting as listed on form	CSD desktop monitoring		
Federal and State Statutes, Administrative Code, and PED Guidance	**College and Career Readiness**	Next Step Plans (NSP) (grades 8-12)	6.29.1.9J(2) NMAC; NSP Guidance	During last 60 days of SY (grades 8-11); before graduation (grade 12)	CCRB reporting to CSD		
	Curriculum and Instruction	MLSS Self-Assessment and Implementation	NMPED MLSS Guidance Tool	8/25/2023 (Community Schools Grant Participants) or 9/1/2023	C&I reporting to CSD		
		Literacy Plan completed timely and implemented	22-13-32 NMSA 1978 and NMAC 6.30.17		Literacy Bureau reporting to CSD		
	Data Validation	Timely validation of 40, 80, 120 day and end of year (EOY) data	NOVA Guidance	Provided annually by IT	IT reporting to CSD		
	Education Personnnel	Valid and appropriate educator licensure and cleared background checks for all employees and volunteers	22-10A-5 NMSA 1978; Licensure Guidance	Annual Site Visit Date	Nova data reports; Licensure reporting		
		Signed contracts and evaluations of all licensed school employees	Educator Growth Development Guidance		Site visit document review; Educator Growth reporting		
		Beginning Teacher Mentorship Program implemented	6.60.10 NMAC; Educator Growth Development Guidance		Educator Growth reporting site visit focus groups		
	Language and Culture	Accurate and timely screening, identification and services provided to English Learners	6.29.5 NMAC; EL Guidance	Ongoing	Nova reports; LCD reporting; site visit focus groups		
	Identity, Equity and Transformation	Compliance with the Black Education Act (BEA); no substantiated Anti-Racism, Anti-Oppression Portal or federal level complaints	22-23C NMSA 1978; BEA Guidance	Ongoing	IET reporting		
		Equity Council	Equity Council Guidelines	Ongoing	LCD reporting		
	Indian Education (for schools meeting definition under 6.35.2.7 NMAC)	Compliance with the Indian Education Act	22-23A NMSA 1978; 6.35.2 NMAC; Indian Education Divsion Guidance	Ongoing	IED reporting		
		Conduct tribal consultation		Twice annually, by November 30 and April 30	Tribal authority reporting		
		Needs assessment including accountability tool		October 15 every 3 years	IED reporting		
		Systemic framework for improving educational outcomes		Published on website annually by January 15			
		Tribal Education Status Report		Annually by September 30			
	Safe and Healthy Schools	Compliance with Attendance for Success Act and Submission of Attendance Improvement Plan	22-12A NMSA 1978	Annual Site Visit Date	Assurance and Safe & Heath Schools Bureau reporting		
		Menstrual Products in School Bathrooms	22-1-15 NMSA 1978	Annual Site Visit Date			
		Safe Schools Plan submitted timely and implemented	6.12.6 NMAC	Every 3 years by December 31 (Schools with SSPs due December 2023)			
		Student Wellbeing and Competency Survey Administration (Grades 3-12)	Student Wellbeing and Competency Survey Guidance	Required Administration Window 11/15-12/15/2023			
	School Improvement	Attendance Policy and Improvement Plan submitted timely and implemented	22-12A-7 NMSA 1978	Review policy at Annual Site Visit Date and School meets deadline set by PED for reports			
		NM DASH Plan Annual and 90-day plans submitted timely (schools with designations)	NM DASH Resource Library	School-specific (Deadlines sent to LEAs)	PSB reporting; CSD review of DASH plans		
	School Policies in place and implemented	Open Meetings Act (OMA) Policy and Annual Statement posted on the school website	OMA Compliance Guide	Annual Site Visit Date	CSD desktop monitoring		
		Complaint Policy for families and staff	6.10.3 NMAC				
		FERPA and IPRA policies	14-2 NMSA 1978; 20 U.S.C. § 1232g.				
		Conflict of Interest and Nepotism Policy	22-8B-10B and 22-8B-5 NMSA 1978				
		Student Discipline Policy	22-5-4.3 NMSA 1978; 6.11.2 NMAC				
		Tobacco, Alcohol, Drug-Free Policy and Medical Cannabis policy	6.12.4 NMAC; 6.12.10 NMAC				
	Special Education	Compliance with all agency, state and federal Special Education laws, rules, guidance, and no substantiated State or Federal Special Education Complaints	Special Education Law, Rule and Guidance; 6.31.2 NMAC		Special Education Division reporting		