

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and MONTE DEL SOL CHARTER hereafter "the school," effective on 6/11/2020.

Current Governing Body Members and Positions: PETER MITCHELL-PRESIDENT, ANNE SALZMANN – VICE PRESIDENT, YALITZA SALCIDO – TREASURER, SEAN PILGRAM – SECRETARY, ANTHONY BOWLES – GOVERNING MEMBER,

Governing Body Member(s) Resigning or Removed: N/A

New Governing Body Member(s) and Position(s): ANNE MOSES

Contact information for New Governing Body Member(s) (phone, email): ANNE MOSES
ANNE.HEDMAN@MONTEDELSOL.ORG

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: 8

Effective Date: 11/28/2023

The school's notification is hereby submitted by: TIFFANY ALONZO, SCRIBE

Signature of School Representative:  **Date:** 1/11/24

Signature of Governing Board Chair: Peter Mitchell **Date:** 2/5/24

For PEC/CSD use only

PEC Meeting Date:

Agenda: Consent (typical) Regular (unusual circumstance)

The school's notification was: Accepted Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF)

I, Anne A. Moses, after being duly sworn, state:

1. My name is Anne A. Moses and I reside in Santa Fe, New Mexico.
2. I am a member of the governing body of the Monte del Sol [insert name of school] in Santa Fe, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the Monte del Sol [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

Anne A. Moses
[Signature]

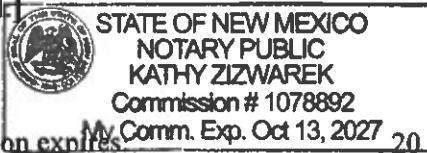
1/22/2024
Date

Anne A. Moses
[Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 22 day of Jan, 2024.

[Notary Seal]



My commission expires Oct 13, 2027.

Kathy Zizwarek
NOTARY PUBLIC

ASSURANCES

My name is ANNE MOSES and I reside in SANTA FE. I am a member of the governing body for MONTE DEL SOL CHARTER a charter school which is located at MONTE DEL SOL CHARTER. I assure that the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disability Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

ANNE MOSES

Printed Name

Anne Q. Moses

Signature

1/10/2024

Date

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the Monte del Sol Charter [insert name of school], located in Santa Fe, New Mexico.


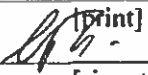

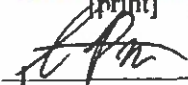
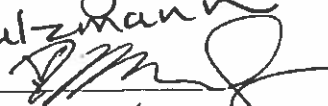
In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of Monte del Sol Charter [insert name of school]'s application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 30 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE [INSERT NAME OF SCHOOL] GIVE THE FOREGOING STATEMENT THIS 25 DAY OF August, 2023

1. 
[signature]
Peter Mitchell
[print]
2. 
[signature]
Sean D. Grimm
[print]
3. 
[signature]
Anthony Bowles
[print]
4. 
[signature]
Anne Salzman
[print]
5. 
[signature]
Yalitra Saldana
[print]

Attach additional pages if membership exceeds five.

CERTIFICATE OF GOVERNING BODY VOTE

This document certifies that on NOVEMBER 28, 2023 at 5:00
P_.m., a meeting of the Governing Body of
Monte del Sol Charter, a New Mexico public charter school,
was held at 4157 WALKING RAIN RD SANTA FE, NM 87507.
The meeting and all votes were conducted in compliance with the New Mexico
Open Meetings Act.

A quorum of the Governing Body's members being present and voting, it was
voted 5 in favor and 0 opposed to

MAKING ANNE MOSES A MEMBER OF THE GOVERNING BOARD

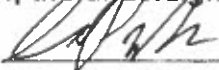
The members voting in favor were:

Peter Mitchell, Anne Salzman, Yalitza Salcido, Sean Pilgrim, Anthony Bowles

The members voting in opposition were:

N/A

I, the undersigned, certify that this is a true copy.



Secretary



Public Meeting Notice and Agenda

Governing Board

Monte del Sol Charter School

4157 Walking Rain Road

Santa Fe, NM 87507

Tuesday, November 28, 2023

5:00 PM in Gathering Space
and via Zoom (link below)

Call to Order/General Welcome – Roll Call of Governing Body Attendance:

Review and Approval of Agenda – November 28, 2023

Review and Approval of Minutes for Regular Board Meeting October 17, 2023

Public Comment: *(if needed, otherwise start with Board Appreciation)*

Board Appreciation: We appreciate our teachers and staff who show up daily to work with our students. They make a difference and change lives.

Board Business:

Standing Reports

1. **Faculty Report** – Alle Kirkland
2. **NEA Report** - Wendy Leighton
3. **MDS Foundation Report** – Dr. Robert Jessen
4. **Standing Board Committees Reports** – None at this time
5. **Standing MDS Committees:**
 - Equity Council - Erika Penczer
 - Parent Association — Erika Penczer
6. **Head Learner’s Report** – Dr. Zoë Nelsen
 - Enrollment
 - Legislative Update
 - Activity Bus Update
7. **Board President Report** – Peter Mitchell
 - Legislative Update
 - Special Events
 - Training Hours

Restroom Break

Items for Discussion/Vote:



1. Previous Month/Finance Month End Report – Yalithza Salcido/Elizabeth Franco

- Audit Update
- Financial Considerations to be voted upon – Yalithza Salcido/Elizabeth Franco
 - a. Consideration of bank reconciliations and checks
 - b. Consideration of BARs –
 - 564-000-2324-0010-I Operational
 - 564-000-2324-0011-I Title I
 - 564-000-2324-0012-I Title II
 - 564-000-2324-0013-I Title IV
 - 564-000-2324-0014-IB Homeless Emergency Rescue
 - 564-000-2324-0015-IB ARPA Homeless Children
 - 564-000-2324-0016- Void
 - 564-000-2324-0017-I Ed Fellows
 - c. Retire Computer Hardware/Technology
 - d. Axiom Analytics Transition- Josh Padilla /Katie Rarick

2. Contract Review/Grant applications –

- Stronger Connections Grant

3. Building Project Update- Dr. Zoë Nelsen

4. Board Resolution – None at this time

5. Discussion on Spring Study Sessions

6. Election of Governing Board Officers

- a. Dr. Mandy Ortiz
- b. Anne Moses

7. Review of ongoing Actions/Activities

- Discussion to move the Governing Board Meeting Date for December

8. Items for the next regular Board meeting

9. Adjournment

Approved by President Date 11/25/23

***Next regular meeting is Tuesday, December 19, 2023 at 5:30 pm. – unless otherwise determined.**



*Agenda is available at montedelsol.org, and a paper copy is posted to the right of the front door of the school.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting, please contact Monte del Sol Charter School at 982-5225, at least one week prior to the meeting if possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Office of the Head Learner at 982-5225 if a summary or other format is needed.

Directions: From Rodeo Road, take Richards Avenue south to Governor Miles, which is the first traffic light. Take a right onto Governor Miles and proceed .7 miles to Dancing Ground Road. Go left. At Walking Rain Road go left again and continue until you reach the school.

Monte del Sol Charter School is inviting you to a scheduled Zoom meeting.

Topic: Monthly Governing Board Meeting

Time: This is a recurring meeting, 3rd Tuesday of the Month unless otherwise stated

Join Zoom Meeting

<https://us02web.zoom.us/j/84240236424>

Meeting ID: 842 4023 6424

One tap mobile

+12532158782,,84240236424# US (Tacoma)

+13462487799,,84240236424# US (Houston)

Dial by your location

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 6833 US (San Jose)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 929 205 6099 US (New York)

Meeting ID: 842 4023 6424

Find your local number: <https://us02web.zoom.us/j/kcR4tMZMcr>



Monte del Sol Charter School • Santa Fe



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