



New Mexico Public Education Commission (PEC)

Governing Body Member Change Notification Instructions

Purpose: To notify the Public Education Commission (PEC) of a change in a member or members of the school's Governing Body. The school may report multiple member resignations/removals and designations on the same form.

Submission Deadline: Changes to the Governing Body membership do not require prior approval of the PEC; however, notice must be received within 30 calendar days of the change. Vacancies must be filled within 45 days; one 30-day extension may be requested.

Notifications completed 14 days prior to the next PEC meeting will be placed on the next agenda. Notifications of this type are typically placed on the consent agenda; however, any notification may be removed from the consent agenda and moved to the regular agenda for full discussion and possible action by the PEC.

Meeting minutes of the governing board of the school and the PEC will serve as an amendment to, or compliance with, the charter contract regarding this membership change. The documentation will be added to the board of finance documentation on file with CSD.

The school must provide:

- Fully completed form
- Approved board minutes or certification of the board's vote accepting the new member
- Resignation Letter or board meeting minutes removing the previous member
- Statement of Governing Body Member to Consult with PED
- Affidavit of Governing Body Member
- Assurances of Governing Body Member

Contact charter.schools@ped.nm.gov with questions about completing or submitting documents.

16 pages

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and New Mexico Academy for the Media Arts, hereafter "the school," effective on 2/20/2024.

Current Governing Body Members and Positions: Carolyn Carlson, president; Channing Concho, Vice President; Malinda Menke, Secretary;

Governing Body Member(s) Resigning or Removed: Michael Trujillo, Faith Toledo

New Governing Body Member(s) and Position(s): Janie Woodard, Kendra Toth, Eddie Tafoya
Positions not determined yet

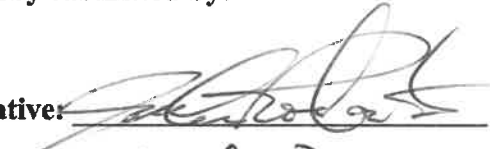
Contact information for New Governing Body Member(s) (phone, email): Janie Woodard email jwriccobene@gmail.com , Kendra Toth email Kendra.Toth@gmail.com and Eddie Tafoya email Comediologist@gmail.com

Is the school requesting an extension to fill a vacancy: yes no
If so, provide date of vacancy:

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: Head administrator, Business manager and the two recent board members

Effective Date: 2/20/2024

The school's notification is hereby submitted by:

Signature of School Representative:  **Date:** 2-21-24

Signature of Governing Board Chair:  **Date:** 2/21/2024

For PEC/CSD use only

PEC Meeting Date:

Agenda: Consent (typical) Regular (unusual circumstance)

The school's notification was: Accepted Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF)

I, Kendra Toth, after being duly sworn, state:

1. My name is Kendra Toth and I reside in Albuquerque, New Mexico.

2. I am a member of the governing body of the [insert name of school] in New Mexico Academy Albuquerque, New Mexico. of Media Arts

3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.

4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.

5. I understand that as a member of the [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

KS

[Signature]

2/29/24

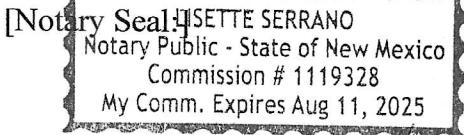
Date

Kendra Toth

[Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 29 day of February, 2024.



Jisette Serrano
NOTARY PUBLIC

My commission expires: 11th August, 2025.


ASSURANCES

My name is Kendra Toth and I reside in Albuquerque. I am a member of the governing body for New Mexico Academy of the Media Arts a charter school which is located at 4401 Central Ave, I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Kendra Toth
Printed Name


Signature

2/29/24
Date

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)

COUNTY OF)

I, Janie Woodard, after being duly sworn, state:

1. My name is Janie Woodard and I reside in Albuquerque, New Mexico.
2. I am a member of the governing body of the [insert name of school] in NM Academy for Medical Arts Albuquerque, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

Janie C. Woodard
 [Signature]
Janie C. Woodard
 [Print]

2/29/24
Date

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 29 day of February 2024

[Notary Seal:]

Launa Kittle
 NOTARY PUBLIC

My commission expires: 05/25, 2026

STATE OF NEW MEXICO
 NOTARY PUBLIC
 LAUNA KITTLE
 COMMISSION NUMBER 1138067
 EXPIRATION DATE 05-25-2026

ASSURANCES

My name is Janie Woodard and I reside in Albuquerque, NM. I am a member of the governing body for NM Academy for Media Arts a charter school which is located at 4401 Central Ave. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
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17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Janie Woodard
Printed Name

Jan C Woodard
Signature

2/29/24
Date

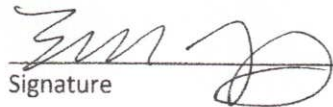
ASSURANCES

My name is Eddie Tafuya and I reside in Albuquerque, NM
am a member of the governing body for NM Academy for Media Arts a charter school
which is located at Albuquerque, NM, assure that in my capacity as a member of the governing
body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the
organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
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18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Eddie Taloya
Printed Name


Signature

2/29/2024
Date

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

New Mexico Academy of Fine Arts

We, the undersigned, make up the governing body of the [insert name of school], located in Albuquerque, New Mexico.

In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of [insert name of school]'s application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE [INSERT NAME OF SCHOOL] GIVE THE FOREGOING STATEMENT THIS 21 DAY OF February 2014

1. [Signature]
[signature]
Carolyn Carlson Council President
[print]

2. [Signature]
[signature]
Channing Concho
[print]

3. [Signature]
[signature]
Malinda Menke
[print]

4. [Signature]
[signature]
Kendra Toth
[print]

5. [Signature]
[signature]
Eddie Tafoya
[print]

6. [Signature]
Janie C. Woodard

Attach additional pages if membership exceeds five.

New Mexico Academy for the Media Arts

Governing Council Meeting Minutes, September 12, 2023 @ 10am

Meeting started at 10:00am – End 11:42

1. QuorumCall
Melinda Menke -Present
Mike Trujillo - Present
Faith Sisneros - Present
Carolyn Carlson- Present
Channing Concho -Present
2. Approval of Agenda
Melinda, Faith
3. Approval of Minutes
September 12th, 2023 - Carolyn, Melinda
4. Committee of the Whole
None present
5. Public Input
No one from the public present
6. Reports
 - A. Intern Coordinator Report
Some renewed interns to work with the ice wolves.
Another B2B owner is looking for new interns (2.)
Seniors working with Justis Biggart to fulfill internships.
Went to the film and Tv expo – Insurance is needed for students to be on the set of any show.
 - B. Media Coordinator – A film was chosen for the charter school confrence Jacob Bowden was nominated for an Emmy award.
PED sent grants to apply for. Rodarte did a good job getting the grant info sent out.
 - C. Principals Report
 - D. Business Managers Report (Vigil Group)
7. Executive Session 11 :04am – 11 :37

8. Action Items

- Approval of Bars FY24 #0001-i27107, FY24 #0002-I31400
 - Approved Melinda, Channing all in favor
- Resignation of Board President/member Mike Trujillo
 - This will be the last meeting where Mike Trujillo is board president as well as a board member. Resignation was accepted by Carolyn, and Channing. All in favor
 - Accept Resignation of Mike Trujillo Channing, Carolyn
 - Vote New Board President Carolyn Carlson has been nominated as the next board president. Melinda, and Faith All in favor.
Vice Chairman – Channing Concho, Melinda, Carolyn all in favor.

9. Old Business

- Council Training – trainings are up to date.

10. New Business

- Resignation of Board President Mike Trujillo– Taken care of during the action items

11. Adjourn @11 :42am

___ Mike Trujillo
___ Carolyn Carlson
___ Malinda Menke
___ Channing Concho
___ Faith Sisneros

Any person requiring special accommodations,
please call Mike Trujillo at (505) 319-7866 at least 72 hours prior to the meeting

The New Mexico Academy for the Media Arts (f.k.a. Media Arts Collaborative Charter School) offers secondary students a comprehensive, project-based, cross-curricular education centered in the media arts. We prepare our graduates for positions in the media industries and for the rigor of post-secondary education.

NEW MEXICO ACADEMY FOR THE MEDIA ARTS
GOVERNING COUNCIL MINUTES
November 14, 2023 10:00 am
Virtual Meeting via Zoom Platform

1. Quorum Call

Governing Council President Carolyn Carlson called the meeting to order at 10:00 am with a Quorum present. Those present were: Channing Concho, Malinda Menke, Carolyn Carlson, Faith Toledo, proposed council member Kendra Toth, Business Manager Mike Vigil II, Principal John Rodarte, Administrative Assistant Courtney Cline, Intern Coordinator Tom Richardson and Media Coordinator Anthony Conforti.

2. Approval of Agenda

Approval of Agenda was made by Channing and seconded by Malinda. Passed unanimously.

3. Approval of Minutes

Approval of the amended October 12, 2023 Minutes was made by Malinda and seconded by Channing. Passed unanimously.

4. Committee of the Whole - There was no discussion.

5. Public Input - There was no public input.

6. Reports

Intern Coordinator Report - Tom Richardson reported that the Ice Wolves are interested in taking on another internship. Reports are positive from students and parents who are involved in the filming. Mr. Richardson said that over 50% of seniors have done or are doing internships.

Media Coordinator Report - Anthony Conforti gave an update on the wellness room grant and another possible grant to do a documentary on the project. Mr. Conforti talked about the CNM Film Program, and possibly the new state-sponsored media collaborative, looking at being located at the Railyards.

Principal's Report - Mr. Rodarte sent his principal report ahead of time. He said there have been a lot of good things happening at the school. The wellness grant and documentary are underway. Enrollment is at 151 and has gone down a little since the reporting date. One of our students passed away.

Business Manager's Report - Mike Vigil II of the Vigil Group said he did not have the reports ready as he just received the remaining information to reconcile the books, but they were not

done in time for presentation at the meeting. Mr. Vigil said the school is in good shape with a \$700,000 reserve which is 32% of the school's student budget. There will be a large influx of money for education but what the school needs to consider is what capacity it needs to maintain current staffing, etc.

President Carlson asked for a motion to move Action Items from #8 to #7 on the agenda to permit a vote on proposed new council member, Kendra Toth. If approved, Kendra would be able to participate in the executive session. Malinda made a motion to move Action Items to #7 on the agenda. Seconded by Faith. The motion was approved unanimously.

7. Action Items

Approval of BARs - There were no BARs to approve.

New Council Member Kendra Toth - Channing moved to approve Kendra Toth as a new council member which would fill the spot vacated by outgoing Governing Board Member Mike Trujillo. Malinda seconded, and the motion was approved unanimously.

8. Executive Session to Discuss Pending or Threatened Litigation

A motion was made by Malinda and was seconded by Channing to close the open meeting and go into executive session to discuss pending or threatened litigation pursuant to NMSA 1978 Section 10-15-1.H (7)(2015), which provides an exception to the requirements of the Open Meetings Act for attorney-client privileged communication pertaining to threatened or pending litigation. The motion was approved unanimously. The council moved into executive session at 10:41 am. The council came out of executive session at 11:03 am. Council President said nothing was discussed other than pending litigation.

9. New Business

Building Maintenance Issues - Postponed until a future meeting.

Resignation of Governing Council Member Faith Toledo was tendered and will be accepted at the December meeting.

10. Old Business

Council Training – Reminders were given to council members.

Website Updates – There was no discussion.

Adjourned at 11:12 am.

NEW MEXICO ACADEMY FOR THE MEDIA ARTS
GOVERNING COUNCIL MINUTES
December 12, 2023 10:00 am
Virtual Meeting via Zoom Platform

1. Quorum Call

Governing Council President Carolyn Carlson called the meeting to order at 10:00 am with a Quorum present. Those present were: Channing Concho, Malinda Menke, Carolyn Carlson, Kendra Toth, proposed council member Janie Woodard, Business Manager Mike Vigil II, Principal John Rodarte, Intern Coordinator Tom Richardson, Media Coordinator Anthony Conforti and lobbying consultants Richard Romero, Sue Griffith and Michael Chavez.

2. Approval of Agenda

Approval of Agenda was made by Malinda and seconded by Channing. Passed unanimously with Kendra abstaining.

3. Approval of Minutes

Approval of the November 14, 2023 Minutes was made by Channing and seconded by Malinda. Passed unanimously.

4. Committee of the Whole - There was no discussion.

5. Public Input - There was no public input.

6. Reports

Principal's Report - Mr. Rodarte sent his principal report ahead of time. Enrollment is 146. The students were disenrolled due to conflicts with parents. One ninth grader enrolled. Mr. Rodarte said that while the school has been awarded grants such as the wellness grant they have not been received. No purchases have been made towards the wellness room. He said school discipline continues to abate. Mr. Rodarte said he wanted to recognize the staff for their continued support of the absent humanities teacher. He recognized Mr. Frampton, the social worker, who was leaving the school. Mr. Rodarte said the school would be looking at contracted social workers. He also said the school should look at the possibility of hiring a student recruiter/social media coordinator. A new quote came in for the HVAC system of \$30,000 less than the first one. He said there are some classroom changes with a student lounge in the place. He said the green space is ready for the landscaping project. Mr. Rodarte said some of the students interviewed District Attorney Sam Bregman as part of a documentary the students are working on for Rep. Pamela Herndon. He invited the board to the Winter Expo.

Intern Coordinator Report – Tom Richardson said our percentage of students who have completed, or in the process of completing internships hold steady around the 50% mark. He said he was going to meet with the person in charge of the Orphan Sigh

project which takes abandoned signs and turns them into artwork. He suggested the board consider making it a graduation requirement to complete an internship.

Media Coordinator Report - Anthony Conforti gave an update on the wellness room grant and another possible grant to do a documentary on the project. He said he was going to reach out to the city in regards to it's guns and youth initiative. Mr. Conforti said he was planning on taking a group of students to the legislature.

Business Manager's Report - Mike Vigil II was present. He said the school is expecting an increase as we do in most years and we do have some funds coming in on the reimbursement basis. He will be working with Mr. Rodarte to make sure all pots of funding are being utilized. His reports reflect a healthy cash balance but the school needs to get more students in the seats. He said as far as the check register it was a pretty even month as far as revenues versus expenditures. The school brought in about \$218,000, and spent about \$215,000, so that equal in and out. There is about \$1.9 million cash balance. He said he could not talk about the audit yet will as soon as it is released by the state.

7. Action Items

- Approval of BARs - Approval of Bars - #FY24 Bar #0004-M-11000, FY24 Bar #0005-T24101 and FY24 Bar #0006I 31200 Motion made by Channing, seconded by Malinda approved unanimously with Kendra Toth abstaining.
- Approval contracts with SG Consulting Services LLC and Richard Romero Consulting for lobbying services in during the upcoming legislative session. Motion made by Channing, seconded by Malinda approved unanimously with Kendra abstaining.
- Accepting the resignation of Council member Faith Toledo Motion made by Malinda, seconded by Channing approved unanimously with Kendra abstaining.
-

8. Executive Session

A motion was made by Malinda and was seconded by Channing to close the open meeting and go into executive session to discuss pending or threatened ligation pursuant to NMSA 1978 Section 10-15-1.H (7)(2015), which provides an exception to the requirements of the Open Meetings Act for attorney-client privileged communication pertaining to threatened or pending litigation. The motion was approved unanimously. The council moved into executive session at 11:16 am. The council came out of executive session at 11:30 am. Council President said nothing was discussed other than pending litigation.

9. New Business

None

10. Old Business

Council Training – Reminders were given to council members.

Adjourned at 11:40 am.

2 of 2

NEW MEXICO ACADEMY FOR THE MEDIA ARTS
GOVERNING COUNCIL MINUTES
January 9, 2024 10:00 am
Virtual Meeting via Zoom Platform

1. Quorum Call at 10:00 am

Governing Council President Carolyn Carlson called the meeting to order at 10:00 am with a quorum present. Those present were: Channing Concho, Malinda Menke, Carolyn Carlson, Kendra Toth, proposed council member Janie Woodard, Business Manager Mike Vigil II, Principal John Rodarte, Intern Coordinator Tom Richardson, Media Coordinator Anthony Conforti and proposed council member Eddie Tafoya.

2. Approval of Agenda

Approval of Agenda was made by Malinda and seconded by Channing. Passed unanimously with Kendra abstaining.

3. Approval of Minutes

Approval of the December 9, 2023 Minutes was made by Channing and seconded by Malinda. Passed unanimously with Kendra abstaining.

4. Committee of the Whole - There was no discussion.

5. Public Input – Mr. Eddie Tafoya, proposed board member, gave a brief introduction of himself. He was born and raised in New Mexico and is a professor at Highlands University. He had a nephew that attended the school and is looking forward to giving back to the community.

6. Reports

Principal's Report - Mr. Rodarte's report was short as school was just returning after the winter break. The school's enrollment was 145 with one student not returning from the break. The school was still looking for a middle school humanites teacher and had received several applications. In the meantime, a long-term substitute is in the classroom. Mr. Rodarte said the social worker position is being filled by a contracted position who will be on campus two days a week. He said with the loss of ESSR funds he anticipates a reduction in funds. The ESSR funds were used to fund two positions. He recognized Ms. Chavez and Ms. McDowell for helping in New Mexico History and humanities. He said the heaters went down over the break but were able to be repaired quickly. Landscaping for the greenspace has begun. Plans for graduation will soon be underway.

Intern Coordinator Report – Tom Richardson said his report was going to be short, because school just started up. He talked about a media group that was looking to expand its program where some of our students may be incorporated. He said its name is Public Allies or UNM Service Corps. He said they have done a lot for media literacy programs in Albuquerque.

Media Coordinator Report - Anthony Conforti reported that there was a problem with the wellness room grant. It has been appropriated but not funded. He said a group of students will be going to the legislature during the 30-day session. Mr. Conforti said that the New Mexico Media Arts Collective sounded like it was similar to our school's mission.

Business Manager's Report - Mike Vigil II reported that there has not been a lot of change which is good. We are reconciled through December. So, the end of December is reconciled. We do balance to the general ledger based on the bank statement. Revenues are coming in as we are expecting. One set of new revenues that came in is from Bernalillo County for the purpose of property tax collections, both through the House Bill 33 and Senate Bill 9 allocations. So that's a large portion of what you see as far as the cash flow being a positive as we look through the actual budget. The school is one hundred percent in compliance based on that report. There's no function or fund that is in the negative. And as far as cash flow goes, he said it was a good month as far as cash brought in, and as far as cash going out, with about \$300,000 of money deposited. The school's cash flow is positive through December. The school did enter the month at about 1.1 million in cash in the bank, and then exited with about 1.15 million. Therefore, the cash is still healthy, and the bulk of it does sit in the operational fund, about \$943,000.

He reminded the board that budget wise, we do have to start thinking about formalizing a budget committee, as we get into February, March, April. That way, we can turn around budget. The statutory due date is June twentieth. But the PED can set other deadlines. Other things we have to take into consideration are administrative input, council input and then public input. We need a lot of time to have meetings for all of those requirements, just to do what's right by all stakeholders.

7. Action Items

- Approval of BAR FY. 24#0007, 1B 21100, in the Food Services Fund for the free lunches. Motion to approve by Malinda, seconded by Channing. Unanimous roll call vote with Kenda abstaining.
- Approval of Janie Woodard to the governing council – Motion to approve made by Channing, seconded by Malinda. Unanimous roll call vote with Kendra Toth abstaining. Ms. Woodard said she has been an early childhood educator since she was 17. She majored in elementary education with early childhood education as her minor from U.N.M. She has lived in New Mexico all of her life, and she has taught preschool, kindergarten, middle school, English and dance.

8. Executive Session pursuant to NMSA 1978 Section 10-15-1.H (7)(2015), which provides an exception to the requirements of the Open Meetings Act for attorney-client privileged communication pertaining to threatened or pending litigation and or limited personnel issues. – No executive session was held.

9. New Business

Discussion of a four-hour retreat in next several weeks to discuss visions, budget and other issues facing the school.

10. Old Business

Council Training – Reminders were given to members to complete their training.

Adjourned at 11:09 am.

New Mexico Academy for the Media Arts
Governing Council Virtual Meeting via the Zoom Platform
February 13, 2024 @ 10am
AGENDA

Virtual Meeting Link:

<https://us06web.zoom.us/j/87406655568?pwd=res9jHkLgdbfMUS1kpJM>

nhTUUsGI22.1

Meeting ID 874 0665 5568 Passcode 595530

1. Quorum Call
2. Approval of Agenda
3. Approval of Minutes
 - January 9, 2024
4. Public Input
5. Reports
 - A. Intern Coordinator Report – Tom Richardson
 - B. Media Coordinator - Anthony Conforti
 - C. Principal's Report – John Rodarte
 - D. Business Managers Report (Mike Vigil II)
8. Action Items
 - Approval of Bars: FY 24 0008-I, 0009-I, 0010-I, 00011, 0012-D, 0013-D, 0014-D, 0015-I, 0016
 - Approval of Request for GC Authorization (Nepotism Waiver) to Employ Relative of Head Administrator, Pursuant to NMSA 1978 Section 22-8B-10(B)." – Humanities Teacher
 - Approval of new council member Eddie Tafoya
9. New Business
 - Upcoming budget meetings
 - Audit committee
 - Other
10. Old Business
 - Council Training and PED updates
 - Zoom or in person four-hour retreat
 - Follow up on recruiting strategies.
11. If needed: Executive Session pursuant to NMSA 1978 Section 10-15-1.H (7)(2015), which provides an exception to the requirements of the Open Meetings Act for attorney-client privileged communication pertaining to threatened or pending litigation
12. Adjourn

____ Carolyn Carlson
____ Malinda Menke
____ Channing Concho

FA-7

___Janie Woodard
___Kendra Toth
___Eddie Tayofa

Any person requiring special accommodations please call Carolyn at (505) 263-1549 at least 72 hours prior to the meeting

The New Mexico Academy for the Media Arts (f.k.a. Media Arts Collaborative Charter School) offers secondary students a comprehensive, project-based, cross-curricular education centered in the media arts. We prepare our graduates for positions in the media industries and for the rigor of post-secondary education.

FA-2

Olona-Elwell, Bianca, PED

From: John Rodarte <jrodarte@nmmediaarts.org>
Sent: Wednesday, December 6, 2023 12:40 PM
To: Schools, Charter, PED
Cc: Channing Concho; carolyn carlson; Faith Toledo; Malinda Menke
Subject: [EXTERNAL] Changes to Governing Council for New Mexico Academy for the Media Arts

Follow Up Flag: Follow up
Flag Status: Flagged

CAUTION: This email originated outside of our organization. Exercise caution prior to clicking on links or opening attachments.

Good afternoon.

New Mexico Academy for the Media Arts reports the following changes to its Governing Council.

Carolyn Carlson, Governing Council President
Channing Concho
Faith Toledo
Melinda Menke
Kendra Roth (new member as of November 2023)

Mr. Mike Trujillo, formerly the Governing Council President, resigned as of August 2023.

Any further changes will be reported as they occur.

John Rodarte
Principal
New Mexico Academy for the Media Arts