



STATE OF NEW MEXICO
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February 26, 2024

Adam Amador
Kim Skaggs
Alma d'Arte Charter High School
aamador@almadarte.org
kskaggs@almadarte.org

Dear Dr. Amador and Ms. Skaggs:

Thank you for all of your hard work to support children in New Mexico. As you know, the Public Education Commission voted at its February 2024 meeting to place Alma d'Arte Charter High School on the PEC March 15 agenda. Both the school and the Charter Schools Division will have an opportunity to provide information to the PEC on areas of concern during that meeting. The school will also have the ability to provide any documents that it wishes the PEC to consider at that time as well and may identify to CSD prior to the meeting if there are areas in the 2022-2023 annual report and recent site visit assessment that the school does not believe are accurate.

The PEC follows the intervention protocol process from the PEC rule¹, and, as required by that rule, the PEC is providing you with notice that the school may be placed on the intervention ladder as a possible outcome of meeting. The PEC will be considering the contract provisions, posted on-line², and annual reports related to the school. We understand that you have the 2022-2023 annual report now that will be accepted by the PEC at the March meeting, and the preliminary information from the site visit for this year as well.

¹ NMAC 6.2.9.13

² <https://webnew.ped.state.nm.us/bureaus/public-education-commission/charter-school-contracts/>

The areas that the PEC has identified as warranting further conversation are related to the Contract Section 4 and Section 5, subparagraph 2 on academic progress and organizational and financial concerns:

Academic progress	
Concern	Location of information
Show adequate academic proficiency and growth of the students	Vistas data and reporting on short cycle assessment in the condition
Provide a plan for implementing the academic condition placed on the school showing improvements in proficiency and growth	Reporting on condition of renewal
Show Special Education compliance	Special education annual determination letter, preliminary assessment from site visit, 1.c.
Show compliance with the Attendance for Success Act and enrollment and disenrollment processes, including lottery procedures	Preliminary assessment from Feb 2024 site visit 3.a., parent and student reports
Organizational and financial concerns	
Concern	Location of information
Establishment of finance and audit committees	Preliminary assessment from Feb 2024 site visit and the 2022-23 annual report 5.e
Addressing audit findings	Preliminary assessment from Feb 2024 site visit and the 2022-23 annual report 5.b and c
Show that grants are being utilized and managed	Preliminary assessment from Feb 2024 site visit and the 2022-23 annual report 5.d
Establish a complaint policy at the school and provide a plan for addressing parent and student complaints	Notification to the school and from the Feb 2024 site visit 4.f, complaints reported by parent and students, student and parent focus groups at site visit
Provide a plan for teacher mentoring and ensure that the rights of teachers are being enforced	Preliminary assessment from Feb 2024 site visit and the 2022-23 annual report 3.d

Provide timely reporting and notifications to CSD and PED

Preliminary assessment from Feb 2024 site visit and the 2022-23 annual report 1.e and 2.c

Please feel free to reach out to CSD or me with any questions about the upcoming meeting. On behalf of the Commission, I thank you for your efforts.

Sincerely,

/s/ Patricia Gipson

Chair, Public Education Commission
District 7