

Name Change or Mission Statement Amendment Request Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and Southwest Secondary Learning Center, hereafter "the school," effective on 7/1/2019.

The school requests consideration from the PEC to change the terms of its contract as follows:

- Name change not affecting mission
- Name change affecting mission
- Minor mission wording change
- Substantial change in mission or wording

The school requests that the PEC approve an amendment to Section 3.3 Mission of the school's contract so that the Name of the School and/or Mission Statement reads:

Northpoint Charter School: The mission of Northpoint Charter School is to empower all students to perform at their optimal level in a blended learning environment that is individualized, self-directed, and flexible to produce future ready graduates..

The school's current name: Southwest Secondary Learning Center

The school's proposed new name: Northpoint Charter School

The Mission Statement currently reads: • The mission of the Southwest Secondary Learning Center is to sustain a high performing learning community by preparing computer-literate students for college or a career through a blended learning model that is individualized, self-directed and flexible.


The proposed Mission Statement reads: The mission of Northpoint Charter School is to empower all students to perform at their optimal level in a blended learning environment that is individualized, self-directed, and flexible to produce future ready graduates.

Rationale for the requested amendment/change: The school is working to rebrand and update our name and mission wording to improve recruitment efforts and increase enrollment. A marketing firm has been engaged to assist with recommendations including extensive research and stakeholder input through interviews and surveys.

Effective Date: 5/22/2024

The school's contract amendment is hereby submitted by:

Signature of School Representative:  **Date:** 2/21/24

Signature of Governing Board Chair:  **Date:** 2/21/24

For PEC/CSD use only

PEC Meeting Date:

Agenda: Regular required

The school's contract amendment was: Approved Denied (see transcript)

Electronic signature of PEC Chair: _____ **Date:** _____



10301 Candelaria Rd. NE
Albuquerque, NM 87112-1504
P:(505)296-7677 F:(505)296-0510

Certificate of Governing Body Vote

This document certifies that on February 21, 2024 at 5:00 PM, a meeting of the Governing Body of Southwest Secondary Learning Center, a New Mexico public charter school, was held in person at 10301 Candelaria Rd NE, Albuquerque, NM 87112.

The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members were present and voted *six* in favor and *zero* opposed to approve a mission wording change for Southwest Secondary Learning Center.

The members voting in favor were: Michael Hamel, Eileen Johnson, Deborah Burns, Debra Jensen, Anthony Padilla, and Danielle Parker.

The members voting in opposition were: None

I, the undersigned, certify this is a true copy.

DocuSigned by:

Deborah Burns

150768AAEFD74B6...

Signature of Individual Authorized To Certify the Vote (Secretary or Other Officer)

Deborah Burns

Southwest Secondary Learning Center Governance Council Secretary
February 27, 2024



GOVERNANCE COUNCIL MONTHLY MEETING MEETING MINUTES

Tuesday, January 16, 2024 @ 5:00pm

Meeting Room: SSLC Smart Lab

This public meeting will be held in person at:

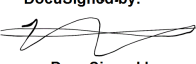
10301 Candelaria Rd NE, Albuquerque, NM 87112

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT	ALSO IN ATTENDANCE	PUBLIC IN ATTENDANCE
Michael Hamel Deborah Burns Debra Jensen Eileen Johnson Anthony Padilla Daniele Parker		Lisa Mora Kristalyn Loftis	Amelia Riehl joined at 5:30 pm.

MINUTES RECORDED BY: Deborah Burns

These minutes were approved on 2-21-24

DocuSigned by: _____

President:  _____

DocuSigned by: _____

Recorded by: Deborah Burns

DocuSigned by: _____

****SSLC policies are available to the public. Please e-mail Dana Smith (dsmith@sslc-nm.com) to request a copy of the policy/policies as referenced within this document.**

OPENING BUSINESS

1. CALL TO ORDER

Mr. Hamel called the Southwest Secondary Learning Center (SSLC) Governing Council Monthly Board Meeting to order on Tuesday, January 16, 2024 at 5:01 pm.

a. ROLL CALL

Mr. Hamel, present
Mrs. Burns, present
Mrs. Jensen, present
Ms. Johnson, present
Mrs. Parker, present
Mr. Padilla, present

b. PLEDGE OF ALLEGIANCE

Mr. Hamel asked everyone to join in the Pledge of Allegiance.

2. ADOPTION OF THE AGENDA

Mr. Hamel asked whether there were any proposed changes to the agenda. After no changes were requested, Mr. Hamel asked for a motion to adopt the agenda as presented. Mrs. Jensen made the motion to adopt the agenda as presented and Mr. Padilla seconded the motion. Mr. Hamel called for a vote, the vote was unanimous yes, Motion passed.

3. REVIEW /APPROVAL OF MINUTES 12-20-23

Ms. Johnson recommended a slight change stating “no action taken” to minutes section regarding GC Self Evaluation. Mr. Hamel asked for a motion to approve the minutes with that change. Mrs. Parker made a motion to approve the minutes and Mr. Padilla seconded the motion. Mr. Padilla called for a vote, unanimous yes, Motion passed.

4. PUBLIC COMMENT

There were no members of the public present and therefore no public comment.

FINANCE

1. Finance Committee Update – Ms. Johnson reported the Finance Committee met prior to this meeting and reviewed all the financial reports in detail. There were no concerns or issues identified.

The Finance Committee discussed opportunities to move excess cash into savings account in order to receive higher interest income.

2. Finance Report from K-12 – Krystalyn Loftis

- a. BAR 2324-0021-T 24154 - Teacher/Principal Training & Recruiting Transfer to function 2200 \$0
- b. BAR 2324-0022-D 31703 - SB-9 State Match Cash Decrease budgeted cash carryover to tie to final cash position \$(6,089.00)
- c. BAR 2324-0023-I 31701 - Capital Improvements SB-9 Increase budgeted cash carryover to tie to final cash position \$18,734.00

- d. BAR 2324-0024-I 31600 - Capital Improvements HB-33 Increase budgeted cash carryover to tie to final cash position \$214,724.00
- e. BAR 2324-0025-I 23000 - Non-Instructional Support Increase budgeted cash carryover to tie to final cash position \$5,969.00
- f. BAR 2324-0026-I 11000 - Operational Increase budgeted cash carryover to tie to final cash position \$391,676.00
- g. Liquidity ratio is 7.47 months of operating budget.
- h. The December 31, 2023, Nusenda Credit Union statement has a final checking account balance of \$3,373,295.13 and savings account balance of \$16,165.63. Mr. Hamel requested a motion to approve the BARs and Check Register/ Bank Reconciliation as presented. Mr. Padilla made a motion to approve the BARs as presented, Ms. Johnson seconded. Mr. Hamel called for a vote, unanimous yes, Motion passed.

Academics

1. Executive Director Update

- a. Academic Dean Report – Mrs. Mora presented the student progress reports on behalf of Mrs. Dixon. Semester end December 2023 had a new record of course completion at 91%, 7% higher from December 2022 which was a prior record level. The African American subgroup was the poorest performing at 67% but it is a small cohort of six students.
- b. Enrollment – There are 7 new students that joined in January, but SSLC lost 8 students due to transfers and 3 December graduates. Additional seat offers are out. Current enrollment is 142.
- c. Recruitment – Mrs. Mora held her first middle school presentation last week. She has six more scheduled presentations at charter middle schools and there will be an SSLC team at the Charter School Choice fair.
- d. Strategic Planning – At the January in-service day, the staff set new plans to address academic proficiency. New SAT prep classes have been instituted for Juniors as optional for now but staff is also adding PBIS rewards for efforts. After extensive discussion about proficiency and competency scores and testing, Mrs. Mora shared the new strategic plan elements to focus on improving proficiency. As the details of our new recharter contract are negotiated, there will be more development of specifics to address PEC concerns on academic proficiency and how to design our reporting to meet the specific requirements of the recharter.
- e. School Business – Safe school plan submitted, Fall 90 day Dash plan completed, Spring Dash plan in process, and NCAA accreditation is in process and hope to hear back soon. Capital outlay requests for this legislative session have been submitted for additional funds for bathroom renovation.

Governance

- 1. Academic Committee (Discussion/Action) After much discussion, Mr. Hamel asked for a motion to re-instate the Academic Committee. Ms. Johnson made a motion to add an Academic Committee consisting of Mrs. Parker, Mrs. Jensen, and Mrs. Burns. Mr. Padilla seconded. Mr. Hamel asked for a vote, unanimous yes, Motion passed.
- 2. Re-branding (Discussion/Action) - Mrs. Mora indicated that the rebranding presentation was provided to the staff and the response was positive. The potential timeline for undertaking such a change was discussed. Mr. Hamel requested a motion to authorize the Executive Director to submit school name change from Southwest Secondary

Learning Center to Northpoint Charter School to the PEC for approval. Mr. Padilla made a motion as requested. Mrs. Parker seconded. Mr. Hamel called for a vote, unanimous yes, Motion passed.

3. Review Required Training Hours- Mrs. Mora reviewed the outstanding training hours with the GC and further confirmation of PED's records will be made.
4. Academic Training on learning Styles/Adolescent Neuroscience – The GC discussed the best time for this one-hour training by Mrs. Parker. The Board agreed to do the training after the next monthly Board meeting.

Announcements

1. PED 23-24 GC training calendar available at <https://webnew.ped.state.nm.us/bureaus/options-parents-families/charter-schools/trainings-offered/>

ADJOURNMENT

Next Scheduled Meeting in person: Wednesday, February 21, 2024, at 5:00 pm in person at SSLC.

Time adjourned: 6:46 pm.