

**Governing Body Member Change Notification Form**

Submit this form and all supporting documents to [charter.schools@ped.nm.gov](mailto:charter.schools@ped.nm.gov)

**The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and Rio Grande Academy of Fine Arts, hereafter "the school," effective on** Click or tap to enter a date..

**Current Governing Body Members and Positions:** Kathy McClendon, President; Dr. Susan McConnell, Vice President; Dr. Jenn Pena, Secretary; Oren Ran, Treasurer; Christine Mya San, Member; Dana Flores, Member; Amer Child, Member

**Governing Body Member(s) Resigning or Removed:** Lee Baldwin

**New Governing Body Member(s) and Position(s):** Oren Ran, Treasurer

**Contact information for New Governing Body Member(s) (phone, email):**  
oren.ran@riograndeacademyoffinearts.com

**Is the school requesting an extension to fill a vacancy:**  yes  no  
**If so, provide date of vacancy:** Click or tap here to enter text.

**Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months:** 2

**Effective Date:** 9/1/2023

**The school's notification is hereby submitted by:**

**Signature of School Representative:**  **Date:** 4/10/24

**Signature of Governing Board Chair:**  **Date:** 4/10/24

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**For PEC/CSD use only**

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**PEC Meeting Date:**

**Agenda:**  Consent (typical)  Regular (unusual circumstance)

**The school's notification was:**  Accepted  Rejected (provide reason)

**Electronic signature of CSD Director:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**AFFIDAVIT OF GOVERNING BODY MEMBER**

STATE OF NEW MEXICO

COUNTY OF BERNALILLO

I, Oren Ran, after being duly sworn, state:

1. My name is Oren Ran and I reside in Albuquerque, NM.
2. I am a member of the governing body of the Rio Grande Academy of Fine Arts in Albuquerque, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the Rio Grande Academy of Fine Arts' governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

[Handwritten Signature]

10-25-23

[Signature]

[Date]

Oren Ran

[Print]

**VERIFICATION**

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 26<sup>th</sup> day of Oct, 2023.

[Notary Seal:]

[Handwritten Signature]

NOTARY PUBLIC

My commission expires: Nov. 8, 2026, 2026.

MICHELLE KIM TONG  
Notary Public - State of New Mexico  
Commission # 1139123  
My Comm. Expires Nov 8, 2026



## ASSURANCES

My name is Oren Ran and I reside in Albuquerque, NM. I am a member of the governing body for Rio Grande Academy of Fine Arts, a charter school which is located at 1401 Old Coors Rd, SW. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Oren Ran

Printed Name



Signature

4/16/2024

Date



**STATEMENT OF GOVERNING BODY TO CONSULT WITH PED**

We, the undersigned, make up the governing body of the Rio Grande Academy of Fine Arts, located in Albuquerque, New Mexico.

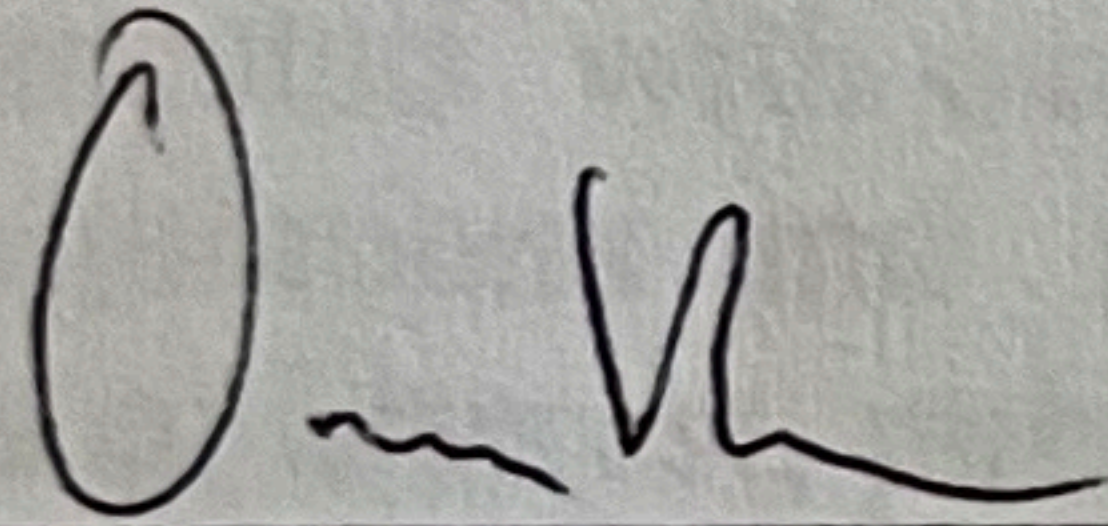
In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of Rio Grande Academy of Fine Arts' application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBER/S OF THE Rio Grande Academy of Fine Arts GIVE THE FOREGOING STATEMENT THIS 25th DAY OF October 2023.

1.  \_\_\_\_\_  
[signature]

Open Ren  
[print]

2. \_\_\_\_\_  
[signature]

\_\_\_\_\_  
[print]

3. \_\_\_\_\_  
[signature]

\_\_\_\_\_  
[print]

4. \_\_\_\_\_  
[signature]

\_\_\_\_\_  
[print]

5. \_\_\_\_\_  
[signature]

\_\_\_\_\_  
[print]

Attach additional pages if membership exceeds five.



June 27, 2023

Dear Governing Board of The Rio Grande Academy for Fine Arts,

I am writing to provide my notice of resigning from the board. I have greatly enjoyed my time being a board member and part of the RIOGAFAs community. Unfortunately, I do not have the extra time to continue my involvement on the board. I have been extremely busy with my own business and serving on a different board of a non-profit organization. The school needs and deserves a board member who can be more actively involved than I am able to be. My last board meeting will be August 2023. For almost two years I have been honored to be part of the founding board for RIOGAFAs.

Sincerely,

Handwritten signature of Lee Baldwin in cursive script.

Lee Baldwin

**APPROVED**

**RIO GRANDE ACADEMY OF FINE ARTS  
GOVERNING BOARD  
MEETING MINUTES  
September 19, 2023**

**GOVERNING BOARD MEMBERS**

**Kathy McClendon, President  
Dr. Susan McConnell, Vice President  
Dr. Jenn Peña, Secretary  
Christine Mya-San  
Amer Child  
Dana Flores**

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**A. WELCOME AND CALL TO ORDER by President Kathy McClendon at 6:38PM**

**B. ROLL CALL of Board Members & Welcome Staff and Guests by Dr. Jenn Peña**

- a. Kathy McClendon, President- present
- b. Dr. Susan McConnell, Vice President- present
- c. Dr. Jenn Peña, Secretary- present
- d. Christine Mya-San, Board Member- not present
- e. Amer Child, Board Member- not present
- f. Dana Flores, Board Member- present
- g. Rebekah Runyan, Business Manager
- h. Dan Hill, Attorney
- i. Kelly Callahan, Consultant
- j. Jordan Franco, Director
- k. Michele Platis, Director
- l. Bob Baldwin, Guest
- m. Fulton Breen, Guest
- n. Lindsay Richard, Guest
- o. Oren Ran, Guest

**C. \*Motion to \*ADOPT THE AGENDA**

- a. Motion by Jenn Peña, Seconded by Dana Flores
- b. Unanimously approved

**D. \*Motion to \*APPROVE MINUTES Board Meeting August 15, 2023**

- a. Motion by Kathy McClendon, Seconded by Dana Flores
- b. Unanimously approved

**E. FINANCIALS**

- a. **\*Motion to \*APPROVE Monthly Financial Report (August), including BARs**
  - i. Motion by Jenn Peña, Seconded by Kathy McClendon
  - ii. Review of reports by Rebekah Runyan

- iii. BAR 2324-0004-T Operational to 2000 Function
- iv. BAR 23-24-0005-I Ed Fellows Increase Per Award, \$69,048
- v. Unanimously approved

**F. GOVERNANCE**

**a. Motion to \*APPROVE Board Member**

- i. Introduction by Kathy McClendon and Jordan Franco
- ii. Motion to approve Oren Ran by Kathy McClendon, Seconded by Dr. Susan McConnell
- iii. Introduction by Oren
- iv. Unanimously approved

**b. PCSNM Coaching/Mentoring GB Training program**

**Kelly Callahan**

- i. MOU already approved, no further action needed

**c. Move Review of Bylaws to October**

**Governing Board**

**G. AFTON/QPD PRESENTATION**

**Lindsay Fulton, Robert Baldwin, & Fulton Breen**

- a. Discussion of future building options
- b. Susan: What are our next steps?

**H. INSTRUCTIONAL and OPERATIONS**

**RioGAFA Directors**

- a. Directors' Report
  - i. Data Reporting - Using IStation for all grades, reviewed baseline data for August
  - ii. Staffing - 16 staff
  - iii. Schedule/Events - Open House Aug 3
  - iv. Professional Development/Training -
    - 1. 5 day Summer Institute
    - 2. 1 day/week PD during artistry block (one day for ES, one day for MS)
    - 3. Some staff are taking on PD/leadership
    - 4. Directors attending a conference next month, regarding charter growth
  - v. Students - 142, plus a few in progress this week
  - vi. Property/Site - meeting with AFTON/QPD to consider options for future sites

**I. GOVERNING BOARD COMMENTS**

**Governing Board**

- a. NEXT Scheduled Meeting October 17, 2023
- b. ADJOURNMENT at 8:29PM by Kathy McClendon, President

*Respectfully submitted by Dr. Jenn Peña, Secretary*

Approved October 17