



New Mexico Public Education Commission (PEC)

Governing Body Member Change Notification Instructions

Purpose: To notify the Public Education Commission (PEC) of a change in a member or members of the school's Governing Body. The school may report multiple member resignations/removals and designations on the same form.

Submission Deadline: Changes to the Governing Body membership do not require prior approval of the PEC; however, notice must be received within 30 calendar days of the change. Vacancies must be filled within 45 days; one 30-day extension may be requested.

Notifications completed 14 days prior to the next PEC meeting will be placed on the next agenda. Notifications of this type are typically placed on the consent agenda; however, any notification may be removed from the consent agenda and moved to the regular agenda for full discussion and possible action by the PEC.

Meeting minutes of the governing board of the school and the PEC will serve as an amendment to, or compliance with, the charter contract regarding this membership change. The documentation will be added to the board of finance documentation on file with CSD.

The school must provide:

- Fully completed form
- Approved board minutes or certification of the board's vote accepting the new member
- Resignation Letter or board meeting minutes removing the previous member
- Statement of Governing Body Member to Consult with PED
- Affidavit of Governing Body Member
- Assurances of Governing Body Member

Contact charter.schools@ped.nm.gov with questions about completing or submitting documents.

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and Albuquerque Institute for Math & Science, hereafter "the school," effective on Albuquerque Institute for Math & Science.

Current Governing Body Members and Positions: Bob Walton, President; Dr. Sandra Whisler, Vice President; Dr. David Dunlap, Secretary-Treasurer; Julie Garcia, Member; Dr. Adam Hecht, Member; Janine Sjostrom, Member; Kathryn Watkins, Member

Governing Body Member(s) Resigning or Removed: W. Gordon Golsan

New Governing Body Member(s) and Position(s): [Click or tap here to enter text.](#)

Contact information for New Governing Body Member(s) (phone, email): [Click or tap here to enter text.](#)

Is the school requesting an extension to fill a vacancy: yes no

If so, provide date of vacancy: [Click or tap here to enter text.](#)

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: 1

Effective Date: 7/13/2023

The school's notification is hereby submitted by:

Signature of School Representative: *Katherina Delsner-Snyder* Katherina Delsner-Snyder (May 13, 2024 09:01 MDT) **Date:** May 13, 2024

Signature of Governing Board Chair: *R F Walton* R F Walton (May 13, 2024 09:32 MDT) **Date:** May 13, 2024

For PEC/CSD use only

PEC Meeting Date:

Agenda: Consent (typical) Regular (unusual circumstance)

The school's notification was: Accepted Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____



July 13, 2023 11:30-1:30
AIMS@UNM Board Meeting
Board Room

Join Zoom Meeting

<https://us06web.zoom.us/j/86266063761?pwd=RVhZZ0dHTmU3ODJtQ0JQYWwNqSXk5dz09&from=addon>

Meeting ID: 862 6606 3761

Passcode: 2N0KQ2

Date: July 13, 2023

Time: 11:30 am to 1:30 pm

Location: AIMS Board Meeting

Meeting Type: Regular Special Proposed Approved

Attendance:

Members:	Present	Absent
Bob Walton, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Sandra Whisler, Vice President	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dr. David Dunlap, Secretary-Treasurer	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Julie Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Gordon Golsan	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dr. Adam Hecht	<input checked="" type="checkbox"/> By Zoom	<input type="checkbox"/>
Janine Sjostrom	<input checked="" type="checkbox"/> By Zoom	<input type="checkbox"/>

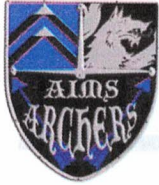
Other Attendees: Katharina Oelsner-Snider, Jolene Jaramillo, Martin Esquivel, Jerry Delmore

Meeting was brought to order at 11:30 am. Quorum was determined.

- I. **June 2023 minutes approval** **Walton**
Motion: Hecht
Support: Garcia
Roll call vote:

A copy of the meeting minutes are available for public inspection at Albuquerque Institute for Math and Science at 933 Bradbury SE, Albuquerque, NM 87106, within 10 calendar days for proposed minutes and 2 calendar days of approval for approved minutes.

The AIMS@UNM shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990. Should you require specific accommodation(s) please contact Katharina Sandoval-Snider at (505) 559-4249 5 business days prior to the meeting



Albuquerque Institute for Mathematics and Science

933 Bradbury SE Albuquerque, New Mexico 87106

(505) 559-4249 www.aims-unm.org

Roll call vote:

Walton: aye, Garcia: aye, Hecht: aye, Sjostrom: aye

Motion passed

II Approval of July 2023 agenda Walton

Motion: Garcia approval of agenda.

Support: Hecht

Roll call vote:

Walton: aye, Garcia: aye, Hecht: aye, Sjostrom: aye

Motion passed

III Approval of Kathryn Watkins as a Board Member Walton

Motion: Sjostrom for approval of Kathryn Watkins as Board Member.

Support: Garcia

Roll call vote:

Walton: aye, Garcia: aye, Hecht: aye, Sjostrom: aye

Motion passed

IV Presentation of new website Delmore

Mr. Delmore presented the schools' new website to the Board. The address is the same as the old address of the previous website. Items in blue indicate an active document, where as those in black indicate a document which cannot be accessed. Note was made that the application for lottery was not active.

The schools website is still under construction.

V. Finance: The Finance committee met and reviewed the following: Jaramillo BARS, Statements and check vouchers.

A copy of the meeting minutes are available for public inspection at Albuquerque Institute for Math and Science at 933 Bradbury SE, Albuquerque, NM 87106, within 10 calendar days for proposed minutes and 2 calendar days of approval for approved minutes.

The AIMS@UNM shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990. Should you require specific accommodation(s) please contact Katharina Sandoval-Snider at (505) 559-4249 5 business days prior to the meeting



There were no BARS

Vouchers and statements were examined by finance committee and nothing was found out of the ordinary.

Motion to approve statements and check vouchers: Garcia

Support: Hecht

Roll call vote:

Walton: aye, Garcia: aye, Hecht: aye, Sjostrom: aye

Motion Passed

VI. Jaramillo presented the Salary Schedule for 2023-2024 school year. Jaramillo

Motion to approve Salary schedule: Garcia

Support: Hecht

Roll call vote:

Walton: aye, Garcia: aye, Hecht: aye, Sjostrom: aye

Motion passed

VII. Jaramillo presented the Inventory Certification. Jaramillo

Motion to approve the Inventory Certification for 2023-2024 school year: Garcia

Support: Sjostrom

Roll call vote:

Walton: aye, Garcia: aye, Hecht: aye, Sjostrom: aye

Motion passed.

VIII. **Acceptance of Dr. Golsans resignation as a Board Member** Walton

Motion to Accept Dr. Golsans resignation: Walton

Support: Garcia

Roll call vote:

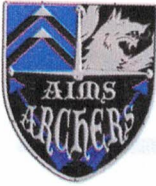
Walton: aye, Garcia: aye, Hecht: aye, Sjostrom: aye

Motion passed

IX. School Director Report Sandoval

A copy of the meeting minutes are available for public inspection at Albuquerque Institute for Math and Science at 933 Bradbury SE, Albuquerque, NM 87106, within 10 calendar days for proposed minutes and 2 calendar days of approval for approved minutes.

The AIMS@UNM shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990. Should you require specific accommodation(s) please contact Katharina Sandoval-Snyder at (505) 559-4249 5 business days prior to the meeting



Albuquerque Institute for Mathematics and Science

933 Bradbury SE Albuquerque, New Mexico 87106

(505) 559-4249 www.aims-unm.org

- Delmore worked on website. It's still a work in progress as we work to get the information on it that is needed. The fact that there is an "ap" that students, parents and employee's can utilize makes this a more "user" friendly website.
- The old website is still up, however it is not active. One would need to know the exact url to access the old website. The new site will come up if anyone "googles" AIMS@UNM.

Meeting Adjourned at 12:50 pm

Respectfully submitted:

[Handwritten signature]

 T.F. Walt
[Signature]

A copy of the meeting minutes are available for public inspection at Albuquerque Institute for Math and Science at 933 Bradbury SE, Albuquerque, NM 87106, within 10 calendar days for proposed minutes and 2 calendar days of approval for approved minutes.

The AIMS@UNM shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990. Should you require specific accommodation(s) please contact Katharina Sandoval-Snyder at (505) 559-4249 5 business days prior to the meeting