



STATE OF NEW MEXICO  
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July 19, 2024

Mercy L. Herrera  
Equip Academy of New Mexico  
1300 Old Airport Road #1204  
Albuquerque, NM 87501  
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Dear Ms. Herrera:

Thank you for submitting your team's application for a new charter school. As you know, the application will be on the Public Education Commission's (PEC) August agenda in Santa Fe, New Mexico. The PEC may approve, approve with conditions, or deny the charter application.

To assist you in your team's preparation for the PEC meeting, the PEC wanted to outline questions or concerns that have arisen in the review of your application by the peer review, capacity interview team, community input hearing, the Charter School Division (CSD), and PEC Commissioner review. The CSD will provide a recommendation to the PEC on your application as well.

The PEC may ask questions regarding any part of the application packet, including:

- your application,
- the reviews and recommendations provided, and
- the recommendation by CSD.

However, please be prepared to address the areas listed below. Please note that the PEC is not requesting, nor will accept, new information at this point in the process.

Areas of specific focus are:

From the Peer Review Findings		
	Educational Section	
F.(2)	Yearly Calendar and Daily Schedule	<b>Does not meet</b>
F.(3)	Schedule Narrative	<b>Does not meet</b>
G.(1a)	Special Education: Students with IEPs	<b>Does not meet</b>
	Governance Section	
D.(2)	Job Descriptions	<b>Does not meet</b>
D.(3)	Staffing Plan	<b>Does not meet</b>
	Appendices	
A.	Projected Enrollment	<b>Does not meet</b>
Appendix F	910B5	<b>Does not meet</b>
Appendix G	5 Year Budget Plan	<b>Does not meet</b>
	Educational Section	
B.	Mission Specific Goals	<b>Approaches</b>
	Curriculum, Educational Program, Student Performance Standards	<b>Approaches</b>
D.(1)	Bilingual Multicultural Education, Indian Education, Hispanic Education and Black Education	<b>Approaches</b>
D.(2)	Equity Plan	<b>Approaches</b>
G.(1b)	Special Education: Progress Monitoring	<b>Approaches</b>
G.(2a)	English Learners: Curriculum & Instruction	<b>Approaches</b>
G.(2b)	English Learners: Progress Monitoring	<b>Approaches</b>
G.(3)	ESSA and Special Population Needs	<b>Approaches</b>
H.(1)	Assessment Plan	<b>Approaches</b>
H.(2)	Assessment Data Analysis	<b>Approaches</b>
H.(3)	Achievement Communication Plan	<b>Approaches</b>

	Governance Section	
A.(1)	Governance Structure	<b>Approaches</b>
A.(2)	Governing Board Qualifications	<b>Approaches</b>
A.(3)	Governing Board Recruitment	<b>Approaches</b>
C.(1)	Board Oversight Monitoring Plan	<b>Approaches</b>
C.(3)	Governing Board Roles & Responsibilities	<b>Approaches</b>
D.(1)	Organizational Chart and Narrative	<b>Approaches</b>
D.(4)	Professional Development Plan	<b>Approaches</b>
E.	Conditions of Employment	<b>Approaches</b>
F.(2)	Complaint Process	<b>Approaches</b>
G.(1)	Student Outreach & Recruitment	<b>Approaches</b>
G.(2)	Lottery Process	<b>Approaches</b>
G.(3)	Conflict of Interest Policy	<b>Approaches</b>
	Appendices	
Appendix D	If I.(1) then Appendix D	<b>Approaches</b>
J.(1)	Transportation	<b>Approaches</b>
B.(3)	Budget Narrative	<b>Approaches</b>
B.(4)	Budget Adjustments	<b>Approaches</b>
C.(1)	Internal Control Procedures	<b>Approaches</b>
C.(2)	Appropriate Financial Staff	<b>Approaches</b>
A.	Evidence of Support/Outreach Activities	<b>Approaches</b>
B.	Community Support	<b>Approaches</b>

On behalf of the Commission, I thank you for your efforts.

Sincerely,

*/e/Patricia Gipson*

Chair, Public Education Commission