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July 19, 2024

Cindy Stong  
Sacramento School of Engineering and Science  
P.O. Box 117  
Tularosa, NM 88352  
[cmstong@gmail.com](mailto:cmstong@gmail.com)

Dear Ms. Strong:

Thank you for submitting your team's application for a new charter school. As you know, the application will be on the Public Education Commission's (PEC) August agenda in Santa Fe, New Mexico. The PEC may approve, approve with conditions, or deny the charter application.

To assist you in your team's preparation for the PEC meeting, the PEC wanted to outline questions or concerns that have arisen in the review of your application by the peer review, capacity interview team, community input hearing, the Charter School Division (CSD), and PEC Commissioner review. The CSD will provide a recommendation to the PEC on your application as well.

The PEC may ask questions regarding any part of the application packet, including:

- your application,
- the reviews and recommendations provided, and
- the recommendation by CSD,

However, please be prepared to address the areas listed below. Please note that the PEC is not requesting, nor will accept, new information at this point in the process.

Areas of specific focus are:

From the Peer Review Findings		
	Educational Section	
D. (2)	Equity Plan	<b>Does not meet</b>
	Governance Section	
C. (1)	Board Oversight Monitoring Plan	<b>Does not meet</b>
D. (1)	Organizational Chart and Narrative	<b>Does not meet</b>
D. (2)	Job Descriptions	<b>Does not meet</b>
D. (3)	Staffing Plan	<b>Does not meet</b>
E.	Conditions of Employment	<b>Does not meet</b>
F. (1)	Meaningful Community Involvement in Governance	<b>Does not meet</b>
J. (2)	Food Services	<b>Does not meet</b>
K. (2)	Evidence of Researched Facility	<b>Does not meet</b>
	Appendices	
Appendix G	. 5 Year Budget Plan	<b>Does not meet</b>
C. (2)	Appropriate Financial Staff	<b>Does not meet</b>
	Educational Section	
B.	Mission Specific Goals	<b>Approaches</b>
C.	Curriculum, Educational Program, Student Performance Standards	<b>Approaches</b>
D. (1)	Bilingual Multicultural Education, Indian Education, Hispanic Education and Black Education	<b>Approaches</b>
F. (2)	Yearly Calendar and Daily Schedule	<b>Approaches</b>
F. (3)	Schedule Narrative	<b>Approaches</b>
G. (1a)	Special Education: Students with IEPs	<b>Approaches</b>
G. (1b)	Special Education: Progress Monitoring	<b>Approaches</b>
G.(2a)	English Learners: Curriculum & Instruction	<b>Approaches</b>

G.(2b)	English Learners: Progress Monitoring	<b>Approaches</b>
G.(3)	ESSA and Special Population Needs	<b>Approaches</b>
	Governance	
A. (3)	Governing Board Recruitment	<b>Approaches</b>
C. (3)	Governing Board Roles & Responsibilities	<b>Approaches</b>
C. (4)	Annual Head Evaluation	<b>Approaches</b>
D. (4)	Professional Development Plan	<b>Approaches</b>
	Appendices	
A.	Projected Enrollment	<b>Approaches</b>
Appendix F.	910B5	<b>Approaches</b>
B (3)	Budget Narrative	<b>Approaches</b>
(B4)	Budget Adjustments	<b>Approaches</b>
A.	Evidence of Support/Outreach Activities	<b>Approaches</b>
B.	Community Support	<b>Approaches</b>
C.	Community Relationships	<b>Approaches</b>

Additional questions from CSD	
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1.	Can the applicant provide more information regarding Section G.1, Outreach and recruitment plan. Please provide copies of the mailer. Please provide the reasoning behind choosing to send the mailer to the one identified zip code and not others.
2.	Regarding student lottery admissions (page 178), the school indicated it will collect birth certificates. What is the intent of that collection process and what purpose does that serve?
3.	Both CSD and Commissioners had the following question:

	Provisions in the application look to have been taken from another applicant without change. Please provide the rationale for how the school identified that the English Language Learners protocols proposed are appropriate for the grades proposed by the school.
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Additional questions from PEC Commissioners	
1.	Please provide more information on how transportation will be addressed at the school. How will the school address students outside of the “walkable” areas for the school? What students would be limited without transportation? Does this limit access to students in one zip code?
2.	Please provide more specific information on outreach to, and communication with, the tribes. How many times did the applicant reach out to tribal entities and in what manner?
3.	The application looks to have provided information from an application submitted by another applicant.  How do those sections serve this particular application? How did the applicant identify that those sections were appropriate to this school? In particular, how is the special education section appropriate to this school?

On behalf of the Commission, I thank you for your efforts.

Sincerely,

*/e/Patricia Gipson*

Chair, Public Education Commission