



New Mexico Public Education Commission (PEC)

Governing Body Member Change Notification Instructions

Purpose: To notify the Public Education Commission (PEC) of a change in a member or members of the school's Governing Body. The school may report multiple member resignations/removals and designations on the same form.

Submission Deadline: Changes to the Governing Body membership do not require prior approval of the PEC; however, notice must be received within 30 calendar days of the change. Vacancies must be filled within 45 days; one 30-day extension may be requested.

Notifications completed 14 days prior to the next PEC meeting will be placed on the next agenda. Notifications of this type are typically placed on the consent agenda; however, any notification may be removed from the consent agenda and moved to the regular agenda for full discussion and possible action by the PEC.

Meeting minutes of the governing board of the school and the PEC will serve as an amendment to, or compliance with, the charter contract regarding this membership change. The documentation will be added to the board of finance documentation on file with CSD.

The school must provide:

- Fully completed form
- Approved board minutes or certification of the board's vote accepting the new member
- Resignation Letter or board meeting minutes removing the previous member
- Statement of Governing Body Member to Consult with PED
- Affidavit of Governing Body Member
- Assurances of Governing Body Member

Contact charter.schools@ped.nm.gov with questions about completing or submitting documents.

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and Albuquerque Institute for Math & Science, hereafter "the school," effective on Albuquerque Institute for Math & Science.

Current Governing Body Members and Positions: Bob Walton, President; Dr. Sandra Whisler, Vice President; Julie Garcia, Secretary-Treasurer; Dr. Adam Hecht, Member; Janine Sjostrom, Member;

Governing Body Member(s) Resigning or Removed: Dr. David Dunlap

New Governing Body Member(s) and Position(s): Click or tap here to enter text.

Contact information for New Governing Body Member(s) (phone, email): Click or tap here to enter text.

Is the school requesting an extension to fill a vacancy: yes no

If so, provide date of vacancy: Click or tap here to enter text.

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: 1

Effective Date: 6/13/2024

The school's notification is hereby submitted by:

Signature of School Representative:  **Date:** 7-29-2024

Signature of Governing Board Chair:  **Date:** 7/11/24

For PEC/CSD use only

PEC Meeting Date:

Agenda: Consent (typical) Regular (unusual circumstance)

The school's notification was: Accepted Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____



June 13, 2024
11:30 a.m. - 1:00 p.m.
Board Room
933 Bradbury SE

[Join Zoom Meeting](#)

<https://us06web.zoom.us/j/86833104028?pwd=VmQk7iGGsOPW0sAnnD2aCx3b3J7NAd.1>

Meeting ID: 868 3310 4028
Passcode: 8zJrBc

Date: June 13, 2024

Time: 11:30 am to 12:55 pm

Location: AIMS Board Room

Meeting Type: Regular Special Proposed Approved

Attendance:

Members:	Present	Absent
Bob Walton, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Sandra Whisler, Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. David Dunlap, Secretary-Treasurer	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Julie Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Adam Hecht	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Janine Sjostrom	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kathryn Watkins	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Attendees: Katharina Sandoval-Snider, Jolene Jaramillo and Marty Esquivel

The meeting was brought to order at 11:40 am. Quorum was determined.

A copy of the meeting minutes are available for public inspection at Albuquerque Institute for Math and Science at 933 Bradbury SE, Albuquerque, NM 87106, within 10 calendar days for proposed minutes and 2 calendar days of approval for approved minutes.

The AIMS@UNM shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990. Should you require specific accommodation(s) please contact Katharina Sandoval-Snider at (505) 559-4249 5 business days prior to the meeting



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- I May Minutes** **Walton**
- Motion to approve May minutes - Whisler.**
Motion to approve May Minutes with comments
Whisler spelling and Jaramillo rather than Garcia on
February/Budget presentations - Hecht.
Second - Whisler.
Motion carried unanimously.
- II. June Agenda** **Walton**
- Motion to approve June agenda - Garcia.**
Second - Whisler.
Motion carried unanimously.
- III. Financial Report** **Garcia**
- Motion to approve three BARS - Whisler.**
Second - Hecht.
Motion carried unanimously.
- Motion to approve check vouchers from May 2024 - Hecht.**
Second - Whisler.
Motion carried unanimously.
- IV. School Directions Report** **Sandoval-Snider**
- **Graduation was on May 14th.**
 - **32 graduates.**
 - **Eight Associates degrees.**
 - **Charter renewal application due in October.**
- V. Discussion of School Board Training Initiatives** **Walton**
- **Informed the Board that starting with the July**
2024 Board meeting, meetings are required to be
live audio and video webcast available to the
public on our website.

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| VI. | Expansion Update
- Marty and Director Sandoval-Snider will meet next week with UNM President Stokes to discuss the proposed expansion. | Esquivel |
| VII. | Resignation of Board Member Dr. David Dunlap
Motion to approve the resignation of Dr. David Dunlap – Garcia.
Second – Hecht.
Motion carries unanimously. | Walton |
| VIII | Approval of Board Member Dr. K. Joseph Ho
Motion to approve Dr. K. Joseph Ho rejoining the AIMS Board – Hecht.
Second – Whisler.
Approved Walton, Hecht, Whisler.
Abstained Garcia. | Walton |
| IX. | Election of Secretary Treasurer
Motion to elect Julie Garcia as Secretary-Treasurer – Walton.
Motion carried unanimously. | Walton |
| X. | Adjournment
Motion to adjourn the meeting – Hecht,.
Second – Whisler.
Motion carried unanimously at 12:40 pm. | Walton |

Respectfully submitted:



[Signature]

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