



New Mexico Public Education Commission (PEC)

Pre-Kindergarten Early Childhood Program Notification Instructions

Purpose: To notify the Public Education Commission (PEC) if a charter school has received approval to operate an approved early childhood education program allowing the addition of, and funding for, a pre-kindergarten (Pre-K) or an early childhood educational program.

If the addition of an approved childhood educational program causes the facility to exceed the maximum building capacity for the facility set forth in the school's charter contract with the PEC, the School must also submit the appropriate building amendment form.

Submission Deadline: Notification of an approved childhood educational program (along with an amendment regarding the building capacity, if needed) does not require prior approval of the PEC; however, notice must be received within 30 calendar days of the change.

Notifications completed 14 days prior to the next PEC meeting will be placed on the next agenda. Notifications of this type are typically placed on the consent agenda; however, any notification may be removed from the consent agenda and moved to the regular agenda for full discussion and possible action by the PEC.

Meeting minutes of the governing board of the school and the PEC will serve as an amendment to, or compliance with, the charter contract regarding this change.

The school must provide:

- Fully completed form
- Approved board minutes or certification of the vote taken by the board approving the program
- Proof of an approved early childhood education program
- Assurance that the approved early childhood education program is adequate to support the costs of the early childhood educational program and does not impact funding for school-age children supported by the SEG funding at the school
- Assurance that the pre-K program is funded only by allowable sources of public funds so as not to violate N.M. Const. Art. IX, §14 and that any lottery preference complies with state and federal law

Contact charter.schools@ped.nm.gov with questions about completing or submitting documents.

Pre-Kindergarten Early Childhood Program Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and CHOZHO here to enter text., hereafter "the school," effective on Click or tap to enter a date.. 2023

Current grade levels served and enrollment cap for school-age students: 1200

Current enrollment of school-age students: 680 – but we are in the 24-25 school year enrollment process

Projected enrollment of pre-kindergarten students: 20

Projected total enrollment (all students): 770

Current maximum building capacity: 850

Information regarding Pre-K or Early Childhood application, approval, and funding source: Attached letter of approval and funding

Impact of the program on the school lottery policy, if any: There will be no impact as enrollment in pre-k does not automatically mean a seat is filled for kindergarten the next year.

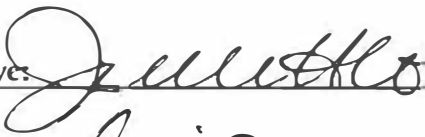
The school is submitting an amendment for building capacity: Yes Not needed

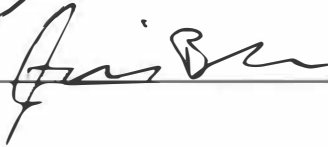
By checking Yes below, the school representative and governing board chair provide assurances that:

- the approved early childhood education program is adequate to support the costs of the early childhood educational program and does not impact funding for school-age children supported by the SEG funding at the school, and
 - the pre-K program is funded only by allowable sources of public funds so as not to violate N.M. Const. Art. IX, §14 and that any lottery preference complies with state and federal law
- Yes No

Effective Date: 9/1/2024

The school's notification is hereby submitted by:

Signature of School Representative:  **Date:** 7-30-24

Signature of Governing Board Chair:  **Date:** 7/30/24

For PEC/CSD use only

PEC Meeting Date:

Agenda: Consent (typical) Regular (unusual circumstance)

The school's notification was: Accepted Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____

MICHELLE LUJAN GRISHAM
GOVERNOR

HOWIE MORALES
LIEUTENANT GOVERNOR



ELIZABETH GROGINSKY
CABINET SECRETARY

COTILLION SNEDDY
ASSISTANT SECRETARY for Native American
Early Education and Care

SARA MICKELSON
DEPUTY CABINET SECRETARY

May 31, 2024

Stephanie Vicenti
Hozho Academy
515 Park Ave.
Gallup, NM 87301
Svicenti@hozhoacademy.org

Re: New Mexico PreK FY25 Grant Application

Dear Director Vicenti,

The Early Childhood Education and Care Department (ECECD) is pleased to inform you that your Grant Application to provide New Mexico Prekindergarten (PreK) program services has been approved as set forth in this letter.

New Mexico PreK is a core program of ECECD and is a critical part of the early childhood education and care system. Pursuant to NMSA 1978, § 9-29-8(B), ECECD is mandated to “coordinate and align an early childhood education and care system to: (1) include child care, pre-kindergarten, early pre-kindergarten, home visitation, early head start, head start, early childhood special education and early intervention and family support; and (2) provide New Mexico families with consistent access to appropriate care and education services.” Your role as a NM PreK provider is critical toward ensuring ECECD fulfills this mandate.

New Mexico PreK Grant Award Information:

The PreK grant award for **Hozho Academy is \$894,000.00 for (20) Extended PreK Slots for (1080) PreK instructional hours** as set forth in **Attachment 1 – Budget**. ECECD may reduce the total award amount if the program fails to meet and maintain its funded enrollment. ECECD will monitor actual enrollment and performance on an on-going basis.

Your Grant Agreement for Fiscal Year 2024 (FY24) through FY28 is attached to this letter. An authorized representative from your organization must review and sign the attached agreement in order for you to be a New Mexico PreK program in FY25. You must comply with the terms of the grant agreement in order to remain a New Mexico PreK program. To accept this Grant Award, which includes Attachment 1, please review and sign the attached Agreement and return to ECECD no later than **5 p.m. Friday, June 14, 2024**

We appreciate your dedication and service to the children and families of New Mexico and look forward to continuing our support of your program in the coming school years. If you have any questions, please contact Casandra “CJ” Carrazco, New Mexico PreK Bureau Chief, at casandra.carrazco@ececd.nm.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sandy Trujillo-Medina'. The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Sandy Trujillo-Medina
Director, Early Care Education and Nutrition

AGREEMENT

1. Term of Grant of Award.

THIS GRANT OF AWARD SHALL BECOME EFFECTIVE ON THE DATE UPON WHICH IT IS SIGNED BELOW BY AN AUTHORIZED REPRESENTATIVE. **The Awardee cannot begin services or incur expenses for FY25 until after July 1, 2024.** This Grant of Award shall terminate on **June 30, 2028**, unless terminated pursuant to the applicable terms and conditions set forth in this agreement.

2. Performance Measures.

- A. PreK programs must achieve and maintain 95% of funded enrollment within the first 30 days of program instruction.
- B. PreK programs must provide a minimum of 90 hours of family engagement **and** education activities annually.
- C. PreK programs must demonstrate support of families to ensure their child attends regularly (at least 85% of time).
- D. PreK programs must ensure each PreK participant has current health screenings completed within 90 days from the date of enrollment.
- E. PreK programs must ensure each PreK participant has a current developmental screening completed within 45 days from the date of enrollment.
- F. PreK personnel must complete observations of each child's progress in all developmental areas and in multiple settings using approved PreK Observational Assessment Tools to evaluate the effect of the PreK instruction on the child's development and learning. Children must be assessed a minimum of three times during each awarded school year.
- G. PreK personnel must meet degree requirements as outlined in the New Mexico PreK Performance Standards or be enrolled in 6-credits in a college degree program that will lead to meeting the required degree requirements.
- H. PreK programs must adhere to all foundations of quality elements outlined in the ECECD New Mexico PreK Performance Standards.
- I. Starting January 1, 2025, all NM PreK programs must enter required information into the Professional Development Information System for all currently employed staff members. After January 1, 2025, NM PreK programs must enter required information into the Professional Development Information System within 2 weeks of any new staff member beginning employment.
- J. School Districts must ensure that all internal coaches adhere to the policies, procedures, and coaching model designated by ECECD including use of designated data systems (e.g. TORSH Talent for Practice Based Coaching and My Teachstone for CLASS) to ensure objectivity and consistency in data collection and reporting.

3. Payment.

Requests for Reimbursements (RfR) must be entered monthly. The PED shall make monthly reimbursement payments to the Awardee for services and costs specified in Attachment 1 - Budget. The Awardee shall submit certified and documented invoices monthly in the Operating Budget Management System (OBMS) for actual work performed and expenses incurred to PED.

Funding under this award must be used as specified by legislation. All expenditures must be in accordance with fiscal regulations and the fiscal guidance in the PED FOCUS criteria through the Early Childhood Bureau of the PED and ECECD. Any budgetary items within the PreK District/Charter application considered unallowable will not be funded or reimbursed. Please enter the budget in the Operating Business Management System (OBMS) for (\$894,000.00) no later than July 1, 2024. Use Fund Code 27149 and Revenue Code 43202.

4. Limitation of Cost.

The total amount of the monies payable to the Awardee under this Grant of Award shall not exceed **\$894,000.00** The annual budget is attached hereto as **Attachment 1 – Budget** and is incorporated herein by reference.

5. Monthly Budget Invoicing.

Per NM PreK Standard 8.C.9: PreK program administrators must submit monthly invoices for reimbursement of program costs.

6. Parity.

At minimum, all PreK teachers with a bachelor’s degree in early childhood education must be paid at least \$50,000 a year before benefits and no teacher without a bachelor’s degree in early childhood education may be paid more than \$50,000 a year. Educational assistants must be paid a minimum of \$15 per hour or an equivalent annual salary.

7. Return of Funds.

Upon termination of this Grant of Award, or after the services provided for herein have been rendered, unused funds, if any, shall be returned by the Awardee to ECECD.

8. Termination.

- A. Grounds. ECECD may terminate this Grant of Award for convenience or cause. The Awardee may only terminate this Grant of Award based upon the ECECD’s uncured, material breach of this Agreement.
- B. Notice. ECECD Opportunity to Cure.

1. ECECD shall give Awardee written notice of termination at least thirty (30) days prior to the intended date of termination.

2. The Awardee shall give ECECD written notice of termination at least thirty (30) days prior to the intended date of termination, which notice shall (i) identify all the Department’s material breaches of this Grant of Award upon which the termination is based and (ii) state what ECECD must do to cure such material breaches. Awardee’s notice of termination shall only be effective (i) if ECECD does not cure all material breaches within the thirty (30) day notice period or (ii) in the case of material breaches that cannot be cured within thirty (30) days, ECECD does not, within the thirty (30) day notice period, notify the Awardee of its intent to cure and begin with due diligence to cure the material breach.

3. The Grant of Award may be terminated immediately upon written notice by ECECD to the Awardee (i) if the Awardee becomes unable to perform the services contracted for, as determined by the ECECD; (ii) if, during the term of this Grant of Award, the Awardee is suspended or debarred by the State Purchasing Agent; or (iii) the Grant of Award is terminated pursuant to, Section 20 of this agreement.

- C. Liability. Except as otherwise expressly allowed or provided under this Grant of Award, ECECD's sole liability upon termination shall be to pay for acceptable work performed prior to the Awardee's receipt or issuance of a notice of termination; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults or breaches of this Grant of Award. The Awardee shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE ECECD'S OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE AWARDEE'S DEFAULT/BREACH OF THIS GRANT OF AWARD.
- D. Termination Management. Immediately upon receipt by either ECECD or the Awardee of notice of termination of this Grant of Award, the Awardee shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Grant of Award without the written approval of ECECD; 2) comply with all directives issued by ECECD in the notice of termination as to the performance of work under this Grant of Award; and 3) take such action as ECECD shall direct for the protection, preservation, retention or transfer of all property titled to the Department and records generated under this Grant of Award. Any non-expendable personal property or equipment provided to or purchased by the Awardee with contract funds shall become the property of ECECD upon termination and shall be submitted to the Department as soon as practicable.

9. Fund Accountability.

The parties shall provide strict accountability of all monies made subject to the Grant of Award. The Awardee shall maintain fiscal records, follow generally accepted accounting principles, and account for all receipts and disbursements of funds transferred to the Awardee pursuant to this Grant of Award. The Awardee will include all monies made subject to this Grant of Award in an annual audit if required by federal or state law, to be completed by an outside auditing agency. The Awardee will provide ECECD with a copy of the annual audit.

10. Maintenance of Records.

The Awardee shall maintain detailed time and expenditure records that indicate the date; time, nature, and cost of services rendered during the Grant of Award's term and effect and retain them for a period of three (3) years from the date of final payment under this Grant of Award. The records shall be subject to inspection by ECECD, the general services department/state purchasing division and the state auditor. ECECD shall have the right to audit billings both before and after payment. Payment under this Grant of Award shall not foreclose the right of ECECD to recover excessive or illegal payments.

11. Confidentiality.

Any confidential information provided to or developed by the Awardee in the performance of this Grant of Award shall be kept confidential and shall not be made available to any individual or organization by

the Awardee without the prior written approval of ECECD.

12. Amendment.

- A. This Grant of Award shall not be altered, changed, or amended except by instrument in writing executed by the parties hereto and all other required signatories.
- B. If ECECD proposes an amendment to the Grant Award to unilaterally reduce funding due to budget or other considerations, the Awardee shall, within thirty (30) days of receipt of the proposed Amendment, have the option to terminate the Grant of Award, pursuant to the termination provisions as set forth in "Termination," of this Section or to agree to the reduced funding.

13. Assignment

The Awardee shall not assign or transfer any interest in this Grant of Award or assign any claims for money due or to become due under this Grant of Award without the prior written approval of ECECD.

14. Applicable Law.

The laws of the State of New Mexico shall govern this Grant of Award, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with NMSA 1978, § 38-3-1(G). By execution of this Grant of Award, the Awardee acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Grant of Award.

15. Execution of Documents.

ECECD and the Awardee agree to execute any document(s) necessary to implement the terms of this Grant of Award.

16. Equal Opportunity Compliance.

The Awardee agrees to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunities. In accordance with all such laws of the State of New Mexico, the Awardee assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any eligible applicant or activity performed under this Grant of Award. If Awardee is found not to be in compliance with these requirements during the life of this Grant of Award, the Awardee agrees to take appropriate steps to correct these deficiencies.

17. Workers Compensation.

The Awardee agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the Awardee fails to comply with the Workers Compensation Act and applicable rules when required to do so, this Grant of Award may be terminated by ECECD.

18. New Mexico Employees Health Coverage (Governmental entities are excluded from this provision)

- A. If the Awardee has, or grows to, six (6) or more employees who work, or who are expected to work, an average of at least 20hours per week over a six (6) month period during the term of the Grant of

Award, the Awardee certifies, by signing this Grant of Award, to have in place, and agrees to maintain for the term of the Grant of Award, health insurance for those employees if the expected annual value in the aggregate of any and all Grant of Awards between Awardee and the State exceed \$250,000 dollars.

- B. The Awardee agrees to maintain a record of the number of employees who have (a) accepted health insurance; (b) declined health insurance due to other health insurance coverage already in place; or (c) declined health insurance for other reasons. These records are subject to review and audit.
- C. The Awardee agrees to advise all employees of the availability of State publicly financed health care coverage.

19. Background Checks.

NMSA 1978, § 22-10A-5 governs background checks for all licensed school employees, including contracted employees (i.e., instructional support programs) and all Awardees and their employees, contractors and volunteers are required to abide by these background check requirements as part of this Grant of Award. See [Licensure Background Information – New Mexico Public Education Department \(state.nm.us\)](http://state.nm.us).

20. Appropriations.

The terms of this Grant of Award are contingent upon sufficient appropriations and authorization by the Legislature of New Mexico for the performance of this Grant of Award. If sufficient appropriations and authorizations are not made by the New Mexico Legislature, this Grant of Award shall terminate immediately upon written notice being given by ECECD to the Awardee. ECECD's decision as to whether sufficient appropriations are available shall be accepted by the Awardee and shall be final.

21. Sub-Contracts.

The Awardee shall not subcontract any portion of the services to be performed under this Grant of Award without the prior written approval by the ECECD Cabinet Secretary or Designee. No such subcontract shall relieve the primary awardee from any obligations and liabilities under this Grant of Award, nor shall subcontract obligate direct payment from ECECD. Awardees must notify all subcontractors that they are subject to the "Maintenance of Records" section of this Agreement.

22. Status of Contractor.

The Awardee and its agents and employees are independent contractors performing professional services for the Agency and are not employees of the State of New Mexico. The Awardee and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of state vehicles, or any other benefits afforded to employees of the State of New Mexico as a result of this Agreement. The Awardee acknowledges that all sums received hereunder are reportable by the Awardee for tax purposes, including without limitation, self-employment, and business income tax. The Awardee agrees not to purport to bind the State of New Mexico unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

23. Merger.

This Agreement incorporates all the Agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, Agreements and understandings have been merged into this written Agreement. No prior Agreement or understanding, oral or otherwise, of the

parties or their agents shall be valid or enforceable unless embodied in this Agreement.

24. Penalties for violation of law.

The Procurement Code, NMSA 1978, §§ 13-1-28 through 13-1-199, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

25. Records and Financial Audit.

The Awardee shall maintain detailed time and expenditure records that indicate the date, time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by ECECD, the General Services Department/State Purchasing Division and the State Auditor. ECECD shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of ECECD to recover excessive or illegal payments.

26. Liability.

As between the parties, each party will be responsible for claims or damages arising from personal injury or damage to persons or tangible property to the extent they result from negligence of its employees, subject in all cases to the immunities and limitations of the New Mexico Tort Claims Act, NMSA 1978, § 41-4-1, *et seq.*, as amended.

27. Invalid Term or Condition.

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

28. Enforcement of Agreement.

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

29. Notices.

Any notice required to be given to either party by this Agreement shall be in writing and shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To ECECD:

State of New Mexico
Early Childhood Education and Care Department
PreK Bureau
PO Drawer 5619
Santa Fe, NM 87502-5619

To Awardee:

Stephanie Vicenti

Hozho Academy

515 Park Ave.

Gallup, NM

Svicenti@hozhoacademy.org

30. Authority.

If the Awardee is other than a natural person, the individual(s) signing this Agreement on behalf of the Awardee represents and warrants that he or she has the power and authority to bind the Awardee, and that no further action, resolution, or approval from the Awardee is necessary to enter into a binding contract.

I acknowledge that I have read and agree to the terms in the Award Letter and Agreement.

Authorized Name and Title

Authorized Representative

Date

Attachment 1 – Budget

The budget submitted with the PreK Grant Application will be monitored by a designated ECECD PreK Program Specialist.

Direct services will be reimbursed in accordance to the current per-child reimbursement rate. The per-child reimbursement rate is a fixed rate per service delivery (program type).

<u>FY25 Services:</u>	<u>Cost:</u>
• <u>PreK Extended PreK Services</u>	<u>\$10,300.00 per child, 20 children per fiscal year</u>
• <u>Transportation Award (\$1,000/child)</u>	<u>\$10,000.00 for 10 children per fiscal year</u>
• <u>Curriculum Award (\$5,000/classroom)</u>	<u>\$5,000.00 for 1 classrom one-time award</u>
• <u>Start Up & Safety Award (\$25,000/classroom)</u>	<u>\$25,000.00 for 1 classroom one-time award</u>
Total for FY25 Services: \$246,000.00	

<u>FY26 Services:</u>	<u>Cost:</u>
• <u>PreK Extended PreK Services</u>	<u>\$10,300.00 per child, 20 children per fiscal year</u>
• <u>Transportation Award (\$1,000/child)</u>	<u>\$10,000.00 for 10 children per fiscal year</u>
Total for FY26 Services: \$216,000.00	

<u>FY27 Services:</u>	<u>Cost:</u>
• <u>PreK Extended PreK Services</u>	<u>\$10,300.00 per child, 20 children per fiscal year</u>
• <u>Transportation Award (\$1,000/child)</u>	<u>\$10,000.00 for 10 children per fiscal year</u>
Total for FY27 Services: \$216,000.00	

<u>FY28 Services:</u>	<u>Cost:</u>
• <u>PreK Extended PreK Services</u>	<u>\$10,300.00 per child, 20 children per fiscal year</u>
• <u>Transportation Award (\$1,000/child)</u>	<u>\$10,000.00 for 10 children per fiscal year</u>
Total for FY28 Services: \$216,000.00	

The Awardee shall be paid the total amount of this Grant of Award, upon approval of submitted invoices by ECECD, and shall not exceed \$894,000.00

Per diem and mileage, and other miscellaneous expenses, will be paid in accordance with the Department of Finance and Administration (DFA) Rule 2.42.2 NMAC.

Agenda/x Minutes of Hózhó Academy Governing Council

Date: July 30, 2024

Time: 5:00pm

School: 515 Park Ave, Gallup NM 87301 or

Join Zoom Meeting

<https://us06web.zoom.us/j/84822806349?pwd=i2a4uhbctbMfbxCTsrbGok3aaxb1ka.1>

Meeting Type: x Regular Special Proposed Approved

I. Meeting was brought to order at 5:23 pm

II. Pledge of Allegiance led by Juliane Hillock

III. Roll Call

[SECRETARY]

Members:	Present	Absent
Jeremy Boucher	x <input type="checkbox"/>	<input type="checkbox"/>
Erin Montano	x <input type="checkbox"/>	<input type="checkbox"/>
Brinn King	x <input type="checkbox"/>	<input type="checkbox"/>
Gabriel Suk	<input type="checkbox"/>	x <input type="checkbox"/>
Rebecca Boucher	<input type="checkbox"/>	x <input type="checkbox"/>
Mark Masik (present)		
Teri Fraizer (present)		

Other Attendees: Juliane Hillock, Katie Rarick, Dan Hill

IV. Approval of Agenda:

[CHAIRPERSON]

Action Requested: Approve agenda

Motion: no additions or corrections so deemed approved

Second: [BLANK]

Amendments: [BLANK]

Unanimous or **Ayes:** **Nays:**

V. Approval of Consent Agenda Items:

Action Requested: Approval of minutes from meetings on May 28, 2024 (June Meeting was Canceled due to lack of quorum)

Motion: motion to approve consent agenda and minutes from May 28th by King

Second: Frazier

A copy of the meeting minutes are available for public inspection at Hózhó Academy within 10 calendar days for proposed minutes and 2 calendar days of approval for approved minutes. Hózhó Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990. Should you require specific accommodation(s) please contact Jeremy Boucher (board@hozhoacademy.org) 5 business days prior to the meeting.

No correction or objection: [BLANK]

<input type="checkbox"/> Unanimous	or	Ayes:	Nays:
Jeremy Boucher		x	
Erin Montano		x	
Brinn King		x	
Mark Masik		x	
Teri Fraizer		x	

VI. Principal Report

a. **Current enrollment is 770- in work projected 750. 198 on waitlist. Will start teaching training and jumpstart on July 21st. Open house is August 13th and first full day is August 14th. In a stable starting position. Health position is part time right now- looking for full time position. Working on alarm system and painting finished today. Added 4 classrooms- for Pre K and 5th grade. Middle school still staying at other campus for this year.**

VII. Finance Report – EOY Estimate

a. **\$59k outstanding. 500k in bills need to paid and \$200k of liabilities to be paid. Needed to hold on to around 450k for first payroll in July. Official numbers will come out with Audit in January. Will it be an audit finding being overbudget? Yes- will be first time with this audit finding- will not happen again since won't be starting another million dollar transportation department without funding. This year will be easier- projections for this fiscal year based on 750 students. Reserve will be eaten up initially due to overage from fiscal year 2023-24. \$550k transportation reimbursement. PED is supposed to purchase buses and PED will give us the revenue to use towards monthly payment on lease.**

VIII. Action Items:

A copy of the meeting minutes are available for public inspection at Hózhó Academy within 10 calendar days for proposed minutes and 2 calendar days of approval for approved minutes. Hózhó Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990. Should you require specific accommodation(s) please contact Jeremy Boucher (board@hozhoacademy.org) 5 business days prior to the meeting.

Action Requested: Approval of May and June Bank Rec and Check Register

Ed fellows received in July but on June Bank Rec. May bank rec \$14k- Ed Fellows has 16 salaries on it- will hopefully be more on time this fiscal year.

Motion: motion to approve May and June Bank Rec and Check Register by Frazier

Second: King

Amendments: [BLANK]

<input type="checkbox"/> Unanimous	or	Ayes:	Nays:
		Jeremy Boucher	x
		Erin Montano	x
		Brinn King	x
		Mark Masik	x
		Teri Fraizer	x

Action Requested: Approval BARs

2 Bars. First for pre-k. Funding is \$10,300 for 20 students- \$850k for entire program. 10k for transportation 30k for instruction materials, desks, chairs, etc.- one time allocation- has to be used within first 90 days. Bar 003-IB

Motion: motion to approve BAR 003-IB by King

Second: Fraizer

Amendments: [BLANK]

<input type="checkbox"/> Unanimous	or	Ayes:	Nays:
		Jeremy Boucher	x
		Erin Montano	x
		Brinn King	x
		Mark Masik	x
		Teri Fraizer	x

Native American culture and language grant for 50k- one Navajo teacher at this point. BAR 002-IB. Can be used on anything that supports the program- usually spent on salary- PED Indian Ed grants- HB II sponsored. Applied for not allocated.

Motion: motion to approve BAR 002-IB by Montano

Second: Fraizer

	Aye:	Nays:
Jeremy Boucher	x	
Erin Montano	x	
Brinn King	x	
Mark Masik	x	
Teri Fraizer	x	

Action Requested: Approval of School Leader’s FY25 Contract

Terms are same as last year and 3% increase- pay in line with expenses. \$129k. 17 million budget this year.

Motion: motion to approve school leader’s FY25 Contract by Frazier

Second: Montano

Amendments: [BLANK]

<input type="checkbox"/> Unanimous	or	Ayes:	Nays:
Jeremy Boucher		x	
Erin Montano		x	
Brinn King		x	
Mark Masik		x	
Teri Fraizer		x	

Action Requested: Approval of Pre-K Program

Grant from Department of Ed. In order to bring them on it has to be an official board vote- has to change charter. State grant and will have to renew every 4 years. Not a headstart program. Curriculum will include pre k Singapore math and literacy program will be first quarter stretched out over the whole year. Oral language will be worked on- articulate ideas, making requests etc. Will also participate in art, music, gym. Kelly Chepin will be running program. No automatic enrollment or preference to get into Hozho for elementary will have to enroll like normal. Full day play based for development of skills. One day hoping to expand to have more pre-K students. Teachers have to be licensed teachers through PED. 18% of Hozho students are in need of special ed so would have the department for pre-k students if they need those services.

Motion: motion to approve Pre-K program by Montano

Second: King

Amendments: [BLANK]

<input type="checkbox"/> Unanimous	or	Ayes:	Nays:
Jeremy Boucher		x	
Erin Montano		x	
Brinn King		x	
Mark Masik		x	
Teri Fraizer		x	

Action Requested: Approval of Staff Handbook

A copy of the meeting minutes are available for public inspection at Hózhó Academy within 10 calendar days for proposed minutes and 2 calendar days of approval for approved minutes. Hózhó Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990. Should you require specific accommodation(s) please contact Jeremy Boucher (board@hozhoacademy.org) 5 business days prior to the meeting.

Same with changes that are highlighted- dress code has changed to improve professional appearance of staff. Dan Hill has reviewed changes and has no concerns.

Motion: motion to approve of Staff Handbook by King

Second: Montano

Amendments: [BLANK]

<input type="checkbox"/> Unanimous	or	Ayes:	Nays:
Jeremy Boucher		x	
Erin Montano		x	
Brinn King		x	
Mark Masik		x	
Teri Fraizer		x	

Action Requested: Approval of Family & Student Handbook

Dress code changes to no worn out sweat pants and no conformed legged pants like leggings allowed this year. Dan Hill has reviewed changes and has no concerns.

Motion: motion to approve Family and Student Handbook by Montano

Second: Fraizer

Amendments: [BLANK]

<input type="checkbox"/> Unanimous	or	Ayes:	Nays:
Jeremy Boucher		x	
Erin Montano		x	
Brinn King		x	
Mark Masik		x	
Teri Fraizer		x	

IX. Comments from the community: If you wish to submit a comment, please send an email to president@hozhoacademy.org no later than noon on Tuesday July 30, 2024.

a. No comments from community submitted

X. Adjourn

Motion: motion to adjourn by Fraizer

Second: Masik

Discussion: [Blank]

<input type="checkbox"/> Unanimous	or	Ayes:	Nays:
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Jeremy Boucher	x
Erin Montano	x
Brinn King	x
Mark Masik	x
Teri Fraizer	x

Meeting adjourned at 6:15 pm

A copy of the meeting minutes are available for public inspection at Hózhó Academy within 10 calendar days for proposed minutes and 2 calendar days of approval for approved minutes. Hózhó Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990. Should you require specific accommodation(s) please contact Jeremy Boucher (board@hozhoacademy.org) 5 business days prior to the meeting.