

# UNIFORM SCHOOL BUS ACCIDENT/ADJUDICATION REPORT

Date of Accident: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Time of Accident: \_\_\_\_\_  A.M.  P.M.

Day of Week: \_\_\_\_\_ School year: \_\_\_\_\_

Driver Name: \_\_\_\_\_ Driver SS#: \_\_\_\_\_

Driver License #: \_\_\_\_\_ Driver DOB: \_\_\_\_\_ Sex:  Female  Male

Location of Accident: \_\_\_\_\_

Location (City, State): \_\_\_\_\_

School District Name: \_\_\_\_\_ School District Code: \_\_\_\_\_ District Accident #: \_\_\_\_\_

Bus/Unit #: \_\_\_\_\_ Vehicle License #: \_\_\_\_\_ Bus Body Make: \_\_\_\_\_

Bus Chassis Make: \_\_\_\_\_ Model Year: \_\_\_\_\_ Bus Owner's Name \_\_\_\_\_

Investigating Agency: \_\_\_\_\_ Police Report #: \_\_\_\_\_

Bus Driver Citation Issued:  Yes  No If yes, type: \_\_\_\_\_

Adjudication:  Preventable  Non-Preventable NSC Code # \_\_\_\_\_

District Signature: \_\_\_\_\_

## PART I – SCHOOL BUS PHYSICALLY INVOLVED

1. Type of Accident (see definitions) (enter only one response):

- 01  Between motor vehicles    04  Fixed object (complete #3)    07  Other collision  
 02  Noncollision    05  Pedalcycle (animal, animal-drawn vehicle, streetcar)  
 03  Pedestrian    06  Railroad train

2. Type of Accident Continued (enter only one response):

- 01  Pupil struck approaching/leaving school bus    05  Bus struck while loading/unloading on roadway with flashers in operation  
 02  Pupil struck by other vehicle while approaching/leaving stopped school bus    06  Bus struck while stopped at RxR crossing  
 03  Pupil struck on road by school bus while approaching/leaving school bus    07  Bus struck while loading/unloading on shoulder  
 04  Pupil struck on road by while approaching/leaving zone with school bus not present    08  Other \_\_\_\_\_

3. Complete if Fixed Object (enter only one response—that which caused most damage):

- 01  Embankment    05  Guardrail    09  Fire hydrant  
 02  Utility pole    06  Bridgerail    10  Curb or wall  
 03  Tree    07  Fence    11  Culvert or headwall  
 04  Sign    08  Median barrier    12  Other \_\_\_\_\_

4. Did accident result in (enter only one response):

- 01  Fatality    03  Nonincapacitating injury (minor)     Only property damage (see below)  
 02  Incapacitating injury (serious)    04  Possible injury (minor)

If only property damage occurred, was it?

- 05  Less than \$500.00    06  \$500.00 or more

5. Number injured onboard bus:

Injury Severity	Total Number	100	020	003
		Pupil	Driver	Other
Fatality				
Serious				
Moderate				
Minor				

6. Manner of Collision between Vehicles or Objects:

- 01  Angle    02  Head-on    03  Rear-end    04  Other

7. Bus Directional Analysis (enter only one response—01 through 28):

### COLLISION WITH PEDESTRIAN

Intersection (see def.)

- 01  Bus going straight  
 02  Bus turning right  
 03  Bus turning left  
 04  Bus backing  
 05  Other action \_\_\_\_\_

Nonintersection

- 06  Bus going straight  
 07  Bus turning right  
 08  Bus turning left  
 09  Bus backing  
 10  Other action \_\_\_\_\_

### COLLISION WITH OTHER VEHICLE

Intersection (see def.)

- 11  Entering at angle, both moving  
 12  Entering same direction, both moving  
 13  Entering opposite direction, both moving  
 14  Other action \_\_\_\_\_

Nonintersection

- 15  Same direction, both moving  
 16  Opposite direction, both moving  
 17  One vehicle stopped  
 18  Other action \_\_\_\_\_

### ALL OTHER COLLISIONS

Intersection (see def.)

- 19  Fixed object  
 20  Other road vehicle, train, pedalcycle  
 21  Other object, animal

Nonintersection

- 22  Fixed object  
 23  Other road vehicle, train, pedalcycle  
 24  Other object, animal

### NONCOLLISION

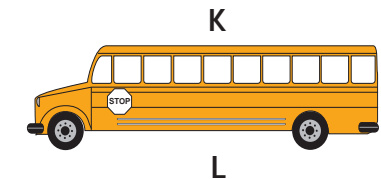
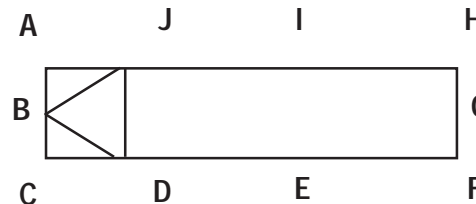
Intersection (see def.)

- 25  Overturn  
 26  Other noncollision

Nonintersection

- 27  Overturn  
 28  Other noncollision

8. First Point of Impact (enter only one response in box):



ENTER ONLY ONE RESPONSE—01 THROUGH 28

9. Contributing Circumstances (enter as many responses as applicable):

**BUS DRIVER ACTION**

- 01 Speed
- 02 Right of way—failed to yield
- 03 Passed stop sign
- 04 Disregarded signal
- 05 Drove left of center
- 06 Improper overtaking
- 07 Make improper turn
- 08 Followed too closely
- 09 Backing up

**VEHICLE DEFECT**

- 10 Tires
- 11 Brakes
- 12 Lights
- 13 Steering
- ROADWAY**
- 14 Defective surface (i.e., pothole)
- 15 Slippery
- 16 Inoperative traffic signal
- 17 View obstructed by object (i.e., tree fence, etc.)
- 18 Other: \_\_\_\_\_

10. Posted Speed Limit

11. Approximate Speed of Bus

12. Driver's Experience Driving School Bus:

- 01 Less than 6 months
- 02 1 year or less
- 03 1–2 years
- 04 3–5 years
- 05 6–10 years
- 06 11–15 years
- 07 16–20 years
- 08 21–25 years
- 09 More than 25 years

13. How many prior school bus accidents has the driver had?

14. Did the driver receive the pre-service school bus driver training course?  01 Yes  02 No

15. Did the driver receive in-service training in the last 12 months?  01 Yes  02 No

16. Was the bus driver's lap belt in use when the accident occurred?  01 Yes  02 No

17. Indicate Type of School Bus:

- 01 Type A
- 02 Type B
- 03 Type C
- 04 Type D
- 05 Other

18. Total Number on Bus (including driver)?  =  +  +  +  +   
*Total Driver Pupil(s) Attendant(s) Other(s)*

19. Bus Rated Seating Capacity?

20. School Bus Use at the Time of Accident:

- 01 Regular route
- 02 Field/activity trip (school-related use)
- 03 Special education use
- 04 Other use

21. Indicate Type of Road:

- Number of Lanes:*  01 One  02 Two  03 Three  04 Four  05 Five  06 Six  07 Parking lot
- Road Design/Surface:*  01 Undivided  02 Paved  03 Painted divider  04 Unpaved  05 Physical divider  06 One way

22. Indicate Condition of the Road at the Time of the Accident (enter as many responses as applicable):

- 01 Dry
- 02 Icy
- 03 Under repair
- 04 Snow packed
- 05 Holes or ruts
- 06 Muddy
- 07 Other \_\_\_\_\_

23. Light Condition (enter only one response):

- 01 Dawn
- 02 Daylight
- 03 Dusk
- 04 Dark, artificially illuminated
- 05 Dark, not artificially illuminated

24. Weather Condition (enter only one response):

- 01 Clear
- 02 Sleet
- 03 Raining
- 04 Fog
- 05 Snowing
- 06 Dust
- 07 Smog/Smoke
- 08 Other \_\_\_\_\_

25. Location (enter only one response):

- 01 Rural
- 02 Urban

**PART II – LOADING/UNLOADING ZONE**

1. At the Time of the Accident, was the Bus (enter only one response)?:

- 01 Approaching the zone
- 02 Stopped in the zone
- 03 Leaving the zone
- 04 Not in sight

2. Was the pupil?  01 Hit by bus  02 Hit by other vehicle

3. Number injured:

Injury Severity	Total Number	200		
		Pupil	Driver	Other
Fatality				
Serious				
Moderate				
Minor				

4. Location of Injured Pupils:

- 01 On side of road
- 02 On sidewalk
- 03 In roadway
- 04 Other \_\_\_\_\_
- 05 On bus

DESCRIPTION OF ACCIDENT: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

District Accident #: \_\_\_\_\_

Report Submitted by: \_\_\_\_\_  
 Name (please print): \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

District Contact Person: \_\_\_\_\_ Phone #: \_\_\_\_\_