

Month:	Timelines:
July	<ul style="list-style-type: none"> <li>English Learner (EL) Identification Course Open for EL Coordinators, Test Administrators (TA) and support staff to complete. TAs must complete and (re)certify for applicable trainings for the <u>WIDA Online ACCESS for ELLs: Administration Training Course</u> and/or the <u>Alternate ACCESS for ELLs: Administration and Scoring Training Course</u></li> <li>WIDA Screener (K) or WIDA Screener Online (grades 1-12) must be administered and parents notified within <b>30 calendar days</b> of beginning school. <u>Keep copies of Screener Results and Notification Letters in the cumulative file.</u></li> </ul>
August	<ul style="list-style-type: none"> <li>Language Usage Survey (LUS) to parents of students new to public education &amp; EL Program Placement Initial &amp; Annual Parent Notification (First 30 days of SY)</li> <li>BMEP Endorsement Waivers are available.</li> <li>BMEP Annual Progress Reporting is available.</li> <li>Fall Federal Directors Regional Meetings in Artesia, Las Cruces, Raton, Farmington, and Rio Rancho</li> <li><b>By August 31: Close-out and complete SY22-23 MIS2000 enrollments, withdrawals, and assessment information.</b></li> <li>Submit RfRs <u>monthly</u>, they are reviewed regularly. If you are in doubt if an expense is allowable, reasonable, and allocable, inquire BEFORE to ensure possibility under the program’s requirements.</li> <li>Review Certificates of Eligibility (COE) <u>weekly</u> in MIS2000 to ensure accurate student data</li> </ul>
September	<ul style="list-style-type: none"> <li><b>September 1:</b> Verified Residency of MEP students and new enrollments can be entered into MIS2000.</li> <li><b>September 1:</b> WIDA Self-Paced eLearning Workshops** New Modules Included (available until August 31, 2025)</li> <li><b>September 11:</b> State Programs Directors’ Regional Meetings - Artesia</li> <li><b>September 12:</b> State Programs Directors’ Regional Meetings - Las Cruces</li> <li><b>September 17:</b> State Programs Directors’ Regional Meetings - Raton</li> <li><b>September 18:</b> State Programs Directors’ Regional Meetings - Farmington</li> <li><b>September 27:</b> State Programs Directors’ Regional Meetings - Rio Rancho</li> <li><b>September 30: BMEP Annual Progress Reporting Due</b></li> </ul>
October	<ul style="list-style-type: none"> <li>Title III Intent to Apply is Available for districts and state charter schools who did not apply for a subgrant in SY24-25 and would like to apply for SY25-26.</li> <li><b>October 15:</b> School Budget Bureau New Program Membership Forms (NEW MEM Projection***)</li> <li><b>October 25:</b> 40<sup>th</sup> Day NOVA Data Reporting for EL, Title I Part C (MEP), Title III, Title III-Immigrant, and BMEP.</li> <li><b>October 21-22:</b> Scaffolding Learning Through Language, Las Cruces</li> <li><b>October 24-25:</b> Writing with Multilingual Learners in the Secondary Grades, Albuquerque</li> <li><b>October 31:</b> Equity Council Quarterly Meeting #1 (Virtual)</li> </ul>
November	<ul style="list-style-type: none"> <li>BMEP Recognition Award Applications Released</li> <li><b>BMEP Endorsement Waiver Closes</b></li> <li><b>November 6 &amp; 13:</b> Equity Council Monthly Office Hours &amp; Work Session (Virtual)</li> <li><b>November 7:</b> CLR All Call Day 1- Focus on Culture and its Instructional Benefits, Santa Fe</li> <li><b>November 21:</b> CLR All Call Day 2- Culturally Responsive Academic Language, Santa Fe</li> <li>All enrollments updated for MSIX MEP student count for MSIX data-pull</li> </ul>

Month:	Timelines:
December	<ul style="list-style-type: none"> <li>• <b>December 4:</b> MEP state PAC meeting</li> <li>• <b>December 4 &amp; 11:</b> Equity Council Monthly Office Hours &amp; Work Session (Virtual)</li> <li>• <b>December 5:</b> MEP state PAC and SDP Meeting #1</li> <li>• <b>December 17:</b> 80<sup>th</sup> Day NOVA Data Reporting for EL, Title I Part C (MEP), Title III, Title III-Immigrant, and BMEP.</li> </ul>
January	<ul style="list-style-type: none"> <li>• <b>January 8 &amp; 15:</b> Equity Council Monthly Office Hours &amp; Work Session (Virtual)</li> <li>• <b>January 9:</b> BMEP Recognition Award Applications due</li> <li>• <b>January 15:</b> End of semester course history for <u>all</u> MEP HS students entered MIS2000.</li> <li>• <b>January 21:</b> ACCESS for ELLs/Alternate ACCESS Assessment Window Opens</li> <li>• <b>January 30:</b> Equity Council <b>Quarterly</b> Virtual Meeting #2</li> <li>• <b>TBD:</b> SDP Meeting #2, and MEP State PAC</li> </ul>
February	<ul style="list-style-type: none"> <li>• <b>February 5 &amp; 12:</b> Equity Council Monthly Office Hours &amp; Work Session (Virtual)</li> <li>• <b>February 12:</b> BMEP Application Released</li> <li>• <b>February 27:</b> 120<sup>th</sup> Day NOVA Data Reporting for EL, Title I Part C (MEP), Title III, Title III-Immigrant, and BMEP.</li> <li>• <b>February 28:</b> Title III Intent to Apply due for SY25-26</li> </ul>
March	<ul style="list-style-type: none"> <li>• <b>March 5 &amp; 12:</b> Equity Council Monthly Office Hours &amp; Working Session (Virtual)</li> <li>• <b>March 7:</b> Bilingual Day &amp; Recognition Awards at the State Capitol</li> <li>• <b>March 28:</b> ACCESS for ELLs/Alternate ACCESS Window Closes</li> <li>• Title III (ELA), Title III (Immigrant), Title I Part C (MEP) Subgrants will be part of New Mexico’s Unified Application. Which will <b>combine</b> multiple federal grants, including ESSA Title Programs will be Released. Title III Immigrant funding eligible districts are notified and invited to apply.</li> </ul>
April	<ul style="list-style-type: none"> <li>• <b>April 2 &amp; 9:</b> Equity Council Monthly Office Hours &amp; Working Session (Virtual)</li> <li>• <b>April 24:</b> Equity Council <b>Quarterly</b> Virtual Meeting #3</li> <li>• <b>TBD:</b> Spring Directors’ Regional Meetings</li> <li>• <b>TBD:</b> CLR Deep Dive</li> <li>• <b>BMEP Applications Due in SharePoint</b></li> </ul>
May	<ul style="list-style-type: none"> <li>• <b>TBD:</b> New Mexico’s Unified Application due</li> <li>• <b>May 6:</b> Equity Council In-Person Regional Session (North)</li> <li>• <b>May 7:</b> CLR All Call Day 1- Focus on Culture and its Instructional Benefits, Hatch</li> <li>• <b>May 8:</b> CLR All Call Day 2- Culturally Responsive Academic Language, Hatch</li> <li>• <b>May 13:</b> Equity Council In-Person Regional Session (Central)</li> <li>• <b>May 20:</b> Equity Council In-Person Regional Session (South)</li> <li>• <b>May 30:</b> MIS2000 Update Seniors information and add Graduations.</li> <li>• <b>EOY Reporting for SSBB Data Reporting to be completed on the last day of school for SY24-25</b></li> </ul>
June	<ul style="list-style-type: none"> <li>• <b>June 15:</b> End of semester course history for ALL MEP HS students entered in Nova or MIS2000 <u>and</u> Withdraw MEP students in Nova or MIS2000 from regular term &amp; add summer funded program/term MEP students, if applicable</li> </ul>



# Language and Culture Division

## 2024-2025 Important Dates



\*\*WIDA Self-Paced eLearning workshops are available to New Mexico educators until August 31, 2024

\*\*\* Includes projection for NEW Bilingual MEM for those intending to apply for an initial BMEP in SY24-25

### Color Coding:

Green = Training/PD

Blue = Applications are released, Waiver window is open.

Red = Applications submissions or data reporting are due; window is closed.

Black = Important items or events

### Acronyms:

EOY: End Of Year

TBD: To Be Determined

LUS: Language Usage Survey

BMEP: Bilingual Multicultural Education Programs

MEP: Migrant Education Programs

SSBB: State Seal of Bilingualism-Biliteracy

CLR: Culturally and Linguistically Responsive

SDP: Service Delivery Plan

COE: Certificates of Eligibility

RfRs: Requests for Reimbursements

PAC: Parent Advisory Council