



New Mexico Public Education Commission (PEC)

Governing Body By-Laws Change Notification Instructions

Purpose: To notify the Public Education Commission (PEC) of a change in the school's Governing Body By-Laws.

Submission Deadline: Changes to the Governing Body By-Laws do not require prior approval of the PEC; however, notice must be received within 30 calendar days of the change.

Notifications completed 14 days prior to the next PEC meeting will be placed on the next agenda. Notifications of this type are typically placed on the consent agenda; however, any notification may be removed from the consent agenda and moved to the regular agenda for full discussion and possible action by the PEC.

Meeting minutes of the governing board of the school and the PEC will serve as an amendment to, or compliance with, the charter contract regarding this membership change. The documentation will be added to the board of finance documentation on file with CSD.

The school must provide:

- Fully completed form
- Approved board minutes or certification of the board's vote approving the new By-Laws
- Description of and rationale for the change
- A red-lined copy of the By-Laws
- A clean copy of the new By-Laws

Contact charter.schools@ped.nm.gov with questions about completing or submitting documents.

Governing Body By-Laws Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and NMSA here to enter text., hereafter "the school," effective on Jan 4, 2024.
Click here to enter date..

Current section & language in school's Governing Body By-Laws which will be changed or replaced (can refer to red-line copy provided): see below
Click here to enter text.

New section & language to change or replace what is provided above (can refer to red-line copy provided): red line copy
Click here to enter text.

Effective Date: Oct 16, 2024
Click here to enter date.

The school's notification is hereby submitted by:

Signature of School Representative: [Signature] Date: 11/20/2024

Signature of Governing Board Chair: [Signature] Date: 11/20/2024

For PEC/CSD use only

PEC Meeting Date:

Agenda: Consent (typical) Regular (unusual circumstance)

The school's notification was: Accepted Rejected (provide reason)

Electronic signature of CSD Director: _____ Date: _____

DRAFT
FOURTH AMENDED AND RESTATED
BYLAWS OF THE GOVERNING COUNCIL
NEW MEXICO SCHOOL FOR THE ARTS HIGH SCHOOL

A New Mexico Public High School

These Amended and Restated Bylaws for the Governing Council of the New Mexico School for the Arts -High School (the "School").

1.1

ARTICLE 1

OFFICE

The main office of the School shall be located in Santa Fe, New Mexico.

2.1

ARTICLE 2

General Powers

GOVERNING COUNCIL

The business and affairs of the School shall be managed by the Governing Council (the Council) in accordance with state and federal laws and regulation, including the New Mexico Public School Code.

2.2

Number, Tenure and Qualifications. The Governing Council shall have not less than five (5) members and no more than nine (9) members.

The number of Council members shall be fixed by these Bylaws. That number may be increased or decreased from time to time by action of the Governing Council without the necessity of an amendment to these Bylaws. No decrease shall have the effect of shortening the term of any incumbent Council member. The members of the Council shall be divided into three (3) classes and each member of a class shall hold office for a term of three (3) years or until a successor has been selected. A Council member shall not serve on the governing body of another charter school.

2.2.a.

EX OFFICIO MEMBER

A past member of the Governing Council may serve as an Ex Officio Member to the Governing Council on specific issues. The Ex Officio Member is advisory only without voting rights.

2.3

Duties and Powers. The Governing Council shall have control and be responsible for the management of the business affairs of the School. The Council shall **meet** regularly and act in accordance with these Bylaws. The Governing Council may adopt rules and regulations for its meetings and the management of the School which are consistent with law or these Bylaws

2.4

Meetings. The date, time and place of the meetings of the Governing Council shall be set by the Council. The Council shall elect or appoint members of the Governing Council **at the first meeting of the year**. The Governing Council shall **meet monthly during the school year** for the transaction of any business which may come before the Council. **The Governing Council may provide the time and place for the holding of additional regular meetings as necessary and will comply with the Open Meetings Act.**

2.5.

Meetings by Conference Calls or Zoom.

The Governing Council meetings will be available to the public via Zoom. The link will be posted in the agenda available on the website monthly one week prior to the Council meeting. Participation in such a meeting shall constitute presence in person. All meetings will be recorded and posted on the NMSA website.

2.6

Notice. Notice of meetings of the Governing Council shall be given in compliance with applicable law, including the Open Meetings Act and the Charter Schools Act.

2.7

Quorum. A quorum for the transaction of business at any regular or special meeting shall consist of no less than one-half (1/2) plus one of the number of Council members, and is announced at the beginning of each meeting. A quorum must be maintained for the duration of the meeting in order to conduct official business.

2.8

Manifestation of Dissent. When a Council member who is present at a meeting of the Governing Council dissents from a proposed action, that member may call for a roll call to be taken and reflected in the minutes of the meeting. The right to dissent shall not apply to a Council member who voted in favor of such action.

2.9

Vacancies. Subject to the Charter, any vacancy occurring on the Governing Council shall be filled by an affirmative majority vote of the Governing Council for the unexpired term of the vacated office. Any position to be filled by reason of an increase in the number of members of the Governing Council shall be filled for a term of three years.

2.10

Resignation and Removal. Any Council member may resign from office at any time by delivering a written notice of resignation to the Chair of the Governing Council and such resignation will take effect immediately without acceptance. Any Council member may be removed from office at a meeting of the Governing Council called expressly for that purpose, with or without cause, by a vote of a three-fourths (3/4) majority of the Council Members.

2.11

Committees. Subject to applicable provisions of the Charter Schools Act and the Open Meetings Act, the Governing Council may designate one or more committees. The Governing Council may appoint advisory committee members to serve on Council committees. Advisory committee members shall not have the authority or power to act on behalf of the Governing Council. Committee members shall not include a quorum of the members of the Governing Council and are subject to the applicable provisions of the Open Meetings Act. The designation of any committee and the delegation of authority to any committee shall not operate to relieve the Governing Council or any member thereof of any responsibility imposed by law.

No committee nor any committee created under these Bylaws shall have the authority of the Governing Council to:

- sell, lease, exchange or make other disposition of the property and assets of the School;
- voluntarily dissolve the School or revoke any such dissolution;
- amend the Bylaws of the School;
- elect, appoint or remove any member of any committee or any Council member or officer of the School;
- adopt a plan for the distribution of the assets of the School; or
- alter or repeal any resolution or action of the Governing Council of the School.

2.12

No Compensation. No member of the Governing Council or committee member shall receive any compensation for serving as a member of the Council or committee.

ARTICLE 3 OFFICERS

3.1

Officers and Qualifications. The officers of the Governing Council shall consist of the Chair, Vice Chair, Secretary, Treasurer and such other officers, as are determined by the Council each of whom shall be elected by the Council at the time and in the manner prescribed by these Bylaws. Any two or more offices may be held by the same person, except that the Chair and the Vice Chair shall not be held by the same person. All officers of the Council shall have the authority and perform the duties in the management of the School as provided in these Bylaws or as determined by the resolution of the Council consistent with these Bylaws.

3.2

Term of Office. All officers of the Governing Council shall be elected for a three year term unless the Council, by resolution, fixes a different term for any of the officers of the Council. Each officer shall hold office until a successor has been duly elected and qualified to serve on the Council.

3.3

Duties of the Chair. The Chair shall preside over the meetings of the Governing Council, be an ex officio member of the committees designated by the Council, provide leadership to the Council and perform such other duties as may be designated by the Council. In the absence of the Chair, the duties of the Chair will be performed by the Vice Chair.

3.4

Duties of the Secretary. The Secretary shall keep current the Charter records of the School including minutes of all meetings, all required notices of meetings, all documents of the School, and perform such other duties as may be designated by the Governing Council.

3.5

Duties of the Treasurer. The Treasurer shall ensure that the fiscal records of the School are accurate and complete and the budget process is

properly conducted. The Treasurer shall perform such other duties as may be designated by the Governing Council.

3.6

Duties of Other Officers. Other officers shall perform such duties and have such powers as may be designated by the Governing Council.

ARTICLE 4

FISCAL YEAR

The School shall have a fiscal year that begins on July 1 and ends twelve months later on June 30.

The Council authorizes and empowers the School to pay reasonable compensation for services rendered and to make reasonable payments in accordance with School policies and applicable federal and state laws and regulations.

ARTICLE 5

NOTICE

The Council shall provide notice of meetings in accordance with the Open Meetings Act. Any other notice, request, consent or other communication required or permitted to be given under these Bylaws shall be given in writing in accordance with applicable state law and regulations by personal delivery, or email.

ARTICLE 6

PROHIBITED ACTIVITIES

6.1

No Financial Benefit. No part of the earnings of the School shall be payable to any Council member, officer or any other private organization or individual.

6.2

Non-Discrimination Policy. The Governing Council and NMSA shall not discriminate in any manner on the basis of race, color, national or ethnic origin, sex, gender identity, sexual orientation, culture, disability and religion.

ARTICLE 7 INDEMNIFICATIONS

7.1

Indemnification. A Governing Council member shall not be personally liable for any acts or omissions of the School. To the maximum extent permitted by law, the School shall have the power to indemnify any member of the Council or officer or former member of the Council or officer of the School against reasonable expenses, costs and attorneys' fees actually and reasonably incurred in connection with the defense of any action suit or proceeding (civil or criminal), in which the Council member is named. The indemnification may include any amounts paid to satisfy a judgment or to compromise or settle a claim. The Council member or officer shall not be indemnified if adjudged to be liable on the basis of a breach or has failed to perform the duties of the office. To the extent permitted by law advance indemnification may be allowed of a Council member or officer for reasonable expenses to be incurred in connection with the defense of the action, suit or proceeding. The Council member or officer must reimburse the School if it is subsequently determined that the Council member or officer was not entitled to indemnification. The School may make any other indemnification permitted by law if authorized by the members of the Governing Council.

7.2

Insurance. To the extent permitted by law, the School shall maintain insurance, or provide alternative financial arrangements, to protect itself and members of the Governing Council against any such expense, liability or loss.

ARTICLE 8
RULES OF ORDER

The rules contained in the current edition of Robert's Rules of Order shall govern the conduct of meetings of the Governing Council.

ARTICLE 9
AMENDMENTS

These Bylaws may be altered, amended, or repealed, and new Bylaws may be adopted by a majority of the Governing Council present at any regular or special meeting of the Council where there is a quorum.

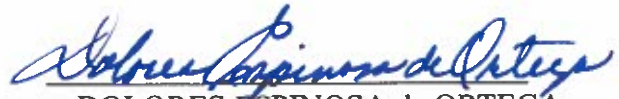
We hereby certify that the above and foregoing Fourth Amended and Restated Bylaws of the New Mexico School for the Arts, a New Mexico public, statewide, residential, chartered, high school, are adopted by the Governing Council, effective as of **October 16, 2024**.

NEW MEXICO SCHOOL FOR THE ARTS

ATTEST:



DR. MICHAEL KAPLAN
Chair, Governing Council



DOLORES ESPINOSA de ORTEGA
Secretary, Governing Council

CHARTER SCHOOL GOVERNING BOARD

MODEL CODE OF ETHICS

Appendix A

The NM School for the Arts Governing Council desires to operate in the most ethical and conscientious manner possible and to that end the council adopts this Code of Ethics and each member of the board agrees that he or she will:

Domain I: Governance Structure

1. Recognize that the authority of the council rests only with the council as a whole and not with individual members and act accordingly.
2. Support the delegation of authority for the day-to-day administration of the charter school to the school leader and act accordingly.
3. Honor the chain of command and refer problems or complaints consistent with the chain of command.
4. Recognize that the school leader should be present at all meetings of the council except when his or her contract, salary or performance is under consideration.
5. Not undermine the authority of the school leader or school administration.
6. Use reasonable efforts to keep the school leader informed of concerns or specific recommendations that any member of the council may bring to the council.

Domain II: Strategic Planning

1. Reflect through actions that his or her first and foremost concern is for educational welfare of children attending the charter school.
2. Participate in all planning activities to develop the vision and goals of the council.
3. Work with the council and the school leader to ensure prudent and accountable uses of the resources of the charter school.
4. Render all decisions based on available facts and his or her independent judgment and refuse to surrender his or her judgment to individuals or special interest groups.
5. Uphold and enforce all applicable laws, all rules and guidelines of the Public Education Commission (PEC), the Public Education Department (PED) and the council.

Domain III: Board and Community Relations

1. Seek regular and systemic communications among the council and students, staff, and the community.

2. Communicate to the council and the school leader expressions of public reaction to council policies and charter school programs.

Domain IV: Policy Development

1. Work with other council members to establish effective policies for the charter school.
2. Make decisions on policy matters only after full discussion at publicly held council meetings.
3. Periodically review and evaluate the effectiveness of policies on charter school programs and performance.

Domain V: Board Meetings

1. Attend and participate in regularly scheduled and special called council meetings.
2. Be informed and prepared to discuss issues to be considered on the council agenda.
3. Work with other council members in a spirit of harmony and cooperation in spite of differences of opinion that may arise during the discussion and resolution of issues at council meetings.
4. Vote for a closed executive session of the council only when applicable law or council policy requires consideration of a matter in executive session.
5. Maintain the confidentiality of all discussions and other matters pertaining to the council and the charter school, during executive session of the council.
6. Make decisions in accordance with the interests of the charter school as a whole and not any particular agreement thereof.
7. Express opinions before votes are cast, but after the council vote, abide by and support all majority decisions of the council.

Domain VI: Personnel

1. Support the employment of personnel only after receiving and considering the recommendation of the school leader.
2. Support the employment of persons' best qualified to serve as employees of the charter school and insist on regular and impartial evaluations of charter school staff by the school administrator.
3. Comply with all applicable laws, rules, regulation, and all council/school policies regarding employment of family members.

Domain VII: Financial Governance

1. Refrain from using the position of council member for personal or partisan gain or to benefit any person or entity over the interest of the charter school.

Conduct as a Board Member

1. Devote sufficient time, thought and study to the performance of the duties and responsibilities of a member of the council.
2. Become informed about current educational issues by individual study and through participation in programs providing needed education and training.
3. Communicate in a respectful professional manner with and about fellow council members.
4. Take no private action that will compromise the council or charter school administration.
5. Participate in all required training programs developed for council members by the council, charter school division (CSD) or the PEC/PED.
6. In the annual report, submitted to the Department, disclose the status of council member compliance with the Code of Ethics.

Conflicts of Interest

1. Announce potential conflicts of interest before council action is taken.
2. Comply with the conflicts of interest policy of the council, all applicable laws and Public Education Commission (PEC) Standard, rules and guidelines.

Upon a motion supported by a two-thirds (2/3) vote, the council may choose to conduct a hearing (during a closed session) concerning a possible violation of this Code of Ethics by a member of the council. The council member accused of violating this Code of Ethics will have thirty (30) days' notice prior to a hearing on the matter. The accused council member may bring witnesses on his or her behalf to the hearing, and the board may elect to call witnesses to inquire into the matter. If found by a vote of two-thirds of all the members of the council that the accused council member has violated this Code of Ethics, the remaining council members shall determine an appropriate sanction, up to and including removal from the Governing Council. The Code of Ethics applies to all Council members including the chair. The decision of the Governing Council is final and cannot be appealed to the PED or PEC for assistance. A record of the decision of the council to sanction a council member for a violation of this Code of Ethics shall be placed in the permanent minutes of the board.

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CHARTER SCHOOL GOVERNING BOARD

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1. Devote sufficient time, thought and study to the performance of the duties and responsibilities of a member of the council.
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3. Communicate in a respectful professional manner with and about fellow council members.
4. Take no private action that will compromise the council or charter school administration.
5. Participate in all required training programs developed for council members by the council, charter school division (CSD) or the PEC/PED.
6. In the annual report, submitted to the Department, disclose the status of council member compliance with the Code of Ethics.

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NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Wednesday, October 16, 2024, from 2:15 – 4:15 pm Meeting
New Mexico School for the Arts—High School
500 Montezuma Ave., Santa Fe, NM 87501
Meeting Minutes

Join Zoom Meeting
<https://zoom.us/j/95509397432>

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

We acknowledge New Mexico School for the Arts resides on the ancestral home of Pueblo People. This region is named O'ga P'ogeh in the Tewa language, meaning "white shell water place." We acknowledge the sacred relationship of the Tewa people to water, land, and non-human relations and the long history and culture of Indigenous people on this Earth and in this region. We are committed to preserving those relationships through continuing education and community partnerships at NMSA.

1. Call to Order Dr. Michael Kaplan

Dr. Michael Kaplan called the meeting to order at 2:29 pm.
2. Reading of Mission Statement and Land Acknowledgement Dr. Michael Kaplan

Dr. Michael Kaplan read the Mission Statement to the Council.
3. Governing Council Attendance as Indicated on Sign-In Sheet & Roll Call Dr. Michael Kaplan

NMSA Council Members Present:

Dr. Michael Kaplan, Chair – present
Mr. Bill Beacham, Vice Chair – excused
Ms. Trina Raper – present
Dr. Cynthia Nava – excused
Mrs. Chelamia Quintana – present
Ms. Doddie Espinosa de Ortega, Secretary – present

NMSA Student Council Members Present:
Fernanda Rangel, Student Council President

NMSA High School Staff:

Mr. Eric Crites, Head of School
Ms. Elizabeth Romero, Business Manager
Ms. Alyssa Romero, Asst. Business Manager
Ms. Jolene Vigil, Cultural Liaison

NMSA Art Institute Staff:

Mrs. Cindy Montoya, President

Public:

Jodie Gonzales, Secretary of the Parent Association

4. Discussion and Possible Action on Agenda Dr. Michael Kaplan

Dr. Michael Kaplan presented the Agenda and said he would entertain a motion on this item.

Ms. Trina Raper moved to approve the Agenda. Mrs. Doddie Espinosa de Ortega seconded the motion. Dr. Michael Kaplan asked if there was any discussion on the motion. No further discussion was needed.

The Council Unanimously Approved the Motion

The motion carried.

5. Public Forum

Dr. Michael Kaplan

Jodie Gonzales, Secretary of the NMSA Parent Association, came to provide an update. The PA has been helping to provide snacks for students during Arts Block and chaperones for school events. They have been organizing restaurant fundraising nights at 2nd Street Brewery and Sweetwater Harvest Kitchen, as well as “mixers” so that parents and families can get to know each other. Dr. Lori Ayala, NMSA Principal, attended the PA meeting.

6. Student Council Representative Update

Fernanda Rangel

Fernanda Rangel, Student Council President, came to update the council. Fall Dance is coming up this Friday the 18th. The theme is “Enchanted Forest” and they are doing well on ticket sales. The Parent Association will provide snacks. Collaboration Day has been rescheduled to November 22. The Student Council will start opening the planning meetings to the student body soon. Student Council leadership has also been given access to the student Instagram and Tik Tok accounts and have made posts introducing council members. The purpose of accounts is to publicize dances and student events.

Jolene Vigil provided some additional updates. The Hispanic Heritage Month celebration went great. Special kudos to Ash Chavez for their leadership in organizing this event. The Student Council has been reorganized so that they meet during the Advisory period in addition to the lunch meetings. Ms. Vigil gave kudos to Student Council leadership. The Halloween Carnival is coming up, and the dorms are doing a haunted house. Indigenous Heritage Month starts 11/18. There will be a week of events celebrating Indigenous Heritage Month. A student, Aurora Sandoval, is writing an article about the cultural room for Generation Next in the Santa Fe New Mexican newspaper.

7. Discussion and Possible Action on Meeting Minutes from September 18, 2024,

Dr. Michael Kaplan

Dr. Michael Kaplan presented the Meeting Minutes from September 18, 2024, for discussion and possible action and said he would entertain a motion on this item.

Mrs. Chelamia Quintana moved to approve the Meeting Minutes for September 18, 2024. Mrs. Doddie Espinosa de Ortega seconded the motion. Dr. Michael Kaplan asked if there was any further discussion needed on the motion. After a brief discussion it was determined that no corrections were needed.

The Council Unanimously Approved the Motion

The motion carried.

8. Business Manager’s Report

Liza Romero

A. Discussion and Possible Action on BARS, Payroll Vouchers, Accounts Payable Vouchers, and Bank Reconciliations for September.

Ms. Elizabeth Romero, the Business Manager, presented the report on the BARS, Payroll Vouchers, Accounts Payable Vouchers, and Bank Reconciliations for September.

Dr. Michael Kaplan said he would entertain a motion on this item.

Ms. Trina Raper made a motion to approve the BARS, Payroll Vouchers, Accounts Payable Vouchers, and Bank Reconciliations for September. Mrs. Doddie Espinosa de Ortega seconded the motion.

A discussion followed. The finance committee chair reported that the finance committee met on October 15, 2024, and reviewed the following documents:

Bank Reconciliation Report – Money Market – 2024 09 Redacted
Bank Reconciliation Report – Operational – 2024 09 Redacted
Disbursement Detail Listing – 2024 09

NMSA – Historical Revenue for Capital Funds 9-30-2024
Report – Balance Sheet – 2024 09
Report – Expenditure Report – 2024 09
Report – Revenue Report – 2024 09

Payroll 5
Payroll 6

BAR 2425-0007-I - Fund 31900
FY 25 BAR Summary

The finance committee did not detect any irregularities.

The Council Unanimously Approved the Motion.

The Motion Carried.

B. Financial Statement Reports – Financial Analysis

Ms. Elizabeth Romero guided the Council through the September check and non-check reports.

C. Remaining Balances on all capital Outlay

Ms. Elizabeth Romero prepared a report on the remaining balances on Capital Outlay which is included in this packet.

9. Discussion and Possible Action on Purchases over \$5,000

Eric Crites

Mr. Eric Crites presented the Purchases over \$5,000 for discussion and possible action. He discussed the following necessary Purchases over \$5,000 and requested Governing Council approval on the Purchases:

Sysco New Mexico	\$6,429.75	October Food Order
CES	\$186,828.00	Positive Energy Solar – roof mounted photovoltaic system
Rose Brand Wipers, Inc.	\$15,781.34	Drape Equipment
Shamrock Foods Company	\$6,903.88	October Food Order
B&H Photo Video	\$8,274.04	Digital Cameras and Equipment
Sweetwater Sound, Inc.	\$8,905.97	Sound Equipment

Dr. Michael Kaplan said he would entertain a motion on this item.

Mrs. Doddie Espinosa de Ortega made a motion to approve the Purchases over \$5,000. Mrs. Chelamia Quintana seconded the motion. Dr. Michael Kaplan asked if there was any further discussion needed on the motion. A discussion followed.

The Council Unanimously Approved the Motion.

The motion carried.

10. Discussion and Possible Action on Charter School Expansion Grant

Eric Crites

Mr. Eric Crites presented an update on the Charter School Expansion Grant. PCSNM is the SEA overseeing this round of federal charter school expansion grants. Last time NMSA applied for and received the grant through PED. Though NMSA applied this summer, we were not selected but were encouraged to try again since a few more grants became available. Dr. Kaplan and Mr. Crites submitted the first round of application to ensure eligibility. This morning, they attended phase 2 training. Sativa Cruz, who will be helping with the grant writing, also attended and will meet on Friday to review everything. The feedback from the first round included 2 reviewers who rated favorably, and one who rated not so favorably. The application is due by December 11th.

Dr. Michael Kaplan said he would entertain a motion authorizing the application for the Charter School Expansion Grant.

Mrs. Doddie Espinosa de Ortega made a motion to authorize the application for the Charter School Expansion Grant. Mrs. Chelamia Quintana seconded the motion. Dr. Michael Kaplan asked if there was any further discussion needed on the motion. A discussion followed.

The council unanimously approved the motion.

The motion carried.

11. Discussion and Possible Action on Graduation Policy

Eric Crites

Mr. Eric Crites presented the updated Graduation Policy which contained a minor revision. Danielle Gothie has been working on providing the option for students to test to add the Seal of Bilingualism to their diploma. PED gave feedback about adding a clause referencing a statute about the seal of bilingualism, which was then incorporated into the policy.

Dr. Michael Kaplan said he would entertain a motion on the Graduation Policy.

Mrs. Trina Raper made a motion to approve the Graduation Policy. Mrs. Doddie Espinosa de Ortega seconded the motion. Dr. Michael Kaplan asked if there was any further discussion needed on the motion. No further discussion was needed.

The council unanimously approved the motion.

The motion carried.

12. Discussion and Possible Action on Transportation Policy

Michael Kaplan

Dr. Michael Kaplan presented the Transportation Policy.

Dr. Michael Kaplan said he would entertain a motion to adopt the Transportation Policy as amended.

Mrs. Chelamia Quintana made a motion to adopt the Transportation Policy as amended. Ms. Trina Raper seconded the motion. Dr. Michael Kaplan asked if there was any further discussion needed on the motion. A discussion followed.

The council unanimously approved the motion.

The motion carried.

13. Discussion and Possible Action on Committee Memberships

Eric Crites

Mr. Eric Crites presented the Committee Memberships for School Year 2024-2025.

Dr. Michael Kaplan said he would entertain a motion on the Committee Memberships for School Year 2024-2025 as corrected.

Ms. Trina Raper made a motion to approve the Committee Memberships for School Year 2024-2025 as corrected. Mrs. Chelamia Quintana seconded the motion. Dr. Michael Kaplan asked if there was any further discussion needed on the motion. A discussion followed.

The council unanimously approved the motion.

The motion carried.

14. Discussion and Possible Action on NMSA Additional Assurances under 22-15-8

Eric Crites

Mr. Eric Crites presented the NMSA Additional Assurances under 22-15-8.

Dr. Michael Kaplan said he would entertain a motion on the NMSA Additional Assurances under 22-15-8.

Mrs. Doddie Espinosa de Ortega made a motion to approve the NMSA Additional Assurances under 22-15-8. Ms. Trina Raper seconded the motion. Dr. Michael Kaplan asked if there was any further discussion needed on the motion. A discussion followed.

The council unanimously approved the motion.

The motion carried.

15. Discussion and Possible Action on Annual Open Meetings Act Resolution Michael Kaplan

Mr. Eric Crites presented the Annual Open Meetings Act Resolution.

Dr. Michael Kaplan said he would entertain a motion to approve the Annual Open Meetings Act Resolution.

Mrs. Chelamia Quintana made a motion to approve the Annual Open Meetings Act Resolution. Mrs. Doddie Espinosa de Ortega seconded the motion. Dr. Michael Kaplan asked if there was any further discussion needed on the motion. No further discussion was needed.

The council unanimously approved the motion.

The motion carried.

16. Discussion and Possible Action on Fourth Amendment and Restated Bylaws of the Governing Council Michael Kaplan

Dr. Michael Kaplan presented the Fourth Amendment and Restated Bylaws of the Governing Council.

Dr. Michael Kaplan said he would entertain a motion on the Fourth Amendment and Restated Bylaws of the Governing Council as amended.

Mrs. Chelamia Quintana made a motion to approve the *amended* Fourth Amendment and Restated Bylaws of the Governing Council. Mrs. Doddie Espinosa de Ortega seconded the motion. Dr. Michael Kaplan asked if there was any further discussion needed on the motion. A discussion followed.

The council unanimously approved the motion.

The motion carried.

17. Discussion and Possible Action on Code of Ethics Michael Kaplan

Dr. Michael Kaplan presented the Code of Ethics.

Dr. Michael Kaplan said he would entertain a motion on the Code of Ethics.

Mrs. Chelamia Quintana made a motion to adopt the Code of Ethics. Mrs. Doddie Espinosa de Ortega seconded the motion. Dr. Michael Kaplan asked if there was any further discussion needed on the motion. A discussion followed.

The council unanimously approved the motion.

The motion carried.

18. Discussion on Gifted Policy Lori Ayala

The Policy Committee met recently and will meet again next week to make sure the gifted policy has the citation from statute to clarify the distinction between the federal and the state requirements. The Gifted Policy will be brought back as a discussion and possible action item on the November meeting agenda.

19. Discussion on Attendance Policy Lori Ayala

The Policy Committee met recently and will meet again next week to discuss the Attendance Policy.

20. Admissions Report Cindy Montoya

Mrs. Cindy Montoya updated the Council on upcoming admissions and outreach events, including events in Artesia, Silver City, Chama, Dulce, Gallup, Las Cruces, and Mora. Students taking part in outreach events will be transported via a leased bus. We are holding rolling admissions workshops on Saturday, November 9th. There are openings in specific grades/departments with no waitlist for those openings. There will be Open Houses on November 9th and 13th. The Governing Council expressed interest in attending these. Next week – first meeting to review the details and processes of student selection.

21. President's Report Cindy Montoya

Mrs. Cindy Montoya discussed the pros and cons of continuing to lease the building during the summer break.

22. Discussion on New Business for Next Governing Council Meeting Michael Kaplan

The Governing Council discussed business to include on next month's agenda.

23. Head of School Report Eric Crites

- a. Kudos
- b. School Year Updates
- c. Legislative/PED/PEC Updates
- d. Culturally & Linguistically Responsive Instruction
- e. Safety
- f. Staffing

Mr. Eric Crites prepared a report which is included in this packet.

24. Executive Session Michael Kaplan

- a. Personnel
- b. Facilities

Dr. Kaplan stated: We are now going to leave the general meeting to go into an Executive Session pursuant to the Open Meetings Act, section 10-15-1H(2) for limited Personnel matters and section 10-15-1H(8), for discussion of matters dealing with real property. Due to virtual meeting technological issues, we will be adjourning this meeting at the end of the executive session.

Dr. Michael Kaplan entertained a motion to that effect.

Ms. Trina Raper made a motion to close the meeting pursuant to the Open Meetings Act, section 10-15-1H(2) for limited Personnel matters and section 10-15-1H(8), for discussion of matters dealing with real property. Mrs. Doddie Espinosa de Ortega seconded the motion.

The Council unanimously approved the motion.

The motion carried.

The Governing Council moved into Executive Session at 4:34 pm to discuss Personnel and Facilities.

Discussion on limited Personnel and acquisition of real property being discussed in Closed Session concluded at 5:19 pm.

Mrs. Chelamia Quintana made a motion to go out of Closed Session with no action taken on limited Personnel matters or matters dealing with real property. Ms. Trina Raper seconded the motion.

The Council Unanimously Approved the Motion

The motion carried.

25. Adjournment

Dr. Michael Kaplan

Ms. Trina Raper made a motion to adjourn the meeting. Mrs. Doddie Espinosa de Ortega seconded the motion. No discussion was needed on the motion.

The Council Unanimously Approved the Motion

The motion carried.

Dr. Michael Kaplan declared the meeting adjourned at 5:20 pm.

Alyssa Romero 11-20-2024
Ms. Alyssa Romero, Assistant Business Manager/Date

Doddie Espinosa de Ortega 11-20-24
Mrs. Doddie Espinosa de Ortega, Governing Council, Secretary/Date