



New Mexico Public Education Commission (PEC)

Governing Body Member Change Notification Instructions

Purpose: To notify the Public Education Commission (PEC) of a change in a member or members of the school's Governing Body. The school may report multiple member resignations/removals and designations on the same form.

Submission Deadline: Changes to the Governing Body membership do not require prior approval of the PEC; however, notice must be received within 30 calendar days of the change. Vacancies must be filled within 45 days; one 30-day extension may be requested.

Notifications completed 14 days prior to the next PEC meeting will be placed on the next agenda. Notifications of this type are typically placed on the consent agenda; however, any notification may be removed from the consent agenda and moved to the regular agenda for full discussion and possible action by the PEC.

Meeting minutes of the governing board of the school and the PEC will serve as an amendment to, or compliance with, the charter contract regarding this membership change. The documentation will be added to the board of finance documentation on file with CSD.

The school must provide:

- Fully completed form
- Approved board minutes or certification of the board's vote accepting the new member
- Resignation Letter or board meeting minutes removing the previous member
- Statement of Governing Body Member to Consult with PED
- Affidavit of Governing Body Member
- Assurances of Governing Body Member

Contact charter.schools@ped.nm.gov with questions about completing or submitting documents.

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and The School of Dreams Academy, hereafter "the school," effective on 11/18/2024.

Current Governing Body Members and Positions: David Watling – President, Yolanda McKinley – Vice President, Summer Ludwig – Secretary, Kerra Howe – Member, Pam Skinner – Member and Lacey Cheney Member

Governing Body Member(s) Resigning or Removed: ~~Summer Ludwig~~ and ~~Kerra How~~

New Governing Body Member(s) and Position(s): Penny Griego Lucero

Contact information for New Governing Body Member(s) (phone, email): 505-321-5989
pennygriego@yahoo.com

Is the school requesting an extension to fill a vacancy: yes no
If so, provide date of vacancy: Click or tap here to enter text.

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: Three

Effective Date: 11/18/2024

The school's notification is hereby submitted by:

Signature of School Representative: Michael S. Garcia **Date:** 11/18/24

Signature of Governing Board Chair: [Signature] **Date:** 11/18/24

For PEC/CSD use only

PEC Meeting Date:

Agenda: Consent (typical) Regular (unusual circumstance)

The school's notification was: Accepted Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____

Date: August 29, 2024

To:

The Board Chair, President and Superintendent of the
School of Dreams Academy

From:

Kerra Howe,
Board Member

Effective today, August 29, 2024, I hereby resign my position as a Board Member of the School of Dreams Academy.

It has been an honor to have worked in a capacity that enables the school to be compliant with the State and Federal laws and ultimately to help make improvements for the success of the school.

I have the greatest respect for the faculty and students at the School of Dreams Academy and sincerely hope they will have all the resources and opportunities given by the Governing Council and Superintendent in order to be successful.

Yours Truly,



Kerra Howe

177 Mallette Dr

Belen, NM. 87002

CERTIFICATE OF GOVERNING BODY VOTE

This document certifies that on October 9th, 2024 at 6:00 pm., a meeting of the Governing Body of The School of Dreams Academy, a New Mexico public charter school, was held at 906 Juan Perea Rd. Los Lunas, NM 87031 Portable 18. The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members being present and voting, it was voted (3) in favor and (0) opposed to

Accepting Kerra Howe Letter of Resignation

The members voting in favor were: _____

Lacey Cheney

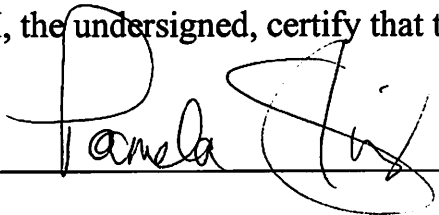
Yolanda McKinley

Pamela Skinner

David Watling

The members voting in opposition were: None

I, the undersigned, certify that this is a true copy.



Secretary – Pam Skinner

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of The School of Dreams Academy , located in 906 Juan Perea Los Lunas, New Mexico.


In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of The School of Dreams Academy’s application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed “Affidavit of Financial Custodian” must be submitted.

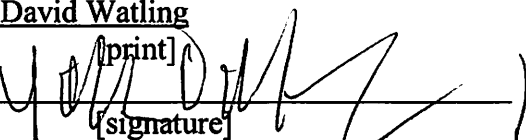
We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 30 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE SCHOOL OF DREAMS ACADEMY GIVE THE FOREGOING STATEMENT THIS 18 DAY OF November, 2024.

1. 
[signature]

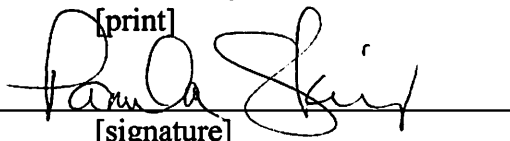
David Watling

[print]

2. 
[signature]

Yolanda McKinley

[print]

3. 
[signature]

Pam Skinner

[print]

4. 
[signature]

Lacey Cheney

[print]

5. 
[signature]

Penny Griego

[print]

Attach additional pages if membership exceeds five.

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF)

I, Penny Griego, after being duly sworn, state: New Mexico

1. My name is Penny Griego and I reside at PO Box 19392 Albuquerque, NM 87119 personal email address is pennygriego@yahoo.com and my personal phone number is 505-321-5323.
2. I am a member of the governing body of the School of Dreams Academy in Los Lunas , New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the School of Dream’s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

Penny Griego Lucero
[Signature]

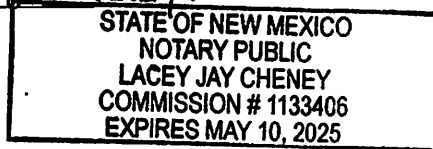
11/18/24
Date

Penny Griego
[Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 18 day of Nov, 2024.

[Notary Seal:]



Lacey Jay Cheney
NOTARY PUBLIC

My commission expires: May 10, 2025.

ASSURANCES

My name is Penny Griego Lucero and I reside in PO Box 19392 Albuquerque NM 87119. I am a member of the governing body for School of Dreams Academy a charter school which is located at 906 Juan Perea Ave. Albuquerque NM 87131. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

<u>Penny Grego Lucero</u>	<u>Penny Grego Lucero</u>	<u>11/18/24</u>
Printed Name	Signature	Date

SCHOOL OF DREAMS ACADEMY
GOVERNING COUNCIL

November 18, 2024 – Meeting Minutes

Meeting held IN PERSON
And remotely via Zoom Video Communications (and is Recorded)
906 Juan Perea Los Lunas, NM Portable 18

CALL TO ORDER

President David Watling called the meeting to order at 6:01 PM and welcomed all in attendance.

Council Member in Attendance:

David Watling
Lacey Cheney
Yolanda McKinley
Pam Skinner

Excused - None

Others in Attendance

Mike Ogas
Penny Lucero
Judge Miles Tafoya
Donna Thomas
Cynthia Swanson
LeeAnne Becker
Miquel Ogas
Felina Martinez
Paula Jean Walker

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Donna Thomas.

ANNOUNCEMENT OF MEETING

Mr. Ogas stated the meeting had been announced in accordance with the Open Meetings Act {Pursuant to 10-15-1 H NMSA 1978 Annotated} and was a legal constituted meeting of the School of Dreams Academy Governing Council.

APPROVAL OF THE November 18, 2024 AGENDA

Discussion

Motion to approve the November 18, 2024 agenda with the following changes:

Moving Action Item (e) before Action Item (a).

Table of Action Item (d) to December 2024 regular Governing Council Meeting

Table October 21, 2024 meeting minutes to December 2024 regular Governing Council Meeting.

Lacey Cheney moved to approve the agenda as presented with the discussed changes, seconded by Pam Skinner David Watling called for a vote. Motion passes.

All in favor answer “aye” Motion was unanimous.

Lacey Cheney

Yolanda McKinley

Pam Skinner

APPROVAL OF THE October 21, 2024 REGULAR MEETING MINUTES

Tabled until December 2024 Regular GC meeting

SUPERINTENDENTS REPORT – MR. OGAS

I have a couple of things I am excited to report about. The first is a little bit of an update on the building. Things are getting very exciting and I am very happy to say we are positively moving forward with this enormous task of getting funding for a new building. I don't know if you know this but SODA is one of the largest Charter Schools in New Mexico. Or at least in the top 10 in terms of enrollment. There are approximately 112 charter schools in New Mexico. It is a very complicated process for a charter school to get funding. It has been very positive with the Public-School Outlay Committee and the Public-School Facility Authority who have been very supportive. We went to Santa Fe on the 12th of November and we watched a few of the presentations. This was very good for us. I learned a lot by watching. It was myself, Miguel Ogas, Rick Martinez, and Bill Davis. We had a chance to talk with Public School Authorities and some of the Capital Outlay committee members and everyone is very positive about what we are doing. The thing about what we are doing is that we are a charter school because we are unique. Charter Schools have not received funding in this manner. There has only been one none to the extend that we are asking. Everyone is very excited about it. It is new territory for everybody. The Public Schools Authority said they would like to meet with us directly and spend a day in a conference room going over all the details what this mean and how it going to work. I have nothing but positive things to say about the way it is progressing. It is just not a straight forward ask there is a lot of details that need to happen. I am pleased with the progress we have made.

David Watling – Did they give you a date on when this meeting will take place?

Mr. Ogas – They did not it will be sometime in December before the break or early January to meet with them.

At the beginning of the year, we had a school designation called an MRI – Most Rigorous Intervention for Graduation. Because of that we compiled a grant narrative and submitted it to the state and got a lot of things in place for that. On November 4, 2024 a team from the state came down to evaluate our progress under this designation. On a side note: As of last week, our designation has changed from MRI to Traditional. Which means we went up about three rungs on the state’s designation. So, we are now a traditional school but we still went through evaluation. I think over all it went very well.

Key points that they looked at:

1. School Successes and Celebrations. “A success for SODA is the sustainability to maintaining and growing enrollment from its inception 16 years ago. As the demand for an alternative learning environment within the community continues to grow, the current facilities no longer accommodate the increasing number of students. This overcrowding has highlighted the urgent need for a new educational setting to support the growing student body while providing the space and resources to offer a broader range of courses and experiences. The current plan to build a new facility will be essential to alleviate the space constraints and align the school’s mission to ensure that students have access to a high-quality, diverse education that meets their evolving needs.
2. Year-End Goals, Action steps and Progress Monitoring in High School Course Completion Data, Graduation Rate Data, Attendance Data, Year-end Goals including Graduation, English Language Arts (ELA) with Benchmarks, English Language Proficiency (ELP) with Benchmarks, Math with Benchmarks, Science with Benchmarks, Data used to track progress, Desired outcomes, Benchmark and Progress Monitoring, and Frequency of monitoring,
3. Leadership – Promising Practices, Opportunities for Growth, and Potential Next steps.
4. Instructional Infrastructure - Promising Practices, Opportunities for Growth, and Potential Next steps.

They were and have been very supportive.

I also provided you with the Vista Report it is very interesting. It is a pretty deep dive into rubrics and things they came up with. As you can see there are some areas where we are above the state average and some where we are right at the state average and some areas when we might need to improve. It is a very good report.

Mr. Ogas invited Miguel Ogas to add to his report. Miguel asked everyone to read again the part concerning the importance of a new building. Michel added to links to the chat to have everyone look at. (HQIM – High quality instructional material that we were recommended to look at and the DASH plan that we are following)

Cynthia Swanson:

1. October 25, Steam Day/Science Night. We had several guest speakers. Campus was open in the evening for parents to come and view the Science projects.
2. October 31, 2024 Halloween Parade. The little ones got to parade around the school and Mr. Ogas handed out candy.
3. At the end of October there were 20 student that participated in the ACT testing.
4. First set of Teacher conferences were held on November 1, 2024

5. On November 13th, Deborah Valencia and I held their first Tear 4 Attendance consultations. This is where the student is at his/her highest level of need, due to poor attendance. Ms. June Romero was brought in to help with this.
 6. November 15 and 16th – Ms. Powell took 8 students to the Tech Summit at Sandia. They were able to learn a lot and bring two robots back with them.
 7. UMVC will be on campus tomorrow. Registering students for Spring Dual Credit classes.
 8. FFA – we talked about this a little last month. Mrs. Watling took several of SODA student to the National Finals to compete and they placed 6th Nationally in their Dairy Heifer competition. Terry Rowland also represented SODA at the Nationals she is the first to complete and receive her American Degree – The highest degree, awarded to an elite group of members at a national level, usually one year after graduating from High School. There are two other students on the path to receive this award.
- Thanksgiving break is next Wednesday, Thursday and Friday. Looking forward to the second half of the year.

SCHOOL OF DREAMS EDUCATION FOUNDATION REPORT- Paula Jean Walker Corral

We were going to have a Gala in December has been postponed until February 2025. Ms. Penny is helping me with this. I appreciate her help.

COMMUNITY SCHOOL'S REPORT –PJ Walker Corral

Planning on partnering with the Los Lunas Fire Department for a Holiday Food Drive. It will start this week and continue through our Christmas Break. We will distribute food with the Fire Department in December.

We are also working on the Needs Assessment-that is needing to know what the needs of our students, staff and community needs. From housing, food, and anything in between. Along with our Needs Assessment we are going to ask how our school is doing. What are we doing well in? What would you like to see more of? The questionnaire is about 40 to 50 questions. I know we are asking a lot from our families and students.

The Bonfire is scheduled for January 2025. Were in the first stages of planning but we have had a lot of parents asking about it.

Miguel Ogas the Needs Assessment will help us determine what we will be doing with the balance of our funds. We also have lots of ideas on how to ask the community for help. We didn't want anything based off of no data. The results of the Needs Assessment will help us know with some good facts what our community needs.

We also have a couple of AmeriCorps members that have joined us. Help with community and school wide events. We have several initiatives up and running in the Spring.

GOVERNING COUNCIL PRESIDENT’S REPORT – David Watling

Judge Miles Tafoya need to leave so the Presidents report will be after the Action Items.

PUBLIC COMMENTS – No public comments at this time.

ACTION ITEMS

The Budget and Finance committee met at 5:00 today to review the Budget and Finances and everything looks in order. Governing Board member Pam Skinner was present for this meeting. Mr. Ogas asked if they could combine and approve Action Item b and c.

- a. **INDUCTION** of the New Governing Council Member – Penny Lucero by Judge Miles Tafoya.

Welcome to the Governing Council.

The Budget and Finance committee met at 5:00 today to review the Budget and Finances and everything looks in order. Governing Board member Pam Skinner was present for this meeting. Mr. Ogas asked if they could combine and approve Action Item b and c.

- b. **APPROVAL** of the July 1, 2024 through October 31, 2024, Check Listing Budget Report in the amount of (\$1,086,683.71)

- c. **APPROVAL** of the July 1, 2024 through October 31, 2024, Revenue in the amount of \$770,810.24

No Discussion

Motion to approve Action Item (b) and (c) as presented. Pam Skinner stated this information was given to us in detail during the Budget and Finance meeting.

Pam Skinner moved to approve Action Item (b) and (c) as presented. Seconded by Yolanda McKinley . David Watling called for a vote. Motion passes.

Pam Skinner – Yes

Yolanda McKinley – Yes

Lacey Cheney – Yes

Penny Lucero - Yes

- d. **APPROVAL** of the Budget Adjustment Request (as needed) – Ashley Wolfel
 - 1. 505-000-2425-0007 – Increase \$25,274.00
 - 2. 505-000-2425-0008 – Initial Budget \$411,062.00

No Discussion

Motion to approve Action Item (d) as presented. Mr. Ogas stated this information was given to us in detail during the Budget and Finance meeting.

Pam Skinner moved to approve Action Item (d) as presented. Seconded by Lacey Cheney. called for a vote. Lacey Cheney and Mr. Ogas help explain this information to our New Governing Council Member Penny Lucero. All in favor answer “aye” Motion was unanimous.

Pam Skinner – Yes

Yolanda McKinley – Yes

Lacey Cheney – Yes

Penny Lucero - Yes

- e. **APPROVAL of the Capital Asset Threshold Policy**

Tabled for the December Governing Council meeting. Waiting on Audit to be completed.

RETURN TO THE **GOVERNING COUNCIL PRESIDENT’S REPORT – DAVID WATLING**

Science night – I don’t know what the Pre-K program is doing but my son comes home and is just excited. Like crazy. All he talks about the teacher gave him this piece of paper and told him “Dad, we have to go to the Science Fair”. OK, this is when my wife Shannon Watling was out of town. The next morning, I am in the process of taking him to school and he runs back into the house and grabs the piece of paper. “Dad, we need this”. I agreed but it is not until tonight. We attended that night he had a great time going from class to class seeing all the Science Fair projects. The way he talks about his teachers and everything they are doing at school is phenomenal. Thank you and I appreciate that. They also had a field trip to the Bio Park which he had a blast. Luckily, I did not work out that morning because I ran with all the kids through the Bio Park. Luckily it wore him out too. He slept well.

I want to touch base on the Snow cancelation we had last week. The reason we went virtual, Mr. Ogas explained to me. Snow days were not planned into our schedule so we had a virtual day so we didn't have to make it up at the end of the year. Mr. Ogas added – we have our teachers prepared for this just in case.

ANNOUNCEMENT OF MEETING

The next regular meeting will be held on December 16, 2024 at 6:00 PM
School of Dreams Finance and Budget to meet on December 9, 2024 at 5:00 PM
All future meeting will be held in person and by Zoom Video Communication until further notice.

ADJOURNMENT

Motion to adjourn:

Lacey Cheney moves to adjourn at 6:42 PM seconded by Pam Skinner. There being no discussion.

David Watling called for a vote. All in favor answer “aye” Motion was unanimous.

Pam Skinner – Yes

Yolanda McKinley – Yes

Lacey Cheney – Yes

Penny Lucero – Yes