

Month:	Timelines:
July	<ul style="list-style-type: none"> English Learner (EL) Identification Course Open for EL Coordinators, Test Administrators (TA) and support staff to complete. TAs must complete and (re)certify for applicable trainings for the <u>WIDA Online ACCESS for ELLs: Administration Training Course</u> and/or the <u>Alternate ACCESS for ELLs: Administration and Scoring Training Course</u> WIDA Screener (K) or WIDA Screener Online (grades 1-12) must be administered and parents notified within 30 calendar days of beginning school. <u>Keep copies of Screener Results and Notification Letters in the cumulative file.</u>
August	<ul style="list-style-type: none"> Language Usage Survey (LUS) to parents of students new to public education & EL Program Placement Initial & Annual Parent Notification (First 30 days of SY) BMEP Endorsement Waivers are available. BMEP Annual Progress Reporting is available. Fall Federal Directors Regional Meetings in Artesia, Las Cruces, Raton, Farmington, and Rio Rancho By August 31: Close-out and complete SY22-23 MIS2000 enrollments, withdrawals, and assessment information. Submit RfRs <u>monthly</u>, they are reviewed regularly. If you are in doubt if an expense is allowable, reasonable, and allocable, inquire BEFORE to ensure possibility under the program's requirements. Review Certificates of Eligibility (COE) <u>weekly</u> in MIS2000 to ensure accurate student data
September	<ul style="list-style-type: none"> September 1: Verified Residency of MEP students and new enrollments can be entered into MIS2000. September 1: WIDA Self-Paced eLearning Workshops** New Modules Included (available until August 31, 2025) September 11: State Programs Directors' Regional Meetings - Artesia September 12: State Programs Directors' Regional Meetings - Las Cruces September 17: State Programs Directors' Regional Meetings - Raton September 18: State Programs Directors' Regional Meetings - Farmington September 27: State Programs Directors' Regional Meetings - Rio Rancho September 30: BMEP Annual Progress Reporting Due
October	<ul style="list-style-type: none"> Title III Intent to Apply is Available for districts and state charter schools who did not apply for a subgrant in SY24-25 and would like to apply for SY25-26. October 15: School Budget Bureau New Program Membership Forms (NEW MEM Projection***) October 25: 40th Day NOVA Data Reporting for EL, Title I Part C (MEP), Title III, Title III-Immigrant, and BMEP. October 21-22: Scaffolding Learning Through Language, Las Cruces October 24-25: Writing with Multilingual Learners in the Secondary Grades, Albuquerque October 31: Equity Council Quarterly Meeting #1 (Virtual)
November	<ul style="list-style-type: none"> BMEP Recognition Award Applications Released BMEP Endorsement Waiver Closes November 6 & 13: Equity Council Monthly Office Hours & Work Session (Virtual) November 7: CLR All Call Day 1- Focus on Culture and its Instructional Benefits, Santa Fe November 21: CLR All Call Day 2- Culturally Responsive Academic Language, Santa Fe All enrollments updated for MSIX MEP student count for MSIX data-pull

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December	<ul style="list-style-type: none"> • December 4: MEP state PAC meeting • December 4 & 11: Equity Council Monthly Office Hours & Work Session (Virtual) • December 5: MEP state PAC and SDP Meeting #1 • December 17: 80th Day NOVA Data Reporting for EL, Title I Part C (MEP), Title III, Title III-Immigrant, and BMEP.
January	<ul style="list-style-type: none"> • January 8 & 15: Equity Council Monthly Office Hours & Work Session (Virtual) • January 9: BMEP Recognition Award Applications due • January 14: ACCESS for ELLs/Alternate ACCESS Assessment Window Opens • January 15: End of semester course history for <u>all</u> MEP HS students entered MIS2000. • January 30: Equity Council Quarterly Virtual Meeting #2 • January 30: SDP Meeting #2, and MEP State PAC
February	<ul style="list-style-type: none"> • February 5 & 12: Equity Council Monthly Office Hours & Work Session (Virtual) • February 12: BMEP Application Released • February 27: 120th Day NOVA Data Reporting for EL, Title I Part C (MEP), Title III, Title III-Immigrant, and BMEP. • February 28: Title III Intent to Apply due for SY25-26
March	<ul style="list-style-type: none"> • March 5 & 12: Equity Council Monthly Office Hours & Working Session (Virtual) • March 7: Bilingual Day & Recognition Awards at the State Capitol • March 7: ACCESS for ELLs/Alternate ACCESS Window Closes • March 31: BMEP Applications Due in SharePoint • Title III (ELA), Title III (Immigrant), Title I Part C (MEP) Subgrants will be part of New Mexico’s Unified Application. Which will combine multiple federal grants, including ESSA Title Programs will be Released. Title III Immigrant funding eligible districts are notified and invited to apply. • Submit RfRs <u>monthly</u>, they are reviewed regularly. If you are in doubt if an expense is allowable, reasonable, and allocable, inquire BEFORE to ensure possibility under the program’s requirements. • Review Certificates of Eligibility (COE) <u>weekly</u> in MIS2000 to ensure accurate student data
April	<ul style="list-style-type: none"> • April 2 & 9: Equity Council Monthly Office Hours & Working Session (Virtual) • April 15 & 16: CLR deep dive - Las Cruces Public Schools • April 22 & 23: CLR Deep dive - Central Consolidated Schools • April 24: Equity Council Quarterly Virtual Meeting #3 • TBD: Spring Directors’ Regional Meetings • TBD: CLR Deep Dive
May	<ul style="list-style-type: none"> • TBD: New Mexico’s Unified Application due • May 6: Equity Council In-Person Regional Session (North) • May 7: CLR All Call Day 1- Focus on Culture and its Instructional Benefits, Hatch • May 8: CLR All Call Day 2- Culturally Responsive Academic Language, Hatch • May 13: Equity Council In-Person Regional Session (Central) • May 20: Equity Council In-Person Regional Session (South) • May 30: MIS2000 Update Seniors information and add Graduations. • EOY Reporting for SSBB Data Reporting to be completed on the last day of school for SY24-25

Month:	Timelines:
June	<ul style="list-style-type: none"> • June 15: End of semester course history for ALL MEP HS students entered in Nova or MIS2000 <u>and</u> Withdraw MEP students in Nova or MIS2000 from regular term & add summer funded program/term MEP students, if applicable

**WIDA Self-Paced eLearning workshops are available to New Mexico educators until August 31, 2024
 *** Includes projection for NEW Bilingual MEM for those intending to apply for an initial BMEP in SY24-25

Color Coding:

Green = Training/PD

Blue = Applications are released, Waiver window is open.

Red = Applications submissions or data reporting are due; window is closed.

Black = Important items or events

Acronyms:

EOY: End Of Year

TBD: To Be Determined

LUS: Language Usage Survey

BMEP: Bilingual Multicultural Education Programs

MEP: Migrant Education Programs

SSBB: State Seal of Bilingualism-Biliteracy

CLR: Culturally and Linguistically Responsive

SDP: Service Delivery Plan

COE: Certificates of Eligibility

RfRs: Requests for Reimbursements

PAC: Parent Advisory Council