

PEC Subcommittee Process

SUBCOMMITTEE CREATION AND SETUP

- Chair establishes subcommittee and appoints PEC members (up to quorum).
- Subcommittee selects a PEC lead and a staff lead is assigned.
- Monthly standing meetings are scheduled.

SUBCOMMITTEE WORK AND OUTREACH

- The Commission or Chair assigns tasks to the subcommittee.
- Subcommittee directs staff efforts, research, tasks and the agenda.
- Outreach and feedback are conducted in meetings as needed.
- By request, a majority recommendation is sent to the EC by the subcommittee lead for placement on the next work session agenda.

FULL COMMISSION REVIEW AND VOTE

- Subcommittee presents its recommendation for a first reading at a work session.
- Commission reviews and considers the recommendation, with multiple possible outcomes:
 - Option 1:** Commission accepts the recommendation, moving the item to the next month's voting agenda.
 - Option 2:** Commission accepts the recommendation with revisions, moving the item to the next month's voting agenda.
 - Option 3:** Commission rejects the recommendation and requests a revised proposal from the subcommittee.
 - Option 4:** Commission rejects the recommendation and removes the item from further consideration.

PUBLIC FEEDBACK & IMPLEMENTATION

- Public feedback is solicited as appropriate throughout the process.
- The subcommittee oversees or supports the implementation of approved recommendations.
- Ongoing monitoring and follow-up actions are taken to ensure the effectiveness of implemented policies or initiatives.
- Adjustments are made as needed based on outcomes and further feedback.