



New Mexico Public Education Commission (PEC)

Governing Body Member Change Notification Instructions

Purpose: To notify the Public Education Commission (PEC) of a change in a member or members of the school's Governing Body. The school may report multiple member resignations/removals and designations on the same form.

Submission Deadline: Changes to the Governing Body membership do not require prior approval of the PEC; however, notice must be received within 30 calendar days of the change. Vacancies must be filled within 45 days; one 30-day extension may be requested.

Notifications completed 14 days prior to the next PEC meeting will be placed on the next agenda. Notifications of this type are typically placed on the consent agenda; however, any notification may be removed from the consent agenda and moved to the regular agenda for full discussion and possible action by the PEC.

Meeting minutes of the governing board of the school and the PEC will serve as an amendment to, or compliance with, the charter contract regarding this membership change. The documentation will be added to the board of finance documentation on file with CSD.

The school must provide:

- Fully completed form
- Approved board minutes or certification of the board's vote accepting the new member
- Resignation Letter or board meeting minutes removing the previous member
- Statement of Governing Body Member to Consult with PED
- Affidavit of Governing Body Member
- Assurances of Governing Body Member

Contact charter.schools@ped.nm.gov with questions about completing or submitting documents.

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and NM School for the Arts, hereafter "the school," effective on 7/1/2024.

Current Governing Body Members and Positions: Dr. Michael Kaplan, Chair; Bill Beachem, Vice Chair, Dolores Espinosa de Ortega, Sec'y; Trina Raper, Treasurer, Chelamia Quintana member

Governing Body Member(s) Resigning or Removed: Cynthia Nava

New Governing Body Member(s) and Position(s): We are in the process of filling 1 opening

Contact information for New Governing Body Member(s) (phone, email): Click or tap here to enter text.

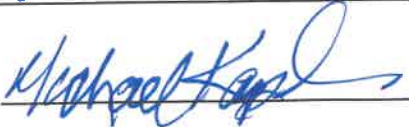
Is the school requesting an extension to fill a vacancy: yes no
If so, provide date of vacancy: Jan, 29, 2025

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: n/a

Effective Date: n/a

The school's notification is hereby submitted by:

Signature of School Representative:  **Date:** 2/3/2025

Signature of Governing Board Chair:  **Date:** 2/3/2025

For PEC/CSD use only

PEC Meeting Date:

Agenda: Consent (typical) Regular (unusual circumstance)

The school's notification was: Accepted Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____



Michael Kaplan <mkaplan@nmschoolforthearts.org>

resignation

1 message

CYNTHIA NAVA <cynthianava@comcast.net>
To: "kaplan, michael" <mkaplan@nmschoolforthearts.org>

Thu, Jan 23, 2025 at 8:44 AM

As per my conversation with Cindy Montoya, I am requesting a pause from my governing council role. Circumstances make it difficult for me to serve currently, but I may be interested in serving again in the future. I am hoping to retain my membership on the Art Institute Board.
Thank you for your consideration.

Cynthia Nava
7 Manzano Road
Corrales NM 87048
575-649-5365

NEW MEXICO SCHOOL FOR THE ARTS
Governing Council Meeting
Wednesday, January 29, 2025, from 2:15 – 3:15 pm Meeting
New Mexico School for the Arts—High School
500 Montezuma Ave., Santa Fe, NM 87501
Meeting Minutes

Join Zoom Meeting
<https://zoom.us/j/95509397432>

NMSA provides access to a rigorous mastery arts and academic high school education for youth with passion and aptitude in the arts, leading to post-secondary learning, careers in the arts, and lives that contribute to society.

We acknowledge New Mexico School for the Arts resides on the ancestral home of Pueblo People. This region is named O’ga P’ogeh in the Tewa language, meaning “white shell water place.” We acknowledge the sacred relationship of the Tewa people to water, land, and non-human relations and the long history and culture of Indigenous people on this Earth and in this region. We are committed to preserving those relationships through continuing education and community partnerships at NMSA.

1. Call to Order Michael Kaplan

Dr. Michael Kaplan called the meeting to order at 2:15 pm.

2. Reading of Mission Statement and Land Acknowledgement Michael Kaplan

Dr. Michael Kaplan read the Mission Statement to the Council.

3. Governing Council Attendance as Indicated on Sign-In Sheet & Roll Call Michael Kaplan

NMSA Council Members Present:

Dr. Michael Kaplan, Chair – present
Mr. Bill Beacham, Vice Chair – present
Ms. Trina Raper – present
Dr. Cynthia Nava – excused
Mrs. Chelamia Quintana – present via Zoom
Ms. Doddie Espinosa de Ortega, Secretary – present

NMSA High School Staff:

Mr. Eric Crites, Head of School
Ms. Alyssa Romero, Asst. Business Manager

Public:

Representative from NMSA Junior Class

4. **Discussion and Possible Action on Agenda** **Michael Kaplan**

Dr. Michael Kaplan presented the Agenda and said he would entertain a motion on this item.

Mrs. Doddie Espinosa de Ortega moved to approve the Agenda. Ms. Trina Raper seconded the motion. Dr. Michael Kaplan asked if there was any discussion on the motion. No further discussion was needed.

The Council unanimously approved the motion.

The motion carried.

5. Public Forum Michael Kaplan

Dr. Michael Kaplan asked if there were any members of the Public present. A representative from NMSA’s Junior Class appeared before the Council to discuss student concerns regarding recent developments in federal policy.

6. Discussion and Possible Action on Resignation of Cynthia Nava from the Governing Council Michael Kaplan

Dr. Michael Kaplan reported to the Council that Dr. Cynthia Nava had submitted a letter of resignation to Dr. Kaplan. Dr. Kaplan presented Dr. Nava's resignation for discussion and possible action and said he would entertain a motion on her resignation.

Mr. Bill Beacham moved to accept the resignation of Dr. Cynthia Nava from the NMSA Governing Council. Mrs. Doddie Espinosa de Ortega seconded the motion. Dr. Michael Kaplan asked if there was any further discussion needed on the motion. A discussion followed.

The Council unanimously approved the motion.

The motion carried.

7. Discussion and Possible Action on Revised Non-Discrimination Statement Michael Kaplan

Mr. Eric Crites presented the Revised Non-Discrimination Statement for discussion and possible action. Dr. Kaplan said he would entertain a motion on this item.

Mrs. Doddie Espinosa de Ortega moved to approve the Revised Non-Discrimination Statement and to direct Mr. Crites to replace the current Non-Discrimination Statement wherever it exists with the Revised Non-Discrimination Statement. Ms. Trina Raper seconded the motion. Dr. Michael Kaplan asked if there was any further discussion needed on the motion. No further discussion was needed.

The Council unanimously approved the motion.

The motion carried.

8. Discussion and Possible Action on Policy on Student Protection – Immigration Status Michael Kaplan

Mr. Eric Crites presented the Policy on Student Protection – Immigration Status for discussion and possible action. A discussion followed. Dr. Kaplan said he would entertain a motion on this item.

Mr. Bill Beacham moved to approve the Policy on Student Protection – Immigration Status. Ms. Trina Raper seconded the motion. Dr. Michael Kaplan asked if there was any further discussion needed on the motion. No further discussion was needed.

The Council unanimously approved the motion.

The motion carried.

9. Discussion and Possible Action on Resolution – Student Protection – Immigration Status Michael Kaplan

Mr. Eric Crites presented the Resolution – Student Protection – Immigration Status for discussion and possible action. A discussion followed. Dr. Kaplan said he would entertain a motion on this item.

Ms. Trina Raper moved to approve the Resolution – Student Protection – Immigration Status. Mrs. Doddie Espinosa de Ortega seconded the motion. Dr. Michael Kaplan asked if there was any further discussion needed on the motion.

The Council unanimously approved the motion.

The motion carried.

10. Discussion and Possible Action on Resolution – LGBTQ+ Students and Staff Michael Kaplan

Mr. Eric Crites presented the Resolution – LGBTQ+ Students and Staff for discussion and possible action. A discussion followed. Dr. Kaplan said he would entertain a motion on this item.

Mr. Bill Beacham moved to approve the Resolution – LGBTQ+ Students and Staff. Mrs. Doddie Espinosa de Ortega seconded the motion. Dr. Michael Kaplan asked if there was any further discussion needed on the motion. No further discussion was needed.

The Council unanimously approved the motion

The motion carried.

11. **Executive Session**

Michael Kaplan

There was no need for an Executive Session at this meeting.

12. **Adjournment**

Michael Kaplan

Mrs. Doddie Espinosa de Ortega made a motion to adjourn the meeting. Ms. Trina Raper seconded the motion. No discussion needed on the motion.

The Council Unanimously Approved the Motion

The motion carried.

Dr. Michael Kaplan declared the meeting adjourned at 3:20 pm.

Ms. Alyssa Romero, Assistant Business Manager/Date

Mrs. Doddie Espinosa de Ortega, Governing Council, Secretary/Date