



New Mexico Public Education Commission (PEC)

Governing Body Member Change Notification Instructions

Purpose: To notify the Public Education Commission (PEC) of a change in a member or members of the school's Governing Body. The school may report multiple member resignations/removals and designations on the same form.

Submission Deadline: Changes to the Governing Body membership do not require prior approval of the PEC; however, notice must be received within 30 calendar days of the change. Vacancies must be filled within 45 days; one 30-day extension may be requested.

Notifications completed 14 days prior to the next PEC meeting will be placed on the next agenda. Notifications of this type are typically placed on the consent agenda; however, any notification may be removed from the consent agenda and moved to the regular agenda for full discussion and possible action by the PEC.

Meeting minutes of the governing board of the school and the PEC will serve as an amendment to, or compliance with, the charter contract regarding this membership change. The documentation will be added to the board of finance documentation on file with CSD.

The school must provide:

- ~~Fully completed form~~
- ~~Approved board minutes or certification of the board's vote accepting the new member~~
- Resignation Letter or board meeting minutes removing the previous member
- ~~Statement of Governing Body Member to Consult with PED~~
- Affidavit of Governing Body Member
- ~~Assurances of Governing Body Member~~

Contact charter.schools@ped.nm.gov with questions about completing or submitting documents.

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and Roots and Wings Community School, hereafter "the school," effective on 6/1/2023.

Current Governing Body Members and Positions: Odalys Diaz – President, Andrea Griffin – Vice President, Laura Mattingly – Secretary, Victor Castillo – Member, Elizabeth Anderson - Member

Governing Body Member(s) Resigning or Removed: Erica Lannon

New Governing Body Member(s) and Position(s): Laura Mattingly

Contact information for New Governing Body Member(s) (phone, email): Laura Mattingly (505) 660-5342, lmatingly.gc@rwcs.org.

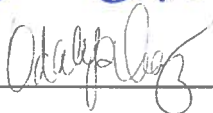
Is the school requesting an extension to fill a vacancy: yes no
If so, provide the date of vacancy: Click or tap here to enter text.

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: 2

Effective Date: 1/9/2025

The school's notification is hereby submitted by:

Signature of School Representative:  **Date:** 1/21/25

Signature of Governing Board Chair:  **Date:** 19 Jan 2025

For PEC/CSD use only

PEC Meeting Date:

Agenda: Consent (typical) Regular (unusual circumstance)

The school's notification was: Accepted Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF TAOS)

I, Laura Mattingly, after being duly sworn, state:

1. My name is Laura Mattingly and I reside in Taos County, New Mexico.
2. I am a member of the governing body of Roots and Wings Community School in Questa, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of Roots and Wings Community School's governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

Laura Mattingly
[Signature]

12/19/2024
Date

Laura Mattingly
[Print]

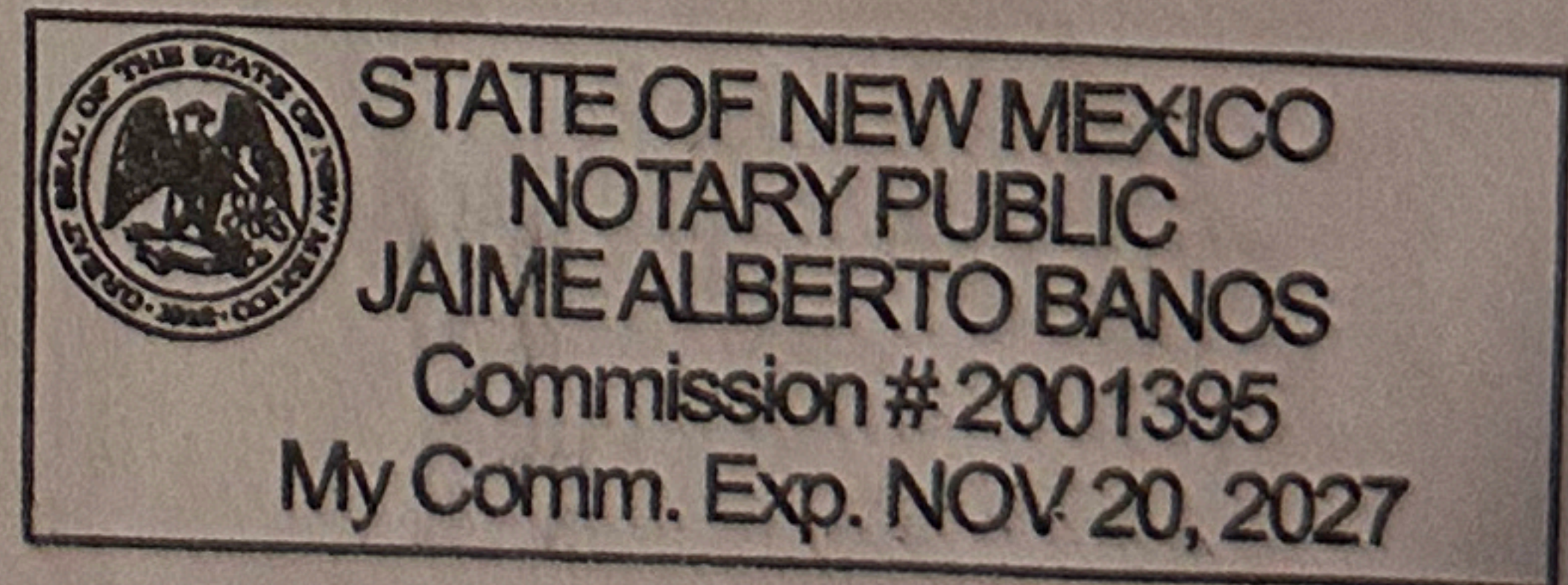
VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 19th day of December, 2024.

[Notary Seal:]

[Signature]
NOTARY PUBLIC

My commission expires: November 20, 2027.



Dear Fellow Board Members and Director of Roots and Wings Community School,

This letter is to inform you of my formal resignation from the RWCS Governance Council, effective January 15th, 2024. It is with much bittersweetness that I close this chapter of my life, work, and service. I am taking many fond memories with me, as well as all the growth and learning that I have experienced both personally and professionally in my time here.

As some of you know, my decision to step down was made some months ago, due to the stresses of a business startup and some health issues. I have remained active in a limited capacity these past several months to ensure that the purchase of the school's facilities was fully closed and finalized. The recent death of my father made it quite impossible to be active any longer, and I am very grateful to see new members joining to serve, learn, and lead.

In my nine-year tenure on the board I have seen Roots and Wings weather many storms, and I truly believe the school is in its strongest position ever. The leadership, expertise, and stability that both our Director and Business Manager bring to the school cannot be understated. Having seen the school operate under four different Directors, I can tell you that Mr. Orris is the strongest and most dedicated Director I have ever worked with, both in professional expertise as well as personal values that align so beautifully with the school's own mission and vision.

I will also say that the school's continued stability and growth are highly dependent on a high functioning board. I would like to encourage all of you to remember, even while your service and the value it adds for all students and their families is seldom understood or acknowledged, it is nevertheless priceless. Please take this to heart as you navigate the demands of your own life and work while still making time to help this little school grow and thrive.

Please feel free to consider me a resource if you should need any support in the coming weeks, months, or years. In all of the complexities of school governance, I hope that all board members can utilize the Shared Drive to find much of the information that helps make your job easier. I am happy to assist in other capacities should the need arise.

Thank you again for all that you do to support Roots and Wings Community School. I look forward to watching the school grow and thrive for years to come.

Sincerely,

Erica Lannon

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the Roots and Wings Community School, located in Lama, New Mexico.

In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of Roots and Wings Community School’s application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed “Affidavit of Financial Custodian” must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE ROOTS AND WINGS COMMUNITY SCHOOL GOVERNING COUNCIL GIVE THE FOREGOING STATEMENT THIS 18 DAY OF December, 2024.

1. *Laura Mattingly*
[signature]
Laura Mattingly
[print]
2. _____
[signature]

[print]
3. _____
[signature]

[print]
4. _____
[signature]

[print]
5. _____
[signature]

[print]

CERTIFICATE OF ASSURANCES

My name is Laura Mattingly and I reside in Taos County, New Mexico. I am a member of the governing body for Roots & Wings Community School a charter school which is located at 35 La Lama Rd, Questa, NM 87556, I certify that the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disability Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.
14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.

16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Laura Mattingly

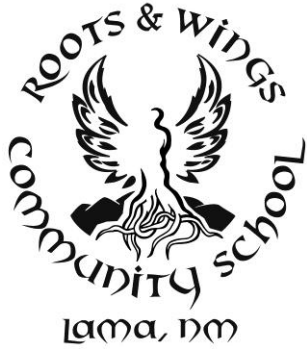
Printed Name

Laura Mattingly

Signature

12/18/2024

Date



RWCS Governance Council New Member Packet

Approved _____

This packet will serve as an introduction for prospective members of the RWCS Governance Council.

1. Governing Council Recruitment Process
2. Governing Council New Member Orientation
3. Duties and Expectations of Governing Council Members
4. Article VII of RWCS Bylaws (regarding council membership)
5. RWCS Governance Council Member Commitment

1. Governing Council Recruitment Process

Recruitment of new members is a shared responsibility of the RWCS Governance Council (GC), faculty, staff, parents and community members. Any of the aforementioned individuals may make a recommendation to the GC. Every effort will be made to select persons with diverse skills and backgrounds. The prospective member must:

- a) Receive the New Member Packet
- b) Introduce themselves to the board at a regular meeting
- c) Receive the RWCS Conflict of Interest Policy

Upon completion of the above steps, a determination will then be made by the GC as to whether the proposed applicant may fill a vacancy.

2. Governing Council New Member Orientation

The President meets with the new member after s/he joins the GC to discuss the various roles and responsibility of stakeholders of RWCS. At this meeting the GC member signs the Governance Council Member Commitment, Affidavit of Governing Body Member, Assurances, Statement to Consult with PED, and provides a headshot and short bio for the school website. The following are then made available for review:

- RWCS Charter contract
- RWCS Bylaws
- RWCS Governance/Management Plan

- RWCS Open Meetings Act resolution
- RWCS Parent/Student Handbook
- Governing Council contact information

Further in-house training for the purpose of on-boarding new members may include but not be limited to:

- Training requirements
- Previous six month's GC meeting minutes
- NM Coalition for Charter Schools *Board University* book
- Most recent audit and site visit
- PED board evaluation
- Yearly Oversight Calendar

The new member agrees to complete seven (7) hours of Introductory Training from PED within two months of joining the Council, and report completion of this training to the President.

3. Duties and Expectations of Governing Council Members (For a complete description, please refer to the RWCS Bylaws and Governance/Management Plan)

Responsibilities of Governing Council

The RWCS Governance Council commits itself and its members to ethical, businesslike and lawful conduct including proper use of authority and appropriate decorum when acting as GC members. The Governing Council's primary charge is to ensure that all necessary resources are available to accomplish the mission and goals of RWCS. The GC makes decisions as a body and by majority vote of its members. All decisions and operations of the GC are made with the understanding of its fiduciary responsibility to the public for achieving the educational goals set forth in the charter, for the financial health of the school, and for conforming to all applicable state and federal law.

Finance

Ensure that school resources are effectively and efficiently utilized through proper oversight of the school's budget. Require and evaluate the quarterly reports of the Director and Business Manager to insure financial responsibility and adherence to generally accepted standards of fiscal management. Consider the Business Manager's written requests for budget adjustments in a timely manner. Encourage the public confidence in the school's financial standing by regularly reporting on the school's financial affairs. Review and approve the school's budget. Participate in the annual exit interview of the school's audit and insure that any findings or audit concerns are promptly addressed.

Personnel

The GC hires the school's Director. It then monitors the Director's performance and advises the Director on policy implementation as requested. The GC or its designee will complete a formal performance appraisal of the Director annually. The GC makes recommendations upon final

hiring decisions by the Director, approves salary scales, and authorizes job descriptions for other school personnel. The GC approves the personnel policies for the organization.

Evaluation and Assessment

The GC routinely assesses its own performance.

Planning

GC members approve short- and long-range plans for the school. They then monitor the effectiveness of the school's programs and implementation to see if the school has met the goals outlined in the plans.

Governance Council Development

The GC selects new members and adopts procedures to see that the school's needs are met and that excellent GC Members are selected and continue to serve. The GC engages in training that develop their skills and knowledge of governance, Expeditionary Learning, education, and other issues that will benefit the school.

Public Relations

GC Members are public advocates of the school, are aware of the school's activities and encourage participation in appropriate activities by the community. GC Members actively cultivate a positive public image for the school.

Roles of Officers (See bylaws for specific duties)

- The President convenes and facilitates meetings with the Director and confirms meeting agendas of the organization. Along with the Director, the President oversees the work of the Business Manager, co-signs checks, authorizes purchase orders, approves financial reports to the GC, and maintains regular communication between these personnel and the GC.
- The Vice-President assumes the duties of the President in his or her absence, or upon his or her death or resignation.
- The Secretary either takes minutes at GC meetings or approves the minutes if taken by another individual, and is responsible for all official correspondence. The Secretary is responsible for delivering minutes of a meeting to all GC Members within ten days of the meeting.

4. RWCS Bylaws Article VII - Council Members

1. The business and affairs of this Corporation shall be managed by its Governing Council. The Governing Council shall aim for diversity in its members among race, gender, expertise and age. The minimum number of directors at any given time will be five. The maximum will be seven.
2. In addition to the powers and authorities expressly conferred upon them by these Bylaws and the accompanying Articles of Incorporation, the Governing Council shall have the maximum power and authority now or hereafter provided or permitted under the laws of New Mexico that are granted to directors of New Mexico non-profit corporations acting as a board.

3. Election of Governing Council members, when necessary, will take place at the annual meeting of the Governing Council, or at another appropriate meeting designated by the Chairperson.
4. Governing Council members shall serve for terms of three years, and will remain active at the end of their term until their successor is elected and appropriately trained. Council members can be reelected and there shall be no limit to the terms a Council member can serve.
5. The annual meeting of the Governing Council shall be held during the calendar year at such time and place as the Council Chairperson shall designate in the notice of the meeting.
6. A regular meeting of the Governing Council shall occur at least twelve times each year. The time and place of such meetings will be clearly designated in the notice given before each meeting as outlined in the RWCS Open Meetings Act Resolution.
7. Written or personal notice of every annual and regular meeting of the Governing Council shall be given to each Council member at least ten (10) days prior to the day named for the meeting. Customarily, the schedule of meetings for the school year will be composed at the onset of each school year.
8. Special meetings of the Governing Council may be called by the Chairperson at such times as the Chairperson shall deem necessary. Notice of at least three (3) days will be given to all Council members for special meetings. Emergency meetings of the Governing Council may be called by the Chairperson at such times as the Chairperson shall deem necessary. Notice of at least twenty four (24) hours will be given to all Council members for special meetings.
9. A quorum for the transaction of business shall consist of 3/5 of the current Governing Council. The acts of a majority of members present and eligible to vote at a council meeting shall be considered to be the acts and voice of the Governing Council. Any action which may be taken at a meeting of the Governing Council may be taken without a meeting, if the consent or consents in writing (electronic mail or postal mail) setting forth the action so taken shall be given by at least a majority of all members in office, and shall be filed with the Secretary of the Corporation. A member of the Council or any committee thereof may participate in a meeting of the Governing Council or of such committee by means of a conference telephone or similar communications equipment allowing all persons participating in the meeting to hear each other at the same time, and participation in a meeting by such means shall constitute presence in person at such meeting.
10. Except where inconsistent with laws or these bylaws, corporate proceedings shall be governed by the latest edition of Robert's Rules of Order.
11. The Governing Council may, by resolution adopted by a majority of the members in office, establish one or more committees. Each committee will consist of one or more Governing Council members as well as other stakeholders of Roots and Wings Community School and

appropriate members of the community at large, and will be authorized to report back to the Council on the matter(s) within the committee's jurisdiction. A quorum for the purpose of holding and acting at any meeting of a committee shall be a simple majority of the members thereof.

12. All Governing Council members shall be nominated and elected to serve on the Council. The Governing Council may designate one or more directors as alternate members of any committee, who may replace any absent or disqualified member at any meeting of the committee. In the absence or disqualification of a member of a committee, the member or members thereof present at any meeting and not disqualified from voting, whether or not he, she or they constitute a quorum, may unanimously appoint another member to act at the meeting in the place of any such absent or disqualified member. Each committee of the Governing Council shall serve at the pleasure of the Governing Council.
13. The Governing Council may, by resolution adopted by a majority of the members in office, establish an Advisory Committee to advise and assist the Governing Council in carrying out its responsibilities. The Advisory Committee(s) shall consist of individuals with expertise in needed areas. These members of the Advisory Committee shall be appointed by the Governing Council and serve until they resign or are removed by the Governing Council.
14. A Council member may be removed at any time by the Governing Council for cause, except as expressly provided otherwise by the laws of New Mexico. The Governing Council may declare vacant the office of a director if s/he misses two consecutive board meetings without a valid reason. Additionally, the Governing Council may declare vacant the office of a director if s/he is declared of unsound mind by the order of court or is convicted of felony, or if within sixty (60) days after notice of his or her selection, s/he does not accept such office either in writing or by attending a meeting of the Governing Council, and fulfill each of the other requirements of a qualification as the Bylaws may specify.
15. Any Governing Council member may resign at any time by giving written notice to the Governing Council, the Chairperson, or Secretary. Such resignation shall take effect at the time specified therein, if any, or if no time is specified therein, then upon receipt of such notice by the addressee; and unless otherwise provided therein, the acceptance of such resignation shall not be necessary to make it effective.
16. If the office of any officer or agent, one or more, becomes vacant for any reason, the Governing Council may choose a successor or successors, who shall hold office for the unexpired term in respect of which such vacancy occurred. If the number of members in office during a time of vacancy is less than a quorum, such newly created vacancies may be filled by vote of a majority of the members in office at that time.
17. Any Governing Council member or officer of the Corporation is authorized to receive reasonable compensation from the Corporation for services rendered and for actual expenses incurred when authorized by the Governing Council or its designee. No director of the Corporation shall receive compensation merely for acting as a Council member.

5. RWCS Governance Council Member Commitment

The Three Fundamentals:

- I. Inasmuch as the Governing Council is responsible for goings on at RWCS – through its own actions and those it delegates to others – The GC has the responsibility to fulfill this obligation.
- II. The quality of education at a charter school, and therefore Roots and Wings, depends upon a professional and high functioning Governance Council.
- III. In support of the first two fundamentals, members honor others by being punctual, prepared, consistent in their contribution, and committed to the school and its mission.

The Commitment:

The Governing Council is grateful to those who serve. For its part, the GC commits this open statement of responsibilities in advance so a prospective member may join with full understanding of those responsibilities.

I, the undersigned, agree to and understand the responsibilities of a GC member as follows:

- i. I agree to these time commitments each year:
 - six to eight hours per month on average, which includes a two hour GC meeting
 - one all day GC Retreat
 - ten hours of federally mandated GC training in the first year, and eight hours yearly thereafter
 - occasional special GC meetings when the workload necessitates, rarely more than two per year
- ii. I agree to participate on one sub-committee on an ongoing basis, whether ad hoc or a standing committee.
- iii. I agree to timely follow-through on assignments given to me by the GC
- iv. I agree to review all documents made available to me before each GC meeting
- v. I have read and understand the current Bylaws of RWCS with regards to meeting attendance requirements and term limits listed in Article VII.
- vi. I have read the Conflict of Interest Policy and agree to its terms
- vii. I will respect the confidentiality appropriate to issues of a sensitive nature

Laura Mattingly
Governance Council Member Signature

12/18/2024
Date

Laura Mattingly
Printed Name

Witness & Designation

Date



**Thank you for being a part of Roots and Wings
Community School!**

roots & wings

community school

35 La Lama Rd, Questa, NM 87556
School Ph. (575) 586-2076



Governing Council Regular Meeting

Minutes

5:30 pm, Wednesday, November 20, 2024 (Note: Now on 3rd Wednesdays)

In-person at school or via Google Meeting [Link](#)

Or dial: (US) +1 484-381-0740 PIN: 617 239 375#

**The RWCS GC may take agenda items out of order to better facilitate the business at hand **

I. OPENING BUSINESS

- A. Call to Order Andrea calls the meeting to order at 5:37pm.
- B. Roll Call Nova Sanders, present, Odalys Diaz, present, Andrea Griffin, present. From the public: Jon Orris, Director, Sarah Pina, Office Manager and Danny (Nova's husband). Prospective Board Member, Laura Mattingly, joins the meeting at 5:53pm.
- C. Vote to Approve Agenda Odalys makes a motion to approve the agenda. Nova seconds. Nova, aye. Odalys, aye. Andrea, aye. Motion carries.
- D. Vote to Approve Prior Meeting Minutes plus April 16, 2024 Nova motions to approve the minutes Minutes from October 16 that were shared via email this past weekend. Odalys seconds the motion. Nova, aye, Odalys aye, Andrea, aye. Motion carries. Meeting minutes from April 16 are tabled until the next meeting.

- II. PUBLIC COMMENT (3 minutes/person or 12 minutes max) If more time is needed, a letter/email should be sent to the GC before the meeting or request the topic be on a future agenda.

NOTE: "Due to restrictions of the Open Meetings Act, the GC cannot respond to public comments presented at this time as the Public has not been sufficiently notified of the discussion. The GC will take all comments under advisement. The public should understand that any comments made in the public comment if defamatory may subject them to liability for which the governing council is not responsible."

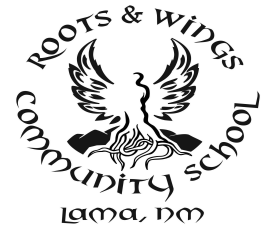
No public comment.

III. DISCUSSION ITEMS

- A. [Director's Report](#) Harvest Festival grossed over \$1,600, the largest sum post-pandemic. RWCS was classified as a traditional school again this year. Growth at 68th percentile is fairly good given the unique student body. (The past few years RWCS has received students who come in with no to little formal schooling). First proposal for Phase III for the portables

roots & wings

community school



project came in at approximately \$338k. \$286k is what the school has available for the portable project. Jon is working with the general contractor to see where they can save money. Jon is consulting the lobbyist for an additional \$200k to finish the modular project and renovations on the original building now that there is a list of items that need repair since the purchase.

- B. Finance Report Reviewed check report, analytical report, financial summary report, Operational fund looks healthy. Bank reconciliation showed no differences.
- C. Facilities Report Phase II of the portables project is wrapping up. Building code changed since the start of the project, and the general contractor is investigating whether the school needs to meet new electrical codes. Phase III is not weather dependent. Indoor heaters are functioning. The Director is waiting on final paperwork from the county but the purchase is complete for all intents and purposes. We will need to spin up a new facilities committee at a later date.
- D. [PCSNM Conference Dec. 11-13](#) (with Board Training Opportunities on Dec 12) Deadline to book a room is this Friday. Sarah Pina can help with the purchase order. There is a mileage reimbursement. Conference typically provides breakfast and lunch. Training is for returning board members. Unfortunately PED changed rules for onboarding training so new board members will not get training credit by attending.
- E. Marketing of school Nova motions to strike item from the agenda. Andrea seconds.

IV. ACTION ITEMS

- A. (moved up) Board Members Odalys motions to add Laura Mattingly to the board, Nova seconds. Roll call vote: Odalys, aye, Nova, aye, Laura, aye. Motion carries.
- B. Budget Adjustments Requests Bar 2425-0011-I increase for outdoor coordinator 0.3 FTE; 2425-0012-IB was disapproved because Sarah rounded down 16 cents. She is re-submitting the BAR 2425-0012-IB. 2425-0012-I – School received grant from LOR Foundation for greenhouse project. Full amount will be allocated for the greenhouse. 2425-0016-I – School received final allocation, money will be ... Odalys motions to approve today's BARs, Nova seconds. Roll call vote: Odalys, aye, Nova, aye, Andrea, aye. Motion carries.
- C. AP-PR Vouchers Odalys motions to approve the AP-PR vouchers, Nova seconds. Roll call vote: Odalys, aye, Nova, aye, Andrea, aye. Motion carries.
- D. [24-25 Calendar revisions](#) PED added a new compliance requirement in NOVA for calendars. There were lots of questions about asynchronous days. Change: Nov 14, 15 are now labeled as asynchronous days Student Led Conferences and asynchronous days for grades 7 and 8. Odalys

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motions to approve the proposed calendar revisions, Nova seconds. Roll call vote: Odalys, aye, Nova, aye, Laura, aye, Andra, aye. Motion carries.

- E. Board Officers Elections Laura nominates Odalys Diaz as president of the RWCS board. Nova seconds. Roll call vote, Laura, aye, Nova, aye, Andrea, aye, Odalys aye. Nova nominates Laura for Secretary. Odalys seconds the motion. Roll call vote, Odalys aye, Nova, aye, Andrea aye. Motion carries. Laura is the board secretary.
- F. Board Committee Membership Andrea motions to elect Laura to the finance committee. Odalys seconds, Roll call vote: Andrea, aye, Odalys, aye, Nova, aye, Laura, aye. Motion carries. Andrea motion to elect Nova to the audit committee. Odalys seconds. Roll call vote, Odalys aye, Laura aye, Andrea aye, Nova aye. Motion carries.

V. CLOSING BUSINESS

- A. Agenda Items for Next Meeting
 - 1. Ski Program
 - 2. Student Led Conferences?
- B. Next Meeting - Thursday December 19, 2024 at 6pm.
- C. Adjourn Meeting adjourned at 7:02pm.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact jorris@rwcs.org or (575) 586-2076 at least 48 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Mr. Orris at the phone number or email address above if a summary or other type of accessible format is needed.