

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and Tierra Adentro of New Mexico, hereafter "the school," effective on 7/1/2010.

Current Governing Body Members and Positions: Sandy Martinez, President, Liz Marshall, Vice President, Jillian Martinez, Secretary, Dr. Virginia Wilmerding, Member, Carrie Freeman, member

Governing Body Member(s) Resigning or Removed: None

New Governing Body Member(s) and Position(s): Anna Flores, Megan McBride

Contact information for New Governing Body Member(s) (phone, email): Anna Flores (505) 607-8109, anna_ald@yahoo.com, Megan McBride (505) 225-4935, mmcbride884@gmail.com

Is the school requesting an extension to fill a vacancy: yes no

If so, provide date of vacancy: Click or tap here to enter text.

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: 1

Effective Date: 1/22/2025

The school's notification is hereby submitted by:

Signature of School Representative:  **Date:** 1/23/25

Signature of Governing Board Chair:  **Date:** 1/23/25

For PEC/CSD use only

PEC Meeting Date:

Agenda: Consent (typical) Regular (unusual circumstance)

The school's notification was: Accepted Rejected (provide reason)

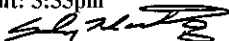
Electronic signature of CSD Director: _____ **Date:** _____

Tierra Adentro: The New Mexico School of Academics, Arts & Artesanía (TANM)
1781 Bellamah Ave NW
Albuquerque NM 87104
January 22, 2025
Agenda/Minutes

Notice is hereby given that the Governing Council of TANM's Special Meeting will begin at 5:00pm
The meeting will take place at: Zoom

<https://us06web.zoom.us/j/85216599951?pwd=YcFVezpqaUubF6Jeb9sv1066Wouo.1>

AGENDA/MINUTES

- I. Call to Order for Regular Meeting: Roll Call for Quorum:
- II. Present: Liz Marshall, Jillian Martinez, Ginny Wilmerding, Sandy Martinez, Carrie Freeman
- III. Not Present:
- IV. Approval of Agenda (Action)
 - a. a. Motion: Ginny Wilmerding
 - b. b. Second: Jillian Martinez
 - c. c. Discussion: none
 - d. d. Vote: Passes Unanimously
 - e. Summary: All member approved the agenda
- V. Election of new Council members (Anna Flores and Megan McBride) (Action) - The TANM Governing Board will be voting in 2 new members
 - a. Motion: Liz Marshall
 - b. Second: Sandy Martinez
 - c. Discussion: None
 - d. Vote: Passes Unanimously
 - e. Summary: All members approved the new board members.
- VI. Consideration for Approval of the TANM Board to Convene in Closed Session Pursuant to the Open Meetings Act NMSA (10-15-1 (H) (2)) to discuss limited personnel matters. (Discussion)
 - a. Motion: Anna Flores
 - b. Second: Carrie Freeman
 - c. Discussion: None
 - d. Vote: Passes Unanimously
 - e. Summary: Recording was stopped as the GC went into closed session. All members of the GC and the school's lawyer were invited into the closed session.
- VII. Reconvene in Open Session
- VIII. Statement of Closure: No action took place during the closed session.
 - a. Motion: Sandy Martinez
 - b. Second: Anna Flores
 - c. Discussion: None
 - d. Vote: Passes Unanimously
 - e. Summary: No official decision or voting took place during the closed session.
- IX. Next Regular Meeting Thursday, February 13, 2025
- X. Adjournment: 5:55pm
Approved:  Date: 2/13/25

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the ^{Tierra Adentro of New Mexico} [insert name of school], located in Albuquerque _____, New Mexico.


In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.


We make this statement as part of [insert name of school]'s application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

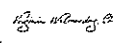
We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.


TIERRA ADENTRO OF NEW MEXICO
THE FOLLOWING MEMBERS OF THE [INSERT NAME OF SCHOOL] GIVE THE FOREGOING STATEMENT THIS 23 DAY OF January, 2023.

1. 
[signature]
Sandy Martinez

2. 
[signature]
Carrie Freeman
[print]

3. Jillian Martinez
[signature]
Jillian Martinez
[print]

4. 
[signature]
Dr. Virginia Wilmerding
[print]

5. 
[signature]
Anna Flores
[print]

Attach additional pages if membership exceeds five.

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the [insert name of school], located in _____, New Mexico.


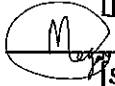
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We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE [INSERT NAME OF SCHOOL] GIVE THE FOREGOING STATEMENT THIS ___ DAY OF _____, 2023.

1. 
[signature]
Elizabeth W. MARSHALL
[print]
2. 
[signature]
Megan McBride
[print]
3. _____
[signature]

[print]
4. _____
[signature]

[print]
5. _____
[signature]

[print]

Attach additional pages if membership exceeds five.

ASSURANCES

My name is Megan McBride and I reside in Albuquerque, NM. I am a member of the governing body for Tierra Adentro of New Mexico a charter school which is located at 1781 Bellamah Ave NW. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Megan McBride
Printed Name


Signature

2/12/25
Date

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)

COUNTY OF)

I, Megan McBride, after being duly sworn, state:

1. My name is Megan McBride and I reside in Albuquerque, New Mexico.

2. I am a member of the governing body of the [insert name of school] in Albuquerque, New Mexico.

3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.

4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.

5. I understand that as a member of the [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

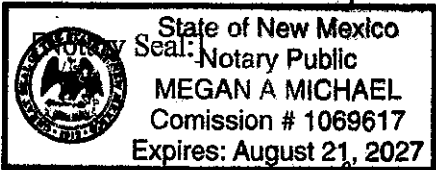
Megan
[Signature]

2/12/25
Date

Megan McBride
[Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 12th day of February 2025



Megan A Michael
NOTARY PUBLIC

My commission expires: August 21, 2027.

ASSURANCES

My name is Anna G. Flores and I reside in Albuquerque, NM. I am a member of the governing body for Tierra Adentro of NM a charter school which is located at 1781 Bellamah AVE, NE, 87104. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
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7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
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9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
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17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Anna G. Flores
Printed Name

Anna G. Flores
Signature

2-19-25
Date

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
COUNTY OF Bernalillo)

I, Anna G. Flores, after being duly sworn, state:

1. My name is Anna G. Flores and I reside in Albuquerque, New Mexico.
2. I am a member of the governing body of the Tierra Adentro of nm [insert name of school] in Albuquerque, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

Anna G. Flores
[Signature]

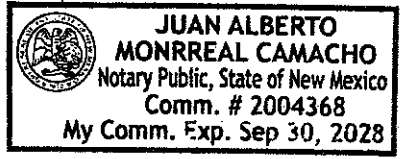
2-19-25
Date

Anna G. Flores
[Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 19 day of February, 2025.

[Notary Seal:]



Juan Alberto Camacho
NOTARY PUBLIC

My commission expires: September 30, 2025.